

**BOLIVAR
TOWN COUNCIL MEETING
MINUTES**
Tuesday, March 1, 2016 @ 7:30p.m.

**Helen Dettmer, Mayor
Donna Callar
Tim Collins-Mayor Pro Tem
John Paul Heafer
Chris Higdon
Paul David Staubs**

Mayor Dettmer asked everyone to join in a moment of silence and the Pledge of Allegiance.

Call to Order

The regular meeting of the Bolivar Town Council was called to order by Mayor Helen Dettmer on Tuesday, March 1, 2016 @7:30p.m.

Treasurers Report

Accountant Eric Lewis presented the Treasurers Report for July 1, 2015-February 29, 2016. No Bank Statement as available as of March 1, 2016. Mr. Lewis explained that our target % should be @67% and we are above most of those amounts. Property Taxes are @72%, Gas & Oil Severance Tax is @ 150%, Franchise Fees is @158%, Table Games is at 70%, and Video Lottery is @93%. Total expenses are \$229,809 and our net income is \$73,316. Mr. Lewis has a Budget Revision for Snow Removal tonight. Eric Lewis explained the Budget which will increase line item (418) by \$150 making it \$3153 and increases Snow Removal line item (753) from \$10,000 to \$12,500. This decreases signs and signals line item (752) by \$2,650.

Councilperson Paul Staubs moved to approve the February, 2016 Treasurers Report as presented.

Councilperson John Paul Heafer seconded the motion. Motion passed.

Recorder Reed read the Budget Revision for #2 General Fund 2016. **Councilperson Donna Callar moved to approve the Budget Resolution as read. Councilperson Paul Staubs seconded the motion.**

Roll call as follows:

Donna Callar	Yes
Chris Higdon	Yes
John Paul Heafer	Yes
Paul Staubs	Yes
P. Jean Reed	Yes
Timothy Collins	Yes

Motion passed.

Minutes

1. Approval of Minutes for February 2, 2016 Regular Meeting.

There was one correction on page 2, change Mayor Hammer to Mayor Dettmer. Recorder Reed will correct.

Councilperson John Paul Heafer moved to accept the February 2, 2016 minutes with one correction.

Councilperson Chris Higdon seconded the motion. Motion passed.

Attendee Concerns:

No one signed up to speak.

Mayor's Report

- Several Towns People attended the Funeral of Mayor Hammel of Ranson. Donations can be made to Ranson Elementary School in Memory of Dave Hammel. Money is due Friday.
- Spoke with Bill Clark, from Region 9. We hope they will keep us in mind and work with us on Grant Money for sidewalks and storm water management.

- Merchants Meeting coming up toward the end of March. Michael Dougherty will be coming to help with planning and visioning for Bolivar.
- March for Meals-Jefferson County Council on Aging has started to collect money to end hunger for Seniors-March 23, there will be Mayors for Meals to deliver Easter Meals or come here to the Community Center for Easter Lunch on March 23.
- Town Council budget workshop date has been set for Tuesday, March 15, 2016 @ 7:00p.m. There will be no public comment during this workshop. Budget needs to be in Charleston by the end of the month.

Town Attorney, Dave Hammer

- Attorney Hammer said he only has one item that he will be checking on with Eric Lewis and that is a Liquor Tax.

Street Committee-John Paul Heafer and Paul Staubs

- Councilperson John Paul Heafer said he received a complaint about Union Street. We put some cones on Clay Street and Rowels Street and at Mrs. Strowthers place. Looks like the culvert has been smashed down and does not allow the water to drain properly.
- Councilperson Paul Staubs said, in April, we will get a list of pot holes for Bolivar and for State owned Streets. Mayor Dettmer asked for a list to be given to Laura.
- Councilperson Collins asked if Union Street belongs to Bolivar or the State. Union Street does belong to Bolivar. Mr. Staubs will check out this problem when it rains. This has been an on-going problem.

Bolivar Planning Commission-Steve Paradis

- At the February Meeting the Planning Commission approved an application for Tom Sandusky, of Stevens Street, for construction.
 - Tom Hildebrand, Commission Member will be leaving town and resigning. This will be another opening on the Commission.
 - John Krywcun-Will discuss the process of how permits are issued for clarity.
 - Officers were elected for the coming year.
- Steve Paradis-President
Barb Staats-Vice President
Randall Hughes- Secretary

Parks and Recreation Committee-Donna Callar

- Meeting every month since appointed.
- Cut one limb so from tree so far
- Replaced some of the shingles on the storage building that had crumbled and was causing a problem.
- Removed some of the Ivy from two trees and we have others to do when the weather breaks.
- Would like to meet with Attorney Hammer after the meeting.

Old Business

Nothing on the agenda

New Business

1. Bolivar-Harpers Ferry Public Library Presentation (Gretchen Fry)

Ms. Fry gave an overview of the Bolivar-Harpers Ferry Public Library, programs, activities, usage/comparison with other libraries, and volunteers. (see attached pamphlet). Ms. Fry asked the Town Council (when working on the Budget) to consider an increase to the donation for the Library.

Mayor Dettmer said the Library could also use volunteers. The Library benefits the students of Harpers Ferry Middle School and other students as well as Senior Citizens who visit the Library on a daily basis.

Councilperson Tim Collins thanked the Ladies for the fantastic staff and said they give a warm welcome and are doing a tremendous job.

Sheriff's Department Report-Sheriff Pete Dougherty

- During the six month period (September 1, 2015 – February 29, 2016) there were a total of 243 calls for service or incidents that were initiated by law enforcement that involved Sheriff's deputies or WV State Police. This does not always count just patrols. This total includes 45 calls during the month of February, 2016.
- Sheriff Dougherty said under WV Code, Sheriffs have the ability to contract.
- County said there will be no increase in staff for the Sheriff's Department.
- If Bolivar would put money in the Budget, Sheriff Dougherty would go to the Commission and get permission to hire an additional Deputy. This would probably cost about \$80,000.
- We could also have a set time a couple of days a week that folks could come here to talk with a Deputy or myself instead of going to Kearneysville
- This would allow more directed patrols and/or extra patrols.
- Sheriff Dougherty said in the last six months, he has identified certain areas to patrol on regular basis.
- This would not be a rent a cop.
- I presently have 20 Deputies.
- Sheriff Dougherty said he would identify 2 deputies from time to time for Bolivar.

Councilperson Collins said a lot of problems occur during the weekends and suggested we might need more patrols during that time.

- Sheriff Dougherty said Technology gives us better leads in small communities.

Councilperson Staubs asked about an office.

- Sheriff Dougherty said for my deputies their office is their vehicle and their computer is right there for them. They also have GPS locators on their vehicles.

Councilperson Higdon said "Thank you" to Sheriff Dougherty. Two weeks ago both our cars were broken into. Everything was handled very well by your deputies and it certainly put our minds at ease especially my wife.

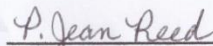
Recorder Reed asked if the \$80,000 would need to be paid all at once or monthly.

- Sheriff Dougherty said he thought quarterly payments.

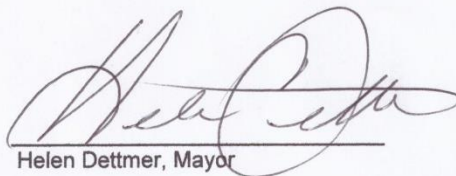
Adjournment

Councilperson John Paul Heafer moved to adjourn the meeting. Councilperson Donna Callar seconded the motion. Motion passed. Meeting adjourned.

Respectfully submitted,



P. Jean Reed, Recorder



Helen Dettmer, Mayor