

**TOWN OF ATLANTIC BEACH
TOWN COUNCIL
TELECONFERENCE MEETING**

Monday, January 4, 2021

5:00 p.m.

The Town of Atlantic Beach Town Council meeting was held and recorded via teleconference at Atlantic Beach, South Carolina, on the 4th day of January, 2021.



CREEL COURT REPORTING, INC.
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APPEARANCES

COUNCIL MEMBERS:

Mayor Jake Evans, Chairman
Councilman Lenearl Evans
Councilwoman Josephine Isom
Councilwoman Jacqueline Gore
Councilwoman Glenda Williams

ADMINISTRATION:

Benjamin Quattlebaum Jr., Town Manager
Cheryl Pereira, Town Clerk

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1 Call to Order:

2 **MAYOR EVANS:** This Town Council meeting is called to
3 order this Monday, January 4th, year 2021 at
4 5:00 p.m. Roll call.

5 **CLERK:** Councilman Lenearl Evans?

6 **COUNCILMAN EVANS:** Here.

7 **CLERK:** Councilwoman Josephine Isom?

8 **COUNCILWOMAN ISOM:** Here.

9 **CLERK:** Councilwoman Jacqueline Gore?

10 **COUNCILWOMAN GORE:** Here.

11 **CLERK:** Councilwoman Glenda Williams?

12 **COUNCILWOMAN WILLIAMS:** Here.

13 **CLERK:** Mayor Jake Evans?

14 **MAYOR EVANS:** Here. Council, I seek a motion to go
15 into Executive Session for a real estate offer
16 and personnel.

17 **COUNCILWOMAN GORE:** So moved.

18 **COUNCILWOMAN WILLIAMS:** Second.

19 **MAYOR EVANS:** There's a motion and a second to go
20 into Executive Session for personnel and legal
21 matters and purchase of real estate. If there
22 are no other questions or comments, roll call.

23 **CLERK:** Councilman Lenearl Evans?

24 **COUNCILMAN EVANS:** Yea.

25 **CLERK:** Councilwoman Josephine Isom?



1 COUNCILWOMAN ISOM: Yea.

2 CLERK: Councilwoman Jacqueline Gore?

3 COUNCILWOMAN GORE: Yea.

4 CLERK: Councilwoman Glenda Williams?

5 COUNCILWOMAN WILLIAMS: Yea.

6 CLERK: Mayor Jake Evans?

7 MAYOR EVANS: Yea. That motion is granted.

8 Executive Session:

9 (Executive Session.)

10 MAYOR EVANS: Council, I seek a motion to come out
11 of our Executive Session into the General
12 Session.

13 COUNCILWOMAN GORE: So moved ---

14 COUNCILWOMAN ISOM: So moved.

15 COUNCILWOMAN WILLIAMS: Second ---

16 COUNCILWOMAN GORE: Second.

17 MAYOR EVANS: There's a motion and second to come
18 out of Executive Session into the General
19 Session. Any other questions or comments? If
20 not, roll call.

21 CLERK: Councilman Lenearl Evans?

22 COUNCILMAN EVANS: Yea.

23 CLERK: Councilwoman Josephine Isom?

24 COUNCILWOMAN ISOM: Yea.

25 CLERK: Councilwoman Jacqueline Gore?



1 COUNCILWOMAN GORE: Yea.

2 CLERK: Councilwoman Glenda Williams?

3 COUNCILWOMAN WILLIAMS: Yea.

4 CLERK: Mayor Jake Evans?

5 MAYOR EVANS: Yea. The motion is granted.

6 General Session:

7 MAYOR EVANS: We now out of our Executive Session
8 into the General Session at our agenda. I want
9 to take this time to welcome the general
10 public. We are on a conference call so we do
11 ask that you remain as silent as possible for
12 us, please, and then if we have some public
13 comment cards, we will ask whoever to speak
14 that's listed on the card. We're down to
15 invocation, our moment of silence. If you'll
16 just bow your head for a moment of silence for
17 us please.

18 (Moment of Silence.)

19 MAYOR EVANS: Thank you. We're down to ceremonial
20 matters. Council members, do any of you have
21 any ceremonial matters?

22 COUNCILWOMAN ISOM: No ---

23 MAYOR EVANS: If not, we'll move then to the
24 approval of the agenda. Council, seek a motion
25 for the approval of the agenda as it is



1 outlined.

2 **COUNCILWOMAN GORE:** So moved.

3 **COUNCILWOMAN WILLIAMS:** Second.

