

*Le Sueur County Soil and Water
Conservation District
181 W. Minnesota St.
Le Center MN 56057
507-357-4879*

Minutes from January 13, 2016 regular meeting of the Le Sueur County SWCD Board of Supervisors. Le Sueur County SWCD building, Le Center, MN.

Meeting was called to order by Vice-Chairman, Alvin Dietz at 10:00 a.m.

Members present: Vice-Chairman, Alvin Dietz
Secretary, Earle Traxler
Treasurer, Cletus Gregor
PR&I, Glendon Braun

Members absent: Chairman, Jim Struck

Others present: District Conservationist, Steve Breaker
NRCS Contracted Employee, Tanya Heinen
Soil Conservationist, Sharlyn Handcock
District Manager, Roger Ruhland
Program Specialist, Sue Prchal
Senior Technician, Mike Schultz
District Technician, Joe Jirik

The Pledge of Allegiance was recited.

Secretary's report was read and approved.

Treasurer's report was read. Motion by Traxler, second by Braun to approve as read and to pay bills.

Affirmative: Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Election of officers took place. Motion by Braun, second by Dietz to keep all positions the same for the calendar year 2016.

Affirmative: Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

The mileage rate for 2016 is \$.54/mile.

There will be an Area 6 Chairman's meeting on Friday, January 22, 2016 in Sleepy Eye. Struck and Braun will attend.

Motion by Braun, second by Traxler to sign the FY16 Capacity Grant in the amount of \$100,000.

Affirmative: Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Motion by Braun, second by Gregor to purchase an 8' Truax seed drill from the Truax Company in New Hope, MN. The cost of the drill is approximately \$19,000 and will be ordered after the district receives the capacity funding grant.

Affirmative: Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Motion by Braun, second by Traxler to pay Jim Latzke \$5505.75 for Flood Relief Phase 1 contract 2DR-2014P1.

Affirmative: Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Motion by Traxler, second by Braun to pay Cletus Gregor \$5673.60 for Flood Relief Phase 2 contract 2DR-2014P2.

Affirmative: Dietz, Traxler, Braun

Abstained: Gregor

Opposed: None

Motion carried

Motion by Dietz, second by Traxler to pay William Stangler a partial payment of \$6525.00 for Flood Relief Phase 1 contract 4DR-2014P1.

Affirmative: Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

The board was reminded to recertify Statements of Economic Interest.

Steve gave the NRCS report. He reviewed the Memo of Understanding between SCS and the SWCD, discussed bulletins on sexual harassment, civil rights and Justice for All. Sharlyn and Tanya are working on CRP full time and EQIP was discussed.

The board discussed Le Sueur County Clubhouse rent. Motion by Traxler, second by Braun to keep rent \$700/month.

Affirmative: Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Mike discussed the District's \$2614 yearly contribution to the TSA. Motion by Traxler, second by Dietz to pay the TSA.

Affirmative: Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

The board and staff met with Ruhland Farms at a conservation luncheon and presented the Ruhland's with a conservation plaque.

Vouchers were reviewed and filled out.

There being no further business, motion by Gregor, second by Dietz to adjourn at 1:30 p.m.

Affirmative: Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

2-9, 16
Date

Barb Traxler
District Secretary

*Le Sueur County Soil and Water
Conservation District
181 W. Minnesota St.
Le Center MN 56057
507-357-4879*

Minutes from February 9, 2016 regular meeting of the Le Sueur County SWCD Board of Supervisors. Le Sueur County SWCD building, Le Center, MN.

Meeting was called to order by Chairman Struck at 9:00 a.m.

Members present: Chairman, Jim Struck
Vice-Chairman, Alvin Dietz
Secretary, Earle Traxler
Treasurer, Cletus Gregor
PR&I, Glendon Braun

Others present: Senior Technician, Mike Schultz
District Technician, Joe Jirik
District Conservationist, Steve Breaker

The Pledge of Allegiance was recited.

Secretary's report was read.

