

2019 Clark City Council & Respective Board Meeting Minutes

January 7, 2019 Board of Adjustments

January 7, 2019 City Council

February 4, 2019

February 4, 2019 Planning & Zoning Commission

March 4, 2019

March 18, 2019 Local Board of Equalization

March 18, 2019

April 3, 2019

May 6, 2019 Board of Adjustments

May 6, 2019

June 3, 2019

July 1, 2019

July 26, 2019

August 5, 2019

September 4, 2019

October 9, 2019

November 4, 2019

December 11, 2019

December 31, 2019

**City of Clark Board of Adjustment Meeting
January 7, 2019**

Call to order: The Clark City Council, meeting as the Board of Adjustment, met in session on January 7, 2019 at 7 pm in City Hall.

Council Members Present: Brian Cook, Kerry Kline, Dennis Larson, Harv Spieker and Andrew Zemlicka. Absent Belinda Hanson.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, Chad Fjelland, Roger Collins, Bill Krikac, Terry Binger, Mark and Joy Tracy and other concerned citizens.

Mayor Pollock called the meeting to order at 7 pm.

Motion by Larson and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

Binger Conditional Use

Terry Binger was in attendance to support his conditional use application to install camping sites at his property located at E 150' of S 379' of OL S and 150' x 146' of OL T, 501 1st Avenue East. Council considered and determined the application is in compliance to City Code 11.17.02.f.

Motion by Spieker and seconded by Kline to approve a conditional use to Terry Binger to install camping sites at E 150' of S 379' of OL S and 150' x 146' of OL T, 501 1st Avenue East. All members voting yes. Motion carried.

United Methodist Church Day Care

Mark Tracy was in attendance to support his conditional use application to operate a daycare in a residential district located at OLS 2 & 3 less S 90' & Less N 150' of W 125' of OL 2 Conklins Addition, 606 N Commercial. Mr. Tracy was able to obtain signatures of approval of at least 50% of landowners within 250' of said property as is required by Code. Council considered and determined the application is in compliance to City Code 11.17.02.f.

Motion by Cook and seconded by Larson to approve a conditional use to United Methodist Church to operate a daycare in a residential district at OLS 2 & 3 less S 90' & Less N 150' of W 125' of OL 2 Conklins Addition, 606 N Commercial. All members voting yes. Motion carried.

Mayor Pollock declared the Board of Adjustment adjourned at 7:05 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock
(seal)

Attest: Finance Officer Jackie Luttrell

Published once at the approximate cost of _____.

**City of Clark Council Meeting
January 7, 2019**

Call to order: The Clark City Council met in session on January 7, 2019 at 7 pm at City Hall.

Council Members Present: Brian Cook, Kerry Kline, Dennis Larson, Harv Spieker and Andrew Zemlicka. Absent Belinda Hanson.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, Chad Fjelland, Roger Collins, Bill Krikac and many concerned citizens.

Mayor Pollock called the meeting to order at 7:06 pm.

Motion # 001-2019

Adopt Agenda

Motion by Zemlicka and seconded by Larson to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Moritz Sidewalk

Dave Moritz and neighbors were in attendance asking for an exemption to clear snow off the sidewalk adjacent to 3rd Avenue N.W. Conclusion was Bob Bjerke will assist on lighter snow falls and city will not clear all the way to the curb and clear snow away as time permits.

Clark County Development Corporation

Greg Janisch presented the status of this newly formed county wide economic development organization, board members and key parts of the bylaws. The group's mission is to improve our economy by promoting business growth, increase housing and enhancing the quality of life of Clark County residents. The group asked for a 3 year commitment of \$25,000 in getting the group established. The group answered questions from the board.

Motion # 002-2019

CCDC Payment

Motion by Spieker and seconded by Cook to authorize a check from the budgeted funds of \$25,000 to the Clark County Development Corporation. After much discussion all members voted yes. Motion carried.

Mayor & Department Updates

Collins states the dump permit was renewed for 5 years. Absolutely no more houses can be taken to dump. Reviewed replacement semi options and summer help. Luttrell advised about a water leak problem at City Hall that will be addressed soon to bring it to code. Community room door was replaced. Senior Citizens have given up renting responsibilities of the community room which will be taken over by the Finance Office. Rental fee is \$50 plus \$50 cleaning/key deposit. Luttrell gave update on the Clubhouse renovation and end of year review. Skating rink now open.

Motion # 003-2019 **Street Summer Help**
 Motion by Larson and seconded by Kline to re-hire Sherry Swanson for street department summer help at \$12.00/hour. All members voting yes. Motion carried.

Motion # 004-2019 **2006 Freightliner Purchase**
 Motion by Larson and seconded by Zemlicka to authorize Street Superintendent Collins to purchase a 2006 Freightliner from I-State Truck Center for \$21,000 plus wet kit. All members voting yes. Motion carried.

Motion # 005-2019 **Surplus Fencing**
 Motion by Larson and seconded by Kline to surplus the old fencing from Dickinson Park. Appraisers were Pam Dekker, Bill Boss and Bob Bjerke who all appraised fence at less than \$500 which allows the city to sell the fencing to anyone without notice upon board approval. Board approved to sell the fence to United Methodist Church daycare for \$200. All members voting yes. Motion carried.

Motion # 006-2019 **Surplus Back Bar Cabinets**
 Motion by Larson and seconded by Zemlicka to surplus the back bar cabinets at the Clubhouse and assign appraisers as Heather Johansen, Greg Furness and John Olson. All members voting yes. Motion carried.

Motion # 007-2019 **Approve 12/3/18**
 Motion by Kline and seconded by Zemlicka to approve the December 3, 2018 city council meeting. All members voting yes. Motion carried.

Motion # 008-2019 **Approve Financial Statements**
 Motion by Larson and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

Motion # 009-2019 **Approve Claims**
 Motion by Zemlicka and seconded by Kline to approve the following December and January claims. All members voting yes. Motion carried.

#	To	For	Amount
1844	EFPTS	941 taxes	\$ 596.85
1845	SD Dept of Revenue	city sales tax	\$ 37.11
1846	SD Dept of Revenue	golf course sales tax	\$ 20.54
1847	FuturePOS	credit card fees	\$ 36.54
1848	City of Clark	utilities	\$ 206.35
1849	Wellmark BCBS	insurance	\$ 6,542.77
1851	EFTPS	941 taxes	\$ 2,947.89
1852	Triumph Systems	supplies	\$ 657.80
1858	EFTPS	941 taxes	\$ 3,235.18
1860	EFTPS	941 taxes	\$ 679.74
27173	City of Clark	interfund loan	\$ 3,800.00
27174	Sturdevant's	parts	\$ 92.80

City Council Meeting – January 7, 2019

#	To	For	Amount
27175	Zuercher	maintenance	\$ 1,531.49
27176	Watertown P.D.	server fee	\$ 500.00
27177	Clark Rural Water System	materials	\$ 9,599.00
27178	Clark Community Oil	gas	\$ 784.21
27179	Clark Lanes	Christmas party	\$ 611.78
27180	Oscar's Machine Shop	repairs	\$ 486.86
27181	Conway Shield	equipment	\$ 1,400.00
27182	Cook's Wastepaper	utilities	\$ 7,127.89
27183	Quill	supplies	\$ 143.39
27184	DASH	supplies	\$ 93.17
27185	Black Hills Ammunition	ammo	\$ 1,238.00
27186	Northwestern Energy	utilities	\$ 573.40
27187	Eleven 10	police gear	\$ 128.66
27188	SD Dept of Revenue	water testing	\$ 30.00
27189	M&T Fire & Safety	supplies	\$ 26.50
27190	Heiman Inc	fire extinguisher maintenance	\$ 478.50
27191	Runnings	supplies	\$ 109.28
27192	Westside Implement	repairs	\$ 628.01
27193	Patrick Wolfgram	reimburse uniforms	\$ 375.26
27194	Watch Guard Video	warranty	\$ 450.00
27195	Jeremy Wellnitz	reimburse uniforms	\$ 58.62
27196	Haider Construction	boring line at pool	\$ 2,204.09
27197	Forest Excavating	repairs	\$ 168.37
27198	Clark Fire Department	training	\$ 8,266.72
27199	Zuercher	software	\$ 1,899.00
27200	SD Retirement Systems	retirement contributions	\$ 4,917.06
27201	Child Support Payment Ctr	child support	\$ 528.93
27202	Northwestern Energy	utilities	\$ 3,366.78
27203	J & J Heating & A/C	repairs	\$ 1,525.85
27204	Woodring Plumbing	repairs	\$ 214.29
12/4/2018	Council	payroll	\$ 3,364.67
12/18/2018	Mayor	payroll	\$ 208.85
	Gross Fiance Office	payroll	\$ 2,426.33
	Payroll Govt Bldg	payroll	\$ 93.89
	Police	payroll	\$ 3,389.11
	Streets	payroll	\$ 3,280.00
	Sewer	payroll	\$ 1,412.80
	Water	payroll	\$ 1,412.81
	Transit	payroll	\$ 512.12
	Clubhouse	payroll	\$ 151.93

City Council Meeting – January 7, 2019

#	To	For	Amount
	Library	payroll	\$ 410.00
	Overtime included in the above: D. Altfillisch \$64.69		
12/31/2018	Mayor	payroll	\$ 208.85
Gross	Fiance Office	payroll	\$ 2,426.32
Payroll	Govt Bldg	payroll	\$ 73.97
	Police	payroll	\$ 4,313.11
	Streets	payroll	\$ 3,280.00
	Sewer	payroll	\$ 1,402.73
	Water	payroll	\$ 1,402.75
	Transit	payroll	\$ 321.49
	Clubhouse	payroll	\$ 18.03
	Parks	payroll	\$ 38.00
	Library	payroll	\$ 420.25
	Holiday & Overtime included in the above: D. Altfillisch \$23.00; N. Nickeson \$300.00		
12/31/2018	Darin Altfillisch	vacation payout	\$ 621.00
Vacation	Roger Collins	vacation payout	\$ 255.20
Payout	Rae Jean Flora	vacation payout	\$ 517.65
	Nathan Nickeson	vacation payout	\$ 740.80
	Jeremy Wellnitz	vacation payout	\$ 954.00

To	For	Amount
USGA	professional fees	\$ 150.00
A&B Business Solutions	maintenance	\$ 68.08
AT&T Mobility	utilities	\$ 133.74
Butler	inspection	\$ 617.00
Cardmember Services	supplies	\$ 757.62
Clark Co. Courier	advertising	\$ 185.51
Clark Co. Historical Society	subsidies	\$ 577.00
Cole Papers	supplies	\$ 180.74
Cook's Wastepaper	dumpsters	\$ 69.72
Dekker Hardware	supplies	\$ 273.46
Delta Dental	insurance	\$ 846.50
Dollar General	supplies	\$ 20.72
ESEinc. Inc.	professional fees	\$ 306.00
First District Assoc.	professional fees	\$ 1,392.32
Forest Excavating	water leak repair	\$ 1,010.21
Gruenwald Electric	Charters of Freedom lights	\$ 1,858.98
ITC	utilities	\$ 737.76
JB Auto Repair	repairs	\$ 655.90
Ken's Food Fair	supplies	\$ 38.21

City Council Meeting – January 7, 2019

To	For	Amount
Mack's Standard	gas	\$ 180.00
Mid-States Organized Crime	professional fees	\$ 100.00
Midwest Alarm Co.	professional fees	\$ 270.99
Milbank Winwater	supplies	\$ 516.07
New Dimension LLC	stump removal	\$ 340.00
Northwestern Energy	utilities	\$ 2,862.22
Oscar's Machine Shop	parts	\$ 74.36
Pitney Bowes	meter rental	\$ 162.00
Quill	supplies	\$ 52.84
Roger Collins	dedt reimbursement	\$ 644.48
SD Assoc. of Code Enforcement	professional fees	\$ 40.00
SD DENR	professional fees	\$ 24.00
SD DENR	stormwater environmental fee	\$ 750.00
SD DENR	discharge permit	\$ 50.00
SD Government Finance Office	professional fees	\$ 70.00
SD Human Resources Assoc.	professional fees	\$ 25.00
SD Municipal League	professional fees	\$ 1,204.54
SD Municipal Street Assoc.	professional fees	\$ 35.00
SD Police Chief Assoc.	professional fees	\$ 96.59
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
SD Water & Wastewater Assoc.	professional fees	\$ 10.00
SDML Work Comp Fund	professional fees	\$ 10,544.00
St. Paul Stamp Works	supplies	\$ 72.72
Star Laundry	maintenance	\$ 131.91
Sturdevant's	parts	\$ 386.04
U Drive Technology	professional fees	\$ 58.92
US Bank Corporate Trust	SRF loan	\$ 6,940.29
Vision Service plan	insurance	\$ 329.97
WW Tire Service	repairs	\$ 30.00
Zimco Supply Co.	maintenance	\$ 470.00

Motion # 010-2019

Resolution # 843 Fees

Motion by Cook and seconded by Kline to approve Resolution # 843 Schedule of Fees as follows. All members voting yes. Motion carried.

RESOLUTION # 843

A RESOLUTION SETTING FORTH A SCHEDULE OF RATES FOR USE BY THE CITY OF CLARK. BE IT RESOLVED that the following schedule of rates shall be effective as of the date of this Resolution for the following services provided by the City of Clark.

City Council Meeting – January 7, 2019

City Hall Offices:

Black and White photocopies	\$0.25/page
Color photocopies	\$1.00/page
Faxes	\$2.00/page, incoming and outgoing
Scan to email.....	\$5.00
NSF charges	maximum allowed by SDCL 57A-3-421

Maintenance:

Loader with operator	\$110/hour
Motor grader/blade with operator	\$110/hour
Semi	\$110/hour
Dump truck with operator	\$80/hour
Skid loader with operator.....	\$85/hour
Operator only	\$50/hour
Mowing, rider	\$60/hour
Mowing, tractor & rotary.....	\$85/hour
Black dirt.....	\$45/yard
Fill dirt	\$20/yard
Gravel.....	\$5.50/yard

Zoning:

Building Permit – fence, deck or storage shed	\$10
Building Permit – garage or small addition	\$25
Building Permit – house or commercial building.....	\$50
Variance, Conditional Use or Rezoning application.....	\$50

BE IT FURTHER RESOLVED that the city office employee shall determine as to the rate payable to the City of Clark.

As provided by SDCL 9-9-13, this Resolution shall be effective upon publication of the Notice of Adoption and replaces any previously stated rates.

Dated this 7th day of January, 2019.

John Pollock, Mayor

ATTEST:

Jackie Luttrell, Finance Officer

(seal)

Motion # 011-2019

2018 Budget Supplement Comp for Loss

Motion by Kline and seconded by Spieker to supplement the street department’s 2018 budget of \$378.01 from insurance payout for compensation for loss. All members voting yes. Motion carried.

Motion # 012-2019

Operations Manual

Motion by Larson and seconded by Zemlicka to approve updates to the Operations Manual and its contents for 2019. All members voting yes. Motion carried.

Motion # 013-2019

Golf Rates

Motion by Spieker and seconded by Kline to set the 2019 golf rates as the same from 2018. All members voting yes. Motion carried.

Motion # 014-2019

Adjourn

Motion by Cook and seconded by Larson to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:36 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
February 4, 2019**

Call to order: The Clark City Council met in session on February 4, 2019 at 7 pm in the City Hall Council Room.

Council Members Present: Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson (via telephone) Harv Spieker and Andrew Zemlicka.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, Chad Fjelland, Jeremy Wellnitz, Roger Collins, Bill Krikac, Don Weigel, Kerrie Johnson, Dustin Zemlicka, Andy Wookey, Cody Wookey and Darin Lewis.

Mayor Pollock called the meeting to order at 7 pm.

Motion # 015-2019

Adopt Agenda

Motion by Kline and seconded by Zemlicka to adopt the agenda as amended with ITC right away agreement. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Farm Land Lease Auction

City Attorney Fjelland auctioned off the 2019 farming rights for the 89.13 acres of the retention pond land. Highest bidder was Dustin Zemlicka for \$160 acres.

Ash Tree Policy

Darin Lewis, Chairman of the Soil Conservation Office, presented the Ash Tree Policy. He estimates 50% of the trees in city limits are Ash trees and are susceptible to getting the Emerald Ash Borer infestation. This policy plans out the removal and replacement plan.

Wetland Monitoring

Clark Engineering, Don Weigel and Kerry Johnson, explained the 5 year wetland management and monitoring requirements. The costs for 2019 are \$3,350 for monthly wetland inspection and \$3,000 for the annual monitoring report.

Motion # 016-2019

2019 Wetland Inspection & Annual Monitoring

Motion by Hanson and seconded by Zemlicka to authorize Mayor Pollock to sign the 2019 Wetland Inspection & Annual Monitoring proposal for 2019. All members voting yes. Motion carried.

Motion # 017-2019

Foothills Contracting Pay Request # 9

Motion by Kline and seconded by Hanson to approve to pay Foothills Contracting pay request #9 for \$286,345.16 to be covered by SRF loan and CWFCP grant. All members voting yes. Motion carried.

Department Updates

Updates given by Collins, Luttrell and Wellnitz. The street truck approved to purchase in January fell through. Collins back to shopping for new truck. Luttrell asked about advertising on street banners.

Motion # 018-2019

Skid Steer Trade

Motion by Larson and seconded by Cook to approve trade in of the Gehl skid steer with Westside Implement. All members voting yes. Motion carried.

Motion # 019-2019

Executive Session

Motion by Cook and seconded by Zemlicka to go into executive session for personnel and contractual issues. All members voting yes. Motion carried.

Executive session began at 7:52 pm and declared out at 8:15 pm.

Motion # 020-2019

Approve Meeting Minutes

Motion by Kline and seconded by Cook to approve the January 7, 2019 city council and Board of Adjustment meeting minutes. All members voting yes. Motion carried.

Motion # 021-2019

Approve Financials

Motion by Cook and seconded by Zemlicka to approve the January financial statements. All members voting yes. Motion carried.

