**BRIMPSFIELD PARISH COUNCIL**

**Draft minutes of meeting held on**

**21st March 2023 at 7.30pm**

**At the Village Hall**

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|  | **Welcome from chair of the meeting** |
|  | Attendance recorded as Parish Councillors Tom Overbury, Jane Parsons, **Claire Jardine,** Michael McWilliam, Mikhail Mandrigin & Heather Eaton (20.25), District Councillor Julia Judd & 8 members of the public. |
|  | **Apologies recorded/accepted from Parish Councillors** Archie Larthe  County Councillor Joe Harris did not attend |
|  | Declaration of Interest for matters on the agenda were invited -none |
|  | Public Participation was invited for matters on the agenda after which members of the public are invited to observe the remainder of the meeting  **Points raised:**   1. **Signage highlighting horse traffic on the road. 3 Bridleway entrances within the village that do not have visual signage. New highway code rule is that drivers should allow 2 meters when passing** 2. **Walkers are feeling unsafe especially when accompanied by children as drivers are driving fast through the village** 3. **The Laws of “driving without due care and attention” and “dangerous driving” and not respecting the new highway code that “pedestrians/horse riders have precedent over vehicle drivers” are being broken** 4. **It was reported historical offer of “bends” to advise drivers had been made historical** 5. **Private landowners can put up signs on their own land and mobile road signs are allowed** 6. **It was asked if contractor for new A417 missing link could help in this matter** 7. **Members of the public were advised to use the “report it” portal and to refer to local PCSO**   **Public session closed at 19.59** |
|  | **Council considered updates/ decisions relating to Highway matters**   1. **Council considered points raised in the public session and agreed to refer to Glos Highways and County Councillor Harris** 2. **Future agenda item – speed watch initiatives** 3. **Council agreed to investigate cost and approval process of highway signs,** 4. **Council to seek advice from Road Safety Officer (Matt Parker)** 5. **Drive over Caudle green to Woodfield House has not repaired – Clerk to email again to request repair as works was completed before Christmas** |
|  | **Report not available from County Councillor Harris** |
|  | **Report noted from District Councillor Judd (emailed as standard)**  **Information shared on fly-tipping in local area** |
|  | Minutes of previous Parish Council Meetings held on 28th February 2023 approved |
|  | **Council invited update on the defibrillator project at the current time -Cllr Jardine reported that she has sought confirmation from residents of Caudle Green and 50% responded and majority were in favour and would be prepared to contribute. Anticipated cost £1500 (£625 still in PC reserve from grant). Council briefly discussed who would have ownership and placement in the telephone box**  **Council agreed to defer to next meeting to consider ownership, funding and siting** |
|  | **Council approved the payment list as discussed**  **Clerk pay/expenses £58.52**  **HMRC £110.20**  Insurance Renewal 01/06/2023 (tbc)  Year end HMRC/Pay settlement (tbc) |
|  | **Council received update on Village Hall matters from Chairman of Village Hall Committee**  **Building works update**  **Special events committee has been formed**  **Coronation party is being held** |
|  | **Council considered planning matters & make decisions**  Licensing Application Consultation C/23/00276/PRMA- TW & JT Parsons Land at Hawcote Hill Birdlip- **Council noted competition with the Village Hall use and then** **agreed to support** |
|  | **Council considered updates & decisions relating to** Road Safety Policy Group – none received  Consultation of residents of Caudle Green for grass bank height increase–**feedback direct to Clerk requested** none received and Council was asked by Cllr Jardin to give approval to work suggested by Home-owner (Cllr Jardin). In order to prevent a conflict of interest and in the interest of transparency Council agreed to consider at the next meeting and asked for a drawing representation and a work specification to be included on the next agenda. |
|  | **Council considered updates & decisions relating to** Common Land Management Policy Group- none  **Cut down Ash tree estimates - Cllr Parsons- cfwd** |
|  | ****Council noted**** Consultation on Cotswolds National Landscape Draft Revised Neighbourhood Plan Position Statement-as distributed via email |
|  | **Council considered the Kings Coronation and noted that the Village Hall special events team are organising a village street tea- party and publicity is being distributed. Brimpsfield events email address to attend. There will be a road closure application made** |
|  | **Councillor Eaton joined the meeting at this point**  **Council noted updates on election in May 2023**  <https://www.cotswold.gov.uk/about-the-council/elections-and-voting/current-and-future-elections/> **for information**  **Nomination papers available from** [parish-town-nomination-paper-pack.pdf (cotswold.gov.uk)](https://www.cotswold.gov.uk/media/vzwhk53l/parish-town-nomination-paper-pack.pdf)  The notice of election starts the process for the receipt of nominations.  Nomination papers must be hand delivered to the Council Offices, Trinity Road, Cirencester, GL7 1PX  The candidate can ask another person to deliver their nomination papers for them and one person may deliver more than one set of nominations.  The office will be open from 9am until 5pm from Monday 20 March until Monday 3 April and then from 9am until the deadline of 4pm on Tuesday 4 April.  The deadline for delivery is 4pm on Tuesday 4 April.  **The need for photo ID for voting was highlighted** |
|  | **Council confirmed that its next meeting scheduled is the AGM 16th May 2023 (election year) Cheque signatories to be on agenda** |
|  | **Parish Councillors gave a vote of thanks to Chairman**  **Meeting closed followed by Parish Assembly at 20.43** |

