

# Rancho Santa Teresa Swim & Racquet Club

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Dirk Seidel (President)

Vic Haddad (Treasurer)  
Michael Kirtland  
Nick Toprani

Arian Collen (Secretary)  
John O'Byrne  
Terrie Jacopi

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## Board of Directors Meeting *Minutes* August 19, 2019

### Item Subject

#### 1. Call to Order

Meeting was called to order at 7:06 p.m.

#### 2. Approval of Minutes

##### **July 22, 2019 Board Meeting**

Action: (6-0-1) Nick moved to approve minutes for the July 22, 2019 board meeting. Terri seconded the motion.

Absent: Dirk arrived late at 7:11pm

Document Filed: July 22, 2019 minutes

#### 3. Town Hall

- Alex with the Boy Scouts presented revised ideas for his Eagle Project. His proposal consisted of building recycling receptacles and a screen cover for the exterior HVAC units outside the club. The proposal included an ask of approximately \$300 to cover material and would be done in October.
- Member Jay Clark requested lap swim time during daytime hours when the pool is currently closed.

#### 4. Staff Reports

##### **A. Office Coordinator Report**

Amy reviewed the Office Coordinator report, including tasks completed, accounts with delinquent dues balances, and upcoming facility rentals. A brief discussion ensued on building security and hall/lounge cleaning schedule/vendor effectiveness.

##### **B. Activities Report**

Lifeguard staffer Daniel provided a brief update on swim lesson signups and revenues.

##### **C. Facilities Manager Report**

Facility Manager Luke Brown provided an update on various projects and to-do lists, including priority projects.

**5. Directors Reports**

**A. Presidents Report**

Dirk discussed various items including:

- Staff shortage outlook for next year

**B. Treasury Report**

Vic provided an update and overview on the following items:

- Balance Sheet
- Profit & Loss
- PG&E costs
- Replacement Summary

A discussion ensued on the various reports.

**C. Arian**

No items

**D. Nick**

Discussed establishing some general rules for poker night

**E. Michael**

No items

**F. Jon**

Update on status for tennis resurfacing and tennis lessons

**G. Terri**

No Items

**6. General Business**

**A. Update/Change of Rules & Regulations**

A discussion on the existing pool rules/hours and pros/cons of establishing an open pool environment for the pool.

**B. Water Pipe Repair**

Action: (7-0-0) Arian moved to approve \$900 for the pipe repair. Terri seconded the motion.

**C. Boy Scout Project**

Action: (7-0-0) Arian moved to approve \$250 for the HVAC screening and shed removal. Michael seconded the motion.

Action: (7-0-0) Dirk moved to approve a second Boy Scout project of painting ADA parking spaces. Michael seconded the motion.

**D. 2020 Budget Planning**

Dirk, Terri, Michael, and Vic will work on developing a draft budget for 2020 for board review and voting at the September meeting.

**E. Fall Membership Meeting**

Meeting scheduled for October 21st

**7. Future Meeting & Agenda Items**

The next board meeting will be on September 16, 2019 at 7pm.

Meeting was adjourned at 9:14 pm

8. **Executive Board Meeting** – *Not Open to Public*

A brief discussion occurred on staffing and plans for next swim season.

Executive Board Meeting was adjourned at 9:30 pm