

## APPROVED

### Arrowbear Park County Water District

Regular Meeting

April 20, 2017

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held April 20, 2017 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

#### Directors in attendance:

President Terisa Bonito  
Vice President Pat Oberlies  
Director Rick Weber  
Director Mark Bunyea  
Director Sheila Wymer

#### Directors who were absent:

#### Also present were the following:

General Manager Huff  
Secretary Caroline Rimmer  
Field Supervisor Paul Miller  
Auditor Linda Devlin

#### Visitors who were present:

Orson Ellsworth  
Chadrick Halliday

#### Open Session

President Bonito called the meeting to order. Orson Ellsworth led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, all Directors were present.

#### Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Director Wymer. After a brief discussion regarding the Expenses and Budget for the month of March, the Consent Agenda was approved. Motion passed by unanimous vote.

#### Public Comments:

There was no public comment.

#### Staff Reports:

- A) Supervisor Miller reported a total of 29 maintenance issues for the month of March. There were 10 customer requests to turn off/on water, 10 District initiated shut-offs, 3 District equipment repairs, 28 meters replaced, 2 meter reads/re-reads, 2 main repairs, 1 service line repairs, and 1 customer inquiry requiring investigation. There were also 4 new owners, 2 liens filed, 0 liens released, 49 shut-off notices and 15 turn-ons after water shut off. Supervisor Miller reported that the Technicians were preparing for sewer videotaping, Director Weber asked if the Technicians were cleaning the sewer system with Supervisor Miller replying that they were checking areas for root intrusion. Vice President Oberlies asked about the status of the repair on Fir Drive with Supervisor Miller replying that the issue was due to the plumber repairing the service line on the customer side and during the repairs caused damage to the District's side of the meter. Director Wymer asked if the

Technicians received inoculations for diseases they may encounter while working in the sewer system with Supervisor Miller replying that all Technicians have received the required inoculations.

- B) Chief Hall reported on the Fire Department calls for the month of March. There were a total of 18 calls, 15 were in-District and 3 were out-of-District. Chief Hall reported that the new fire engine is in service, the American LaFrance is now on a web site for sale, and that the Brush Engine is to be sent back to Cal Fire. Chief Hall reported that the annual picnic would be held July 1, 2017 at Tucker Field in Arrowbear Park.
- C) General Manager Huff relayed to the Board that Running Springs Water District passed Ordinance #47 setting the pricing for Waste Water Treatment based primarily on EDUs. General Manager told the Board that after consulting with the District's legal counsel, that the Ordinance was not applicable for contractual arrangements between 2 independent Districts and informed the Board that at the meeting in May, the District's legal counsel would be present for a closed session to discuss possible options. Director Bunyea asked if the Board would be able to know what the options were prior to the May 2017 Board meeting with General Manager Huff replying that the following options could be discussed: 1. Do nothing and pay the quarterly bill when presented, 2. Be pro-active regarding the use of legal counsel to challenge the Ordinance with an injunction, or 3. Pay our share for wastewater treatment based on the original contract terms until mutually agreed upon terms can be reached.

President Bonito excused any individuals who were not required for the balance of the meeting.

#### Discussion / Action Items:

- A) Board
  - 1. Linda Devlin of Ahern Adcock Devlin, a Division of SingerLewak, presented the FY 2015-16 Audit and answered questions from the Board. There was a discussion and then a Motion to accept the FY 2015-16 Audit. Motion made by Director Wymer, seconded by Vice President Oberlies, and passed by unanimous vote.
  - 2. There was a discussion and then a Motion to approve the engagement of Ahern Adcock Devlin, a Division of SingerLewak to perform the upcoming FY 2016-17 Audit. Motion made by Director Wymer, seconded by Vice President Oberlies, and passed by unanimous vote.
  - 3. Chairperson Wymer (Fire Department Resource Assessment & Scope of Services Ad-hoc Committee), reported on the progress of the committee.
- B) General Manager
  - 1. There was a discussion then a Motion to approve the expenditure of \$9,520 from account 3115S Unrestricted Replacement – Equipment, Sewer for a complete overhaul of the sewer lift station pump. Motion made by Director Wymer, seconded by Director Weber, and passed by unanimous vote.
  - 2. There was a discussion and then a Motion to approve Resolution 2017-4-20, adopting and certifying the District's 2017 update to the Sewer System Management Plan (SMMP). Motion made by Director Weber, seconded by Director Wymer, and passed by unanimous vote.
  - 3. There was a discussion and then a Motion to approve FY 2017-18 Master Plan as discussed at the April 6, 2017, full Board Master Plan Meeting. Motion made by Director Wymer, seconded by Director Weber, and passed by unanimous vote.

4. There was a discussion and then a Motion to approve the addition of Policy #3075 regarding customer information confidentiality, to the District Policy Handbook. Motion made by Director Wymer, seconded by Director Weber, and passed by unanimous vote.
5. There was a discussion and then a Motion to approve the disposal of surplus/scrap material and equipment no longer serviceable for District use, in one lot, offered to the highest sealed bid received at the District office by 5:00 PM on May 31, 2017. Motion made by Director Wymer, seconded by Director Weber, and passed by unanimous vote.
6. There was a discussion and then a Motion to approve the amending of the Rules and Regulations Handbook, Policy #3020, Water Conservation Policy & Emergency Drought Pricing to reflect rate changes effective January 2017. Motion made by Director Wymer, seconded by Director Bunyea, and passed by unanimous vote.
7. There was a discussion and then a Motion to approve relaxing the water conservation policy from Stage 3 to Stage 2, based on the April 7, 2017, Governor's Executive Order B-40-17 terminating the January 17, 2014, Drought State of Emergency Executive Order. Motion made by Director Weber, seconded by Director Wymer, and passed by unanimous vote.

Announcements:

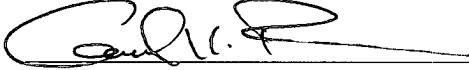
- A) The President had no announcements.
- B) The Board decided that they would meet May 24, 2017 at 5:30 PM for the Full Board Finance Committee Budget Meeting.
- C) Staff had no announcements.

The next board meeting was to be May 18, 2017 at 6:30 PM

Adjournment of Open Meeting:

There being no further business, President Bonito adjourned the Regular Meeting at 7:50 PM.

  
Terisa Bonito, President

  
Caroline V. Rimmer, Secretary