

**Bexar County
Emergency Services District No. 10
Meeting Minutes
October 13, 2022
7:00 P.M.**

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD Station # 1 Fire Station located at 6658 E. Houston on October 13, 2022 beginning at 7:00 P.M. The following was discussed;

1. **Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum.** President Kelley called the meeting to order at 7:01 P.M. and established a quorum with Commissioners Yates and Lazar present.
2. **Citizens to be heard.** None to be heard.
3. **Approval of the meeting minutes from the September 10, 2022 meetings.** Commissioner Lazar made a motion to approve the meeting minutes, second by Commissioner Yates. Motion carried 3/0.
4. **Follow up discussion and appropriate action on Christmas gifts and events.** The date is set for December 4th at 6:00 PM at Solari.
5. **Discussion and appropriate action to sign the engagement letter with Armstrong, Vaughan & associates to complete the 2021-2022 audit at \$12,000 cost.** Commissioner Yates made a motion to sign the letter, second by Commissioner Lazar. Motion carried 3/0.
6. **Discussion and appropriate action to repair brush 169.** Commissioner Lazar made a motion to approve the engine repair for estimated cost of \$7323.50, second by Commissioner Yates. Motion carried 3/0.
7. **Discussion, updates and/or action on the following items;**
 - a. **Command Staff Report – Given by Fire Chief Robert Hogan**
 1. **Run report and any concerns.** No concerns.
 2. **Update on the pending litigation with the City of San Antonio.** No new updated.
 3. **COVID updates** No new updates
 4. **Personnel updates** No new updates
 5. **Update on equipment repairs/purchases** A computer tablet was lost off the truck and stolen. The Board directed to file a VFIS claim for the tablet.
8. **Financial Report.**
 - a. **Review of Tax Revenues received to date.** No concerns
 - b. **Review and appropriate action to pay the bills for the district.** Commissioner Lazar made a motion to pay the bills for the district, second by Commissioner Yates. Motion carried 3/0.
 - c. **Appropriate action on transferring funds as required between accounts.** None required.
 - d. **Action to approve the payroll for the district.** Commissioner Yates made a motion to approve the payroll. , second by Commissioner Lazar. Motion carried 3/0.
9. **Determine date, time and possible agenda items for next meeting. The next tentatively scheduled meeting will be on November 11, 2022.** Next meeting is November 10th.
10. **Adjourn** With no other business, Commissioner Lazar made a motion to adjourn, second by Commissioner Yates. Motion carried and the meeting was adjourned at 7:32 P.M

Attest