



## about us

f-BLOK is building differently. We are an approachable group of problem solvers that thrive within constraints. Connecting with our clients and empathizing with them to provide intelligent solutions that meet budget, schedule and design excellence is of utmost importance. We do this through leadership, strategic thinking and expert professional service.

We are bridging the gap between owner, architect, contractor, trades and technology to find efficiencies and maximize investment. Alternative project delivery models that focus on a team approach and getting the right people around the table to create solutions together is how we like to work. We strive for efficiencies and lean planning. Collaboration is the building BLOK of everything we do.

f-BLOK believes in thoughtful consideration on how the built environment affects the overall environment, the health & wellness and social participation of those that occupy each space.

Our services include: Architecture, Feasibility Studies, Building Condition Assessments, Accessibility Audits, Functional Programming, Interior Design, Master Planning, Urban Design, and Project Management.

We work with the following construction contracts: Design-Bid-Build, Construction Management, Design-Build and Integrated Project Delivery.

## about the position

- Working as part of a collaborative team of architects, interior designers, technologist, consultants, contractors and owners.
- Acting as lead interior designer on a variety of commercial projects and as lead interior designer and project manager on a variety of interior fit-up projects.
- Overseeing production teams and coordinating with consultants.
- Performing assessments of conditions of interior components of existing buildings, furniture and equipment and producing as-built drawings and reports as a result of your findings.
- Performing accessibility audits of existing buildings and generating solutions and recommendations.
- Actively participating in design reviews and discussions.
- Furniture (FF&E) inventory, assessment, move management, specification and procurement.
- Producing design documents (functional programs, schematic drawings, models, renderings, etc).
- Producing construction document packages (plans, elevations, sections, details, specifications, etc).
- Performing contract administration.

## about you

- Strong written and verbal communication skills.
- Strong knowledge of the National Building Code, complete with Manitoba Amendments.
- Strong knowledge of provincial and federal government fit-up standards.
- Proficiency in AutoCAD/ Revit, Sketch-up, Microsoft Office and Adobe Creative Suite.
- Experience with public and private commercial projects in a lead Interior Designer role and/ or Project Manager role.
- Experience with move management services and furniture & equipment inventorying and procurement.
- Flexible, well-rounded, and self-directed individual who is detail oriented and logical.
- Experience in producing and presenting design documents through to full construction documents is an asset.
- Masters diploma in interior design or related field is an asset.
- Registered as a Professional Interior Designer or working towards registration is an asset.
- Minimum three (3) years experience in an architectural office or similar is an asset.

## how to apply

Interested applicants are encouraged to forward their cover letter and resume, in confidence, to [info@f-BLOK.ca](mailto:info@f-BLOK.ca). Only candidates selected for an interview will be contacted. We thank all applicants for their interest in f-BLOK architecture inc.