

Innovative Management & Professional Training



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BUSINESS & COMPUTER SKILLS EVENING SEMINARS Jan. – Jun 2019

**Book 3 participants in the same seminar and get the 4th free!!
Book now and Save!!**

WORKSHOP TITLES	COST	TIME	DATE
CBP Business Communication <i>(A 12-hour program offered over 6 weeks)</i>	\$500	<i>Mons. @ 5:30 – 7:30 pm</i>	<i>Jan 14 – Feb 25</i>
Introduction to EXCEL Workshop <i>(A 6-hour program)</i>	\$225	Tues. @ 5:30 – 7:30 pm	Jan. 15, 22, & 29
Intermediate EXCEL Workshop <i>(A 6-hour program)</i>	\$225	<i>Thurs. @ 5:30 – 7:30 pm</i>	<i>Jan. 17, 24, & 31</i>
Advanced EXCEL Workshop <i>(A 6-hour program)</i>	\$225	Tues & Thurs. @ 5:30 – 7:30 pm	Feb. 5, 7, & 12
CBP Customer Service <i>(A 12-hour program offered over 6 weeks)</i>	\$500	<i>Mons. @ 5:30 – 7:30 pm</i>	<i>Mar. 4 – Apr. 8</i>
CBP Leadership <i>(A 12-hour program offered over 6 weeks)</i>	\$500	Mons. @ 5:30 – 7:30 pm	Apr 29 – Jun 10



INVEST IN YOUR PROFESSIONAL DEVELOPMENT

CALL US TODAY @ 943-4678