

Timeline and Instructions for Elections

2017-2018 AVUTA General Election

Any election information or paperwork can be found on the AVUTA website,
www.avuta.us

Call or email Elections Chair Derek Castellanos if you have any questions
avuta.elections@gmail.com, (760) 261-0402

Tuesday January 16, 2018	Announcement of vacancies and timelines to members via AVUTA email, website, and site postings
Friday February 2, 2018	Declarations of candidacy must be received by the election committee chair by filling out online at https://goo.gl/xpofWQ , via email, avuta.elections@gmail.com , or by dropping it off at Rio Vista in the mailbox of Derek Castellanos no later than 4:00 pm on February 2, 2018.
Monday February 5, 2018	Acknowledgement of declarations of candidacy.
Friday February 23, 2018	Candidate statements must be received by the election committee chair via email, avuta.elections@gmail.com by 4:00 pm (Candidate statements must not exceed 250 words, all candidates will be treated identically)
March 5-9, 2018	Preparation of campaign statements, ballots and voter registration roster/sign-in sheets.
March 16 and 19-22, 2018	Voting at AVUTA offices, Room P-68, 12555 Navajo Rd., Apple Valley, Ca. 92308 (All ballots must be cast at this site) Office is located 200 ft North of conference room A, adjacent to front parking lot, signs will be posted. Voting takes place from 2:30-5:00 pm March 16 and 19-21 and from 4:00-6:30pm on the 22.
Thursday March 22, 2018	All ballots must be cast by March 22, by 6:30 pm.
Thursday March 22, 2018	Ballots will be counted at AVUTA offices, Room P-68, Starting at 6:45 pm. Announcement of results to leadership and candidates after ballots are counted and verified.
Friday March 23, 2018	Announcement of results to AVUTA members on the AVUTA website, www.avuta.us and via site representatives. Results shall be posted at each school site no later than five (5) calendar days following the counting of the ballots. If a runoff election is necessary, this will be included in the announcement.
April 4-6, 2018	Preparation of run-off ballots, if necessary .

April 12, 2017	A challenge to the election must be received by the Election Committee Chair via email, avuta.elections@gmail.com , or by dropping it off at Rio Vista in the mailbox of Derek Castellanos no later than 4:00 pm on April 12th, 2018. Challenges must be submitted in writing using official Original Election Challenge Form, which can be obtained by requesting a copy from election chairperson, Derek Castellanos or downloading a copy from www.avuta.us
Wednesday April 9-13, 2018	Run-off voting at AVUTA offices, Room P-68, 12555 Navajo Rd., Apple Valley, Ca. 92308 (All ballots must be cast at the site) Office is located 200 ft North of conference room A, adjacent to front parking lot, signs will be posted. Voting takes place from 2:30-5:00 pm. If necessary
Friday April 13, 2018	All ballots must be cast by April 13, by 5:30 pm.
Friday April 13, 2018	Ballots will be counted at AVUTA offices, Room P-68, Starting at 5:45 pm. Announcement of results to leadership and candidates after ballots are counted and verified.
Thursday April 16, 2018	Announcement of results to AVUTA members on the AVUTA website, www.avuta.us and via site representatives. Results shall be posted no later than five (5) calendar days following the counting of the ballots. If a runoff election is necessary, this will be included in the announcement.
May 4, 2018	<u>(Due date for challenge of election if there was a run-off election)</u> A challenge to the election must be received by the Election Committee Chair via email, avuta.elections@gmail.com , or by dropping it off at Rio Vista in the mailbox of Derek Castellanos no later than 4:00 pm on May 4th, 2018. Challenges must be submitted in writing using official Original Election Challenge Form, which can be obtained by requesting a copy from election chairperson or downloading a copy from www.avuta.us

Election Instructions for Candidates

1. Submit a declaration of candidacy
2. Submit a candidate statement (optional)
 - a. The elections unit will print only the first 250 words (not including your name) of the statement; in the event there are more than 250 words, words 251 and on will be omitted. Also, statements will be printed exactly as they were turned in, grammar and spelling included.
3. Conduct your campaign on your time at your own expense.
 - a. A candidate may not accept direct contributions from a unit's treasury or indirect contributions in the form of use of a unit's assets, facilities, staff, equipment, mailings, good will or credit. Candidates **must not** use school district mailboxes, district email, AVUTA resources including the AVUTA name, AVUTA logo or

Apple Valley Unified Teachers Association name. You may not use any personal email addresses acquired during AVUTA business for campaigning purposes. Candidates may not campaign during contracted hours with the school district or assign any other person to campaign for them during school district contracted hours. Campaign materials are not allowed in or near the polling area nor can they be distributed with ballots.