



# Thank you for cooking at the South End Children's Cafe

**Phone: 518275.8890**

**Email: [tracie@southendchildrenscafe.com](mailto:tracie@southendchildrenscafe.com)**

## **I'd like to cook for the South End Children's Cafe. What should I do?**

Contact Tracie at [tracie@southendchildrenscafe.org](mailto:tracie@southendchildrenscafe.org). Please put ***Cooking for the South End Children's Cafe*** in the subject line. Tracie will get you on the schedule.

## **What's days and times do you need volunteers?**

The Cafe is in need of volunteers every day, Monday – Friday, from 3:00pm – 6:30pm.

## **How many people do I need?**

If you want to bring a team, we ask that you gather a group of **four - six people**. If you want to come on your own (not in a group), you will join other great volunteers in the kitchen.

## **What will I do?**

You will be helping to cook for the children and families. A Kitchen Manager will be on hand to help you and guide you every step of the way.

## **What should I bring?**

You don't have to bring anything! We will have the food for you to prepare.

## **Is there anything I should do one week before?**

A week before you come in, send Tracie the names of the people in your group.

## **What should I wear?**

Wear comfortable, appropriate clothing for cooking and sneakers or comfortable shoes. Everyone will be asked to wear a hair net (provided) and food service gloves. Aprons will be provided. No open toed shoes are allowed in the kitchen. Please pull your hair back.

## **Can children and youth volunteer?**

For safety reasons, there are limited opportunities for children under 18 in the kitchen. If you would like to bring children, please contact our Director, Tracie, at 518.275.8890 in advance.

### **What will happen when I arrive?**

When you arrive, the kitchen manager will give you directions and then you will start cooking. You will be cooking and serving 50 or more meals for children and parents.

### **What will I be cooking?**

You will prepare a salad, main dish and dessert.

### **What if I have food allergies?**

Please let Tracie know if you or anyone on your team has any food allergies. We will alter the menu to accommodate your team.

### **What is the schedule at a glance?**

When you arrive, you will be given a brief orientation by the Kitchen Manager.

- 3:00pm Brief orientation and volunteer assignments
- 3:15pm – 6:00pm Cooking begins
- 6:00pm – 6:30pm Kitchen Clean up

### **Does the food all come out at once?**

Dinner service is from 4:30pm – 6:00pm. Children will join the Cafe for dinner at different times throughout the dinner service time. You will have a wait staff who will pick up and deliver the meals. Some of your volunteers will serve dinner as well.

### **What types of tasks will be assigned?**

Someone will be assigned tasks like salad, cooking, plating the food and washing the dishes.

### **What happens when dinner is over?**

At 6:00pm, when dinner service is over, we appreciate it if you will help us clean up the kitchen. This includes washing dishes, wiping down surfaces, mopping, etc.

### **Where do I come to and is there parking?**

The Cafe is located at 25 Warren Street, Albany, 12202. There is one accessible parking space in front of the building, and on street parking. If you need additional accessible parking spaces, please let Tracie know ahead of time. There is a parking lot directly across the street (with additional accessible parking) and on street parking. If you need assistance getting into the building, please let us know.

Thank you for your service! We can't wait to see you. Without volunteers like you, the South End Children's Cafe would not be possible.