

BOROUGH OF HAMPTON
BOROUGH COUNCIL MEETING MINUTES

REGULAR MEETING

October 28, 2019

Mayor Cregar called the Regular Meeting of the Hampton Borough Council to order at 7:30 p.m. The Open Public Meetings Act Statement was read by the Deputy Municipal Clerk. The notice of this meeting was advertised in the Hunterdon Democrat on January 10, 2019. The annual notice has been posted on the public bulletin board and has been filed in the Office of the Municipal Clerk.

Roll Call:	Present:	Mayor Cregar	Bob Baker
		John Drummond	Doug Rega
		Carroll Swenson	Jeff Tampier
		Rob Wotanowski	

The following people were also present: Alan Brower, CPWM, Kathy Olsen, CFO, Tara St. Angelo, Borough Attorney, and Linda Leidner, Deputy Borough Clerk.

The minutes of the Regular Session meeting of October 14, 2019 were approved as presented by the Deputy Municipal Clerk by a motion that was made by Cm Drummond second by Cm Rega; Voice Vote: All ayes motion carried.

Comments and Questions from the Public:

Cory Kubinak, Chief of Police Town of Clinton – Spoke to the Borough Council regarding a Shared Services proposal for the evaluation of Hampton Borough for school crossing guards. Mr. Kubinak outlined his role in the process which would include preliminary evaluation of the locations that a crossing guard is needed and study of routes to school for safety. Once the evaluation is done the Mr. Kubinak will meet with the Borough Council and to discuss how to move forward. All of the members of the Borough Council feel that the safety of the school children in Hampton is a priority and will further discuss this proposal in Executive Session.

Bill McQuaide, 118 Main Street – Mr. McQuaide inquired about the Main Street Improvement project Phase 3 that was on the agenda last meeting.

Cm. Drummond explained that the contract has not been awarded as yet.

Mr. McQuaide asked if the plan could include no telephone poles in the middle of the sidewalks.

Cm. Drummond explained that all sidewalks are not being replaced. The project will go from Valley Road to a bit past Lower Skillman. Then from Lower Skillman to just about the railroad bridge but it is not a complete replacement of sidewalks and curbing.

Mr. McQuaide inquired as to whether he could reach out to the Borough Engineer and Cm. Drummond indicated that he could do so.

William Holland, 16 Wells Avenue – Mr. Holland was in attendance to ask that better notice be given to residents when parking is not allowed in the municipal lots.

Mrs. Leidner noted that notification was placed on the Borough Website and FACEBOOK page as soon as the information was given to the Borough by the contractor.

In the future notices will be placed on windshields as soon as the Borough has confirmation from the contractor when any work is done. The next time the lot will be closed will be for striping.

Brian Lynch, 6 Maple Lane – Mr. Lynch reported that the highway contractors that run a business in front of his property have cut down many trees between the two properties. The business owner is planning on putting up a chain link fence. This is a Zoning issue as well as a Planning Board issue and it was recommended that Mr. Lynch contact Allison Witt, Zoning Officer and Sherry Minchin, Secretary of the Planning Board.

Rick Allen, Fire Chief inquired as to whether the Borough Council has any questions regarding the Hampton Fire Company. There were none.

Mr. Allen reported on the Cost Recovery Program for 2018 and 2019. One 2018 claim has been settled 1 is still in progress. There were 5 claims in 2019 and 2 have been paid.

Communications:

Email request from Rev. Jeff Clemens to remember Captain Edward K. Simpson, Jr. who was killed in action during World War II.

Rick Allen gave the history regarding this inquiry and the history of the highly accomplished Captain Edward K. Simpson Jr., WWII fighter pilot. Rev. Clemens contacted the Borough because Captain Simpson is not on our WWII Memorial and records indicate that he was from Hampton Borough. After researching this Mr. Allen discovered that Captain Simpson's house is actually in Lebanon Township and a small piece of the property is located in Hampton.

The Borough Council Members were in awe of the amazing story of this young man's skills and accomplishments and felt that even though only a small portion of land made him be from Hampton, he should be included on the WWII Memorial here.

Motion by Cm. Drummond, second by Cm. Rega to add Captain Edward K. Simpson, Jr. to the WWII Memorial in the Veteran's Park. Voice Vote: all ayes, motion carried.

Public Information and Listening Session Hunterdon County and the Highlands Council November 12 from 6-7:30pm Clinton Township Public Safety Building.

Old Business:

Water System Evaluation Supplemental Prioritization Report – David Chanda, PE of Suburban Consulting Engineers summarized the report that all members of the Borough Council and Water Operator received and discussed what the next phases would be. The priorities are as follows: Active Leak Detection, Customer Meter Replacement Program, Identify and Repair Illicit Service Connection and Source Meter Improvements.

Mr. Chanda recommends a customer meter replacement program to be done in one year. There is possibly a funding mechanism to do the replacement faster.

At the end of 2019 Suburban needs to do another water leakage audit to see the progress of the program.

Guliet Hirsch, Attorney for Mr. Haberman requests that the Borough look at a group of questions.

1. Which of these priorities is the Borough willing to do now?

Ms. Hirsch agrees with the priority levels but feels that the Meter Replacement program needs to be put into motion right away. Ms. Hirsch noted that things are moving along fine now but she doesn't want them to still exist in five years. Ms. Hirsch referenced page 12 of the Suburban Report that lists priorities.

2. Is the Borough willing to authorize Suburban Contracting to prepare, in conjunction with the Borough CFO, the application for funding for Customer Meter Program through IBank?

