

# Blue Ridge Fire District

## BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

### Minutes of Public Meeting held September 17, 2022

1. **MEETING** was called to order at 10:03 a.m. by Chairperson Bourne.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL OF BOARD MEMBERS**

Mike Bourne	Present
Alma Seward	Present
Sylvia Meakin	Present
Laurie Hawke	Present
Judy Varns	Present

4. **ADOPTION OF AGENDA**

Mr. Bourne asked for a Motion to review and adopt the Agenda. Item 9.C shall be removed from the Agenda. Ms. Hawke made the Motion; Ms. Seward seconded. All voted yes.

**The Motion passed.**

5. **ANNOUNCEMENTS**

The next Board Meeting is Saturday, October 15, 2022 at 10:00 a.m.

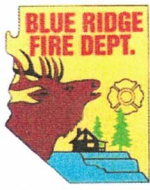
6. **REPORTS AND CORRESPONDENCE**

a. Chairman's Reports

- Mr. Bourne reported the great turnout for the Labor Day Auxiliary Event and asked that appreciation and recognition be shown to the Auxiliary as they work hard and provide needed equipment for the District.
- Mr. Bourne and Ms. Hawke attended a Special District Meeting in Flagstaff for the purpose of creating ways to help Coconino County Special Districts (Fire, Water, School) to succeed. As a result, many valuable County connections (County Assessor, County Treasurer, Clerk of the Board of Supervisors, County Attorney) were made.
- Mr. Bourne noted that BRFD Board of Directors election will be on the November 8<sup>th</sup> General Election ballot. There are four people running for three positions. This participation shows the community support for the Fire Districts, as all current Board Members were appointed. We appreciate the community support and ask everyone to vote.

b. Chief's Report

I. Personnel	36 personnel: 14 Volunteers, 14 Reserve, 6 Full Time and 2 Part Time
II. Apparatus	Medic 3 received new tires; Engine 14 received all necessary repairs. All Apparatus are in service.
III. Call Volume	22 calls in August: 13 EMS, 1 vehicle fire, 3 motor vehicle collisions, 5 service calls
IV. Training	159 hours of training



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## V. Updates

- Chief Paine updated the Board regarding PSPRS refunds being received by our former and four full time employees regarding overpayments made into the system. The District will be reimbursed for these refunds through Contribution Credits. This is a result of a PSPRS glitch and not of the District.
- Chief Paine advised that the District was in the midst of the 2021-2022 Audit by Saunders Company, Ltd. This is the final year of their three-year contract. This process is moving smoothly.
- Chief Paine attended the Arizona Ambulance Association Conference in Tucson and a regional Cardiac Resuscitation Symposium in Phoenix this past month.
- Chief Paine reminded us about Proposition 310 that will be on the November 8<sup>th</sup> ballot which is a sales tax that would generate \$150M for Arizona Fire Districts. The tax translates to \$10 spent = .01 cent or \$100 spent = .10 cents to Arizona Fire Districts. He encouraged all to learn about it.

## 7. CALL TO THE PUBLIC

Mr. Meakin asked how the funds from Proposition 310 will be allocated. Chief Paine said the funds would be allocated to the 144 Arizona Fire Districts by size.

Proposition 310 will be a "stand alone" item on the ballot and not contained within any other ballot item.

## 8. OLD BUSINESS

Mr. Bourne asked for a Motion to discuss and possible action to review and approve Policies. Ms. Hawke made the Motion; Ms. Varns seconded. All voted yes.

**The Motion passed.**

Discussion took place regarding the 100 -300 series of Policy.

Mr. Bourne asked for a Motion to approve the 300 series policies. Ms. Hawke made the Motion. Ms. Meakin seconded. All voted yes.

**The Motion passed.**

Discussion took place regarding the number of remaining policies (400 – 1100) to read, review and pass.

Ms. Hawke made a Motion that the remainder of the policies (400 - 1100) would be reviewed to pass at the October 15th Board meeting. Ms. Varns seconded the Motion. All voted yes.

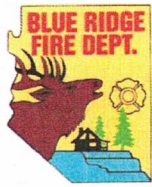
**The Motion passed.**

## 9. NEW BUSINESS

- a. Approval of Minutes from August 22, 2022 and August 31, 2022

Mr. Bourne asked for a Motion to approve the Minutes of August 22 and August 31, 2022. Ms. Hawke made a Motion; Ms. Meakin seconded the Motion. All voted Yes

**The Motion passed**



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b. Approval of Financial Report for August 2022

Mr. Bourne asked for a Motion to approve the Financial Report for August 2022. Ms. Hawke made a Motion. Ms. Seward seconded the Motion. All voted Yes.

**The Motion passed.**

## 10. AGENDA ITEMS FOR NEXT BOARD MEETING

a. Policies

## 11. ADJOURNMENT

Chairperson Bourne asked for a Motion. Ms. Meakin made the Motion; Ms. Varns seconded the Motion. All voted Yes.

**The Motion passed.**

**Adjournment at 10:27 am**

Respectively submitted September 18, 2022:

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Alma Seward, Clerk of the BRFD Board