4 **MAYOR EVANS:** There's a motion and a second for the
5 approval of the agenda. If there's no other
6 questions or comments, roll call.

7 **CLERK:** Councilman Lenearl Evans?

8 **COUNCILMAN EVANS:** Yea.

9 **CLERK:** Councilwoman Josephine Isom?

10 **COUNCILWOMAN ISOM:** Yea.

11 **CLERK:** Councilwoman Jacqueline Gore?

12 **COUNCILWOMAN GORE:** Yea.

13 **CLERK:** Councilwoman Glenda Williams?

14 **COUNCILWOMAN WILLIAMS:** Yea.

15 **CLERK:** Mayor Jake Evans?

16 **MAYOR EVANS:** Yea. The motion is granted.

17 **Old Business:**

18 **MAYOR EVANS:** We're down to Old Business, Town
19 Council meeting minutes, the minutes from the
20 Town Council meeting held on December 7th,
21 2020. Seek a motion for the approval of those
22 minutes, Council.

23 **COUNCILWOMAN GORE:** So moved.

24 **COUNCILWOMAN WILLIAMS:** Second ---

25 **COUNCILWOMAN ISOM:** Second.



1 **MAYOR EVANS:** Motion and a second to approve the
2 Town Council minutes from the meeting held on
3 December 7th, 2020. If there are no other
4 questions or comments, roll call.

5 **CLERK:** Councilman Lenearl Evans?

6 **COUNCILMAN EVANS:** Yea.

7 **CLERK:** Councilwoman Josephine Isom?

8 **COUNCILWOMAN ISOM:** Yea.

9 **CLERK:** Councilwoman Jacqueline Gore?

10 **COUNCILWOMAN GORE:** Yea.

11 **CLERK:** Councilwoman Glenda Williams?

12 **COUNCILWOMAN WILLIAMS:** Yea.

13 **CLERK:** Mayor Jake Evans?

14 **MAYOR EVANS:** Yea. Motion is granted. We're down
15 to Municipal Election Commission
16 reappointments. And I think out of the three
17 of them, Ms. Carolyn Gore was not -- her term
18 wasn't up yet, and it was just Joe Montgomery
19 and Kenneth McIver's term was up, and they did
20 submit applications for reappointment and we
21 had no other applications for the Election
22 Commission -- is that correct, Ben?

23 **MR. QUATTLEBAUM:** Yes, sir.

24 **MAYOR EVANS:** So I guess we're seeking a motion to
25 reappoint Joe Montgomery and Kenneth McIver



1 back on the Municipal Election Commission.

2 **COUNCILWOMAN ISOM:** I make a motion that we
3 reappoint Joe Montgomery for the term of his --
4 expired on the Election Commission and Kenneth
5 McIver ---

6 **(Inaudible background noise.)**

7 **COUNCILWOMAN GORE:** I second.

8 **MAYOR EVANS:** So there's a motion and a second to
9 reappoint Kenneth McIver and Joe Montgomery to
10 the Municipal Election Commission ---

11 **MR. QUATTLEBAUM:** Mayor?

12 **MAYOR EVANS:** --- any other questions, comments?

13 **MR. QUATTLEBAUM:** Yes, sir. Just a point of
14 clarification, you have to designate their
15 term. They're six and four years. Six for Mr.
16 Montgomery, four for Mr. McIver.

17 **MAYOR EVANS:** Okay. I'm making a motion to say that
18 Joe Montgomery's term is going to be for six
19 years, and Kenneth McIver's term is gonna be
20 for four years.

21 **COUNCILWOMAN ISOM:** Make the motion again, Mayor?

22 **MAYOR EVANS:** No, I just said amend the motion to
23 read that ---

24 **COUNCILWOMAN ISOM:** Okay ---

25 **MAYOR EVANS:** --- we're appointing Joe Montgomery



1 for six years and we're appointing Ken McIver
2 for four years. It's actually (inaudible). So
3 any other questions or comments? If not, roll
4 call.

5 **CLERK:** Councilman Lenearl Evans? Councilman Lenearl
6 Evans ---

7 **COUNCILMAN EVANS:** Yea.

8 **CLERK:** Councilwoman Josephine Isom?

9 **COUNCILWOMAN ISOM:** Yea.

10 **CLERK:** Councilwoman Jacqueline Gore?

11 **COUNCILWOMAN GORE:** Yea.

12 **CLERK:** Councilwoman Glenda Williams?

13 **COUNCILWOMAN WILLIAMS:** Yea.

14 **CLERK:** Mayor Jake Evans?

