

August 14, 2017

The Board of Education of the Baltic School District met in regular session on August 14, 2017 at 7:00 p.m. in the school library with the following members present or absent:

Present: Liester, Brende, Larson, Schmidt and Hefty

Absent: none

Officers and Other Persons Present:

R. Sittig, Supt./Elem Principal

M. Polzin, Business Manager

J. Aisenbrey, Secondary Principal

Others

Liester called the meeting to order.

Oath of Office:

Oath of office was taken by Scott Brende.

Approve Agenda:

Action #18-11: Motion by Brende, seconded by Larson to approve the agenda as presented. All ayes.

Reports:

Administrators presented written reports.

Minutes, Financial Reports, Bills, Gas Quotes:

Action #18-12: Motion by Brende, seconded by Larson to approve the following:

1. Minutes from the July 17, 2017 regular School Board meeting.
2. July 2017 financial report.
3. Monthly bills.
4. Fuel quotes, accepting low bid.
5. Acknowledge receipt of Application for Public School Exemptions.

All ayes.

JULY 2017 FINANCIAL REPORT				
	GENERAL	CAP. OUT.	SP ED	PENSION
Balance 07-01-17	1,005,842.30	195,340.82	74,777.94	-
Cash	-	-	-	-
Invested in Sec.	1,005,842.30	195,340.82	74,777.94	-
Receipts				
Local Sources				
Taxes	4,867.81	3,330.22	1,724.95	-
Interest Earn.	236.26	20.18	-	-
Cocurricular Act	1,200.00	-	-	-
Perkins Grant	3,958.00	-	-	-
Rural Electric	53,533.18	-	-	-
Other	210.00	2,000.00	6,945.35	-
Intermediate Sources				
County Apport.	1,303.68	-	-	-
State Sources				
State Aid	183,922.00	-	15,605.00	-
Federal Sources				
Transfers	(10,240.69)	(4,501.46)	14,742.15	-
Total Receipts	249,230.93	848.94	39,017.45	-
Subtotal	1,244,832.54	196,189.76	113,795.39	-
Total Disbursements	274,031.48	95,463.90	69,611.17	-
Balance 07-31-17	970,801.06	100,725.86	44,184.22	-
Cash	-	-	-	-
Invested in Sec.	970,801.06	100,725.86	44,184.22	-
			PRESCHOOL/ DRIVERS ED/	
	BOND RED	FOOD SER	FITNESS CENTER	AGENCY
Balance 07-01-17	280,208.59	34,762.25	19,662.70	134,987.41
Cash	-	-	-	77,800.68
Invested in Sec.	280,208.59	34,762.25	19,662.70	57,186.73
Receipts				
Local Sources				
Taxes	2,421.32	-	-	-
Interest Earn.	54.20	6.42	0.40	-
Food Service	-	286.70	-	-
Pre-School Tuition	-	-	135.00	-
Drivers Ed	-	-	-	-
Fitness Center	-	-	-	-
State Sources				
Federal Sources				
Federal Reimbursement	-	-	-	-
Total Receipts	2,475.52	293.12	135.40	69,847.74
Subtotal	282,684.11	35,055.37	19,798.10	204,835.15
Total Disbursements	-	1,697.37	7,440.72	66,200.37
Balance 07-31-17	282,684.11	33,358.00	12,357.38	138,634.78
Cash	-	-	-	81,436.56
Invested in Sec.	282,684.11	33,358.00	12,357.38	57,198.22

Claims Approved:

General Fund:

A-OX Welding Supply	Supplies	270.50
A&M Laundry	Services	43.00
Aisenbrey, James	Cell phone	40.00
Alliance Communications	Phone service	348.00
Amazon	Supplies	2,474.60
American Underground Sprinkler	Repairs	339.63
Area II Business Managers	Dues	100.00
Argus Leader	Publish minutes	683.19
Arrowwood Resort & Conference	Rooms	305.85
ASBSD Workers Comp Fund	Insurance	14,411.91
ASBSD Property/Liability	Insurance	41,804.00
Batteries Plus	Supplies	270.94
Campbell Supply	Supplies	53.49
Cardmember Service	Supplies	250.82
Carson-Dellosa	Supplies	41.88
City of Baltic	Water, sewer, garbage removal	711.35
Cummins Central Power	Repairs	703.72
Cynmar Corporation	Supplies	47.14
Dell Rapids Lumber	Supplies	259.81
Ditter, John	Services	475.00
DVL Fire & Safety	Maintenance	197.50
Fred the Fixer	Supplies	28.00
Frey Scientific	Supplies	471.29
G&R Control	Repairs	537.82
Gunderson, Steve	Cell phone	40.00
Hillyard	Supplies	22.70
Innovative Office Solutions	Supplies	32.74
McGraw Hill	Supplies	2,911.95
Menards	Supplies	345.78
Meyer, Randy	Cell phone	40.00
MidAmerican Energy	Gas	456.52
Midway Service	Supplies	979.70
North Central Bus	Repairs	71.79
Nystrom Education	Supplies	100.00
Pearson Education	Supplies	392.73
Petty Cash	Postage	66.23
Polzin, Marsha	Cell phone	40.00
Really Good Stuff	Supplies	521.33
Riddell All American Sports	Supplies	950.08
School Specialty	Supplies	3,861.29
SDASBO	Registration fee	50.00
Sittig, Robert	Cell phone, mileage	68.56
Social Studies School Services	Supplies	82.80
Southeast Area Principals	Dues	125.00
Teacher Created Resources	Supplies	25.95
Teachers Helper	Supplies	26.99
Teaching Treasures	Supplies	90.38
Time Management Systems	Fees	50.08
Training Room	Supplies	693.36
Trust & Agency	Registration fees, acceleration	2,145.00
West Sioux Ceramics	Supplies	198.00