Steve gave the NRCS report and discussed the CRP signup interest and the approximately 160 contracts expiring September 30, 2016 that may be re-enrolled. Final screenings and designs are being completed for EQIP.

James Dietz completed water and sediment control basins were approved for payment with a motion by Traxler, second by Gregor. Projects are located in the Sand Creek Watershed and the watershed makes the payment to Dietz for contracts CP-14-221 and CP-14-222.

Affirmative: Struck, Traxler, Gregor, Braun

Abstained: Dietz

Motion carried

State cost-share contract #2-15 for Arnie Bauer is complete. Motion by Gregor, second by Traxler to make payment in the amount of \$3009.94 for a completed terrace.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Joe updated the board on the grass drill. The drill will be shipped to Jim Strucks where it will be housed until something permanent can be figured out.

Factor Motors has a ²⁵⁰350 ton Ford pickup that meets the Districts needs and also has cruise control and a few more upgrades available now. Motion by Traxler, second by Braun to purchase.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

The board and staff discussed the gator and trailer.

The staff discussed the need for a new laser and rod. Motion by Dietz, second by Braun to purchase.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

The Area 6 meeting was discussed. The meeting is hosted by Le Sueur SWCD and will take place at Traxler's Hunting Preserve on Tuesday, March 1, 2016.

Dietz brought up raising the per diem for supervisors.

Legislative Day at the Capitol was discussed.

Vouchers were reviewed and filled out.

There being no further business, motion to adjourn at 10:47 a.m. by Dietz, second by Traxler.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

3-8, 16
Date

Earl Traxler
District Secretary

*Le Sueur County Soil and Water
Conservation District
181 W. Minnesota St.
Le Center MN 56057
507-357-4879*

Minutes from March 8, 2016 regular meeting of the Le Sueur County SWCD board of supervisors. Le Sueur County SWCD building, Le Center, MN.

Meeting was called to order by Chairman Struck at 9:00 a.m.

Members present: Chairman, Jim Struck
Vice-Chairman, Alvin Dietz
Secretary, Earle Traxler
Treasurer, Cletus Gregor
PR&I, Glendon Braun

Others present: Senior Technician, Mike Schultz
District Technician, Joe Jirik
Program Specialist, Sue Prchal
District Conservationist, Steve Breaker
Soil Conservationist, Sharlyn Handcock
NRCS Contracted Employee, Tanya Heinen

The Pledge of Allegiance was recited.

Secretary's report was read and approved.

Treasurer's report from January 31, 2016 was read. Motion by Traxler, second by Dietz to approve as read.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Treasurer's report from February 29, 2016 was read. Motion by Dietz, second by Traxler to approve as read and to pay bills.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

The board discussed the need for a storage building. The building to the north of the office (100 Minnesota St. W) is for sale and the staff met with a contractor who informed them of the minimum \$60,000 remodel that would need to bring the building up to code.

The board decided that other buildings in town should be looked at for consideration.

The new District pick up needs running boards, a spray bed liner, receiver hitch and a soft top cover. The board would also like to see logos on the District vehicles and all District equipment. Motion by Traxler, second by Braun to purchase equipment needed for vehicle and contact Factor Motors for a graphic design company.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

The board discussed a \$100 allowance per employee for District clothing.

Motion by Traxler, second by Braun to order clothing with District logo.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

The board discussed a District credit card for employees to use when attending meetings and trainings for District purposes such as fuel, meals or to have in case of emergencies. Motion by Traxler, second by Gregor to search to see which company would offer the best rates.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Joe talked of the need for a tool box, truck hook up and calibration tools for the grain drill.

