

SS On SF - Step by Step Reference

Item Number	Description	Date			
1	Market to commercial building office park owners, banks, insurance co, manufacturing companies, schools, universities, hospitals, parks, developers (offer to go visit each tenant in an office building, speeds up process for the owner and your team.)				
2	Check with LOCAL BUILDING CODE (be pro-active with each city and county, speeds up the approval process)				
3	IMPORTANT - MARK ALL UTILITIES (KNOW WHERE ALL SHUT OFFS ARE LOCATED mark on your estimate survey)				
4	Determine General Geotechnical Soil Conditions (installing a helical foundation and documenting the p.s.i. at 1 foot intervals to 20 feet below grade will help the engineer design the foundation systems)				
5	Sales communicates the number of Covered Parking spaces and if the owner desires Covered Walkway. Analyze the best layout. Take elevations with 'TOTAL STATION with COLLECTION BOX' (surveying instrument) where columns are to be located. Place some kind of marker where elevation was taken.				
6	Refer to Steel Foundation Design Steps				
7	Determine architecture design; flat roof, pitch roof, parking spaces, handi-cap, cover walkway, angled to 90 degree parking, outdoor space with benches, info or advertising panels, wind shields				
8	Work with OVERSITE, CONTRACTOR to prepare a preliminary estimate and present the preliminary estimate to the owner. If the owner is interested prepare a formal proposal and explain the payment terms. Ask owner if they have relationship for lending and the owner has the where with all to pay the deposit to fund the project and fund to closing company. See Closing and Payment Schedule 4b.				
9	After signed contract and the project is funded with the Closing Company, pay deposits and other payment per Schedule 4b. OVERSITE must approve each payment prior to Closing Company releasing payments. Refer to Schedule 4b.				
10	Design structure and contractor to present design for approval to owner.				
11	Approval from owner				
12	After owners approval release engineers and design foundation system and structural member. RE the site drawing and elevations and release these drawings to the designer and engineer.				
13	After engineer has the design complete start the shop drawings and erection drawings.				
14	Sales and Contractor reviews the shop drawings and erection drawings to verify the project is per their understanding with the owner.				
15	After the shop drawings are checked release to fabricator.				
16	Work with owner on where to stage fabricated steel and other contraction materials and let the tenants know.				
17	Contractor orders construction materials; roof deck, solar lights, SonaTube, Fast setting concrete, guttering and asphalt repair.				
18	Contractor mobilizes to job site and installs foundation systems with steel columns, beams, purlins, roof deck, lighting, guttering. Patch holes all per drawings.				
19	After asphalt patches have been completed clean to job site and do a final walk through with owner, contractor and sales.		http://www.houzz.com/projects/555758/creating-led-light-halls-unique-outdoor-	https://www.oznium.com/super-thin-ribbon-led-strips	http://www.usaveled.com/product-category/led-bay-lighting/led-parking-garage-
20	Release final payments job complete.				
21	Ask for referrals! Way to be!				