Instead of replacing 60 meters a year all of the meters will be replaced in one year. Ms. Hirsch would like the Borough Council to at least find out what the preparation of the paperwork would cost if it was done by Suburban. Then the Borough will let Ms. Hirsch know what the bill is and Mr. Haberman would be paying it through the established Escrow Account.

Ms. Hirsch noted that the current Water Allocation Permit requires that the unaccounted for water numbers be brought down to 15% within 5 years.

Ms. Hirsch is looking for some direction as to what the Borough is willing to fund and what we are eligible for as far as funding for the priority items that need to be addressed. And what the Borough will be asking Mr. Haberman to fund through the Escrow Account.

Ms. Olsen noted that an Ordinance would need to be adopted before anything can go to I Bank. The Ordinance wouldn't be able to be done until January because of the number of meetings left this year. It would include the application fees to I Bank, the Meter Replacement Program and the fees for Suburban Consulting.

Ms. Hirsch will be sending a letter to the Borough Council that includes all of the questions that require answers to from the Borough.

Livestock Ordinance – This discussion was tabled to the next meeting, no sample ordinance were available at this time.

Soil Ordinance – Cm. Swenson explained that anything to do with soil being brought into the borough goes through Hunterdon County. The Borough Council Members agreed that as long as Hunterdon County has a process in place no local Soil Ordinance is needed.

Reports of Committees:

Cm. Swenson had nothing to report.

Cm. Rega – Reported as Liaison to the Board of Education, he was trying to reach out to the Board OF Education about the possibility of a Shared Service Agreement with the Town of Clinton for Crossing Guards, and/or the possibility of the school share some of the financial responsibility. In the interim Kelly Morris, Assistant Business Administrator, reached out to Mr. Rega to try to formalize a snow removal agreement between the Borough and the school. The schools tractor is not working. Mr. Rega will be attending the Board of Education meetings.

Cm. Wotanowski had nothing to report.

Cm. Baker had nothing to report.

Cm. Tampier noted that the striping of the Rescue Squad lot and the Municipal Building lot will be done possibly next week. Mr. Brower will let everyone know when the contractor contacts him with dates and time. Mr. Brower will call Mr. Holland directly when the date for striping is set by contractor.

Cm. Drummond reported that leaf pick up has started. Mr. Brower explained that they are getting used to the new leaf vac.

New Business:

Raritan Township Court Shared Services Court Agreement Renewal –

Mr. Baker will reach out to other courts to see if there are less expensive options.

Deputy Clerk Leidner will reach out to Hunterdon County Clerk’s to see what they do for court services.

Introduction of the Following Ordinance:

Motion was made by Cm. Drummond, second by Cm Baker to approve the following Ordinance on Introduction and include the cost of advertising:

BOND OINANCE NO. 05-2019 – BOND ORDINANCE PROVIDING FOR THE LUMBERYARD PROPERTY CLEANUP IN AND BY THE BOROUGH OF HAMPTON, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$250,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$238,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

Roll Call Vote: AYES: Baker, Drummond, Rega, Swenson, Tampier, Wotanowski.

All ayes, motion carried.

Possible consolidation of November meetings to November 18, 2019. All members of the Borough Council were in agreement to consolidate the November 11 and November 25 Borough Council Meetings to one meeting on November 18, 2019.

Bills and Claims:

Motion by Cm Drummond second by Cm. Baker to authorize the payment of the October 28, 2019 bills and claims as submitted by the Chief Financial Officer and to authorize the Chief Financial Officer to pay bills between meetings.

Roll Call Vote: AYES: Baker, Drummond, Rega, Swenson, Tampier, Wotanowski.

All ayes, motion carried.

Motion by Cm Drummond second by Cm Rega to adopt the following resolution:

**BOROUGH OF HAMPTON
RESOLUTION AUTHORIZING EXECUTIVE SESSION
RESOLUTION NO. 67 -2019**

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognized exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

WHEREAS, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Hampton, County of Hunterdon, State of New Jersey that they will conduct an executive session to discuss the following topic (s) as permitted by N.J.S.A. 40:4-12:

CONTRACT NEGOTIATIONS

BE IT FURTHER RESOLVED that the Mayor and Council hereby declare that their discussion of the subjects identified above may be made public at a time when the Borough Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion. That time is currently estimated to be: One Year

BE IT FURTHER RESOLVED that the Mayor and Borough Council for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Roll Call Vote: AYES: Baker, Drummond, Rega, Swenson, Tampier, Wotanowski
All ayes, motion carried.

Executive Session began at 9:12pm

Motion by Cm. Baker, second by Cm. Rega to close the Executive Session and to go into Public Session

Roll Call Vote: AYES: Baker, Drummond, Rega, Swenson, Tampier, Wotanowski
All ayes, motion carried.

Executive Session ended at 9:22pm

Results of Executive session:

Motion was made by Cm Drummond, seconded by Cm. Rega to authorize Cory Kubinak, Town of Clinton Police Chief, to proceed with the Evaluation of Hampton Borough for School Crossing Guards Proposal.

Roll Call Vote: AYES: Baker, Drummond, Rega, Swenson, Tampier, Wotanowski
All ayes, motion carried.

Adjournment: Motion by Cm Swenson second by Cm Drummond to adjourn the Regular Meeting of the Hampton Borough Council. Voice Vote: All ayes motion carried. The meeting adjourned at 9:24p.m.

Respectfully submitted,

Linda Leidner, RMC
Deputy Municipal Clerk