Motion # 022-2019

Approve Claims

Motion by Hanson and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1864	City of Clark	utilities	\$ 195.65
1865	SD Dept of Revenue	city sales tax	\$ 31.56
1866	SD Dept of Revenue	golf course sales tax	\$ 36.34
1867	Wellmark BCBS	insurance	\$ 6,542.77
1868	EFTPS	941 taxes	\$ 3,329.10
1874	FuturePOS	cc fees	\$ 215.14
1879	Dacotah Bank	service charge	\$ 5.00
27247	Cook's Wastepaper	garbage collections	\$ 7,027.72
27248	Clark Community Oil	gas	\$ 1,489.00
27249	Clark Rural Water	materials	\$ 9,444.20
27250	Creative Printing	supplies	\$ 110.03
27251	Tony's Collision	repairs	\$ 1,571.78
27252	Northwestern Energy	utilities	\$ 680.78
27253	Child Support Payment Center	child support	\$ 352.62
27254	SD Retirement System	retirement	\$ 3,529.94
1/15/2019	Mayor	payroll	\$ 265.12
Gross	Finance Office	payroll	\$ 2,643.44

City Council Meeting – February 4, 2019

#	To	For	Amount
Payroll	Govt Bldg	payroll	\$ 96.69
& Utilities	Police	payroll	\$ 3,540.77
	Streets	payroll	\$ 3,916.63
	Water	payroll	\$ 1,554.65
	Sewer	payroll	\$ 1,554.66
	Transit	payroll	\$ 515.68
	Clubhouse	payroll	\$ 122.02
	Parks	payroll	\$ 513.98
	Library	payroll	\$ 421.16
Overtime & holiday included in the above: D. Altfillisch \$189.53; R. Collins \$388.38			
J. Luttrell \$84.34; T. Silkman \$64.16			

1/29/2019	Mayor	payroll	\$ 215.12
Gross	Finance Office	payroll	\$ 2,499.41
Payroll	Govt Bldg	payroll	\$ 82.04
	Police	payroll	\$ 4,149.97
	Streets	payroll	\$ 4,169.85
	Water	payroll	\$ 1,598.93
	Sewer	payroll	\$ 1,598.92
	Transit	payroll	\$ 335.47
	Clubhouse	payroll	\$ 241.97
	Parks	payroll	\$ 288.81
	Library	payroll	\$ 416.64
Overtime & holiday pay included in the above: D. Altfillisch \$331.66; R. Collins \$633.35;			
T. Silkman \$158.10			

To	For	Amount
A&B Business Solutions	maintenance	\$ 68.08
AT&T Mobility	utilities	\$ 133.74
Cardmember Services	supplies	\$ 371.28
Clark Co. Historical Society	subsidies	\$ 577.00
Clark County Courier	advertising	\$ 163.19
Dakota Dental	insurance	\$ 846.50
Dakota Pump	repairs	\$ 8,750.02
Dekker Hardware	supplies	\$ 1,111.90
Foothills Contracting	improvements	\$ 286,345.16
Forest Excavating	snow removal	\$ 5,707.15
Glass Products Inc.	door replacement	\$ 2,782.00
Good Housekeeping	periodicals	\$ 15.97
Gruenwald Electric	repairs	\$ 114.56
Mack's Standard	gas, tires	\$ 604.00
Northwestern Energy	utilities	\$ 6,744.43

City Council Meeting – February 4, 2019

To	For	Amount
Overdrive	SD Titles to Go	\$ 600.00
Pheasantland Industries	supplies	\$ 59.91
Pitney Bowes	postage	\$ 1,020.99
Principle Financial Group	insurance	\$ 39.90
Quill	supplies	\$ 139.67
Readers Digest	periodicals	\$ 19.98
SD Dept of Health	water testing	\$ 30.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
Share Corp	degreaser	\$ 1,828.75
Sign Pro	supplies	\$ 93.75
South Dakota One Call	locates	\$ 51.36
Star Laundry	maintenance	\$ 105.42
Sturdevant's	parts	\$ 342.81
U Drive Technology	professional fees	\$ 54.56
US Bank Corporate Trust	SRF Loan 2	\$ 23,096.27
Vision Service Plan	insurance	\$ 329.97
Westside Implement	parts	\$ 1,549.20

Motion # 023-2019

Water Restricted Funds Transfer

Motion by Larson and seconded by Zemlicka to approve paying the Dakota Pump Inc. bill of \$8,750.02 out of the water restricted for depreciation fund. All members voting yes. Motion carried.

Motion # 024-2019

Resolution #844 Intent to Lease

Motion by Zemlicka and seconded by Spieker to approve Resolution #844 Intent to Lease farm land to Dustin Zemlicka. All members voting yes. Motion carried.

Resolution # 844

A RESOLUTION OF INTENT TO LEASE CITY OWNED PROPERTY TO DUSTIN ZEMLICA.

WHEREAS, the Clark City Council has reviewed and studied the leasing of certain City owned property, legally described as follows:

Approximately 89.13 acres of cropland (FSA Farm 5729) located in the Southeast Quarter (SE ¼) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5th P.M., Clark County, South Dakota.

WHEREAS, the Clark City Council has determined that the leasing of the above-described property would be in the best interest of the City;

WHEREAS, the lease would be for a term exceeding 120 days and for an amount exceeding \$500 in annual value, and pursuant to SDCL 9-12-5.2, the City of Clark must hold a public hearing on the adoption of any Resolution approving a lease of City owned property to a private person or entity for a term exceeding 120 days and for an amount exceeding \$500 in annual value;

WHEREAS, the term and conditions of this lease are as fully set forth in the lease on file in the City Finance Office;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, a municipal corporation, hereby adopts a Resolution of Intent to enter into a lease of the following described municipally owned property with Dustin Zemlicka.

Approximately 89.13 acres of cropland (FSA Farm 5729) located in the Southeast Quarter (SE ¼) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5th P.M., Clark County, South Dakota;

BE IT FURTHER RESOLVED that a hearing on the adoption of the Resolution to Lease the above described real estate shall be held on Monday, March 4, 2019 at 7:30 PM during the regular meeting of the Clark City Council, to be held in the Council Chambers of the Clark City Hall, 120 North Commercial Street, Clark, South Dakota 57225.

John Pollock, Mayor
City of Clark, South Dakota

ATTEST:

Jackie Luttrell, City Finance Officer

First Reading of Ordinance #557 2019 Pay Revision

Motion # 025-2019

Enter Planning Commission

Motion by Cook and seconded by Zemlicka to enter into a Planning Commission meeting. All members voting yes. Motion carried.

Joint planning meeting entered 8:26 pm and declared out at 8:28 pm.

Motion # 026-2019

Approve GCC Plat

Motion by Larson and seconded by Spieker to approve the GCC Addition plat as recommended by the Planning & Zoning Commission. All members voting yes. Motion carried.

Motion # 027-2019

Change April Meeting Date

Motion by Zemlicka and seconded by Hanson to change the date of the April meeting to April 3, 2019 at 7 pm. All members voting yes. Motion carried.

Motion # 028-2019

ROW Occupancy Agreement

Motion by Cook and seconded by Spieker to approve a Right of Way application for occupancy for buried fiber optic within the city limits for Interstate Telecommunications Cooperative. All members voting yes. Motion carried.

Motion # 029-2019

Adjourn

Motion by Cook and seconded by Spieker to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:32 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

City of Clark
Joint Council Meeting & Planning & Zoning Meeting
February 4, 2019

Call to order: The Clark City Council met in joint session as the Planning & Zoning board on February 4, 2019 in the City Hall Council Room.

Council Members Present: Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson (via telephone), Harv Spieker and Andrew Zemlicka.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, Chad Fjelland and Bill Krikac,

Mayor Pollock called the meeting to order at 8:26 pm.

Motion by Cook and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

Sitting as the joint city council and planning and zoning board, the board met to review the GCC Addition plat legally known as GCC Addition in the SW ¼ of Section 1, Township 116 North, Range 58 West of the 5th P.M. Clark County, South Dakota.

Motion by Zemlicka and seconded by Kline to recommend approval of the GCC Addition Plat to the Clark City Council. All members voting yes. Motion carried.

Mayor Pollock declared the joint meeting out and reconvened into the city council meeting.

Meeting adjourned at 8:28 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
March 4, 2019**

Call to order: The Clark City Council met in session on March 4, 2019 at 7 pm in the City Hall Council Room.

Council Members Present: Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson (via telephone), Harv Spieker and Andrew Zemlicka.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Jeremy Wellnitz, Dala Albright, Tammy Rusher and Melissa Nesheim.

Mayor Pollock called the meeting to order at 7:04 pm.

Motion # 30-2019

Adopt Agenda

Motion by Zemlicka and seconded by Cook to adopt the agenda. All members voting yes.
Motion carried.

All stood and recited the Pledge of Allegiance.

Public Input

Rosenau was not in attendance. Dala Albright, speaking on behalf of the Rotary, shared their vision for Dickinson Park to plant juniper trees behind the outfield fence and replace the fence topper. They've secured funding for the trees, \$3,200. Asking for assistance for fence topper, \$2,854. Will check with Park board on funding and place on next month's agenda. No other public input.

Motion # 31-2019

Approve Dickinson Park Trees

Motion by Kline and seconded by Hanson to approve Rotary's project to plant trees along Dickinson Park baseball outfield. All members voting yes. Motion carried.

Department Updates

Clubhouse managers, Melissa Nesheim and Tammy Rusher, gave an update on the clubhouse and upcoming golf season. Planning on moving around carts to allow rental carts to be stored closer to clubhouse. Chief Wellnitz asked for executive session to discuss a personnel matter.

Motion # 32-2019

Executive Session

Motion by Kline and seconded by Cook to enter into executive session to discuss a personnel matter, SDCL 1-25-2.4. All members voting yes. Motion carried.

Executive session from 7:21 pm to 7:28 pm.

Motion # 33-2019

Police Changes

Motion by Hanson and seconded by Kline to approve Police Chief Wellnitz pay increase of \$450/week during Officer Nickeson deployment starting March 24, 2019, pay part time officers \$50/weekend for on-call plus hourly rate when called out and continue to pay Nickeson family

vision and dental insurance while on leave. Nickeson has signed agreement that all payments would be reimbursed should he leave the department within one year after his return. All members voting yes. Motion carried.

Luttrell spoke for surplus semi, new water/sewer pickup, reminded council of district meeting and office work in lining up summer rec staff.

Motion # 34-2019 **Surplus 1995 Volvo Semi**
 Motion by Spieker and seconded by Cook to surplus the 1995 Volvo semi and assign Kyle Gaikowski, Mike Clyde and Jamie Gloe as appraisers. Appraised over \$500 so semi will be advertised for sealed bids to be opened at the April 3, 2019 meeting. All members voting yes. Motion carried.

Motion # 35-2019 **Purchase 2019 GMC Water/Sewer Pickup**
 Motion by Larson and seconded by Cook to authorize the purchase of a 2019 GMC Sierra 1500 pickup at a cost of \$28,848.40 for the water and sewer departments to be paid out of the restricted water and sewer funds. In addition, Altfillisch will need to spend approximately \$1,300 for a toolbox and to transfer his hoist. All members voting yes. Motion carried.

Motion # 36-2019 **Approve Minutes**
 Motion by Hanson and seconded by Kline to approve the February 4, 2019 city council and planning and zoning meeting minutes. All members voting yes. Motion carried.

Motion # 37-2019 **Approve Financial Statements**
 Motion by Zemlicka and seconded by Cook to approve the February financial statements. All members voting yes. Motion carried.

Motion # 38-2019 **Approve Claims**
 Motion by Cook and seconded by Zemlicka to approve claims. All members voting yes. Motion carried.

#	To	For	Amount
1880	ITC	utilities	\$ 720.52
1881	FuturePOS	professional fees	\$ 35.19
1882	City of Clark	utilities	\$ 310.50
1883	Wellmark	insurance	\$ 6,542.77
1884	EFTPS	payroll taxes	\$ 3,218.58
1885	SD Dept of Revenue	sales tax	\$ 40.59
1886	SD Dept of Revenue	golf sales tax	\$ 101.25
1890	EFTPS	payroll taxes	\$ 3,262.36
1891	Dacotah Bank	professional fees	\$ 30.00
1898	Dacotah Bank	professional fees	\$ 5.00
27281	Cook's Wastepaper	utilities	\$ 88.18
27282	Clark Rural Water System	materials	\$ 9,566.60
27283	Ken's Food Fair	supplies	\$ 109.44
27284	Clark Community Oil	gas	\$ 2,006.30

City Council Meeting – March 4, 2019

#	To	For	Amount
27285	212 Truck & Trailer Repairs	supplies	\$ 462.50
27286	Oscar's Machine Shop	repairs	\$ 3,917.49
27287	Cook's Wastepaper	garbage collections	\$ 7,013.41
27288	City of Clark	deposit applied to bill	\$ 100.00
27289	Northwestern Energy	utilities	\$ 479.56
27290	Haber Truck & Trailer Sales	International 8600	\$ 21,900.00
27291	SD Retirement Systems	retirement	\$ 3,435.32
27292	Child Support Payment Center	child support	\$ 352.62
27293	Tara Thomas	mileage	\$ 38.30
27295	Watch Guard Video	reissued lost check	\$ 450.00
27296	Clark Co. Treasurer	title fee	\$ 15.00
2/11/2019	Mayor	payroll	\$ 265.12
	Payroll	Finance Office	\$ 2,566.40
	& utilities	Govt Bldg	\$ 161.15
		Police	\$ 3,540.77
		Streets	\$ 3,937.32
		Water	\$ 1,507.37
		Sewer	\$ 1,507.37
		Transit	\$ 433.64
		Clubhouse	\$ 79.58
		Parks	\$ 154.19
		Library	\$ 422.40
		Overtime included in the above: D. Altfillisch \$35.54; R. Collins \$376.43; T. Silkman \$82.49	
2/25/2019	Mayor	payroll	\$ 215.12
	Finance Office	payroll	\$ 2,574.39
	Govt Bldg	payroll	\$ 131.85
	Police	payroll	\$ 3,490.77
	Streets	payroll	\$ 3,527.78
	Water	payroll	\$ 1,516.00
	Sewer	payroll	\$ 1,516.02
	Transit	payroll	\$ 474.66
	Clubhouse	payroll	\$ 145.89
	Parks	payroll	\$ 440.55
	Library	payroll	\$ 495.84
		Overtime included in the above: D. Altfillisch \$118.45; R. Collins \$149.38; J. Luttrell \$74.97	

To	For	Amount
212 Truck & Trailer Repairs	equipment	\$ 6,629.85
A&B Business Solutions	maintenance	\$ 68.08

City Council Meeting – March 4, 2019

To	For	Amount
A-I Computer Solutions	professional fees	\$ 319.99
AT&T Mobility	utilities	\$ 133.74
Avera Occupational Medicine	drug testing	\$ 127.10
Boss Construction	repairs & improvements	\$ 24,169.71
Brooks Tree Removal Services	maintenance	\$ 650.00
Butler Machinery Co.	repairs	\$ 5,212.55
Cardmember Services	supplies	\$ 115.66
Clark Co. Historical Society	subsidies	\$ 577.00
Clausen Construction	snow removal/gravel	\$ 606.80
Cook's Wastepaper	utilities	\$ 88.18
Creative Printing	supplies	\$ 399.34
Dekker Hardware	improvements, repairs	\$ 1,366.25
Delta Dental	insurance	\$ 846.50
EcoLab	maintenance	\$ 194.76
Foothills Contracting	Pay Request # 10 FINAL	\$ 40,789.38
Forest Excavating	repairs/snow removal	\$ 4,671.18
Gruenwald Electric	improvements	\$ 1,969.99
ITC	utilities	\$ 1,053.39
Ken's Food Fair	supplies	\$ 17.87
Mack's Standard	gas, maintenance	\$ 283.00
Menard's	improvements	\$ 2,871.12
Michael Todd & Co.	blades	\$ 734.11
Milbank Winwater	meters, supplies	\$ 1,915.00
Northwestern Energy	utilities	\$ 7,268.05
Oscar's Machine Shop	repairs	\$ 621.41
Principle Financial Group	insurance	\$ 42.91
Quill	supplies	\$ 22.09
SD Dept of Health	professional fees	\$ 30.00
SD Dept of Revenue	city sales tax	\$ 9.02
SD Dept of Revenue	golf course sales tax	\$ 22.83
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
Star Laundry	maintenance	\$ 199.93
U Drive Technology	professional fees	\$ 50.00
Vision Service Plan	insurance	\$ 329.97
Westside Implement	skid steer trade, repairs	\$ 2,539.41
Woodring Plumbing	repairs & improvements	\$ 1,477.81

Motion # 39-2019

Approve Final Change Order #7

Motion by Zemlicka and seconded by Spieker to approve final Change Order #7 of the Retention Pond project to reduce project cost by \$10,486.65. All members voting yes. Motion carried.

Motion # 40-2019

Approve Final Pay Request # 10

Motion by Kline and seconded by Hanson to approve final Pay Request # 10 for \$40,789.38 for Foothills Contracting for the Retention Pond project to be paid with grant and loan funds. All members voting yes. Motion carried.

Motion # 41-2019

Approve Semi Purchase

Motion by Kline and seconded by Zemlicka to rescind motion 004-2019 and approve street department purchase of a 2013 International semi for \$21,900 from Haber Truck & Trailer Sales. All members voting yes. Motion carried.

Public hearing for Resolution #845 Farm Lease was had with no one in attendance.

Motion # 42-2019

Approve Resolution #845 Farm Lease

Motion by Larson and seconded by Spieker to approve Resolution #845 to lease farm ground to Dustin Zemlicka and authorize Mayor Pollock to sign lease. All members voting yes. Motion carried.

RESOLUTION #845

A RESOLUTION TO AUTHORIZE THE LEASE OF CERTAIN REAL ESTATE HELD BY THE CITY OF CLARK, TO DUSTIN ZEMLICKA AND TO DESIGNATE THE MAYOR AS THE SIGNATORY FOR ALL DOCUMENTS RELATING TO THE LEASING OF SAID REAL ESTATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA:

WHEREAS, the City of Clark owns real estate legally described as follows:

Approximately 89.13 acres of cropland (FSA Farm 5729) located in the Southeast Quarter (SE¼) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5th P.M., Clark County, South Dakota.

WHEREAS, Dustin Zemlicka, desires to lease a portion of the above-described property from the City of Clark;

WHEREAS, the City of Clark desires to lease a portion of the above described property to Dustin Zemlicka;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, South Dakota, forthwith enter a contract for the lease of the above-referenced real estate, upon those terms and conditions, and for the consideration as contained in the lease agreement on file with the City Finance Office;

AND BE IT FURTHER RESOLVED, that John Pollock, Mayor of the City of Clark, is hereby authorized and directed to execute all documents and take whatever other action he may deem necessary to consummate the lease of above described real estate.

John Pollock, Mayor
City of Clark, South Dakota

ATTEST:

Jackie Luttrell, City Finance Officer

Government building restricted cash for Ulliyot building repairs tabled until all bills are received.

Motion # 43-2019 **Approve Ordinance #557 Salary Correction**
Motion by Kline and seconded by Hanson to approve Ordinance #557 Salary Correction. All members voting yes. Motion carried.

Ordinance # 557

An Ordinance Correcting the Salaries and Compensation of the Appointed, Other Municipal Officials, and Regular Employees for the City of Clark, South Dakota.

Section # 1: That the salaries and compensation of the appointed officers, other municipal officials, and regular employees of the City of Clark, South Dakota shall be as follows:

Golf Course:

Clubhouse Workers \$ 9.29 – 10.34 hour

Section # 2: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

First Reading: February 4, 2019
Second Reading & Adopted: March 4, 2019
Published: March 13, 2019
Effective Date: April 2, 2019

Motion # 44-2019 **Approve SD Public Library Survey FY 2018**
Motion by Zemlicka and seconded by Kline to approve the SD Public Library Survey FY 2018 as submitted by Librarian Tara Thomas. All members voting yes. Motion carried.

Motion # 45-2019

Approve 2018 Annual Report

Motion by Hanson and seconded by Spieker to approve the 2018 Annual Report as submitted by Finance Officer Jackie Luttrell. All members voting yes. Motion carried.

Motion # 46-2019

Approve Summer Rec Fees

Motion by Zemlicka and seconded by Kline to approve summer rec fees as follows. All members voting yes. Motion carried.

Pool Rates: Family Pass \$120.00 (includes tax) – includes swim pass and lessons for 2 kids
Family Pass \$80.00 (includes tax) – pass only, no lessons
Individual Pass \$65 (includes tax) –pass and one lesson
Individual lessons (2 weeks of group lessons) \$30 (includes tax)
Daily Pass Adult \$4.00 (includes tax)
Daily Pass Student \$3.00 (includes tax)

Summer Rec: T-Ball, Softball and Midgets and Pee Wees \$30.00 (includes tax)
Teener \$40.00 (includes tax)

Motion # 47-2019

Executive Session

Motion by Cook and seconded by Hanson to enter into executive session for personnel matters, SDCL 1-25-2.4. All members voting yes. Motion carried.

