ZONING REVIEW
(Plan Submittal Checklist)

Review and approval of plans by the Building and Zoning Committee is required before an application for a building permit will be accepted. All items on this checklist must be received in order to proceed to Building and Zoning Committee review.

__________ Sealed Survey

__________ CAD file of survey and site plan with breakdown of required calculations

__________ Two (2) sets of building plans and one (1) in digital PDF format

The above-referenced items must, at a minimum, clearly depict the matters listed below and, as applicable, provide the necessary calculations.

____ 1) Total area of lot
____ 2) All building setbacks, including second story setback, if applicable
____ 3) Finished floor elevation
____ 4) Building height(s) as measured from finished floor elevation
____ 5) Pitch or slope of roof(s)
____ 6) Height of all exterior walls
____ 7) Total lot occupancy or coverage
____ 8) Coverage of lot by buildings
____ 9) Total floor area including delineation of first story and second story floor areas
____ 10) Percentage of front setback area to be covered with landscape material
____ 11) Driveway detail sufficient to depict all materials utilized, percentage of driveway consisting of turf, artificial turf, or a combination thereof and the dimension(s) of any area of the driveway consisting of turf, artificial turf or a combination thereof
____ 12) Drainage and grading plan