15 **MAYOR EVANS:** Yea. Motion granted.

16 **New Business:**

17 **MAYOR EVANS:** We're down to New Business, and we're
18 down to the Item A, mayor pro tem appointment.
19 Council, I'd like to probably table this until
20 we can have an in-person meeting and a little
21 more discussion on the appointment of the mayor
22 pro tem. So I'm going to seek a motion to
23 table the mayor pro tem until further notice.
24 Council, I seek a motion to table the mayor pro
25 tem appointment.



1 **COUNCILWOMAN ISOM:** So moved, Mayor.

2 **COUNCILMAN EVANS:** Second.

3 **COUNCILWOMAN WILLIAMS:** Second.

4 **MAYOR EVANS:** There's a motion and a second to table
5 the mayor pro tem appointment. If there's no
6 other questions or comments, roll call.

7 **CLERK:** Councilman Lenearl Evans?

8 **COUNCILMAN EVANS:** Yea.

9 **CLERK:** Councilwoman Josephine Isom?

10 **COUNCILWOMAN ISOM:** Yea.

11 **CLERK:** Councilwoman Jacqueline Gore?

12 **FEMALE SPEAKER:** Hello.

13 **CLERK:** Councilwoman Jacqueline Gore?

14 **COUNCILWOMAN GORE:** Yea.

15 **CLERK:** Councilwoman Glenda Williams?

16 **COUNCILWOMAN WILLIAMS:** Yea.

17 **CLERK:** Mayor Jake Evans?

18 **MAYOR EVANS:** Yea. Motion granted. We're down to
19 Item B, approval of the 2019-2020 Town of
20 Atlantic Beach financial audit. Is Mr. Bailey
21 on?

22 **MR. WALLS:** This is actually Will Walls of Love,
23 Bailey. I'm the lead auditor for the
24 (inaudible) for Love, Bailey today.

25 **MAYOR EVANS:** I'm sorry, what is your name again?



1 **MR. WALLS:** Will Walls.

2 **MAYOR EVANS:** Can everybody hear him okay? I'm
3 getting a little static -- maybe it's me.

4 **CLERK:** Will Walls.

5 **COUNCILMAN EVANS:** I can't ---

6 **(Inaudible background noise.)**

7 **COUNCILWOMAN ISOM:** Will Walls or Bill Walls?

8 **MR. WALLS:** This is Will Walls.

9 **(Inaudible background noise.)**

10 **COUNCILWOMAN GORE:** Will, W-I-L-L, Will?

11 **MR. WALLS:** Yes, ma'am. Is this better, can you all
12 hear me now?

13 **IN UNISON:** Yes.

14 **MR. WALLS:** Yes, I was on speaker, but I can just
15 talk on my phone if that'll help you all.

16 **MAYOR EVANS:** Okay, you can go ahead.

17 **MR. WALLS:** All right, okay. Like I said, my name
18 is Will Walls. I'm the lead auditor with Love,
19 Bailey and Associates that does the Town audit.
20 I hope all of you all had a Merry Christmas and
21 a Happy New Year so far. Just to start off the
22 presentation, I wanted to go over a few things
23 in regards the Town's responsibility and our
24 responsibility as the auditor for audit. So
25 the Town's responsibility for the audit is to



1 maintain effective internal controls that
2 regularly assess risk. This basically just
3 means that the proper approvals and sign-offs
4 on payables, segregation of duties and whatnot.
5 So, we do evaluate the internal controls each
6 and every year, and there were no findings for
7 the 2020 audit so that's always a positive,
8 good thing for the Town. Additionally, the
9 Town is responsible for the financial
10 statements we prepare and the -- but the books
11 we audit must be complete and accurate. And in
12 2020, we had a few adjusting journal entries,
13 but nothing that causes any kind of
14 (inaudible). So overall, we believe the Town
15 has good control just based on the size of the
16 Town. In regards to our responsibility as the
17 auditors, we (inaudible) which gives reasonable
18 assurance that the financial statements are
19 materially correct. So we audit the trial
20 balance and the numbers we are given to
21 reasonableness. In 2020, the Town received an
22 unmodified opinion, which is the best opinion
23 you can receive. And like I said, we review
24 internal controls, but the audit overall is not
25 to detect fraud if it existed. However, we do



1 design procedures to try and pick up on any
2 possible fraud, if any, of which we have no
3 discovery in the 2020 audit. Our audit did not
4 address the financial condition or provide
5 suggestions as to what direction the Town
6 should take. We just made clear our auditing
7 is on (inaudible) reasonableness. So, in
8 regards to new items for the Town in 2020
9 related to GASB Accounting Standards, there
10 were none that impacted the Town. And this
11 presentation that I'm about to go over briefly
12 is gonna be focused on the fund balance, which
13 is what the Town uses to develop a budget each
14 and every year. So first and foremost, I want
15 to go over a little bit of the balance sheet
16 items. And I don't know if you all have the
17 financial statement, but this is page 5 of the
18 financials if you all care to look on. So ---

19 **COUNCILMAN EVANS:** Page 5?