Motion by Gregor, second by Braun to encumber \$3500.00 state cost-share for Evelyn Chlan, contract #1-16; terrace. Technical assistance \$875.00.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Motion by Braun, second by Gregor to encumber \$1592.72 state cost-share for Lyle Wagner, contract #7-14; water & sediment control basin.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Motion by Dietz, second by Gregor to encumber \$3500.00 state cost-share for Jean Swanson, contract #2-16; terrace. Technical assistance \$875.00.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Motion by Gregor, second by Braun to encumber \$2000.00 state cost-share for Mark Pettis, contract #6-15; water & sediment basin.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Motion by Dietz, second by Gregor to encumber \$5784.00 state cost-share for Bruce Fahning, contract #3-16; terrace. Technical assistance \$1445.00.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Motion by Traxler, second by Gregor to encumber \$9000.00 for Sharon Kaisershot Flood Relief Phase 1 contract 6DR-2014-P1.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Motion by Traxler, second by Gregor to encumber \$4837.50 for Sharon Kaisershot Flood Relief Phase 2 contract 4DR-2014-P2.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Motion by Gregor, second by Traxler to encumber \$15,771.00 for Dave Dolejs Flood Relief Phase 1 contract 7DR-2014-P1.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Sharlyn gave the NRCS report. They are working on CRP plans, student internships, surveying and the wetland reserve program.


Dietz discussed the per diem for supervisors. The board is interested in raising the \$75/day and \$60/meeting cap and will look into submitting a resolution to the Area 6.

Vouchers were reviewed and filled out.

There being no further business, meeting adjourned at 11:00 a.m.

4-12-16

Date



District Secretary

*Le Sueur County Soil and Water
Conservation District
181 W. Minnesota St.
Le Center MN 56057
507-357-4879*

Minutes from April 12, 2016 regular meeting of the Le Sueur County SWCD board of supervisors. Le Sueur County SWCD building, Le Center, MN.

Meeting was called to order by Chairman Struck at 9:00 a.m.

Members present: Chairman, Jim Struck
Vice-Chairman, Alvin Dietz
Secretary, Earle Traxler
Treasurer, Cletus Gregor
PR&I, Glendon Braun

Others present: District Manager, Roger Ruhland
Senior Technician, Mike Schultz
District Technician, Joe Jirik
District Conservationist, Steve Breaker
NRCS Contracted Employee, Tanya Heinen
Program Specialist, Sue Prchal
City of Le Center Administrator, Chris Collins

The Pledge of Allegiance was recited.

Chris Collins discussed the building across the road from the office with the board. He went through what modifications can be done to the current building and also options to build new.

Secretary's report was read and approved.

Treasurer's report was read. Motion by Traxler, second by Dietz to approve as read and to pay bills.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Motion by Gregor, second by Traxler to adopt and sign the updated version of Le Sueur County Water Plan.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Joe went over the drill agreement that will be given out to renters when they rent it. Joe had the County attorney view the agreement to make sure the District was covered if anything were to happen. The District will charge \$12/acre or \$120 minimum for renting the drill.

Motion by Traxler, second by Dietz to approve the Rice Lake cost-share contract payment in the amount of \$48,000.00.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Motion by Traxler, second by Braun to sign the Rice Lake cost-share voucher.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

The board discussed the ditch meeting/workshop with the County Commissioners. The commissioners want the SWCD to put together a plan and report to them on how the county ditches will be inspected in the future.

The SWCD needs to have an audit for 2015. Motion by Dietz, second by Traxler to hire Peterson Company to complete the audit.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Steve gave the NRCS report. He discussed CRP seedings, conservation client gateway and NRCS and the SWCD sharing sensitive landowner information.

Motion by Gregor, second by Traxler to sign the Acknowledgement of Sect 1619 Compliance.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Dietz would like to bring a resolution to the Area 6 meeting regarding an increase to per diem. Motion by Traxler, second by Gregor to submit a resolution for \$75.00 half day meetings and \$100.00 whole day meetings.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Joe Jirik's probationary period will expire on April 19, 2016. Motion by Dietz, second by Braun to increase Joe's hourly wage to \$22.25/hour effective April 19, 2016 which will be a Grade 8 step 1 on the USDA metro pay scale.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Vouchers were reviewed and filled out.

Motion by Gregor, second by Traxler to adjourn at 11:00 a.m.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

5-10-16
Date

Brian Traxler
District Secretary



Le Sueur County Soil & Water Conservation District

Le Sueur County SWCD
181 W Minnesota St
Le Center, MN 56057

Tel. (507) 357-4879 Ext. 3
Website: www.lesueurswcd.org

Minutes from May 10, 2016 regular meeting of the Le Sueur County SWCD Board of Supervisors. SWCD building, Le Center, MN.

