

**NOTICE OF REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES**

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act be advised that the Board of Trustees, governing body of the Town of Calumet, Oklahoma, shall conduct its REGULAR MEETING on March 8, 2017. Said REGULAR MEETING shall be held at 6:30 p.m., at the Calumet Town Hall, 118 W. Second Street. If you require special accommodations, please notify the Town Office at 893-2323.

**AGENDA:**

**Note:** The Board may discuss, vote to approve, vote to disapprove, vote to table, amend or decide not to discuss any item on the agenda.

- 1. Meeting called to order and roll call.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken.**
- 3. Consider approval or amendment of minutes for the Regular Meeting held February 7, 2017, with action as necessary.**
- 4. Consider approval of claims, checks, and warrants for the month of February, 2017.**
- 5. Consider and discuss reducing rent for 105 S. Calumet Rd. for the remainder of the contract, with action as necessary.**
- 6. Consider and discuss report submitted by the Fire Chief, with action as necessary.**
- 7. Discussion of ongoing engineering projects by Cowan Group Engineering, with action as necessary.**
- 8. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary.**
- 9. Consider and discuss report submitted by the Police Chief, with action as necessary.**
- 10. Consider and discuss Security/Surveillance System for City Hall, tabled from February, with action as necessary.**
- 11. Consider and discuss building, electrical, and plumbing permit fees, tabled from February, with action as necessary.**
- 12. Consider and discuss Certificate of Occupancy fee, with action as necessary.**

- 13. Consider and discuss changes needed for Part 5 Building Regulations of the Town Code of Ordinances, with action as necessary.**
- 14. Consider and discuss sewer repair at 105 S. Calumet Rd., with action as necessary.**
- 15. Consider and discuss addition of Travel/Training Policy to the Employee Policy Manual, with action as necessary.**
- 16. Consider and discuss changes to the Sick Leave policy in the Employee Policy Manual, with action as necessary.**
- 17. Consider and discuss Fair Housing Proclamation, with action as necessary.**
- 18. Consider and discuss approval of Audit Engagement Letter from Dillon & Associates, P.C., with action as necessary.**
- 19. Consider and discuss Certified Healthy Program projects, with action as necessary.**
- 20. Remarks and inquiries of the governing body members.**
- 21. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary.**
- 22. Adjournment.**

**Posted at the Calumet Town Hall on Monday, March 6, 2017 at 12:00 pm.**

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**Kelly Hobbs, Clerk**