20 **COUNCILWOMAN ISOM:** (Inaudible.)

21 **MR. WALLS:** Yes, sir, page 5 of the financial
22 statement. This is the balance sheet of the
23 governmental funds.

24 **COUNCILMAN EVANS:** Okay.

25 **MR. WALLS:** All right. So, the general fund and



1 cash balances decreased from \$510,000 in 2019
2 to \$229,000 in 2020. This is a result of
3 several items. One, there's a decrease in fund
4 balance of \$107,000. We'll -- I'll go over
5 that when I'm talking about the revenue and
6 expenses for the year. There was a reduction
7 in your A/P, which basically means that you all
8 paid your vendors that you all owed in 2020 so
9 that was a reduction of \$22,000 of your cash.
10 And then another significant item was \$175,000
11 reduction in -- under business licenses, and
12 I'm also gonna go over that here in a little
13 bit too, a little further down. So, accounts
14 receivable totaled \$56,000, which is lower than
15 2019, mostly because in 2020 you all had
16 \$16,000 of similar reimbursements and you all
17 did not have that item in 2020. Total
18 liability was lower than prior year -- \$45,000
19 versus \$67,000 in '19. And again, that was
20 mostly due to the reduction in A/P that you all
21 paid more vendors in 2020 than in 2019. So the
22 unearned business licenses dropped from
23 \$230,000 to \$55,000 in 2020, and this is one of
24 the main reductions in cash. In prior years,
25 the business licenses were usually fully



1 collected by 6/30, but due to COVID I believe
2 you all gave all the businesses an extension.
3 So you all are gonna be collecting that cash,
4 it was just gonna be subsequent to 6/30/2020.
5 And just to give you all an update, the cash
6 balances were up from -- around \$60,000 more
7 than they were at year end in December so you
8 all are being successful in collecting those
9 business licenses. Overall, the total fund
10 balance decreased \$107,000 to \$188,000. Of
11 that, \$183,000 is unrestricted which means that
12 the Town can use that however they would like
13 to. And just to give you all a little
14 background, at 6/30/2015, the unrestricted
15 balance was a negative \$221,000, and so the
16 Town has made significant improvements since
17 2015 to 2020, albeit while you all are dealing
18 with COVID at the same time. Looking positive
19 for the Town. GFOA recommends a minimum of
20 16.7 percent, or two months, of cash available
21 for expenses. Here at Love, Bailey, we like
22 that to be around three months, or 25 percent.
23 So in 2020, the Town had expenses of \$807,000
24 and you all had \$229,000 cash on hand, which
25 represents around 29 percent, or 3.2 months, of



1 cash reserve. So that is -- that is what we
2 like to see. And it has increased subsequent
3 to year end. The next thing I was go over was
4 page 7, the statement of revenue and
5 expenditures. So overall, the revenue
6 decreased from -- \$50,000 from 2019 to a total
7 of \$753,000. This -- so basic overview of each
8 account: Property taxes were \$222,000 in '19
9 and they were \$240,000 in 2020. Licenses and
10 permits were \$289,000 in '19 and \$309,000 in
11 2020. Franchise fees decreased slightly from
12 \$67 to \$62,000 in 2020. Intergovernmental was
13 made of \$60,000 of -- in hospitality of \$36,000
14 (ph), which is slightly lower than 2019. The
15 biggest drop in revenue that you all had this
16 year was you all had \$60,000 of Bike Fest
17 revenue in 2019 but obviously, you know, due to
18 COVID, you all did not have that in 2020 so
19 there was very little income for the Bike Fest
20 in 2020. In regards to the expenditures,
21 expenditures increased by \$65,000 from \$795,000
22 in 2019 to \$860,000 in 2020. Some background
23 on that, salaries and benefits increased
24 \$101,000. Benefits and tax of \$42,000 and
25 salaries were \$59,000 of that. Basically, the