Executive session from 7:48 pm to 7:52 pm.

Motion # 48-2019

Approve Pool Co-Managers

Motion by Cook and seconded by Hanson to approve Dawn Clayton and Nan Bell as the 2019 Pool Co-Managers. All members voting yes. Motion carried.

Motion # 49-2019

Adjourn

Motion by Kline and seconded by Hanson to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:53 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Local Board of Equalization Meeting
March 18, 2019**

Call to order: The Clark City Council and School Board member Bob Steffen, acting as the Local Board of Equalization, met in session on March 18, 2019 at 7 pm in the City Hall Council Room.

Council Members Present: Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson (via telephone), Andrew Zemlicka and Bob Steffen. Absent Harv Spieker.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Conner and Brandi Hallstrom, Corey and Jan Hallstrom.

Mayor Pollock called the meeting to order at 7 pm.

Motion by Kline and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Board of Equalization reviewed the assessment role and then heard the following appeals.

Parcel 5607: E ½ of Lots 9 & all of Lots 10, 11 & 12 Block 11 Brown & Wares Addn Owners, Lee & Jeanne Werdel (not present), appealing land and structure value on house that was torn down.

Motion by Zemlicka and seconded by Hanson to appraise land value at \$10,000, remove structure value being it was torn down and remove owner occupied status. All members voting yes. Motion carried.

Parcel 5270: S 113' of E 189' Less S 9' of E 181' & Less N 4' of S 113' of E 128' of Lot 2 Block 21 Subdivision of Blocks 20-21-22
Owner, Conner Hallstrom (present), appealing structure value, wishes it to remain the same as last year.

Motion by Hanson and seconded by Larson to change appraisal back to 2018 value of \$103,494. All members voting yes. Motion carried.

Parcel 5389: Lots 2 & 3 & S 100' of Lot 7 Block 4 Conklins Addn
Owners, Corey Hallstrom & Janice Husman (present), appealing structure values, wishes it to remain the same as last year.

Motion by Zemlicka and seconded by Hanson to change appraisal back to 2018 value of \$56,378 for house and \$150,261 for shop. All members voting yes. Motion carried.

Motion by Steffen and seconded by Zemlicka to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:14 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

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**City of Clark Council Meeting
March 18, 2019**

Call to order: The Clark City Council met in session on March 18, 2019 at 7:15 pm in the City Hall Council Room.

Council Members Present: Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson (via telephone) and Andrew Zemlicka. Absent Harv Spieker.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac and Willie Gruenewald.

Mayor Pollock called the meeting to order at 7:15 pm.

Motion # 50-2019 **Adopt Agenda**
Motion by Kline and seconded by Hanson to adopt the agenda. All members voting yes. Motion carried.

No public input.

Motion # 51-2019 **Approve Minutes**
Motion by Zemlicka and seconded by Kline to approve the March 4, 2019 meeting minutes. All members voting yes. Motion carried.

Motion # 52-2019 **Approve Claims**
Motion by Hanson and seconded by Cook to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1899	City of Clark	utilities	\$ 206.35
1900	FuturePOS	prof fees	\$ 35.00
1901	EFTPS	941 taxes	\$ 3,468.87
1902	Wellmark BCBS	insurance	\$ 6,542.77
27326	SD Municipal League	meeting	\$ 100.00
3/11/2019	Mayor	payroll	\$ 265.12
Payroll &	Finance Office	payroll	\$ 2,650.77
Utilities	Govt Bldg	payroll	\$ 102.55
	Police	payroll	\$ 3,540.77
	Streets	payroll	\$ 4,163.20
	Water	payroll	\$ 1,588.96
	Sewer	payroll	\$ 1,588.98
	Transit	payroll	\$ 837.98

City Council Meeting – March 18, 2019

#	To	For	Amount
	Clubhouse	payroll	\$ 180.37
	Parks	payroll	\$ 318.18
	Library	payroll	\$ 422.40
	Overtime included in the above: D. Altfillisch \$248.75; R. Collins \$519.83; J. Luttrell \$84.34; T. Silkman \$164.97		
	212 Truck & Trailer Repairs	repairs	\$ 313.85
	A&B Business Solutions	maintenance	\$ 68.08
	Amazon Capital Services	books	\$ 162.93
	Butler Machinery Company	repairs	\$ 2,680.57
	Clark Chamber of Commerce	subsidies	\$ 3,000.00
	Clark Community Oil	supplies	\$ 2,413.82
	Clark County Courier	advertising	\$ 183.16
	Clark Engineering	prof fees	\$ 6,800.00
	Clark Rural Water System	materials	\$ 10,988.60
	Clausen Construction	snow removal	\$ 5,939.00
	Cook's Wastepaper & Recycling	garbage collection	\$ 7,013.41
	Jeff's Vacuum	repairs	\$ 194.38
	Kevin Zobel	maintenance	\$ 400.00
	Lake Area Door	repairs	\$ 375.61
	Menards	improvements	\$ 918.97
	Northwestern Energy	utilities	\$ 486.37
	Pitney Bowes	meter	\$ 162.00
	Quill	supplies	\$ 136.51
	Rick Olson	repairs	\$ 76.54
	Sturdevant's	parts	\$ 26.26

Motion # 53-2019

Approve Clark Engineering Claim

Motion by Larson and seconded by Cook to approve the final retention pond engineering bill from Clark Engineering for \$6,800 (57% paid by grant). All members voting yes. Motion carried.

Open Cabinet Bids

Luttrell opened the sealed bids for surplus Clubhouse cabinets. Bids as followed: Willie Gruenwald \$225.00 and Paul Florey \$350.00

Motion # 54-2019

Approve Florey Bid

Motion by Larson and seconded by Zemlicka to approve the bid from Paul Florey to purchase cabinet at Clubhouse for \$350.00. All members voting yes. Motion carried.

Being the time and place, the public hearing for a special event liquor license for Clark American Legion for March 29, 2019 for the Pro Pheasant banquet was had. No one in attendance.

Motion # 55-2019

Approve Special Event Liquor License

Motion by Hanson and seconded by Kline to approve a special event liquor license for the Clark American Legion for March 29, 2019 for the Pro Pheasants banquet. All members voting yes. Motion carried.

Motion # 56-2019

Greenskeeper Pay Increases

Motion by Cook and seconded by Kline to increase Greenskeeper Bob Hallauer pay to \$15.00/hour and add Jeff Seefeldt at \$12.50/hour. All members voting yes. Motion carried.

Motion # 57-2019

Adjourn

Motion by Cook and seconded by Zemlicka to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:21 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

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**City of Clark Council Meeting
April 3, 2019**

Call to order: The Clark City Council met in session on April 3, 2019 at 7 pm in the City Hall Council Room.

Council Members Present: Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson (via telephone), Harv Spieker and Andrew Zemlicka.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac, Chad Fjelland, Darin Altfillisch, Tyler Silkman, Fred Rosenau, Travis Werdel and Michael Cook.

Mayor Pollock called the meeting to order at 7:00 pm.

Motion # 58-2019

Adopt Agenda

Motion by Kline and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Public Input

Fred Roseanu asked council about line fees on his rental house located at 107 N Smith Street. He's asking for only one line fee when house is vacant.

Motion # 59-2019

Rosenau Rental House

Motion by Kline and seconded by Hanson to charge one line fee on rental property located at 107 N Smith when house is vacant. All members voting in favor. Motion carried.

Travis Werdel is asking for his rural shop to be hooked up to city water and sewer. Property is located just outside of city limits. Council reviewed City Code 10.22.20 and consensus was the property should be annexed for hookups. Werdel will research property tax implications and notify City Attorney Fjelland of his decision.

Cook announced that Bob Benson is tiling pasture on the northeast part of town which may help the ground water issue in this area.

Department Updates

Updates given by Altfillisch, Silkman and Luttrell. 2019 dump rates and hours will remain the same. No opening date determined for dump as it is still too wet. Swanson has withdrawn from summer maintenance, position reposted.

Motion # 60-2019

Approve March 18, 2019 Meeting Minutes

Motion by Kline and seconded by Spieker to approve the March 18, 2019 city council and Board of Equalization meeting minutes. All members voting yes. Motion carried.

Motion # 61-2019

Approve Financials

Motion by Cook and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

Motion # 62-2019

Approve Claims

Motion by Zemlicka and seconded by Cook to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1910	EFTPS	payroll taxes	\$ 3,428.85
1912	Dacotah Bank	service charge	\$ 5.00
1913	Dacotah Bank	service charge	\$ 5.00
27345	City of Clark	deposit applied to bill	\$ 100.00
27346	SD Retirement System	retirement	\$ 3,584.56
27347	Child Support Payment Ctr	child support	\$ 352.62

3/25/2019	Mayor	payroll	\$ 215.12
Payroll	Finance Office	payroll	\$ 2,549.39
	Govt Bldg	payroll	\$ 87.90
	Police	payroll	\$ 3,490.77
	Streets	payroll	\$ 4,255.67
	Sewer	payroll	\$ 1,566.35
	Water	payroll	\$ 1,566.35
	Transit	payroll	\$ 424.85
	Clubhouse	payroll	\$ 198.72
	Parks	payroll	\$ 124.82
	Library	payroll	\$ 440.88

Overtime included in the above: D. Altfillisch \$266.51; R. Collins \$519.83; J. Luttrell \$49.98; T. Silkman \$357.44

To	For	Amount
AT & T Mobility	utilities	\$ 133.74
Banyon Data Systems	professional fees	\$ 1,985.00
Cardmember Services	supplies/books	\$ 205.00
Clark Co. Courier	advertising	\$ 713.09
Clark Co. Historical Society	subsidies	\$ 577.00
Clark Community Oil	gas	\$ 2,523.82
Clark Fire Department	repairs	\$ 1,253.22
Cook's Wastepaper	dumpsters	\$ 177.36
Dakota Pump	repairs	\$ 1,531.13
Dekker Hardware	parts	\$ 767.66
Delta Dental	insurance	\$ 846.50
Evolution Powersports	maintenance	\$ 50.04
Forest Excavating	snow removal	\$ 844.39

City Council Meeting – April 3, 2019

To	For	Amount
Gall's Inc.	supplies	\$ 64.95
ITC	utilities	\$ 729.51
Ken's Food Fair	supplies	\$ 30.37
Mack's Standard	maintenance/gas	\$ 1,004.50
Milbank Winwater	meters	\$ 372.00
Northwestern Energy	utilities	\$ 6,803.04
Oscar's Machine Shop	parts	\$ 587.71
Principle Financial	insurance	\$ 42.91
Quill	supplies	\$ 140.32
Ron's Saw Shop	maintenance	\$ 56.34
SD DENR	loan	\$ 1,253.67
SD Dept. of Health	professional fees	\$ 30.00
SD Public Assurance Alliance	insurance	\$ 38,619.29
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 1,307.00
SD Sheriff's Assoc.	conference	\$ 85.00
SDML Work Comp Fund	work comp audit	\$ 147.00
Star Laundry	maintenance	\$ 78.61
State Flag Account	flags	\$ 77.07
Sturdevant's	parts	\$ 349.10
U Drive Technology	professional fees	\$ 54.56
US Bank Corp	SRF #1 loan	\$ 6,940.29
US Foods Inc.	equipment	\$ 2,318.81
Vision Service Plan	insurance	\$ 329.97
Westside Implement	parts	\$ 697.78
WW Tire Service	repairs	\$ 44.95

Motion # 63-2019

Fence Topper

Motion by Hanson and seconded by Kline to pay for a fence topper for the ball field at Dickinson Park on behalf of the Rotary Club improvements. All members voting yes. Motion carried.

Motion # 64-2019

Free Dump Day

Motion by Cook and seconded by Hanson to approve a free spring dump day for May 18th. All members voting yes. Motion carried.

Motion # 65-2019

Arbor Day Proclamation

Motion by Kline and seconded by Zemlicka to proclaim April 26 as Arbor Day. All members voting yes. Motion carried.

Motion # 66-2019

Med Van Fees & Policies

Motion by Larson and seconded by Hanson to approve a revised version of the med van policies and fees effective May 1, 2019. All members voting yes. Motion carried.

Motion # 67-2019

Look Out Liquor License

Motion by Kline and seconded by Spieker to authorize the Look Out Bar & Grill to use their City liquor license to serve at the fairground on June 22, 2019 from 5 pm to 2 am for a wedding reception. All members voting yes. Motion carried.

Motion # 68-2019

Govt Bldg Restricted Funds

Motion by Hanson and seconded by Zemlicka to use \$4,200 of the restricted funds for Government Building Improvements (10404) to pay for the repairs from the water lines at the Ulliyot Building and supplement the budget accordingly (41920). All members voting yes. Motion carried.

Summer Help

Luttrell informed that summer maintenance help is being reposted. Getting good response for lifeguards. Coaches are lined up. Sign up is April 4.

Being the advertised time and place, bids were opened for the surplus semi, garbage collection and water and sewer line repairs. One bid was received for each item. Michael Cook was present to answer garbage and recycling questions. Proposed putting a recycling dumpster at the city shop for 24 hour access.

Motion # 69-2019

Sell Surplus Semi

Motion by Spieker and seconded by Zemlicka to sell the surplus semi to the lone bidder of Jamie Gloe for \$1,800.00. All members voting yes. Motion carried.

Motion # 70-2019

Accept Garbage Collection Bid

Motion by Cook and seconded by Kline to accept the Cook's Wastepaper & Recycling bid for 2019 as follows: \$13.40 per household plus \$0.60 administrative fee for a 95 gallon cart and \$7.50 for extra can. All members voting yes. Motion carried.

Motion # 71-2019

Accept Water/Sewer Line Repair Bid

Motion by Hanson and seconded by Kline to accept the Forest Excavating bid for water and sewer line repairs as follows per hourly rate: Tractor backhoe w/operator \$115.00, Labor \$65.00, Excavator w/operator \$175.00, Single Axle truck w/operator \$85.00, Tandem end w/operator \$95.00, Rubber skid steer w/operator \$95.00, Track skid steer w/operator \$105.00, Semi-tractor w/operator \$125.00, 5 cy Pay loader w/operator \$165.00 and Mini excavator w/operator \$100.00. All members voting in favor. Motion carried.

Motion # 72-2019

Accept Roger Collins Resignation

Motion by Zemlicka and seconded by Spieker to accept Roger Collins retirement resignation effective April 15, 2019 and to thank him for his 40+ years of service. All members voting yes. Motion carried.

Motion # 73-2019

Executive Session

Motion by Kline and seconded by Hanson to enter into executive session for personnel issues, 1-25-2.1. All members voting yes. Motion carried.

Executive session lasted less than 10 minutes.

City will advertise for Collin's replacement as a City Maintenance Worker at a pay of \$17.35/hour.

Motion # 74-2019

Adjourn

Motion by Kline and seconded by Hanson to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:52 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Board of Adjustment Meeting
May 6, 2019**

Call to order: The Clark City Council, meeting as the Board of Adjustment, met in session on May 6, 2019 at 7 pm in the City Hall Council Room.

Council Members Present: Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spieker and Andrew Zemlicka.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Eric and Erin Brush, Terry Schlagel and Brandon Kottke.

Mayor Pollock called the meeting to order at 7:00 pm.

Brush Variance Application

Eric and Erin Brush have applied for a variance of Clark City Code 11.08.06.3 – side yard set-back to construct an attached garage closer to the property line. Unique to this property is an undeveloped 40 foot right of way adjoining to the said property line. Adjoining landowner Terry Schlagel was in attendance to voice his concern that the property not be vacated as he wants to ensure access to the property to the west. A previous attempt to vacate said right of way failed due to all the lack of all adjoining property owners signing the petition. Luttrell pointed out an alternate future access to the said property would be to the south where there is a 58 foot city right of way and an additional 60 foot county right away. A typical city road right of way is 60 feet.

Motion by Kline and seconded by Larson to approve the variance to building up to property line. Voting in favor Kline, Hanson and Larson. Opposed Zemlicka, Spieker and Cook. Motion failed due to lack of 2/3 vote as required for passage.

Motion by Hanson and seconded by Zemlicka to approve variance to building one foot off property line. Voting in favor Kline, Hanson, Zemlicka, Spiker and Cook. Opposed Larson. Motion carried with 2/3 votes of the board.

Motion by Larson and seconded by Kline to adjourn the Board of Adjustment meeting. All members voting yes. Motion carried.

Meeting adjourned at 7:21 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
May 6, 2019**

Call to order: The Clark City Council met in session on May 6, 2019 at 7 pm in the City Hall Council Room.

Council Members Present: Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spieker and Andrew Zemlicka.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch and Brock Greenfield.

Mayor Pollock called the meeting to order at 7:22 pm following the Board of Adjustment meeting.

Motion # 75-2019

Adopt Agenda

Motion by Hanson and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Public Input

Brock Greenfield addressed the council regarding the legion and teener baseball teams. Providing expenses from 2018, he showed the needs for assistance with the legion team expenses. The teener team is funding within the city budget. Greenfield also asked about funding to paint the new scoreboard iron posts at a cost of approximately \$600. Councilman Cook stated that he felt the Rotary should pay for that expense.

Motion # 76-2019

Legion Funding

Motion by Hanson and seconded by Speiker to support the legion baseball team with \$4,000 payable to the Clark Area Baseball and Softball Club. All members voting yes. Motion carried.

Pool Fund Raising Committee

Mayor Pollock announced a group of pool supporters would like to create a fund raising committee for pool improvement. If interested in participating, public should contact Barb Pollock, Diane Burns, Shannon Huber, Dean and Anna Kirkeby and Jim Marx.

Mayor & Department Updates

Department updates given by Luttrell and Altfillisch ranging from summer help, banner advertising, clubhouse improvements, citywide cleanup and free dump day, 4th of July fireworks, mosquito grant application, street maintenance, stopping sump pumps into the sewer system, painting water plant and fixing broken curbs.

Motion # 77-2019

Water Meter Updates

Motion by Hanson and seconded by Larson to approve purchasing water meter reading hardware, software and 12 remote meters at a cost of \$11,054.75 from the sewer short lived asset funds. All members voting yes. Motion carried.

Motion # 78-2019

Approve Minutes

Motion by Kline and seconded by Hanson to approve the April 3, 2019 meeting minutes. All members voting yes. Motion carried.

Motion # 79-2019

Approve Financials

Motion by Larson and seconded by Zemlicka to approve the financial statements. All members voting yes. Motion carried.