Meeting was called to order by Chairman Struck at 9:00 a.m.

Members present: Chairman, Jim Struck
Vice-Chairman, Alvin Dietz
Secretary, Earle Traxler
Treasurer, Cletus Gregor (*absent*)
PR&I, Glendon Braun

Others present: District Manager, Roger Ruhland
Senior Technician, Mike Schultz
District Technician, Joe Jirik
District Conservationist, Steve Breaker
Program Specialist, Sue Prchal

The Pledge of Allegiance was recited.

The April 12, 2016 secretary's report was read and approved.

There will be an Area 6 meeting on June 15, 2016 in Winthrop.

The building across the street was discussed. Struck, Traxler and staff met with Corey Block regarding what needs are expected if a new building is put up. Brick or stone will need to be on the outside of the building that face the streets.

The staff met with a Pollution Control Inspector regarding underground fuel tanks. A consultant may need to be hired to check but there would be cost-share assistance for removal. New construction bids will be sought from a variety of contractors.

Motion by Dietz, second by Traxler to sign the walk-in access agreement with MN DNR.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

The comment period will end May 31, 2016 with the DNR for buffers. A notice to landowners was published in the newspapers throughout the county so they could go to the DNR website to check their property for errors.

Next month will be the Outstanding Conservationist tour.

Motion by Braun, second by Dietz to approve low interest loan application for Allen Aspengren for a septic system.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

State cost-share contract #5-15 for Robert Kaveney is complete. A cost-share payment of \$3456.75 and t/a of \$864.19 were approved with a motion by Traxler, second by Dietz.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Flood relief cost-share #1DR-2014-P2 for Curt Blaschko is complete. A payment of \$9475.96 was approved with a motion by Dietz, second by Braun.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Motion by Dietz, second by Braun to sign the 2016 Easement Implementation Grant with BWSR in the amount of \$4000.00.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Motion by Braun, second by Traxler to sign the Phase 3 Flood Recovery Grant in the amount of \$27,600.00.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

Steve gave the NRCS report. He talked about spring construction of contour terraces and sediment basins, surveying and CRP. Also a local EQIP workgroup meeting will be held after the SWCD board meeting.

Vouchers were reviewed and filled out.

There being no further business, motion to adjourn by Traxler, second by Dietz at 10:30 a.m.

Affirmative: Struck, Dietz, Traxler, Gregor, Braun

Opposed: None

Motion carried

6-14-16
Date

Barb Traxler
District Secretary



Le Sueur County Soil & Water Conservation District

Le Sueur County SWCD
181 W Minnesota St
Le Center, MN 56057

Tel. (507) 357-4879 Ext. 3
Website: www.lesueurswcd.org

Minutes from June 14, 2016 regular meeting of the Le Sueur County SWCD Board of Supervisors. SWCD building, Le Center, MN.

Meeting was called to order by Chairman Struck at 9:00 a.m.

Members present: Chairman, Jim Struck
Vice-Chairman, Alvin Dietz
Secretary, Earle Traxler
Treasurer, Cletus Gregor
PR&I, Glendon Braun

Others present: District Manager, Roger Ruhland
Senior Technician, Mike Schultz
District Technician, Joe Jirik
Program Specialist, Sue Prchal
District Conservationist, Steve Breaker

Pledge of Allegiance was recited.

Secretary's report was read and approved.

Treasurer's report was read. Motion by Traxler, second by Dietz to approve as read and to pay bills.

Affirmative: Struck, Dietz, Gregor, Traxler, Braun

Opposed: None

Motion carried

Le Sueur SWCD was approved for a Farm Bill position. Motion by Traxler, second by Dietz to sign a grant agreement with BWSR in the amount of \$65,000 with a 10% local match required.

