

**PORT OF MANCHESTER
MINUTES**

October 12, 2015

Manchester Library Meeting Room, 8067 E. Main Street

REGULAR MEETING

1.0 Call to Order. Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Pedersen and Fallstrom. Also present were Contract Administrator O'Connell, Attorney/Auditor Thompson, and 7 guests.

2.0 Approvals – Consent Agenda

2.1 Regular meeting minutes for September 14, 2015

2.2 Vouchers numbered 5333 through 5348 in the total sum of \$5,440.40.

After discussion, Commissioner Fallstrom moved approval of items 2.1 and 2.2. Commissioner Strode seconded the Motion. Passed. Commissioner Pedersen abstained because he was not present at the meeting.

3.0 Public Comment - The new benches have been ordered, and will be set in place within the next month.

Launch fees are up, and this may be the best year ever for receipts.

A red truck has been parked overnight in a restricted area. The truck was tagged, but no response from the owner. After 4 days, the truck was impounded per our stated policy set forth in Resolution. After impound, Contract Administrator O'Connell was contacted by the owner, a Park Ranger at Blake Island. He claimed that he had permission to park his truck from the Port. Contract Administrator O'Connell states that he gave permission to the Ranger to park his jeep overnight, and not the red truck. The Ranger wants the Port to reimburse him fully. The Commissioners did not act on the request, but were of the opinion that the Ranger made the mistake the his red truck was included in his request when it was not, and the Port had no knowledge that the truck was owned by the Ranger until after it was brought to our attention.

4.0 FY 2016 Budget Workshop: Contract Administrator presented his version of a budget for FY 2016 using a power point presentation. He outlined the 2015 objectives and accomplishments which are considerable. Looking ahead for 2016, he is recommending some small scale improvements with a capital recovery. Phase III of the stormwater project should not impact the Port. Some projects to consider are replacement of the South perimeter fence at Pomeroy Park, adding some BBQ grills (not a consensus on this

proposal), adding a foot shower; replacing and repair the hedge at the top of the slope and building a reserve for future development. Some other considerations are a coin-op telescope (s), rebuilding the picnic table pavilion area, and adding a small play area at Pomeroy Park (perhaps donations could be solicited for this improvement). The hearing on the budget for FY 2016 will be conducted at the November meeting. It appears that all is in order to proceed.

- 5.0 Stormwater Improvements - Phase II update.** The project phase is finishing up and is looking good. There has been no problem whatever with the County at this point in time, and, to the contrary all requests have been honored with little expense to the Port. The Port is receiving a good many improvements without cost.

6.0 Upcoming Events:

- 6.1** November 7, 2015 - Pomeroy Park Improvements Ribbon Cutting

7.0 Miscellaneous

7.1 Financial report - Contract Administrator O'Connell presented a written report which was reviewed by the Commissioners and attendees. All is in order.

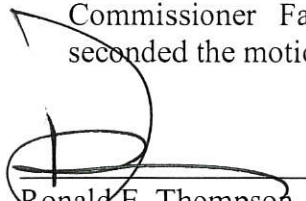
7.2 Commissioner Comments - Commissioner Strode asked the Port attorney for an opinion on the question of what fund raising the Port can do legally with regard to the project called "Manchester Days?"

8.0 Future Meeting Dates

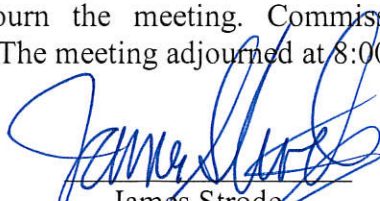
- 8.1** October 19, 2015, 6:00 PM - All Ports meeting at Brownsville Marina.
8.2 November 9, 2015, 6:00 PM - Regular meeting and hearing on Resolution to Adopt the Port's Budget for FY 2016.
8.3 December 14, 2015, 6:00 PM - Regular meeting

10.0 Adjournment.

Commissioner Fallstrom moved to adjourn the meeting. Commissioner Pedersen seconded the motion. Passed unanimously. The meeting adjourned at 8:00 PM.



Ronald E. Thompson
Attorney/Auditor



James Strode
President