Motion # 80-2019

Approve Claims

Motion by Hanson and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1915	City of Clark	water bills	\$ 221.65
1916	EFTPS	941 taxes	\$ 3,313.08
1917	FuturePOS	cc fees	\$ 36.38
1918	SD Dept of Revenue	sales tax	\$ 12.03
1919	SD Dept of Revenue	sales tax, golf course	\$ 78.37
1920	Wellmark BCBS	insurance	\$ 5,234.23
27381	Aberdeen Family YMCA	lifeguard training	\$ 240.00
27382	Clark Rural Water System	materials	\$ 12,000.20
27383	Cook's Wastepaper	garbage collections	\$ 7,027.72
27384	Midwest Alarm	professional fees	\$ 270.99
27385	Menards	supplies	\$ 195.80
28386	Eric Warren	water deposit refund	\$ 100.00
27387	Northwestern Energy	utilities	\$ 434.94
27388	SD Retirement System	retirement	\$ 3,340.12
27389	Child Support Payment Ctr	child support	\$ 352.62
27390	SD Retirement System	special pay plan	\$ 1,051.60
27391	SD Supplemental Retirement System	professional fees	\$ 45.00
27392	Jeremy Wellnitz	meals	\$ 69.00
27393	void		
27394	Tractor Supply	equipment	\$ 319.99
4/8/2019	Mayor	payroll	\$ 265.12
Payroll &	Finance Office	payroll	\$ 2,566.42
Utilities	Govt Bldg.	payroll	\$ 172.87
	Police	payroll	\$ 4,126.37
	Streets	payroll	\$ 3,500.10

City Council Meeting – May 6, 2019

#	To	For	Amount
	Water	payroll	\$ 1,553.43
	Sewer	payroll	\$ 1,553.43
	Transit	payroll	\$ 489.31
	Pool	payroll	\$ 119.02
	Clubhouse	payroll	\$ 250.36
	Library	payroll	\$ 422.40
	Overtime include in the above: D. Altfillisch \$177.68; R. Collins \$71.70		
4/22/2019	Mayor	payroll	\$215.12
Payroll	Finance Office	payroll	\$ 2,499.41
	Govt Bldg.	payroll	\$ 61.53
	Police	payroll	\$ 3,490.77
	Streets	payroll	\$ 2,984.78
	Water	payroll	\$ 1,601.88
	Sewer	payroll	\$ 1,601.90
	Transit	payroll	\$ 228.54
	Golf Course	payroll	\$ 141.68
	Clubhouse	payroll	\$ 157.83
	Library	payroll	\$ 422.40
	Overtime included in the above: D. Altfillisch \$337.58; T. Silkman \$371.18		

To	For	Amount
A & B Business Solutions	maintenance	\$ 75.47
Amy Woodland	improvements	\$ 1,500.00
AT&T Mobility	utilities	\$ 133.69
Boss Construction	improvements	\$ 10,318.60
CapFirst Equipment Finance	lease payment	\$ 30,408.00
Cardmember Services	supplies	\$ 1,141.05
Clark Co. Courier	advertising	\$ 252.74
Clark Co. Historical Society	subsidies	\$ 577.00
Clark Community Oil	gas	\$ 1,297.71
Clark Fire Dept	reimbursements	\$ 1,830.30
Clark School	book	\$ 45.00
Clausen Construction	snow removal	\$ 875.00
Cook's Wastepaper	utilities	\$ 80.85
Core & Main	parts	\$ 188.84
Dekker Hardware	supplies/improvements	\$ 1,370.05
Delta Dental	insurance	\$ 846.50
EcoLab Pest Control	maintenance	\$ 214.76
Ellwein Brothers	beer bills	\$ 453.15
Forest Excavating	snow removal	\$ 2,551.03
FuturePOS	cc fees	\$ 66.16

City Council Meeting – May 6, 2019

To	For	Amount
Gruenwald Electric	improvements	\$ 546.95
Huron Parks & Rec Dept	training	\$ 150.00
ITC	utilities	\$ 774.46
Johnson Brothers	liquor	\$ 559.95
Ken's Food Fair	supplies/concessions	\$ 246.05
Kyle Gaikowski	refund water account	\$ 15.45
Leo Tom	repairs	\$ 330.00
Mack's Standard	gas and maintenance	\$ 573.17
Milbank Winwater	parts	\$ 1,851.55
Northwestern Energy	utilities	\$ 6,945.64
Pitney Bowes	postage	\$ 1,020.99
Porter Distributing	beer bills	\$ 184.00
Principle Financial Group	insurance	\$ 30.65
Quill	supplies	\$ 214.01
Republic National	liquor	\$ 725.46
SD Assoc Of Rural Water	professional fees	\$ 550.00
SD Dept of Health	professional fees	\$ 30.00
SD Dept of Revenue	sales tax	\$ 448.01
SD Dept of Revenue	golf course sales tax	\$ 309.31
SD Govt Finance Officer Assoc	conference fee	\$ 75.00
SD Human Resource Assoc	conference fee	\$ 50.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
Share Corp	pool supplies	\$ 4,724.25
South Dakota One Call	locates	\$ 9.45
Star Laundry	maintenance	\$ 124.76
Sturdevant's	repairs	\$ 379.32
Tony's Collision Center	repairs & maintenance	\$ 840.19
U Drive Technology	professional fees	\$ 63.52
US Bank Corporate Trust	SRF 2 accrued interest	\$ 1,079.83
US Bank Corporate Trust	SRF 2 loan payment	\$ 23,096.27
US Foods	concessions	\$ 343.29
VGM Financial Services	club car lease	\$ 6,533.16
Vision Service Plan	insurance	\$ 329.97
Watertown J.O.	softball registration	\$ 150.00
Westside Implements	parts	\$ 61.92
Woodring Plumbing	repairs	\$ 209.18
Woodring Plumbing	improvements	\$ 734.49
WW Tire Service	repairs	\$ 52.99
EFTPS	payroll taxes	\$ 3,376.55

City Council Meeting – May 6, 2019

To	For	Amount
5/6/19 Payroll & Utilities:		
Mayor	payroll	\$ 265.12
Finance Office	payroll	\$ 2,585.17
Govt Bldg.	payroll	\$ 161.15
Police	payroll	\$ 2,865.12
Streets	payroll	\$ 1,585.14
Rubble Site	payroll	\$ 332.72
Water	payroll	\$ 1,535.66
Sewer	payroll	\$ 1,535.67
Transit	payroll	\$ 137.71
Pool	payroll	\$ 308.37
Golf Course	payroll	\$ 2,146.39
Clubhouse	payroll	\$ 1,052.27
Parks	payroll	\$ 11.72
Library	payroll	\$ 432.96

Overtime included in the above: D. Altfillisch \$142.14; J. Luttrell \$18.74; T. Silkman \$68.74

Motion # 81-2019 **Council President**

Motion by Kline to nominate Dennis Larson as Council President. Hanson motioned to cease nominations. All members voting yes. Motion carried.

Motion # 82-2019 **Council Vice President**

Motion by Kline to nominate Andrew Zemlicka as Council Vice President. Hanson motioned to cease nominations. All members voting yes. Motion carried.

Motion # 83-2019 **Mayor Appointments**

Motion by Kline and seconded by Larson to approve the following 2019 Mayor Appointments. All members voting yes. Motion carried.

**Year 2019
Mayor John Pollock Appointments**

Streets, Alleys, Sidewalks	Dennis Larson
American Disabilities Act.....	Belinda Hanson
Pool.....	Brian Cook
Rubble Site.....	Belinda Hanson
City Parks.....	Brian Cook
Water & Sewer	Dennis Larson
Fire Dept. & Emergency Management	Andrew Zemlicka
Zoning Officer.....	Kerry Kline
Finance Office	Andrew Zemlicka
Liquor Officer.....	Kerry Kline
Med Van.....	Harvey Spieker

Recreation Director, Softball & Baseball ComplexBrian Cook
 Farm Land Lease Andrew Zemlicka
 Government BuildingsHarvey Spieker
 Golf Course/Clubhouse Andrew Zemlicka, Jeff Seefeldt, Jackie Luttrell
 Code Official..... Jackie Luttrell
 City Attorney..... Chad Fjelland
 Health Officer Pam Lee
 Police Chief Jeremy Wellnitz

Library Board (3 year term)

Roberta Heim – 2022
 Patty Rosenau –2021
 Chris Jenkins – 2020
 Christina Flora – 2020
 Barb Pollock – 2020

Park Board

Rae Jean Flora
 Deb Schlagel
 Barb Pollock

IPMC Code Board of Appeals

Kerry Kline
 Belinda Hanson
 Brian Cook
 Dennis Larson
 Andrew Zemlicka
 Bill Krikac, alternate
 Harvey Spieker, alternate

Clark Housing & Redevelopment Board (5 year term)

Bruce Brekke – 2024
 Bill Krikac – 2023
 Sandy Altfillisch – 2022
 Bob Schlueter – 2021
 Trevor Forest – 2020
 Teresa Kaufman – Secretary

Motion # 84-2019

Motion by Larson and seconded by Hanson to proclaim May 5 – 11 as Small Business Week. All members voting yes. Motion carried.

Mayor Small Business Proclamation

National Small Business Week Proclamation

WHEREAS, America’s progress has been driven by pioneers who think big, take risks and work hard; and

WHEREAS, from the storefront shops that anchor Main Street to the high-tech startups that keep America on the cutting edge, small businesses are the backbone of our economy and the cornerstones of our nation’s promise; and

WHEREAS, small business owners and Main Street businesses have energy and a passion for what they do; and

WHEREAS, when we support small business, jobs are created and local communities preserve their unique culture; and

WHEREAS, because this country's 30 million small businesses create nearly two out of three net new jobs in our economy, we cannot resolve ourselves to create jobs and spur economic growth in America without discussing ways to support our entrepreneurs; and

WHEREAS, the President of the United States has proclaimed National Small Business Week every year since 1963 to highlight the programs and services available to entrepreneurs through the U.S. Small Business Administration and other government agencies; and

WHEREAS, City of Clark supports and joins in this national effort to help America's small businesses do what they do best – grow their business, create jobs, and ensure that our communities remain as vibrant tomorrow as they are today.

NOW, THEREFORE, I, John Pollock, Mayor of Clark do hereby proclaim May 5 through May 11, 2019 as

NATIONAL SMALL BUSINESS WEEK.

Dated 6th of May, 2019

John Pollock, Mayor

Motion # 85-2019

Malt Beverage Licenses

Motion by Kline and seconded by Cook to renew malt beverage licenses for Ken's Food Fair, Big C Travel Plaza and Heather's Bistro for July 1st. Members voting in favor were Kline, Zemlicka, Spieker, Larson and Cook. Hanson abstained due to conflict of opinion. Motion carried.

Council held an executive session for contractual and personnel issues, SDCL 1-25-2.1 & 4, for approximately 10 minutes.

Motion # 86-2019

Altfillisch Dept Head and Pay Raise

Motion by Cook and seconded by Larson to promote Darin Altfillisch to department head over all city maintenance with a pay increase to \$30.90/hour effective May 5, 2019. All members voting yes. Motion carried.

Motion # 87-2019

City Maintenance Worker

Motion by Kline and seconded by Spieker to make offer of employment for city maintenance worker. All members voting yes. Motion carried.

Motion # 88-2019

Adjourn

Motion by Larson and seconded by Kline to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:52 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
June 3, 2019**

Call to order: The Clark City Council met in session on June 3, 2019 at 7 pm in the City Hall Council Room.

Council Members Present: Brian Cook, Belinda Hanson, Kerry Kline, Dennis Larson and Harv Spieker. Absent Andrew Zemlicka.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, Chad Fjelland, Bill Krikac, Darin Altfillisch, Tyler Silkman, Jeremy Wellnitz, Don Greenfield, Greg Janisch, Terry Schlagel, Paul McCollar and Stuart Apland with CCR, and Brandon Smid and Bob Babcock with Helms & Assoc.

Mayor Pollock called the meeting to order at 7 pm.

Motion # 89-2019

Adopt Agenda

Motion by Hanson and seconded by Larson to adopt the agenda. All members voting yes.
Motion carried.

All stood and recited the Pledge of Allegiance.

East Pasture Baling Auction

Jason Foster and Heath Heiman were present to bid on baling the East Pasture as was the advertised time and place. Heiman won with the highest bid of \$2,500.

Motion # 90-2019

East Pasture Lease Agreement

Motion by Kline and seconded by Larson to accept highest bid from Heath Heiman of \$2,500 to bale the East Pasture and authorize Mayor to sign lease agreement. All members voting yes.
Motion carried.

Public Input

Clark County Riders Paul McCollar and Stuart Apland dropped in to thank the community for the continued support of the CCR Run being held at the Fairgrounds this weekend. Don Greenfield asked for permission to sell fireworks again from the old variety store this season. Helms and Assoc. representative solicited council to perform a water study for future water projects. Greg Janisch, chairperson for Choose Clark County economic development group gave an update on the new group's progress. Brian Cook introduced Terry Schlagel as his choice to replace him on Ward I council pending his resignation.

Motion # 91-2019

Fireworks Sale

Motion by Kline and seconded by Hanson to authorize Don Greenfield to sell fireworks from the old variety store building again this season. All members voting yes. Motion carried.

Motion # 92-2019

Helms & Assoc. Water Study

Motion by Larson and seconded by Kline to authorize an updated water study not to exceed \$2,500. All members voting yes. Motion carried.

Mayor & Department Updates

Updates given by Altfillisch, Wellnitz and Luttrell. Altfillisch and Wellnitz reviewed city code regarding weight restrictions on city streets. New streets employee, Eric Brush, started May 28. John Brown has stepped up as Greenskeeper at golf course. All sump pumps must be removed from the sewer system as the new retention ponds are full. City will be having inspections this summer to ensure compliance. Fines may be imposed. No more free dump days will be considered in the future due to the amount of prohibited items disposed during the last one.

Motion # 93-2019

Executive Session

Motion by Larson and seconded by Kline to enter into executive session for personnel issues, SDCL 1-25-2.4. All members voting yes. Motion carried.

Motion # 94-2019

Silkman Pay Increase

Motion by Larson and seconded by Kline to increase Tyler Silkman pay from \$18.33/hour to \$21.00/hour effective immediately. All members voting yes. Motion carried.

Motion # 95-2019

Approve Minutes

Motion by Hanson and seconded by Larson to approve the May 6, 2019 meeting minutes. All members voting yes. Motion carried.

Motion # 96-2019

Approve Financial Statements

Motion by Larson and seconded by Hanson to approve the May financial statements. All members voting yes. Motion carried.

Motion # 97-2019

Approve Claims

Motion by Hanson and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

To	For	Amount
City of Clark	water bills	\$ 308.70
Wellmark BCBS	insurance	\$ 5,234.23
EFTPS	941 taxes	\$ 3,572.88
EFTPS	941 taxes	\$ 52.73
Dacotah Bank	service charge	\$ 5.00
Clark Area Baseball & Softball Assoc	Legion baseball subsidy	\$ 4,000.00
Clark Rural Water System	materials	\$ 13,991.00
Cook's Wastepaper	garbage service	\$ 7,048.44
Todd Walker	mower repairs	\$ 175.00
Bruce Brekke	refund garbage	\$ 507.57
Watertown J.O.	10 and under registration	\$ 150.00
Watertown J.O.	refund registration	\$ 330.00
NSU	library institute fee	\$ 100.00

City Council Meeting – June 3, 2019

To	For	Amount
Aramark	library institute dining fee	\$ 95.00
Francis Dean & Assoc	summer rec insurance	\$ 395.50
Northwestern Energy	utilities	\$ 537.48
Craig Spieker	reimbursement fence topper	\$ 2,853.60
SD Retirement System	retirement	\$ 2,791.40
Child Support Payment Ctr	child support	\$ 352.62
SD Dept of Revenue	malt beverage licenses	\$ 450.00
City of Clark	deposit applied to bill	\$ 67.46
Steven Senyak	water deposit refund	\$ 32.54
Jeremy Wellnitz	meals	\$ 49.00
Clark Golf Course	petty cash	\$ 500.00

Mayor	payroll	\$ 215.12
Finance Office	payroll	\$ 2,578.09
Govt Bldg	payroll	\$ 84.97
Police	payroll	\$ 2,865.12
Streets	payroll	\$ 2,172.67
Sanitation	payroll	\$ 503.13
Sewer	payroll	\$ 1,469.59
Water	payroll	\$ 1,469.82
Med Van	payroll	\$ 228.54
Golf Course	payroll	\$ 1,620.21
Clubhouse	payroll	\$ 1,678.30
Library	payroll	\$ 477.84
Pool	payroll	\$ 330.01

To	For	Amount
A&B Business Solutions	copier maintenance	\$ 77.60
Amazon Capital Services	pro shop supplies	\$ 333.34
AT& T Mobility	utilities	\$ 133.69
Bioverse, Inc	pond supplies	\$ 260.93
Cardmember Services	supplies	\$ 602.01
Chief Supply Corp	batteries	\$ 395.49
Clark Co. Courier	advertising	\$ 285.51
Clark Co. Historical Society	subsidies	\$ 577.00
Cole Papers	supplies	\$ 105.50
Dakota Butcher	concessions	\$ 150.00
Dakota Retail Technologies	POS support	\$ 1,740.00
Dekker Hardware	repairs/maintenance	\$ 3,358.95
Delta Dental	insurance	\$ 846.50
EFTPS	941 taxes	\$ 4,794.99
Ellwein Brothers	beer	\$ 1,385.00

City Council Meeting – June 3, 2019

To	For	Amount
Forest Excavating	repairs	\$ 336.74
Hawkins Inc	pool supplies	\$ 4,100.21
ITC	utilities	\$ 727.54
J&J Heating	repairs	\$ 70.00
JB Auto Repair	repairs	\$ 85.50
Joe Medanich	crack sealing	\$ 13,837.50
Johnson Brothers	liquor	\$ 825.65
Mack's Standard	gas	\$ 215.50
Mainstreet Designs	banners	\$ 2,803.40
Midwest Turf & Irrigation	repairs	\$ 1,823.65
My Turn Playstation	flex fiber	\$ 6,480.00
New Dimension	mowing	\$ 2,000.00
Northwestern Energy	utilities	\$ 6,436.82
Oscar's Machine Shop	parts	\$ 50.00
Pepsi Co	concessions	\$ 165.86
Porter Distributing	liquor	\$ 531.00
Principle Financial Group	insurance	\$ 30.65
Quill	supplies	\$ 158.80
Republic National	liquor	\$ 766.52
SD Dept of Health	water testing	\$ 30.00
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
Sharp Electric	replace lights, repairs	\$ 3,384.70
Star Laundry	laundry service	\$ 331.46
The Tree Farm	memorial	\$ 199.99
Todd Walker	professional fees	\$ 585.00
Tyler O'Neill	lifeguard training mileage	\$ 29.40
USA Blue Book	Honda Trash Pump	\$ 2,725.16
US Foods	concessions/maintenance	\$ 2,337.56
VanDiest Supply Co	mosquito spray	\$ 1,375.00
Vision Service Plan	insurance	\$ 329.97
Vosika Fencing	parts	\$ 45.51
Watertown Public Opinion	course advertising	\$ 40.00
Westside Implement	parts	\$ 8.17
Woodring Plumbing	repairs	\$ 92.35
WW Tire Service	police car tires	\$ 918.38
Zimco Supply Co.	fertilizer	\$ 8,649.46
Mayor	payroll & utilities	\$ 265.12
Finance Office	payroll & utilities	\$ 2,617.90
Govt Bldg	payroll & utilities	\$ 93.76

NOW, THEREFORE BE IT RESOLVED that the Clark City Council adopts the Clark County Pre-Disaster Mitigation Plan 2019-2024.

Adopted and signed this 3rd day of June, 2019.

John Pollock, Mayor

Attest: Jackie Luttrell, Finance Officer

Motion # 99-2019

Audit Proposal

Motion by Hanson and seconded by Larson to approve the 2018 audit proposal from William Neale & Associates. All members voting yes. Motion carried.