Xcel Energy	Electricity	8,664.79
Alan Baskerville	Weight room	511.43
Matt Konz	Weight room	61.37
Wendy Runestad	Custodian	463.69
Terra Selle	Mowing	276.17
Marissa Whipple	Weight room	686.45
July Payroll		
Salaries		
Instruction	103,614.72	
Support Services	62,600.42	
Cocurricular	8,154.53	
Total Salaries		174,369.67
Benefits		43,390.56
Total General Fund		224,779.38

Capital Outlay Fund:

Amazon	Textbooks	403.60
Blue Tarp Financial	Tools	831.90
Elite Business Systems	Copier lease	2,162.27
Highway Improvements, Inc.	Parking lot	9,604.61
Houghton Mifflin	Textbooks	2,131.16
Intellipro Security	Security cameras	444.00
McGraw-Hill	Textbooks	10,508.58
NWEA	Software	5,375.00
Pearson Education	Textbooks	3,586.06
Popplers Music Store	Instrument	1,579.00
Pride Neo	Digital sign	19,163.73
Riddell/All American Sports	Helmets	1,915.00
Riverside Technologies	Laptop sleeves	1,520.00
Stoneware, Inc.	LanSchool	800.00
Vandersnick Excavating	Footings	210.00
Total Capital Outlay Fund		60,234.91

Special Education Fund:

Amazon	Supplies	89.36
Americinn Motel & Suites	Rooms	560.00
ASBSD Workers Comp	Insurance	1,238.09
Cardmember Services	Supplies	199.00
Childrens Home Society	Services	2,070.00
Even, Jennifer	Cell phone	40.00
Hands on Tasks	Supplies	701.75
Plankinton School District	Tuition	2,070.00
Pro-Ed	Supplies	2,374.90
Remedia Publications	Supplies	126.49
Teachwell Solutions	Tuition	32,730.00
White, Dana	Supplies	43.45
July Payroll		
Salaries		
Instructional Salaries	17,033.26	
Support Salaries	7,008.33	
Total Salaries		24,041.59
Benefits		7,742.04
Total Special Education Fund		74,026.67

Food Service Fund:		
Kevin Krull	Refunds	68.10
July Payroll		
Salaries		
Food Service Salaries	92.87	
Total Salaries		92.87
Benefits		51.90
Total Food Service Fund		212.87

Preschool/Driver's Ed Fund/Fitness Center:		
July Payroll		
Salaries	3,540.12	
Total Salaries		3,540.12
Benefits		1,333.77
Total Preschool/Driver's Ed/Fitness Center Fund		4,873.89

Fuel Quote:

The following quote for unleaded gas was received July 18, 2017:

Vollan Oil	\$1.94
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Reports:

Reports included staff in-service, Hall of Fame, enrollment projections, Before School Program, Commitment to Excellence, and capital projects: digital sign, gym lights, press box lights, and cement slab in front of fitness center.

Policies:

Action #18-13: Motion by Larson, seconded by Brende to approve the 3<sup>rd</sup> reading and adoption of the changes in the Co-Curricular Activity Rules as presented.

Larson withdrew motion with no objection from the board.

Action #18-14: Motion by Larson, seconded by Schmidt to table the discussion of the changes in the Co-Curricular Activity Rules until the next meeting. All ayes.

Action #18-15: Motion by Brende, seconded by Larson to approve the 3<sup>rd</sup> reading and adoption of the changes in the National Honor Society by-laws as presented. All ayes.

Action #18-16: Motion by Hefty, seconded by Schmidt to approve the 2<sup>nd</sup> reading of the Employee or Volunteer Criminal Background Check Policy as presented. All ayes.

Action #18-17: Motion by Brende, seconded by Hefty to approve the 2<sup>nd</sup> reading of the Conflict of Interest Disclosure and Authorization, Conflict of Interest Disclosure, and the School Board Action on Conflict of Interest Disclosure of Direct Benefit as presented. All ayes.

Security Cameras:

Action #18-18: Motion by Larson, seconded by Schmidt to approve the request for additional security cameras on the football field/track. Ayes: Larson, Schmidt, Brende. Nays: Liester & Hefty.

5<sup>th</sup> & 6<sup>th</sup> grade Basketball:

Discussion was held on the 5<sup>th</sup> & 6<sup>th</sup> grade sports programs and the need for coaches.

2017-2018 Budget:

Action #18-19: Motion by Larson, seconded by Schmidt to approve the following resolution:

Adoption of Annual Budget: Let it be resolved, that the School Board of the Baltic School District, after duly considering the proposed budget, to be published accordance with SDCL 13-11-2 hereby approves and adopts its proposed budget to be its Annual Budget for the fiscal year July 1, 2017 through June 30, 2018. The adopted Annual Budget totals are as follows: General Fund \$3,573,103.59, Capital Outlay Fund \$506,933.00 and Special Education Fund \$788,415.01.

Tax levies certified to the County Auditor will be as follows: General Fund--\$1.507/thousand for Ag, \$3.372/thousand for Owner Occupied, and \$6.978/thousand for all other properties; Special Education Fund--\$1.461/thousand; Capital Outlay Fund--\$573,000; and Bond Redemption Fund--\$412000. All ayes.

2016-2017 Annual Report:

Action #18-20: Motion by Brende, seconded by Larson to approve the annual report as presented. All ayes.

Adjournment:

Action #18-21: Motion by Larson, seconded by Hefty at 9:53 p.m. to adjourn. All ayes.

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Presiding Officer

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Marsha Polzin, Business Manager

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