Affirmative: Struck, Dietz, Gregor, Traxler, Braun

Opposed: None

Motion carried

There will be an Area 6 meeting on June 15, 2016 in Winthrop.

Motion by Dietz, second by Traxler to support the Cannon River One Watershed One Plan resolution.

Affirmative: Struck, Dietz, Traxler, Braun

Opposed: Gregor

Motion carried

Woelfel Construction will be submitting a bid for a storage building.

Motion by Gregor, second by Braun to sign the DNR well check agreement.

Affirmative: Struck, Dietz, Gregor, Traxler, Braun

Opposed: None

Motion carried

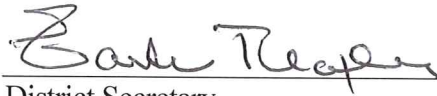
Steve gave the NRCS report. He discussed new CRP filterstrips, buffers and the fall contract start dates. Construction of sediment basins and contour terraces are being worked on. The local workgroup prioritized erosion control as the biggest concern in Le Sueur County.

The board and staff gathered at Lake Washington for the Outstanding Conservationist tour. The board voted and selected Oak Farms as the 2016 Outstanding Conservationists. A notice will be sent to Andy Oak and his family.

There being no further business, meeting adjourned at 2:30 p.m.

7-13-16

Date



District Secretary



Le Sueur County Soil & Water Conservation District

Le Sueur County SWCD
181 W Minnesota St
Le Center, MN 56057

Tel. (507) 357-4879 Ext. 3
Website: www.lesueurswcd.org

Minutes from July 13, 2016 regular meeting of the Le Sueur County SWCD Board of Supervisors. SWCD building, Le Center, MN.

Meeting was called to order by Chairman Struck at 9:00 a.m.

Members present: Chairman, Jim Struck
Vice-Chairman, Alvin Dietz
Secretary, Earle Traxler
Treasurer, Cletus Gregor
PR&I, Glendon Braun

Others present: District Manager, Roger Ruhland
Senior Technician, Mike Schultz
District Technician, Joe Jirik
Soil Conservationist, Sharlyn Handcock
Program Specialist, Sue Prchal

The Pledge of Allegiance was recited.

Secretary's report was read and approved.

Treasurer's report was read. Motion by Traxler, second by Braun to approve as read and to pay bills.

Affirmative: All

Opposed: None

Motion carried

The Farm Bill grant is nearly executed. Motion by Traxler, second by Gregor to publish and post ad for hiring a farm bill employee when signed agreement is received.

Affirmative: All

Opposed: None

Motion carried

Flood Relief cost-share will be changed to 100% for uncompleted projects with a motion by Gregor, second by Traxler. Cost-share was at 90%.

Affirmative: All

Opposed: None

Motion carried

Meger building across street from the office was discussed. Traxler, Braun and staff will meet with Meger to negotiate a price for purchase.

There will be a groundwater informational meeting in St. Peter on August 18, 2016. Board members will be reminded at the August meeting.

The resolution submitted to Area 6 for an increase in supervisor per diem passed.

Motion by Braun, second by Dietz to approve low interest loan application for a septic system for Harvey Zachman.

Affirmative: All

Opposed: None

Motion carried

Motion by Gregor, second by Dietz to increase Bruce Fahning state cost-share contract #3-16 from \$5784.00 to \$8797.00.

Affirmative: All

Opposed: None

Motion carried

Sharlyn gave the NRCS report. They are busy with construction, EQIP, CSP and CRP. They are also assisting Blue Earth and Sibley Counties with conservation plans.

The 2017 budget was discussed. Motion by Traxler, second by Gregor to approve the budget.

Affirmative: All

Opposed: None

Motion carried

Gregor brought up the SWCD sign on the Rice/Le Sueur county line on Hwy 99. The sign needs to be replaced. SWCD will contact Rice SWCD and also get some prices on a new sign.

There being no further business, meeting adjourned at 10:20 a.m. with a motion by Gregor, second by Braun.

Affirmative: All

Opposed: None

Motion carried

8-17,16

Date

Bruce Traxler

District Secretary