Motion # 100-2019

Adjourn

Motion by Cook and seconded by Spieker to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:10 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
July 1, 2019**

Call to order: The Clark City Council met in session on July 1, 2019 at 7 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spieker and Andrew Zemlicka. Brian Cook absent.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Terry Schlagel and Barb Pollock

Mayor Pollock called the meeting to order at 7:00 pm.

Motion # 101-2019 **Adopt Agenda**
Motion by Hanson and seconded by Larson to adopt the agenda. All members voting yes.
Motion carried.

All stood and recited the Pledge of Allegiance.

Motion # 102-2019 **Accept Cook's Resignation**
Motion by Zemlicka and seconded by Kline to accept Brian Cook's resignation as council for Ward I. All members voting yes. Motion carried.

Motion # 103-2019 **Appoint Terry Schlagel as Council**
Motion by Larson and seconded by Spieker to appoint Terry Schlagel as council to Ward I until the next election. All members voting yes. Motion carried.

No public input.

Department Updates

Updates given by Altfillisch, Barb Pollock on the Library, and Luttrell. Baby pool is open. Weather not cooperating for road repairs. Library has received grants for copywrite fee to show movies, summer reading program and e-titles. Due to the great response of fireworks donations, Luttrell explained that the show has been increased by \$500. City received West Nile grant of \$2,546. Summer activities are in full gear. Water loss has increased since February.

Motion # 104-2019 **Skid Steer Trade**
Motion by Larson and seconded by Zemlicka to authorize the trade of the skid steer at Westside Implement. All members voting yes. Motion carried.

Motion # 105-2019 **Approve 6/3/19 Meeting Minutes**
Motion by Hanson and seconded by Kline to approve the meeting minutes from June 3, 2019. All members voting yes. Motion carried.

Motion # 106-2019

Approve Financial Statements

Motion by Kline and seconded by Spieker to approve the financial statements. All members voting yes. Motion carried.

Motion # 107-2019

Approve Claims

Motion by Hanson and seconded by Larson to approve the following claims. All members voting yes. Motion carried.

June Claims

#	To	For	Amount
	Council	payroll	\$ 2,967.78
1953	EFTPS	941 taxes	\$ 491.64
1954	City of Clark	water bills	\$ 869.60
1955	SD Dept of Revenue	city sales tax	\$ 87.53
1956	SD Dept of Revenue	golf course sales tax	\$ 1,430.16
1957	Republic National	liquor	\$ 624.34
1958	Future POS	cc fees	\$ 261.62
1962	Wellmark BCBS	insurance	\$ 5,888.50
1964	A & B Business Solutions	copier maintenance	\$ 74.89
1971	PepsiCo	concessions	\$ 1,175.39
1976	Dacotah Bank	service charge	\$ 5.00
1977	Dacotah Bank	service charge	\$ 5.00
27503	Ken's Fairway	concessions/supplies	\$ 248.74
27504	Cook's Wastepaper	dumpsters	\$ 144.60
27505	Quill	concessions/supplies	\$ 247.50
27506	Clark Community Oil	gas	\$ 952.61
27507	Cook's Wastepaper	garbage service	\$ 7,115.54
27508	Wells Fargo Financial Leasing	mower lease	\$ 15,550.00
27509	Watertown Coop Elevator Assn	gas	\$ 980.72
27510	Sturdevant's	parts	\$ 500.75
27511	Watertown Public Opinion	advertising	\$ 40.60
27512	Watertown J.O.	tournament fee	\$ 100.00
27513	Clark Golf Club	petty cash	\$ 1,000.00
27514	Clark Rural Water Systems	materials	\$ 15,902.60
27515	Clark Golf Club	petty cash	\$ 1,000.00
27518	Child Support Payment Ctr	child support	\$ 352.62
27519	SD Retirement Sytems	retirement	\$ 3,191.24
27520	Jackie Luttrell	school travel expenses	\$ 240.90
27521	Tara Thomas	school travel expenses	\$ 68.88
27522	Northwestern Energy	utilities	\$ 560.25
27523	Trey Wright	refund water deposit	\$ 100.00
27524	Motorola Solutions, Inc	police radios	\$ 12,303.00
27525	SD State Treasurer - UCP	unclaimed property	\$ 14.14

City Council Meeting – July 1, 2019

#	To	For	Amount
27526	Clark Golf Club	petty cash	\$ 500.00
27527	SD State JO Softball Assoc	registration	\$ 200.00
6/17/2019	Mayor	payroll	\$ 215.12
Payroll	Finance Office	payroll	\$ 2,692.83
ACH,	Govt Bldg	payroll	\$ 93.76
27516,	Police	payroll	\$ 3,714.40
27517	Streets	payroll	\$ 3,805.20
	Dump	payroll	\$ 486.90
	Sewer	payroll	\$ 1,487.35
	Water	payroll	\$ 1,487.62
	Med Van	payroll	\$ 372.11
	Teener	payroll	\$ 515.00
	Pool	payroll	\$ 1,964.14
	Golf Course	payroll	\$ 2,842.49
	Clubhouse	payroll	\$ 3,714.75
	Parks	payroll	\$ 1,869.89
	Library	payroll	\$ 798.48
	Overtime included in the above: D. Altfillisch \$139.05; E. Brush \$130.13; J. Luttrell \$74.97;		

To	For	Amount
Amazon Capital Services	books	\$ 273.31
Associated Supply Com	pool supplies	\$ 55.81
AT&T Mobility	utilities	\$ 133.69
Avera Occupational Medicine	drug screening	\$ 93.55
Better Homes & Gardens	renewal	\$ 9.99
Bioverse Inc.	pond supplies	\$ 257.11
Cardmember Services	misc supplies	\$ 925.71
Clark Co. Highway Dept	crack sealant	\$ 1,302.00
Clark Co. Historical Society	subsidies	\$ 577.00
Clark County Courier	advertising	\$ 164.50
Clark Engineering	monthly inspections	\$ 837.50
Clausen Construction	gravel	\$ 210.60
Colonial Research	spray	\$ 288.63
Creative Printing	booklets	\$ 444.18
Cutting Edgz Inc	tint	\$ 125.00
Dakota Butcher	concessions	\$ 555.40
Dakota Pump Inc.	repairs	\$ 2,980.39
Darin Altfillisch	deductible reimbursement	\$ 432.62
Dekker Hardware	supplies	\$ 1,498.63
Delta Dental	insurance	\$ 888.95

City Council Meeting – July 1, 2019

To	For	Amount
Dollar General	supplies	\$ 117.14
Duininck Inc.	cold mix	\$ 3,143.40
Ellwein Brothers	liquor	\$ 1,249.40
Harvey Spieker	pool reimbursements	\$ 850.57
Hawkins Inc	maintenance	\$ 767.47
ITC	utilities	\$ 867.11
J&J Heating	repairs	\$ 228.90
Jackie Luttrell	deductible reimbursement	\$ 2,250.00
JB Auto Repair	police car repair	\$ 204.25
Jeremy Wellnitz	deductible reimbursement	\$ 6,611.54
Johnson Brothers	liquor	\$ 144.33
Mack's Standard	gas, repairs	\$ 456.75
Mainstreet Designs	banner	\$ 152.60
New Dimension	mowing	\$ 2,000.00
Northwestern Energy	utilities	\$ 5,486.44
Pepsi Co	concessions	\$ 473.29
Pheasantland Industries	street sign	\$ 37.13
Pitney Bowes	meter rental	\$ 162.00
Porter Distributing	liquor	\$ 778.10
Prairie Lakes Wellness Center	lifeguard training	\$ 750.00
Principle Financial Services	insurance	\$ 42.91
Quill	supplies	\$ 598.35
Ramkota Hotel	lodging	\$ 288.00
Republic National	liquor	\$ 454.01
Rivard's	grass seed	\$ 438.77
Sanitation Products	sweeper parts	\$ 632.79
SD Assoc of Rural Water Assoc	pipe thawing	\$ 125.00
SD DENR	drinking water professional fee	\$ 600.00
SD Dept of Health	water testing	\$ 30.00
SD Golf Assoc	handicaps	\$ 374.00
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
Southern Glazer's of SD	liquor	\$ 658.60
Star Laundry	rugs	\$ 219.62
The Lifeguard Store	supplies	\$ 44.95
Todd Walker	prof fees	\$ 1,365.00
Tony's Collision Center	car washes, paint scoreboard posts	\$ 640.00
U Drive Technology	text service	\$ 120.20
US Bank Corporate Trust	SRF loan	\$ 6,940.29
US Foods	concessions	\$ 2,550.01
Vision Service Plan	insurance	\$ 344.99

City Council Meeting – July 1, 2019

To	For	Amount
Watertown Wholesale	supplies	\$ 283.92
Werdel Construction	curb repairs	\$ 4,175.00
Westside Implement	parts	\$ 147.63
EFTPS	941 taxes	\$ 5,805.96
7/1 Gross Payroll & Utilities:		
Mayor	payroll	\$ 265.12
Finance Office	payroll	\$ 2,575.81
Govt Bldg	payroll	\$ 105.48
Police	payroll	\$ 2,964.00
Streets	payroll	\$ 3,723.35
Sanitation	payroll	\$ 500.43
Sewer	payroll	\$ 1,595.62
Water	payroll	\$ 1,595.88
Med Van	payroll	\$ 360.39
Teeners	payroll	\$ 515.00
Swimming Pool	payroll	\$ 5,340.59
Golf Course	payroll	\$ 2,206.44
Clubhouse	payroll	\$ 2,859.03
Parks	payroll	\$ 1,840.59
Library	payroll	\$ 524.88
Overtime included in the above: D. Altfillisch \$324.45; E Brush \$69.40; R. Flora \$27.59; T. Silkman \$126.00		

Motion # 108-2019 **Gruenwald Fireworks**
 Motion by Hanson and seconded by Zemlicka to retroactively approve Rod Gruenwald to sell fireworks as allowed by state law. All members voting yes. Motion carried.

Motion # 109-2019 **Homeland Security Grant Budget Supplement**
 Motion by Kline and seconded by Larson to supplement the police budget by \$11,790.60 from a homeland security grant for radios. All members voting yes. Motion carried.

Motion # 110-2019 **Change September Meeting Date**
 Motion by Hanson and seconded by Kline to change the date of the September meeting to September 4th at 7 pm due to the Labor Day holiday. All members voting yes. Motion carried.

Motion # 111-2019 **Adjourn**
 Motion by Spieker and seconded by Schlagel to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:33 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

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**City of Clark Council Meeting
July 26, 2019**

Call to order: The Clark City Council met for a special meeting on July 26, 2019 at Noon in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Dennis Larson, Terry Schlagel and Andrew Zemlicka. Absent Harvey Spieker and John Pollock.

Others Present: Finance Officer Jackie Luttrell

Council President Dennis Larson called the meeting to order at 12:00 pm.

Motion # 112-2019 **Adopt Agenda**
Motion by Zemlicka and seconded by Hanson to adopt the agenda. All members voting yes.
Motion carried.

Motion # 113-2019 **Special Event Liquor License**
Motion by Kline and seconded by Hanson to approve a special event liquor license for the Clark Fire Department for Potato Days on August 3, 2019 starting at 4:00 pm and ending August 4, 2019 at 2:00 am. All members voting yes. Motion carried.

Motion # 114-2019 **Adjourn**
Motion by Zemlicka and seconded by Larson to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 12:02 pm.

This institution is an equal opportunity provider and employer.

President Dennis Larson

Attest: Finance Officer Jackie Luttrell
(seal)

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**City of Clark Council Meeting
August 5, 2019**

Call to order: The Clark City Council met in session on August 5, 2019 at 7:00 pm in the City Hall Council Room.

Council Members Present:, Kerry Kline, Dennis Larson, Terry Schlagel, Harv Spieker and Andrew Zemlicka (via telephone). Absent Belinda Hanson.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac, Darin Altfillisch, Police Chief Jeremy Wellnitz, Tom LaBrie, Nichole Deslauriers and Jason McHenry.

Mayor Pollock called the meeting to order at 7:00 pm.

Motion # 115-2019

Adopt Agenda

Motion by Kline and seconded by Larson to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Public Input

Tom LaBrie addressed a reoccurring sewer line problem. Nichole DesLauriers and Jason McHenry, representing the Chamber, thanked the City for the continued financial support, elaborated on how the funds were used and gave an update on their events. Chamber is requesting same funding for 2020 as provided in 2019. Police Chief Wellnitz will be visiting with the Chamber on how to handle the open containers throughout town during Potato Days. State law prohibits open containers outside designated areas.

Motion # 116-2019

Reimburse LaBrie for Sewer Line Repair

Motion by Larson and seconded by Kline to reimburse Tom LaBrie \$349.85 for the cost of inspecting his sewer line to determine problem (same as 2010) and approve digging up the line for repairs. All members voting yes. Motion carried.

Department Updates

Police report given by Wellnitz. Updates given by Altfillisch and Luttrell. Discussed pool issues on trespassing after hours and lack of lifeguards' availability. Wellnitz and Luttrell asked for approval to become part of pilot program to contract a code enforcement officer on an as-needed basis. This is a pilot program arranged by SDML for smaller towns.

Motion # 117-2019

Code Enforcement Pilot Program

Motion by Kline and seconded by Larson to approve pursuing the Code Enforcement Pilot Program with SD Municipal League. All members voting yes. Motion carried.

2020 Budget Discussions

Luttrell led the 2020 budget discussion for projected revenues and expenditures. One of Luttrell's goal is to lower the City's mil levy which is only done by requesting less in property tax revenue. Luttrell explained the maximum amount the City can request is set by state law, previous years levy plus percent of Consumer Price Index (CPI) plus percent of growth. Last year the City banked the CPI increase. Luttrell recommends reducing the levy by \$25,000, the amount projected to gain from sales tax revenue. The unknown is how the county appraisal project will affect the levy. Different projects were discussed and decided if and where they can fit into the budget. Rotary asked to cost share epoxying the bathrooms in the Dickinson Park concession stand at a cost of \$2,000 each. Council appreciates all of Rotary's work at the park and therefore agreed to cost share this project for 2019 if time allows or we can budget in 2020.

Motion # 118-2019

Approve Meeting Minutes

Motion by Kline and seconded by Larson to approve council meeting minutes from July 1 and July 26, 2019. All members voting yes. Motion carried.

Motion # 119-2019

Approve Financials

Motion by Larson and seconded by Kline to approve the presented financial statements. All members voting yes. Motion carried.

Motion # 120-2019

Approve Claims

Motion by Kline and seconded by Schlagel to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
1977	SD Dept of Revenue	sales taxes	\$ 403.99
1978	SD Dept of Revenue	sales taxes	\$ 2,156.95
1980	City of Clark	utilities	\$ 3,739.45
1983	Wellmark BCBS	insurance	\$ 5,888.50
1985	EFTPS	941 taxes	\$ 6,062.12
1987	A&B Business Solutions	copier maintenance	\$ 74.89
1997	EFTPS	941 taxes	\$ 6,436.87
2000	Dacotah Bank	service charge	\$ 5.00
2002	FuturePOS	cc fees	\$ 479.41
27584	Sherbenske Auto Repair	med van repair	\$ 50.59
27585	Cook's Wastepaper	dumpsters	\$ 144.60
27586	Westside Implement	parts	\$ 326.33
27587	Watertown Coop Elevator	course gas	\$ 610.06
27588	Sturdevant's	parts	\$ 486.22
27589	Ken's	supplies	\$ 577.77
27590	Creative Printing	scorecards	\$ 595.24
27591	Dakota Butcher	concessions	\$ 166.04
27592	WW Tire Service	repairs	\$ 76.71
27593	Ellwein Brothers	beer	\$ 424.10
27594	Oscar's Machine Shop	repairs	\$ 372.98

City Council Meeting – August 5, 2019

#	To	For	Amount
27595	Core & Main	paint	\$ 175.48
27596	Clark Rural Water Systems	materials	\$ 16,777.40
27597	Midwest Alarm Co	fire protection	\$ 270.99
27598	Clark Golf Course	tournament petty cash	\$ 6,000.00
27599	Quill	concessions	\$ 75.98
27600	Clark Community Oil	supplies	\$ 1,514.23
27601	Cook's Wastepaper	garbage collections	\$ 7,156.76
27602	Johnson Brothers	liquor	\$ 99.30
27606	Clark Fire Department	fireworks	\$ 3,500.00
27607	Northwestern Energy	utilities	\$ 1,317.60
27608	VOIDED		\$ -
27609	Peggy Dean	water deposit refund	\$ 100.00
27610	Clark Golf Course	petty cash	\$ 1,000.00
27611	Clark Chamber of Commerce	Potato day activities	\$ 2,100.00
27614	SD Retirement Systems	retirement	\$ 5,014.54
27615	Child Support Payment Ctr	child support	\$ 528.93
27617	Dynamic DJ	Potato day entertainment	\$ 350.00
7/15/2019	Mayor	payroll	\$ 215.12
Payroll	Finance Office	payroll	\$ 2,561.90
ACH,	Govt Bldg	payroll	\$ 90.83
27603,	Police	payroll	\$ 3,625.44
27604,	Streets	payroll	\$ 3,636.34
27605	Sanitation	payroll	\$ 476.08
	Sewer	payroll	\$ 1,588.79
	Water	payroll	\$ 1,588.85
	Med Van	payroll	\$ 501.03
	Teener	payroll	\$ 515.00
	Pool	payroll	\$ 5,141.30
	Golf Course	payroll	\$ 2,569.84
	Clubhouse	payroll	\$ 2,997.65
	Parks	payroll	\$ 2,075.75
	Library	payroll	\$ 422.40
	Holiday & OT time in the above: D. Altfillisch \$355.35; E. Brush \$95.43; R. Flora \$55.17; J. Luttrell \$43.73; T. Silkman \$63.00; J. Wellnitz \$150.00		
7/29/2019	Mayor	payroll	\$ 215.12
Payroll	Finance Office	payroll	\$ 2,520.00
& Utilities	Govt Bldg	payroll	\$ 117.20
27612,	Police	payroll	\$ 2,964.00
27613	Streets	payroll	\$ 3,752.93
	Sanitation	payroll	\$ 476.08

City Council Meeting – August 5, 2019

#	To	For	Amount
	Sewer	payroll	\$ 1,576.54
	Water	payroll	\$ 1,576.56
	Med Van	payroll	\$ 369.18
	Pool	payroll	\$ 6,521.35
	Golf Course	payroll	\$ 2,776.21
	Clubhouse	payroll	\$ 3,617.11
	Parks	payroll	\$ 722.74
	Library	payroll	\$ 578.88
	Overtime included in the above: D. Altfillisch \$370.80; E. Brush \$95.43; T. Silkman \$126.00		