**approved minutes for meeting held on**

**28th February 2023 at 7.30pm**

**At the Village Hall**

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|  | **Welcome from chair of the meeting** |
|  | Attendance recorded as Parish Councillors Tom Overbury, Jane Parsons, **Claire Jardine,** Michael McWilliam, Mikhail Mandrigin, Archie Larthe & Heather Eaton, District Councillor Julia Judd, & 1 member of the public. |
|  | **Apologies received recorded**  County Councillor Joe Harris did not attend |
|  | Declaration of Interest for matters on the agenda were invited – Cllr Tom Overbury commercial relationship to owners of Owl Court |
|  | Public Participation was invited for matters on the agenda after which members of the public will be invited to observe the remainder of the meeting  **Member of the public attended to offer any explanation for matters on the agenda** |
|  | **Report invited from County Councillor Harris -none** |
|  | **Report noted from District Councillor Judd (emailed as standard)** |
|  | Minutes of previous Parish Council Meetings held on 17th January 2023 approved & signed |
|  | **Council received update on grass cutting contract -Cllrs Overbury /Jardine**  **Cllr Jardine suggested and Council agreed a first cut from June and then mowing monthly July, August, Sept, October with mower collector or flail.**  **Cllr Overbury - current contractor re Brimpsfield –to remain with monthly cutting with the with current contractor**  **Caudle green to be cut July, August, September, October under previous contract**  **Detailed plan as distributed as approved by Councillors and current contractor happy to carry on during 2-3 year trial period.**  **Quotation received from current contractor £1520 and Council agreed to carry on with this contractor** |
|  | **Council considered planning matters & made decisions relating to**  [22/04511/FUL Owl Court Caudle Green](https://publicaccess.cotswold.gov.uk/online-applications/simpleSearchResults.do?action=firstPage)  **Councillors were reminded on the planning guidance on what is considered relevant to be commented on (Cllr Overbury took no further part in the discussions/decision making process)**  **Cllr Parsons read out a statement regarding the relevant planning policy documents and raised concerns over access points –in summary contrary to relevant planning policy**  **Other members of the Council supported change from non-residential to residential property, proposal was thought to be sympathetic and would welcome the proposal**  **It was noted that the change of use had previously been approved**  **The pool is quite extensive and is not shown in the detail of the house which was felt as misleading**  **Light pollution should be considered as part of the Dark Skies Policy of AONB**  **The architect has informed residents that as they do not own the access it is not part of the application.**  **A proposal was made and seconded to support the application- 4 for, 2 against – the motion to support – comment to be submitted**  **Council supported the change from non-residential to residential property, proposal was thought to be sympathetic however it was felt that the submission of documents do not reflect the current access point.**  [Change of use Old Haulage Yard -23/0294/FUL](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RP3QM3FIGQQ00)**– Clerk was instructed to submit under delegated authority- no responses received – Council approved submission retrospectively based on overdevelopment of site.** |
|  | **Council noted that its next meeting scheduled for 21st March 2023 at 7.30pm followed by the Parish Assembly**  **AGM 16th May 2023 (election year)**  **Information shared on election process** |
|  | **Meeting closed at 20.04** |