To	For	Amount
Amazon Capital Services	supplies	\$ 110.44
AT&T Mobility	cell phones	\$ 133.85
Backroads Floral	flowers	\$ 229.16
Bioverse	course supplies	\$ 257.35
Butler Machinery	parts	\$ 676.74
Cardmember Services	misc supplies	\$ 1,558.77
Clark Co. Courier	advertising	\$ 245.37
Clark Co. Historical Society	subsidies	\$ 577.00
Clark Community Oil	gas, chemicals	\$ 1,666.82
Clark Engineering	inspection	\$ 837.50
Cook's Wastepaper	dumpsters	\$ 144.60
Creative Printing	supplies	\$ 178.80
Dakota Butcher	concessions	\$ 819.67
Dakota Pump & Control	repairs	\$ 255.10
Dakota Pump Inc.	pool heater repair	\$ 3,530.29
Dakota Style	concessions	\$ 73.20
Darin Altfillisch	reimburse	\$ 61.77
Dekker Hardware	supplies	\$ 2,129.86
Delta Dental	insurance	\$ 888.95
Dollar General	supplies	\$ 53.25
Duininck Inc.	materials	\$ 4,342.49
EcoLab	rodent control	\$ 194.76
Elite Concrete	picnic table pads	\$ 714.00
Ellwein Brothers	liquor	\$ 2,031.85
Ferguson	repairs	\$ 322.00
Future POS	cc fees	\$ 441.92
Gary's Septic Service	pumped septic	\$ 200.00
Gruenwald Electric	repairs	\$ 279.68
Hawkins, Inc	pool chemicals	\$ 9,333.15
ITC	utilities	\$ 857.39

City Council Meeting – August 5, 2019

To	For	Amount
J&J Heating & A/C	maintenance	\$ 70.00
Johnson Brothers	liquor	\$ 1,068.18
Ken's	supplies	\$ 804.62
Lake Area Door	door repair	\$ 330.76
Menard's	supplies	\$ 104.88
New Dimension	mowing/spraying	\$ 2,210.00
Northwestern Energy	utilities	\$ 9,493.45
Oscar's Machine Shop	repairs	\$ 653.02
Pepsi Cola	concessions	\$ 293.28
Pepsi Cola	concessions	\$ 396.82
Pitney Bowes	ink cartridge	\$ 113.04
Pitney Bowes	meter rental	\$ 493.08
Pitney Bowes	postage	\$ 1,020.99
Porter Distributing	liquor	\$ 1,199.70
Principle Financial Group	insurance	\$ 36.78
Quill	supplies	\$ 1,055.61
Republic National	liquor	\$ 375.69
Republic National	liquor	\$ 190.56
Republic National	liquor	\$ 786.38
Republic National	liquor	\$ 526.07
SD Dept of Health	water testing	\$ 120.00
SD Dept of Revenue	sales tax	\$ 422.13
SD Dept of Revenue	golf course sales tax	\$ 1,600.18
SD Federal Property Agency	supplies	\$ 15.00
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
South Dakota One Call	locates	\$ 81.90
Star Laundry	maintenance	\$ 286.30
Sturdevant's	parts	\$ 1,356.39
Thompson Mechanical	repairs	\$ 2,046.12
Todd Walker	prof fees	\$ 1,170.00
Tony's Collision Center	maintenance	\$ 10.00
TrueNorth Steel	culverts	\$ 195.04
Two Way Solutions	reprogramming	\$ 300.00
U Drive Technology	text service	\$ 89.72
US Bank Corporate Trust	SRF 2 loan	\$ 25,016.47
US Foods	concessions	\$ 2,714.10
Van Diest Supply Com	mosquito spray	\$ 1,375.00
Vision Service Plan	insurance	\$ 344.99
Watertown Coop Elevator	gas/chemicals	\$ 1,180.97
Watertown Wholesale	supplies	\$ 162.73

City Council Meeting – August 5, 2019

To	For	Amount
Westside Implement	parts	\$ 148.91
Woodring Plumbing	repairs	\$ 80.61
WW Tire	skid steer tires	\$ 1,047.00
Zimco Supply	chemicals	\$ 72.09

Farm vs. CRP/Walk In Program

Financial information was obtained regarding putting the remaining 90 acres from the retention pond into a CRP contact and SD GFP walk in program. After much discussion, it was decided to keep the land as farm ground and start leasing it for 3 years instead of the previous one year lease. The primary reason was the programs would offer about half the revenue than what has been received by leasing as cropland.

Motion # 121-2019

Library Budget Supplement

Motion by Schlagel and seconded by Zemlicka to supplement the library budget by \$500 from the funds received from Clark County. All members voting yes. Motion carried.

SDML Annual Conference

SDML Annual conference is being held in Aberdeen on October 8-11, 2019.

Motion # 122-2019

Adjourn

Motion by Larson and seconded by Kline to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:16 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

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**City of Clark Council Meeting
September 4, 2019**

Call to order: The Clark City Council met in session on September 4, 2019 at 7 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spieker, Terry Schlagel and Andrew Zemlicka.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac, Darin Altfillisch, Jeremy Wellnitz and Larry Bartels.

Mayor Pollock called the meeting to order at 7:00 pm.

Motion # 123-2019

Adopt Agenda

Motion by Kline and seconded by Zemlicka to adopt the agenda with an additional voucher from Nelson Auto Center for a 2020 GMC Sierra sewer pickup for the amount of \$28,848.40 to be paid with sewer restricted funds. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Public hearing was had for a special event liquor license for the Clark American Legion on October 12, 2019. No public present.

Motion # 124-2019

Approve Special Event Liquor License

Motion by Kline and seconded by Larson to approve a special event liquor license for the Clark American Legion for October 12, 2019 for the Lion's Gun raffle. All members voting yes. Motion carried.

Public Input

Proposed softball field project discussion postponed to October. Larry Bartels addressed standing water problem in his neighborhood. Councils discussed many options and decided to ask Helms & Associates for a study.

Department Updates

Updates given by Altfillisch, Wellnitz and Luttrell. City asking residents to trim trees at intersections to improve visibility. Altfillisch is considering having designated snow removal piles. Discussed several code violations regarding parked cars, junk, etc which led to the agenda item to sign an agreement with a third party code enforcement officer through South Dakota Municipal League.

Motion # 125-2019

Executive Session

Motion by Hanson and seconded by Larson to enter executive session for personnel issue, SDCL 1-25-2-1. All members voting yes. Motion carried.

Entered executive session at 7:46 pm and declared out at 7:56 pm.

Motion # 126-2019 **Code Enforcement Agreement**
 Motion by Hanson and seconded by Larson to authorize the Mayor to sign the SDML Regional Code Enforcement Program agreement and pay the \$1,500 retainer. All members voting yes. Motion carried.

Motion # 127-2019 **Approve Minutes**
 Motion by Kline and seconded by Schlagel to approve meeting minutes from August 5, 2019. All members voting yes. Motion carried.

Motion # 128-2019 **Approve Financial Statements**
 Motion by Hanson and seconded by Larson to approve the August financial statements All members voting yes. Motion carried.

Motion # 129-2019 **Approve Claims**
 Motion by Kline and seconded by Larson to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
2006	City of Clark	utility bills	\$ 2,455.75
2007	EFTPS	941 taxes	\$ 5,916.23
2008	Wellmark BCBS	insurance	\$ 5,888.50
2013	A&B Business Solutions	maintenance	\$ 74.89
2017	EFTPS	941 taxes	\$ 4,999.30
27673	Tom LaBrie	reimbursement	\$ 349.85
27674	SD Municipal League	conference fees	\$ 200.00
27675	Mack's Standard	gas/oil change	\$ 467.15
27676	Amazon Capital Services	books	\$ 95.54
27677	Ferguson Waterworks	parts	\$ 83.68
27678	Clark Rural Water System	materials	\$ 14,711.00
27679	Dakota Style	concessions	\$ 73.20
27680	Southern Glazers of SD	liquor	\$ 298.40
27681	Two Way Solutions	repairs	\$ 25.00
27682	City of Clark	water deposit applied to bill	\$ 100.00
27685	Cook's Wastepaper	garbage collection	\$ 7,115.54
27686	Northwestern Energy	utility bills	\$ 1,634.24
27689	SD Retirement Systems	retirement	\$ 3,389.44
27690	Child Support Payment Ctr.	child support	\$ 352.62
8/12/2019	Mayor	payroll	\$ 265.12
Payroll	Finance Office	payroll	\$ 2,697.62
& Utilities	Govt Bldg	payroll	\$ 120.13
ACH,	Police	payroll	\$ 3,095.84
27683	Streets	payroll	\$ 4,786.35

City Council Meeting – September 4, 2019

#	To	For	Amount
27684	Rubble Site	payroll	\$ 432.80
	Sewer	payroll	\$ 1,604.29
	Water	payroll	\$ 1,604.56
	Med Van	payroll	\$ 480.52
	Pool	payroll	\$ 3,633.50
	Golf Course	payroll	\$ 2,760.92
	Clubhouse	payroll	\$ 3,619.53
	Parks	payroll	\$ 462.39
	Library	payroll	\$ 422.40
	Overtime included in the above: D. Altfillisch \$370.80; E. Brush \$429.42; J. Luttrell \$131.20;		
	T. Silkman \$126.00		
8/25/2019	Mayor	payroll	\$ 215.12
	Payroll Finance Office	payroll	\$ 2,566.35
27687	Govt Bldg	payroll	\$ 99.62
27688	Police	payroll	\$ 2,865.12
	Streets	payroll	\$ 4,082.47
	Rubble Site	payroll	\$ 476.08
	Sewer	payroll	\$ 1,585.19
	Water	payroll	\$ 1,585.45
	Med Van	payroll	\$ 550.84
	Pool	payroll	\$ 1,740.96
	Golf Course	payroll	\$ 3,007.81
	Clubhouse	payroll	\$ 2,413.49
	Parks	payroll	\$ 91.37
	Library	payroll	\$ 503.76
	Overtime include in the above: D. Altfillisch \$393.98; E. Brush \$130.13;		
	T. Silkman \$63.00		

To	For	Amount
a-i computer solutions	maintenance	\$ 139.98
Amazon Capital Services	supplies	\$ 315.99
AT&T	utilities	\$ 133.85
Avera Occupational Medicine	drug screening	\$ 80.14
Banyon Data Systems	support	\$ 990.00
Bioverse	pond supplies	\$ 257.35
Butler Machinery	parts	\$ 100.40
Cardmember Services	supplies	\$ 440.74
Choose Clark County	subsidy	\$ 25,000.00
Clark Co. Courier	advertising	\$ 111.23
Clark Co. Historical Society	subsidies	\$ 577.00

City Council Meeting – September 4, 2019

To	For	Amount
Clark Engineering	inspection	\$ 837.50
Clausen Construction	gravel	\$ 147.50
Cook's Wastepaper	dumpsters	\$ 144.60
Core & Main	parts	\$ 1,228.20
Dakota Butcher	concessions	\$ 462.39
Dekker Hardware	supplies	\$ 771.46
Delta Dental	insurance	\$ 1,106.55
Duininck Inc.	road supplies	\$ 3,447.23
Ellwein Brothers	liquor	\$ 700.30
Ferguson Waterworks	sprinkler heads	\$ 2,874.64
Forest Excavating	gravel	\$ 2,638.03
ITC	utilities	\$ 823.18
J&J Heating & A/C	repairs	\$ 76.99
Johnson Brothers	liquor	\$ 615.59
Kevin Zobel	paint water plant	\$ 3,487.00
Kibble Equipment	parts	\$ 14.47
Mack's Standard	gas	\$ 734.05
Menards	supplies	\$ 38.59
Midwest Turf & Irrigation	tool	\$ 27.03
Milbank Winwater Works	parts	\$ 841.24
Mueller Systems	professional fees	\$ 884.52
Nelson Auto Center	2020 GMC Sierra pickup	\$ 28,848.40
New Dimension	mowing	\$ 2,000.00
Northwestern Energy	utilities	\$ 7,924.67
Northwestern Energy	utilities	\$ 33.88
Office Peeps	supplies	\$ 254.22
Oscar's Machine Shop	repairs	\$ 665.78
Porter Distributing	liquor	\$ 583.70
Principle Financial Group	insurance	\$ 36.78
Quill	supplies	\$ 328.20
Rivard's	fairway mix	\$ 318.83
SD Dept of Health	water testing	\$ 150.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
SD Sheriff's Assoc.	conference	\$ 85.00
Share Corporation	supplies	\$ 1,308.26
Stan Houston Equipment Co.	pump rental	\$ 3,381.30
Star Laundry	maintenance	\$ 221.05
TMRG Broadcasting	advertising	\$ 99.00
Todd Walker	professional fees	\$ 390.00
US Foods	concessions	\$ 1,254.62

Attest: _____
Jackie Luttrell, Finance Officer
City of Clark

(Seal)

Motion # 131-2019

Resolution # 848 Fire Hall Capital Outlay

Motion by Larson and seconded by Zemlicka to approve Resolution #848 to start a new Fire Hall Capital Outlay plan as follows. All members voting yes. Motion carried.

RESOLUTION # 848

A RESOLUTION ESTABLISHING A CAPITAL OUTLAY FOR GENERAL FUND FIRE DEPARTMENT NEW BUILDING FUND.

WHEREAS, the City Council of the City of Clark, South Dakota, acknowledges that the Clark Fire Department has outgrown their current Fire Hall and agrees that there is a need for a new Fire Hall and;

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that the Clark Fire Department needs assistance in achieving their goal of raising money to build a new Fire Hall, and;

WHEREAS, SDCL 9-21-14.1, authorizes the municipality to establish a Capital Outlay accumulation account for the purposes of setting aside money to be used in the construction of a new Fire Hall in the near future;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Clark, South Dakota that a Capital Outlay account be established and that the Finance Officer is hereby authorized and directed to budget and accumulate \$10,000 per annum beginning with the 2020 appropriations from the general fund for the purpose of setting asides funds for a construction of a new Fire Hall.

AND BE IT FURTHER RESOLVED, that the accumulation of said funds will not exceed a maximum of more than sixty (60) months commencing from the date of this resolution.

Passed and adopted this 4th day of September, 2019.

John Pollock, Mayor

ATTEST:

Jackie Luttrell, Finance Officer
(SEAL)

Motion # 132-2019

Lease/Purchase Golf Carts

After discussing options between purchase, leasing or lease to purchase three additional golf carts for the golf course, a motion was made by Kline and seconded by Zemlicka to lease to purchase 3 more golf carts for the 2020 season. All members voting yes. Motion carried.

First reading was had on Ordinance # 558 for the 2020 Budget Appropriations.

Motion # 133-2019

Adjourn

Motion by Larson and seconded by Schlagel to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:27 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
October 9, 2019**

Call to order: The Clark City Council met in session on October 9, 2019 at 7 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spieker and Terry Schlagel. Absent Andrew Zemlicka.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, Darin Altfillisch, Bill Krikac, Jessica Nordhus and Tammy Rusher with the Chamber, Greg Maag with First District, Bob Babcock and Brandon with Helms & Associates.

Mayor Pollock called the meeting to order at 7:00 pm.

Motion # 134-2019

Adopt Agenda

Motion by Spieker and seconded by Larson to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Public Input

No one appeared to give an update on the softball field improvements. Tammy Rusher & Jessica Nordhus, Clark Chamber of Commerce, explained the Oktoberfest event on October 26. They'd like parts of Commercial and Second Avenue blocked off for adult and kids games, music and separate area for a beer garden. The Clark Municipal Golf Course liquor license would be used to serve Oktoberfest beer from 5 – 10 pm. No other public input.

Motion # 135-2019

Approve Oktoberfest Events

Motion by Larson and seconded by Hanson to approve the Clark Chamber Oktoberfest event to block off streets and for the Clark Municipal Golf Course liquor license to sell beer in a confined beer garden from 5 – 10 pm. All members voting yes. Motion carried.

Storm Water Study

Bob and Brandon from Helms & Associates explained what a storm water waste study consists of and Greg Maag explained what may be covered by a community planning grant. If approved, the grant would cover 80% of study. Engineer won't do study unless the grant is approved. Bob also gave an update on the Water Study.

Motion # 136-2019

Letter of Agreement

Motion by Kline and seconded by Schlagel to authorize Mayor to sign Letter of Agreement with Helms and Associates to perform Storm Water Drainage Study. All members voting yes. Motion carried.

Motion # 137-2019 **Storm Water Small Community Planning Grant**
 Motion by Hanson and seconded by Larson to authorize Mayor to sign the Storm Water Small Community Planning Grant. All members voting yes. Motion carried.

Department Updates

Police department has received a 100% Department of Health grant for two AED for patrol cars. Discussed options for dealing with wet basement at Clubhouse, sloping sidewalks and septic tank at Hole #8. Health insurance renewal only increased by 0.91% and Delta Dental by 2.4% for 2020. SDML Code Enforcement, David Miller, identified 38 properties with abatements. Luttrell worked on FEMA April Blizzard disaster and has identified \$13,075 in damages. Expect to receive 75% reimbursement from FEMA.

Motion # 138-2019 **2018 Audit**
 Motion by Larson and seconded by Kline to approve the 2018 Audit as prepared by William Neale and Co. All members voting yes. Motion carried.

Motion # 139-2019 **Insurance Renewals**
 Motion by Larson and seconded by Spieker to renew Wellmark and Delta Dental insurances for 2020. All members voting yes. Motion carried.

Motion # 140-2019 **Approve Minutes**
 Motion by Kline and seconded by Larson to approve the September 4, 2019 meeting minutes. All members voting yes. Motion carried.

Motion # 141-2019 **Approve Financials**
 Motion by Hanson and seconded by Schlagel to approve the September financial statements. All members voting yes. Motion carried.

Motion # 142-2019 **Approve Claims**
 Motion by Larson and seconded by Hanson to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
2020	EFTPS	941 taxes	\$ 4,327.74
2021	SD Dept of Revenue	sales tax	\$ 148.82
2022	SD Dept of Revenue	sales tax, golf course	\$ 1,546.71
2023	City of Clark	utilities	\$ 1,408.20
2024	Wellmark BCBS	insurance	\$ 5,888.50
2025	FuturePOS	cc fees	\$ 407.30
2032	A&B Business Solutions	maintenance	\$ 80.94
2033	EFTPS	941 taxes	\$ 4,432.44
2035	Vision Service Plan	insurance	\$ 369.02
2036	Dacotah Bank	service charge	\$ 5.00
27738	SD Municipal League	code enforcement retainer	\$ 1,500.00
27739	Ken's Food Fair	concessions	\$ 221.78
27740	Watertown Coop Elevator	gas	\$ 778.74

City Council Meeting – October 9, 2019

#	To	For	Amount
27741	Nelson Auto Center, Inc.	2020 GMC Sierra 1500 pickup	\$ 28,848.40
27742	U Drive Technology	text service	\$ 99.04
27743	Amazon Capital Services	parts	\$ 68.18
27744	Clark Rural Water Systems	materials	\$ 12,403.40
27745	Clark Community Oil	gas	\$ 2,011.31
27746	Stan Houston Equipment Co.	hose	\$ 180.00
27748	Sturdevant's	parts	\$ 895.78
27749	Cook's Wastepaper	garbage collection	\$ 7,150.48
27750	A-I Computer Solutions	professional fees	\$ 669.92
27751	SD Retirement Systems	retirement	\$ 3,273.38
27752	Child Support Payment Ctr	child support	\$ 352.62
27753	Northwestern Energy	utilities	\$ 2,125.49
9/10/2019	Mayor	payroll and utilities	\$ 265.12
Payroll &	Finance Office	payroll and utilities	\$ 2,566.43
utility	Govt Bldg	payroll	\$ 67.39
27747	Police	payroll	\$ 3,015.12
	Streets	payroll and utilities	\$ 3,890.52
	Sanitation	payroll	\$ 470.67
	Sewer	payroll and utilities	\$ 1,533.15
	Water	payroll and utilities	\$ 1,533.41
	Transit	payroll	\$ 257.84
	Golf Course	payroll	\$ 2,745.02
	Clubhouse	payroll	\$ 1,671.91
	Parks	payroll	\$ 32.23
	Library	payroll	\$ 422.40
	Overtime & holiday pay included in the above: D. Altfillisch \$185.40; E. Brush \$34.70; T. Silkman \$63.00; J. Wellnitz \$150.00		
9/23/2019	Mayor	payroll	\$ 215.12
Payroll	Finance Office	payroll	\$ 2,499.41
	Govt Bldg	payroll	\$ 79.11
	Police	payroll	\$ 3,541.36
	Streets	payroll	\$ 3,846.65
	Sanitation	payroll	\$ 476.08
	Sewer	payroll	\$ 1,451.78
	Water	payroll	\$ 1,452.05
	Transit	payroll	\$ 673.90
	Golf Course	payroll	\$ 2,807.51
	Clubhouse	payroll	\$ 1,459.34
	Parks	payroll	\$ 46.88
	Library	payroll	\$ 458.88

City Council Meeting – October 9, 2019

#	To	For	Amount
	Overtime pay included in the above: D. Altfillisch \$46.35; E. Brush \$130.13; T. Silkman \$63.00		

To	For	Amount
A-I Computer Solutions	supplies	\$ 179.99
Amazon Capital Services	books	\$ 187.40
AT&T Mobility	cell phones	\$ 133.85
Banyon Data Systems	maintenance	\$ 680.00
Bioverse	pond chemicals	\$ 250.00
Cardmember Services	parts, supplies	\$ 391.56
City of Clark	water bills	\$ 876.95
Clark Community Oil	gas	\$ 728.08
Clark County Courier	advertising	\$ 309.26
Clark Co. Historical Society	subsidy	\$ 577.00
Clark Insurance Agency	insurance	\$ 4,909.00
Clark Engineering	inspection report	\$ 837.50
Clark Rural Water	materials	\$ 11,708.60
Clausen Construction	gravel	\$ 123.50
Cook's Wastepaper	dumpsters	\$ 144.60
Cook's Wastepaper	garbage collection	\$ 7,121.86
Creative Printing	supplies	\$ 418.08
Dakota Butcher	concessions	\$ 67.44
Dakota Pump	inspection agreement, repairs	\$ 1,684.19
Dekker Hardware	supplies	\$ 694.56
Delta Dental	insurance	\$ 997.75
Dickinson Park	blow out sprinklers	\$ 350.00
Dollar General	supplies	\$ 12.20
Duininck Inc.	cold mix, rap	\$ 870.12
EFTPS	941 taxes	\$ 4,034.05
Ellwein Brothers	liquor	\$ 1,062.90
FuturePOS	credit card fees	\$ 186.81
Gary's Septic Service	pump septic	\$ 255.00
Gruenwald Electric	Clubhouse wiring	\$ 753.63
ITC	utilities, repairs	\$ 1,129.97
J&J Heating & A/C	repairs	\$ 138.43
Jeff's Vacuum Center	bags	\$ 22.99
Johnson Brothers of SD	liquor	\$ 621.22
Ken's Food Fair	supplies	\$ 79.92
Mack's Standard	gas, equipment, maintenance	\$ 1,502.40
Menard's	parts	\$ 14.94
Midwest Alarm	fire protection	\$ 270.99
Milbank Winwater	equipment, parts	\$ 10,599.83

City Council Meeting – October 9, 2019

To	For	Amount
New Dimension	mowing	\$ 2,000.00
Northwestern Energy	utilities	\$ 5,997.25
Office Peeps	calendar	\$ 12.66
Oscar's Machine Shop	repairs	\$ 258.08
Overhead Door Company	cart shed door repair	\$ 252.04
Pitney Bowes	meter rental	\$ 162.00
Porter Distributing	liquor	\$ 480.70
Principle Financial Group	insurance	\$ 36.78
Quill	supplies	\$ 124.53
Republic National	liquor	\$ 506.46
Republic National	liquor	\$ 230.83
Ron's Saw Shop	maintenance	\$ 79.17
Runnings	parts	\$ 75.91
Sanitation Products	parts	\$ 251.72
SD DENR	consolidated loan payment	\$ 1,253.67
SD Dept of Health	water testing	\$ 256.00
SD Dept of Revenue	city sales tax	\$ 111.16
SD Dept of Revenue	golf course sales tax	\$ 616.11
SD Dept of Transportation	advertising	\$ 32.00
SD Municipal League	code enforcement	\$ 152.59
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
ServiceMaster of Watertown	floor cleaning	\$ 1,062.00
Southern Glazer's of SD	liquor	\$ 393.12
Star Laundry	maintenance	\$ 171.40
Sturdevant's	parts	\$ 543.47
Thompson Mechanical	repairs	\$ 354.96
Todd Walker	prof fees/parts	\$ 772.00
Tony's Collision Center	maintenance	\$ 90.00
U Drive Technology	text service	\$ 59.80
US Bank Corporate Trust	SRF loan	\$ 6,940.29
US Foods	concessions	\$ 696.39
Watertown Coop Elevator	gas	\$ 570.00
Westside Implement	repairs	\$ 286.54
William Neale & Co.	audit fees	\$ 9,600.00
WW Tire Service	repairs	\$ 122.45

Motion # 143-2019

Contingency Transfer

Motion by Schlagel and seconded by Spieker to approve a contingency transfer to the Health department (44100) for \$496.00. All members voting yes. Motion carried.

Motion # 144-2019

Budget Supplements

Motion by Kline and seconded by Hanson to approve automatic budget supplements due to private donations for Promoting the City (46530) of \$1,090 for fireworks and Clubhouse (45130) of \$1,865 for window replacement. All members voting yes. Motion carried.

Motion # 145-2019

Ordinance #558 2020 Budget Appropriations

Motion by Spieker and seconded by Larson to approve Ordinance #558 for the 2020 Budget Appropriations as followed. All members voting yes. Motion carried.

**Ordinance # 558
2020 Appropriations Ordinance**

Part One:

Be it ordained by the City of Clark that the following sums are appropriated to meet the obligations of the municipality.

	<u>Governmental</u>	<u>Special Revenue</u>	<u>Debt Service</u>
	<u>General Fund</u>	<u>Library Fund</u>	<u>TIF District No. 1</u>
410 General Government			
411 Council	\$ 23,630		
411.5 Contingency	\$ 58,788		
412 Mayor	\$ 8,416		
413 Elections	\$ 600		
414.1 Legal Services	\$ 2,300		
414.2 Finance Office	\$ 124,565		
419 Government Bldgs	\$ 31,375		
Total General Government	\$ 249,674		
420 Public Safety			
421 Police	\$ 176,410		
422 Fire Department	\$ 39,475		
429 Sirens	\$ 500		
Total Public Safety	\$ 216,385		
430 Public Works			
431 Highway & Streets	\$ 347,910		
431.6 Street Lighting	\$ 36,500		
432.1 Sanitation	\$ 95,010		
439 Transit	\$ 20,195		
Total Public Works	\$ 499,615		
441 Health and Welfare			
441 Health - Medical Building	\$ 11,806		
441.3 West Nile	\$ 4,125		
Total Health & Welfare	\$ 15,931		
450 Culture & Recreation			
451.1 Teener's	\$ 3,705		
451.2 Swimming Pool	\$ 90,965		
451.25 Golf Course	\$ 100,072		
451.30 Clubhouse	\$ 134,660		
452 Parks	\$ 54,260		
455 Library	\$ 20,775	\$ 800	
Total Culture & Recreation	\$ 404,437	\$ 800	
465 Economic Development			
465.3 Promoting the City	\$ 33,600		
470 Debt Services	\$ 18,971		\$ 8,546
499 Liquor	\$ 1,063		

City Council Meeting – October 9, 2019

Unappropriated Funds			
Total Appropriations	<u><u>\$ 1,439,676</u></u>	<u><u>\$ 800</u></u>	<u><u>\$ 8,546</u></u>

REVENUES

Part Two:

The following designates the fund or funds that money derived from the following sources is applied to.

	<u>Governmental</u>	<u>Special Revenue</u>	<u>Debt Service</u>
Revenue	General Fund	Library Fund	TIF District No. 1
310 Taxes	\$ 979,030		\$ 8,546
320 Licenses & Permits	\$ 1,750		
330 Intergovernmental Revenue	\$ 105,981	\$ 500	
340 Charges for Goods & Svcs	\$ 267,755	\$ 200	
350 Fines & Forfeits	\$ 100	\$ 100	
360 Miscellaneous Revenue	\$ 47,085		
370 Operating Revenue	\$ 10,225		
380 Liquor	\$ 27,750		
Total Means of Finance	<u><u>\$ 1,439,676</u></u>	<u><u>\$ 800</u></u>	<u><u>\$ 8,546</u></u>

PROPRIETARY FUNDS

	<u>Water Fund</u>	<u>Sewer Fund</u>
Estimated Beginning Retained Earnings	\$ 82,500.00	\$ 363,000
Estimated Revenue	\$ 292,796.00	\$ 331,054
Restricted Funds	\$ -	\$ 32,611.00
Total Available	<u>\$ 375,296.00</u>	<u>\$ 726,665</u>
Less Appropriations	<u>\$ (292,796.00)</u>	<u>\$ (363,665)</u>
Estimated Surplus	<u><u>\$ 82,500.00</u></u>	<u><u>\$ 363,000</u></u>

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor: General Fund \$449,682 & TIF District #1 \$8,546

CITY OF CLARK

John Pollock, Mayor

Attest:

Jackie Luttrell, Finance Officer

(seal)

First Reading: September 4, 2019
 Second Reading: October 9, 2019
 Adopted: October 9, 2019
 Published: October 16, 2019
 Effective Date: January 1, 2020

Motion # 146-2019

Adjourn

Motion by Hanson and seconded by Kline to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:59 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
November 4, 2019**

Call to order: The Clark City Council met in session on November 4, 2019 at 7 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Harv Spieker and Terry Schlagel. Absent Dennis Larson and Andrew Zemlicka.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Bill Krikac and Michelle Batchelor.

Mayor Pollock called the meeting to order at 7:02 pm.

Motion # 147-2019

Adopt Agenda

Motion by Hanson and seconded by Spieker to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Public Input

On behalf of her parents, Michelle Batchelor asked about hooking up city water and sewer to a resident adjacent to city limits that has no known previous city utilities. Previous council discussion was no new hookups unless property annexed into city limits. Item will be added to the December council meeting to determine if property requires annexation or if they can receive services at triple rates.

Mayor & Department Updates

Pollock and Luttrell gave a brief update. City crew would like a vehicle lift and more tools. Council authorized to spend up to \$5,000. Excess water is causing problems in Clubhouse basement. A snowmobiler drove across golf course and damaged the greens. Will pursue legal action to recoup repair costs. Signs have been posted. Gave update on code enforcement. Properties that have made no effort to clean up, have been given final notice. Dump will close November 9.

Motion # 148-2019

Gehl Skid Steer Trade

Motion by Kline and seconded by Hanson to approve surplus and trading the Gehl skid steer at Westside Implement. All members voting yes. Motion carried.

Motion # 149-2019

Clubhouse Sidewalk

Motion by Kline and seconded by Hanson to approve quote from Werdel Construction to replace sidewalk around clubhouse at the cost of \$3,475 (concrete, rebar and labor), preferable this fall, weather permitting. All members voting yes. Motion carried.

Motion # 150-2019

Approve Minutes

Motion by Hanson and seconded by Kline to approve the October 9, 2019 meeting minutes. All members voting yes. Motion carried.

Motion # 151-2019

Approve Financial Statements

Motion by Schlagel and seconded by Kline to approve the October financials. All members voting yes. Motion carried.

Motion # 152-2019

Approve Claims

Motion by Hanson and seconded by Spieker to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
2047	Wellmark BCBS	insurance	\$ 5,888.50
2048	EFTPS	payroll taxes	\$ 3,655.41
2052	VSP	insurance	\$ 369.02
2053	A&B Business Solutions	copier maintenance	\$ 74.89
27814	Watertown Lawn & Garden	parts	\$ 34.00
27815	City of Clark	deposit applied to bill	\$ 100.00
27816	Child Support Payment Ctr	child support	\$ 352.62
27817	SD Retirement System	retirement	\$ 3,289.66
27818	Clark Community Oil	propane	\$ 370.70
27819	Northwestern Energy	utilities	\$ 1,263.75
27820	City of Clark	deposit applied to bill	\$ 53.35
27821	Chad Smidt	water deposit refund	\$ 46.65
10/21/2019	Mayor	payroll	\$ 215.12
payroll & utilities	Finance Office	payroll & utilities	\$ 2,538.05
	Govt Bldg	payroll	\$ 73.25
	Police	payroll	\$ 2,865.12
	Streets	payroll & utilities	\$ 4,045.73
	Sanitation	payroll	\$ 489.61
	Sewer	payroll & utilities	\$ 1,516.98
	Water	payroll & utilities	\$ 1,517.28
	Transit	payroll	\$ 334.02
	Golf Course	payroll	\$ 1,036.74
	Clubhouse	payroll	\$ 274.56
	Parks	payroll	\$ 41.02
	Library	payroll	\$ 422.40
	Overtime & holiday included in the above: D. Altfillisch \$216.30; E. Brush \$195.19; T. Silkman \$157.50		

To	For	Amount
Amazon Capital Services	supplies	\$ 1,112.11

City Council Meeting – November 4, 2019

To	For	Amount
Avera Occupational Medicine	drug screening	\$ 80.14
AT&T Mobility	utilities	\$ 133.86
Cardmember Services	supplies	\$ 433.16
Clark Co. Courier	advertising	\$ 426.46
Clark Co. Historical Society	subsidies	\$ 577.00
Cook's Wastepaper	dumpsters	\$ 144.60
Creative Printing	envelopes	\$ 107.07
Dekker Hardware	supplies	\$ 1,214.05
Delta Dental	insurance	\$ 997.75
Ellwein	beer	\$ 92.00
Fjelland Law Office	legal fees	\$ 1,970.00
Harve's Sport Shop	ball equipment	\$ 2,760.88
Heiman, Inc.	fire extinguisher inspections	\$ 45.00
Helms & Associates	water study	\$ 1,250.00
ITC	utilities	\$ 1,142.73
J&J Heating	repairs	\$ 75.00
Lyle Signs, Inc	sign	\$ 49.51
Mack's Landscape	blow out sprinklers	\$ 350.00
Mack's Standard	gas, supplies	\$ 2,846.75
Michael Todd & Co.	plow marker	\$ 394.93
Milbank Winwater	asphalt patch	\$ 514.00
Moeller Sheet Metal	recover refrigerant from dump	\$ 733.38
New Dimension	mowing/stump removal	\$ 2,918.85
Northwestern Energy	utilities	\$ 6,573.35
Oscar's Machine Shop	repairs	\$ 992.85
Pheasantland Industries	signs	\$ 99.10
Pitney Bowes	postage	\$ 1,041.24
Porter Distributing	liquor	\$ 56.00
Principal Life Insurance Co	insurance	\$ 36.78
Quill	ink cartridge	\$ 282.80
SD Dept of Health	water testing	\$ 30.00
SD Dept of Health	food service license	\$ 170.00
SD Dept of Revenue	sales tax	\$ 131.78
SD Dept of Revenue	golf course sales tax	\$ 96.05
SD Golf Association	handicaps	\$ 198.00
SD Municipal League	code enforcement	\$ 1,066.75
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 1,307.00
South Dakota One Call	locates	\$ 38.85
Star Laundry	maintenance	\$ 300.12
Todd Walker	prof fees, supplies, rental	\$ 2,770.00

City Council Meeting – November 4, 2019

To	For	Amount
U Drive Technology	text service	\$ 100.08
US Bank Corporate Trust	SRF loan, plus extra principle	\$ 125,016.47
Watertown Monument Works	repairs	\$ 1,950.00
Westside Implement	skid steer/parts	\$ 3,301.22
Woodring Plumbing	repairs	\$ 164.29
Zimco	chemicals	\$ 810.00
EFTPS	payroll taxes	\$ 3,420.75
11/4/19 Payroll & Utilities		
Council	payroll & utilities	\$ 265.12
Finance Office	payroll & utilities	\$ 2,566.42
Govt Bldg	payroll	\$ 117.20
Police	payroll	\$ 2,865.12
Streets	payroll & utilities	\$ 3,879.85
Sanitation	payroll	\$ 476.08
Sewer	payroll & utilities	\$ 1,462.01
Water	payroll & utilities	\$ 1,462.25
Transit	payroll	\$ 339.88
Golf Course	payroll	\$ 553.13
Clubhouse	payroll	\$ 214.89
Parks	payroll	\$ 26.37
Library	payroll	\$ 475.20
Overtime included in the above: E. Brush \$130.13		

Motion # 153-2019 **Farm Ground 3 Year Lease**
 Motion by Spieker and seconded by Schlagel to authorize advertising the farm ground at the sewer pond for a 3 year farm lease (2020 - 2022). Auction to be held at the December meeting (date changed to December 11th). All members voting yes. Motion carried.

Motion # 154-2019 **Surplus Scoreboard**
 Motion by Schlagel and seconded by Kline to surplus and donate the old softball field scoreboard back to the Clark Lion's. All members voting yes. Motion carried.

Motion # 155-2019 **2020 Liquor Licenses**
 Motion by Kline and seconded by Spieker to approve the following 2020 liquor licenses: Package liquor to Dakota Butcher; On/off sale to Look Out, Clark Clubhouse, Sportsman and Clark Lanes; Wine & cider to Heather's Bistro and Ken's Food Fair. All members voting yes. Motion carried.

Motion # 156-2019 **Contingency Funds Transfer**
 Motion by Kline and seconded by Schlagel to approve the following contingency funds transfers: Council (41110) \$2,000; Government Buildings (41920) \$100; Parks (45200) \$8,000. All members voting yes. Motion carried.

After a lengthy discussion, the first reading was had for Ordinance #559 for the 2020 Salaries.

Motion # 157-2019

Change December Meeting Date

Motion by Spieker and seconded by Hanson to change the date of the December meeting to December 11 at 7 pm to accommodate time for end of year billing. All members voting yes. Motion carried.

Motion # 158-2019

Adjourn

Motion by Hanson and seconded by Schlagel to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:24 pm.

This institution is an equal opportunity provider and employer.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
December 11, 2019**

Call to order: The Clark City Council met in session on December 11, 2019 at 7 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Dennis Larson, Terry Schlagel, Harv Spieker and Andrew Zemlicka.

Others Present: Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac, Eric Brush, Brandon Smid, Dustin Zemlicka, Melissa Nesheim, Tammy Rusher, Jason McHenry, Jason Foster and Cody Wookey

Mayor Pollock called the meeting to order at 7 pm.

Motion # 159-2019

Adopt Agenda

Motion by Larson and seconded by Zemlicka to adopt the agenda. All members voting yes.
Motion carried.

All stood and recited the Pledge of Allegiance.

Farm Land Auction

Councilman Schlagel called the farm land auction to lease 89.13 acres of farm ground located at the sewer ponds for a three year farming lease. Cody Wookey and Jason McHenry won the bid at \$185/acre.

Motion # 160-2019

Resolution #849 Intent to Lease

Motion by Spieker and seconded by Hanson to approve Resolution # 849 An Intent to Lease City Owned Property to Cody Wookey and Jason McHenry as follows. All members voting yes.
Motion carried.

RESOLUTION # 849

A RESOLUTION OF INTENT TO LEASE CITY OWNED PROPERTY TO
Cody Wookey and Jason McHenry.

WHEREAS, the Clark City Council has reviewed and studied the leasing of certain
City owned property, legally described as follows:

Approximately 89.13 acres of cropland (FSA Farm 5729) located in the Southeast Quarter (SE¹/₄) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5th P.M., Clark County, South Dakota.

WHEREAS, the Clark City Council has determined that the leasing of the above described
property would be in the best interest of the City;

WHEREAS, the lease would be for a term exceeding 120 days and for an amount exceeding \$500 in annual value, and pursuant to SDCL 9-12-5.2, the City of Clark must hold a public hearing on the adoption of any Resolution approving a lease of City owned property to a private person or entity for a term exceeding 120 days and for an amount exceeding \$500 in annual value;

WHEREAS, the terms and conditions of this lease are as fully set forth in the lease on file in the City Finance Office;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, a municipal corporation, hereby adopts a Resolution of Intent to enter into a lease of the following described municipally owned property with Cody Wookey and Jason McHenry

Approximately 89.13 acres of cropland (FSA Farm 5729) located in the Southeast Quarter (SE¹/₄) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5th P.M., Clark County, South Dakota;

BE IT FURTHER RESOLVED that a hearing on the adoption of the Resolution to Lease the above described real estate shall be held on Monday, January 6, 2020, at 7:30 P.M. during the regular meeting of the Clark City Council, to be held in the Council Chambers of the Clark City Hall, 120 North Commercial Street, Clark, South Dakota 57225.

John Pollock, Mayor
City of Clark, South Dakota
ATTEST:

Jackie Luttrell, City Finance Officer

There was no public input.

Mayor called for scheduled Executive Session to discuss salaries. Executive session lasted approximately 20 minutes.

Department Updates

Updates given by Brush, Luttrell, Nesheim and Rusher. Clubhouse basement is finally dry after installing three outdoor wells that pulled the water away from its foundation. Reviewed golfing rates for 2020 with Clubhouse managers, Nesheim and Rusher. Discussed insurance renewal.

Helms & Associates Preliminary Engineering Report

Brandon Smid presented the preliminary water study engineering report that outlined our current system and possible water line replacements and estimates. No decisions needed at this time.

Motion # 161-2019

Approve Meeting Minutes

Motion by Kline and seconded by Larson to approve the November 4, 2019 meeting minutes. All members voting yes. Motion carried.

Motion # 162-2019

Approve Financial Statements

Motion by Hanson and seconded by Larson to approve the November financial statements. All members voting yes. Motion carried.

Motion # 163-2019

Approve Claims

Motion by Larson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
2058	FuturePOS	credit card fees	\$ 42.07
2059	City of Clark	utilities	\$ 280.05
2060	Wellmark BCBS	insurance	\$ 5,888.50
2061	EFTPS	941 taxes	\$ 3,258.53
2064	Vision Service Plan	insurance	\$ 369.02
2066	A&B Business Solutions	copier maintenance	\$ 74.89
2071	Dacotah Bank	service fees	\$ 10.00
27862	SDML	reissued check	\$ 1,066.75
27863	Ken's Food Fair	supplies	\$ 58.14
27864	Moeller Sheet Metal	furnace check	\$ 190.83
27865	Tyler Silkman	supplies, reimbursement	\$ 106.37
27866	Clark Community Oil	gas	\$ 1,090.03
27867	Clark Rural Water System	materials	\$ 9,289.40
27868	Sturdevant's	parts	\$ 728.25
27869	Thompson Mechanical	repairs	\$ 375.36
27870	Cook's Wastepaper	garbage collections	\$ 7,107.55
27871	Tara Thomas	mileage/meal	\$ 95.00
27872	Menards	supplies	\$ 153.30
27873	Runnings	tools	\$ 108.47
27874	Amazon Capital Services	books	\$ 96.37
27875	Northwestern Energy	utilities	\$ 359.55
27876	Child Support Payment Ctr	child support	\$ 352.62
27877	SD Retirement System	retirement	\$ 3,228.44
27878	Northwestern Energy	utilities	\$ 131.37
27879	City of Clark	301 payoff interfund loan	\$ 3,800.00

To	For	Amount
AT&T Mobility	utilities	\$ 133.86
Boss Construction	window installation	\$ 4,099.28
Brian's Glass & Door	improvements	\$ 7,700.00
Butler Machinery Co.	repairs	\$ 350.41
Cardmember Services	supplies	\$ 1,239.58
City of Clark	utilities	\$ 201.50
City of Clark	interfund loan to TIF 301	\$ 6,000.00
City of Clark	deposit applied to bills	\$ 200.00

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To	For	Amount
Clark Co. Courier	advertising	\$ 252.41
Clark Co. Historical Society	subsidies	\$ 577.00
Clark Community Oil	gas	\$ 654.60
Clark Fire Dept	prof fees, repairs, equipment	\$ 16,533.82
Clark Lanes	Christmas party	\$ 612.34
Clark Rural Water System	materials	\$ 9,289.40
Cook's Wastepaper	dumpsters	\$ 149.21
Cook's Wastepaper	garbage service	\$ 7,050.31
Dacotah Bank	TIF loan payment	\$ 8,546.00
Dekker Hardware	supplies	\$ 2,009.62
Delta Dental	insurance	\$ 997.75
Dollar General	supplies	\$ 16.00
EcoLab	pest control	\$ 194.76
EFTPS	941 taxes	\$ 3,428.72
Future POS	cc fees	\$ 55.48
Gall's	uniforms	\$ 72.95
Gary's Septic Service	maintenance	\$ 95.00
Greater Clark Area Community Foundation	resident donations	\$ 929.00
ITC	utilities	\$ 707.08
JBs Auto Repair	siren repair	\$ 456.00
Ken's Food Fair	supplies	\$ 43.91
Mack's Standard	supplies	\$ 262.00
Menards	maintenance & supplies	\$ 1,994.87
Moeller Sheet Metal	med van bldg heater repair	\$ 523.73
Northwestern Energy	utilities	\$ 7,471.40
Northwestern Energy	utilities	\$ 371.56
Oscar's Machine Shop	repairs	\$ 133.01
Principle Financial Group	insurance	\$ 36.78
RC First Aid	supplies	\$ 29.50
Runnings	supplies	\$ 43.98
SD Dept of Health	water testing	\$ 30.00
SD Dept of Revenue	Nov sales taxes	\$ 53.71
SD Dept of Revenue	Nov sales taxes, golf course	\$ 138.22
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
SD Municipal League	code enforcement	\$ 349.50
SD Water & Wastewater Assoc	prof fees	\$ 10.00
Songa Enterprises	lift	\$ 1,909.00
Star Laundry	maintenance	\$ 121.74
Sturdevant's	tools, parts	\$ 2,832.39
U Drive Technology	text service	\$ 50.04

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To	For	Amount
Westside Implement	maintenance	\$ 743.90
Zuercher Tech LLC	software/maintenance	\$ 2,235.06
Alan Yexley	Water Deposit Refund	\$ 100.00
Beau Geier	Water Deposit Refund	\$ 100.00
Brandon Kottke	Water Deposit Refund	\$ 100.00
Brock Nichols	Water Deposit Refund	\$ 100.00
Cindy Fecko	Water Deposit Refund	\$ 100.00
Daniel Morehouse	Water Deposit Refund	\$ 100.00
David Oster	Water Deposit Refund	\$ 100.00
Emily Dohmann	Water Deposit Refund	\$ 100.00
Gary Muessigmann	Water Deposit Refund	\$ 100.00
Heather Fuhrmann	Water Deposit Refund	\$ 100.00
Jasmine Higgins	Water Deposit Refund	\$ 100.00
Jeremy Elsen	Water Deposit Refund	\$ 100.00
Lewis Peterson	Water Deposit Refund	\$ 100.00
Lisa Tesch	Water Deposit Refund	\$ 100.00
LuAnn Jacobsen	Water Deposit Refund	\$ 100.00
Mary Linneman	Water Deposit Refund	\$ 100.00
Robin Schweitzer	Water Deposit Refund	\$ 100.00
Rosa Gonzalez	Water Deposit Refund	\$ 100.00
Shantel Hoogheem	Water Deposit Refund	\$ 100.00
Shawn McDonald	Water Deposit Refund	\$ 100.00
Steven Middagh	Water Deposit Refund	\$ 100.00
Tonya Gott	Water Deposit Refund	\$ 100.00
Trevor Mudgett	Water Deposit Refund	\$ 100.00
 12/2/19 Payroll		
Mayor	payroll & utilities	\$ 265.12
Finance Office	payroll & utilities	\$ 2,566.42
Govt Bldg	payroll	\$ 70.32
Police	payroll	\$ 3,707.84
Streets	payroll & utilities	\$ 4,068.42
Sewer	payroll & utilities	\$ 1,462.02
Water	payroll & utilities	\$ 1,462.26
Med Van	payroll	\$ 307.65
Clubhouse	payroll	\$ 116.08
Parks	payroll	\$ 47.50
Library	payroll	\$ 438.24
Holiday & Overtime included in the above: E. Brush \$208.20; T. Silkman \$63.00; J. Wellnitz \$150.00		

Motion # 164-2019

2020 Golf Course Rates

Motion by Kline and seconded by Larson to approve the following 2020 golf course rates. Rates plus the applicable tax will be charged. All members voting yes. Motion carried.

Membership Fees: Family \$450, Single \$225, College \$175, High/Grade School \$115
Cart Storage Fees: Electric \$150, Gas \$100, Home (season trail fee) \$60
Punch Cards for 10 rounds: Golf only \$150, Cart only \$100, Combination \$250
Daily Fees: 9-holes golf \$18, 18-holes golf \$30, Cart 9holes \$12, Cart 18-holes \$20
Clubhouse Rental: Member \$75, Non-member \$150

Motion # 165-2019

Rescind Motion #215-2017

Motion by Spieker and seconded by Zemlicka to rescind motion #215-2017. All members voting yes. Motion carried.

Motion # 166-2019

Wetland Easement

Motion by Zemlicka and seconded by Hanson to authorize Mayor to sign all pertinent documents necessary to complete the wetland exchange and Waterfowl Managements Rights Easement and to accept \$600 in exchange. All members voting yes. Motion carried.

Motion # 167-2019

Approve Liquor Operating Agreement

Motion by Kline and seconded by Zemlicka to approve the liquor operating agreements for Clark Lanes, Clark Golf Course, Sportsman, Look Out, Dakota Butcher, Ken's Fairway, Big C Convenience and Heather's Bistro with the following fees. Members voting in favor Kline, Zemlicka, Larson, Spieker and Schlagel. Hanson abstained. Motion carried.

PL Off-sale package license: Dakota Butcher \$9,000
RL On-sale liquor license: Look Out, Sportsman, Clark Lanes, Golf Course \$4,500
RW On/off sale wine & cider: Ken's, Heather's, Big C \$500
RB On/off sale malt beverage: & SD wines: Ken's, Heathers, Big C Travel \$1,250

Golf Carts Lease vs. Purchase

Luttrell presented the resolution of intent to lease-purchase the 3 budgeted golf carts for the 2020 budget. However, with funds still available in the 2019 budget, Luttrell asked for permission to purchase in 2019 budget.

Motion # 168-2019

Purchase Carts

Motion by Larson and seconded by Zemlicka to purchase three golf carts at \$4,840/each from NB Golf Carts in the 2019 budget. All members voting yes. Motion carried.

Motion # 169-2019

Ordinance # 559 2020 Salaries

Motion by Kline and seconded by Hanson to approve Ordinance #559 for 2020 Salaries as follows. Voting in favor Kline, Hanson, Spiker and Larson. Opposed Zemlicka and Schlagel. Motion carried by majority vote.

Ordinance # 559

An Ordinance Fixing the Salaries and Compensation of the Appointed, Other Municipal Officials, and Regular Employees for the City of Clark, South Dakota.

Section # 1: That the salaries and compensation of the appointed officers, other municipal officials, and regular employees of the City of Clark, South Dakota from and after **January 1, 2020** shall be as follows:

Mayor	\$	5,761.00	salary
City Council Members	\$	82.40	meeting
Finance Officer - Jackie Luttrell	\$	25.74	hour
Deputy Finance Officer - Rae Jean Flora	\$	18.94	hour
Finance Office Substitute	\$	10.60	hour
Police Chief – Jeremy Wellnitz	\$	52,625	salary
Deputy – Nate Nickeson	\$	40,857	salary
Part time help	\$	16.97	hour
Superintendent - Darin Altfillisch	\$	30.90	hour
City Maintenance Worker – Tyler Silkman	\$	21.00	hour
City Maintenance Worker – Eric Brush	\$	17.87	hour
Golf Course:			
Greenskeeper	\$	15.45	hour
Greenskeepers Assistance	\$	10.92 – 12.02	hour
Clubhouse Managers	\$	16.76	hour
Clubhouse Workers	\$	10.43	hour
Librarian – Tara Thomas	\$	10.87	hour
Librarian Substitute	\$	9.39	hour
Landfill Attendant, primary	\$	11.14	hour
Landfill Attendant, assistant	\$	9.39	hour
City Janitor	\$	12.07	hour
Med Van Drivers	\$	12.07	hour
Skating Rink Attendant	\$	10.08	hour
Pool:			
Manager	\$	11.14	hour
Lifeguards (1 st , 2 nd , 3 rd year)	\$	10.34, 10.60, 10.87	hour
Summer Rec Coaches	\$	1,060.00	team

Section # 2: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

First Reading: November 4, 2019

Second Reading & Adopted: December 11, 2019
Published: December 18, 2019
Effective Date: January 7, 2020

Motion # 170-2019

2020 Salaries Effective Date

Motion by Larson and seconded by Spieker to authorize 2020 Salaries effective January 1, 2020. All members voting yes. Motion carried.

Motion # 171-2019

Contingency Transfers

Motion by Schlagel and seconded by Hanson to authorize the following contingency transfers: Council (41110) \$1,500, Government Buildings (41920) \$1,100, Sanitation (43210) \$2,700, Clubhouse (45130) \$14,000, Parks (45200) \$1,250. Leaving \$37,933 unspent in the contingency fund. All members voting yes. Motion carried.

Motion # 172-2019

Adjourn

Motion by Larson and seconded by Zemlicka to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:51 pm.

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Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
December 31, 2019**

Call to order: The Clark City Council met in session on December 31, 2019 at 12:45 pm in the City Hall Council Room.

Council Members Present: Belinda Hanson, Kerry Kline, Dennis Larson, Terry Schlagel and Harv Spieker. Absent Andrew Zemlicka

Others Present: Mayor John Pollock and Finance Officer Jackie Luttrell

Mayor Pollock called the meeting to order at 12:49 pm.

Motion # 173-2019

Adopt Agenda

Motion by Hanson and seconded by Schlagel to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Public Input

No public was present. Mayor and Council discussed snow removal issues.

Motion # 174-2019

Approve Minutes

Motion by Kline and seconded by Larson to approve the December 11, 2019 meeting minutes. All members voting yes. Motion carried.

Motion # 175-2019

Approve Claims

Motion by Hanson and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
2078	EFTPS	941 taxes	\$ 390.76
2079	Wellmark BCBS	insurance	\$ 5,942.14
2080	EFTPS	941 taxes	\$ 3,383.94
2081	A&B Business Solutions	maintenance	\$ 74.89
2082	Vision Service Plan	insurance	\$ 369.02
2087	EFTPS	941 taxes	\$ 3,550.64
2088	EFTPS	941 vacation payout	\$ 614.75
27945	Amazon Capital Services	books	\$ 105.78
27946	Fed Ex	shipping fees	\$ 13.76
27947	Ellwein Brothers Inc.	beer	\$ 221.60
27948	VOID		\$ -
27949	Amazon Capital Services	book	\$ 17.00
27950	Elite Drain & Sewer	camera	\$ 286.50

City Council Meeting – December 31, 2019

27951	Clark Co. Treasurer	radio app	\$	747.00
27952	City of Clark	deposit clear bill	\$	73.46
27953	Steve Ferguson	refund after final bill	\$	26.54
27954	Northwestern Energy	utilities	\$	71.43
27955	NB Golf LLC	golf carts	\$	14,520.00
27956	WW Tire	semi tires	\$	3,219.60
27957	Tony's Collision Center	tires	\$	708.96
27958	Clark Engineering	wetland monitoring fee	\$	3,000.00
27959	Sharp Chevrolet	2016 Dodge Caravan, med van	\$	14,639.00
27960	212 Truck & Trailer Repairs	semi repairs	\$	5,749.78
27961	Menard's	repairs	\$	6.47
27962	Runnings Supply, Inc.	parts	\$	29.98
27963	Child Support Payment Ctr	child support	\$	528.93
27964	SD Retirement System	retirement	\$	4,957.42
27965	Michael Todd & Co.	cutting blades	\$	3,554.17
27966	Dakota Pump	transducer repair	\$	2,570.55
27967	Dollar General	concessions	\$	17.00
27968	Forest Excavating	water leaks, drain field, sewer repair	\$	12,799.70
27969	Quill	supplies	\$	56.56
27970	Sharp Electric	sewer plant pump repair	\$	273.47
27971	Darin Altfillisch	deductible/coinsurance reimbursement	\$	4,060.08
27972	Jackie Luttrell	deductible reimbursement	\$	2,007.40
12/12/2019	Council	gross payroll	\$	2,554.40
12/16/2019	Mayor	payroll	\$	215.12
Gross	Finance Office	payroll	\$	2,499.42
Payroll	Govt Bldg	payroll	\$	134.78
	Police	payroll	\$	2,865.12
	Streets	payroll	\$	4,257.02
	Sewer	payroll	\$	1,434.00
	Water	payroll	\$	1,434.26
	Med Van	payroll	\$	436.57
	Clubhouse	payroll	\$	350.51
	Library	payroll	\$	443.52
	Overtime included in the above: E. Brush \$299.29; T. Silkman \$315.00			
12/30/2019	Mayor	payroll	\$	215.00
Gross	Finance Office	payroll	\$	2,535.46
Payroll	Govt Bldg	payroll	\$	90.83
	Police	payroll	\$	3,890.80
	Streets	payroll	\$	3,649.94
	Sewer	payroll	\$	1,445.84

City Council Meeting – December 31, 2019

	Water	payroll	\$	1,446.12
	Med Van	payroll	\$	222.68
	Clubhouse	payroll	\$	46.45
	Parks	payroll	\$	127.27
	Library	payroll	\$	458.88
12/31/2019	Darin Altfillisch	vacation payout	\$	1,236.00
Gross	Rae Jean Flora	vacation payout	\$	386.19
Payroll	Jeremy Wellnitz	vacation payout	\$	982.56

Motion # 176-2019

Surplus & Purchase Med Van

Motion by Larson and seconded by Kline to surplus the 2006 Chrysler Town & Country and trade it in for a 2016 Dodge Grand Caravan from Sharp Automotive for \$15,000. All members voting yes. Motion carried.

Motion # 177-2019

Contingency Transfers

Motion by Larson and seconded by Spieker to approve the following contingency transfers: Transit (43900) \$14,000 and Golf Course (45125) \$1,300. Leaving a balance of \$22,633. All members voting yes. Motion carried.

Motion # 178-2019

Adjourn

Motion by Kline and seconded by Hanson to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 1:03 pm.

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Mayor John Pollock

Attest: Finance Officer Jackie Luttrell
(seal)

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