1 increase was budgeted though from your all's
2 last year's budget. The supplies and training
3 increased by \$20,000 (ph) with additional
4 labor, and the Bike Fest (inaudible) were down
5 (inaudible) due to you all not having Bike
6 Fest. So the next thing I was gonna look at
7 real briefly is the budget versus actual on
8 page -- this is page 29 of the financials. So
9 revenue was slightly lower than budget by
10 \$3,000. Nothing changed there. No big
11 discrepancy there. Oh, expenses were higher in
12 the budget by \$102,000, and that was made up of
13 salaries and benefits being above budget by
14 \$33,000. Travel and mileage up \$15,000.
15 Repairs and maintenance up \$25,000.
16 Professional services up \$46,000. Equipment
17 rental, insurance, project reserves and
18 miscellaneous were down \$49,000. So the
19 overall Town budgets break even, but had a
20 \$108,000 loss in 2020. A few other items to
21 note, on the net pension liability, which is
22 the State pension liability that you all are
23 part of with the State, that liability
24 increased from \$343,000 to \$469,000. And what
25 we like to always tell our clients is each year



1 the percentage of contributions that the Town
2 is required to make increases 1 percent a year
3 so whether you all added an employee or not,
4 every 1 percent increase is gonna cost the Town
5 an additional \$3,500. So in 2017, that
6 increase -- that expense was increased \$14,000
7 although you all had the -- had much activity
8 as far as adding employees. 2021, however, the
9 pension contribution rate is actually gonna
10 stay the same due to COVID so I think everybody
11 was trying to give all the towns and counties
12 a break and not increase the contribution rates
13 from 2020 to 2021. Lastly, I'm just gonna talk
14 about the capital assets for a minute. The --
15 you all had \$53,000 in capital asset additions
16 during 2020. \$3,800 of that related to the
17 HVAC for the Town Hall, \$2,655 for the
18 merry-go-round, and then the remaining amount
19 was related to police cars and related to
20 Police Department equipment. I believe that --
21 that's all I have for the (inaudible)
22 presentation. Just wanted to open up the phone
23 call for any questions that the Council may
24 have or Mr. Q or Ms. Cheryl if you all have any
25 questions.



1 COUNCILWOMAN ISOM: None for me.

2 COUNCILWOMAN GORE: None for me.

3 COUNCILWOMAN WILLIAMS: Yes, Councilwoman Williams,
4 none for me.

5 COUNCILMAN EVANS: This is Lenearl. That's good for
6 me.

7 COUNCILWOMAN WILLIAMS: Mr. Mayor, it appears that
8 no one has any questions.

9 MR. QUATTLEBAUM: Mayor Evans? We lose him?

10 COUNCILMAN EVANS: What did he say, our budget was
11 \$100,000 less than it was last year?

12 COUNCILWOMAN WILLIAMS: I think it was \$108,000
13 deduction.

14 COUNCILMAN EVANS: Uh-huh, okay.

15 MR. QUATTLEBAUM: Mayor?

16 COUNCILWOMAN WILLIAMS: Is Mr. Mayor here with us?

17 (Inaudible background noise.)

18 COUNCILWOMAN WILLIAMS: Mr. Walls?

19 MR. WALLS: Yeah. I didn't know you all were -- I'm
20 sorry.

21 MR. QUATTLEBAUM: Mayor Evans?

22 MR. WALLS: Do you all have any questions?

23 COUNCILWOMAN GORE: No ---

24 MR. QUATTLEBAUM: No ---

25 COUNCILWOMAN WILLIAMS: We don't have any questions.



1 We -- you were very thorough.

2 (Inaudible background noise.)

3 **COUNCILWOMAN WILLIAMS:** You were very thorough in
4 your explanations. Thank you so much, Mr.
5 Walls.

6 **MR. WALLS:** All right, yes, ma'am.

7 **MR. QUATTLEBAUM:** We need a motion ---

8 **MR. WALLS:** If you all have questions -- I know Mr.
9 Q has my email so if any of you all have any
10 questions, you can email me directly if you all
11 would like.

12 **MR. QUATTLEBAUM:** Council, in the absence ---

13 **COUNCILWOMAN WILLIAMS:** Okay, thank you.

14 **MR. WALLS:** All right, thank you, all. Goodbye ---

15 **MR. QUATTLEBAUM:** Council, in the absence of the
16 Mayor, we need a motion. Can we get a motion
17 for adoption?

18 **COUNCILWOMAN WILLIAMS:** I make a motion that we
19 adopt the financial statement -- audit
20 statement.

21 **MAYOR EVANS:** I'm sorry, guys, I had my phone on
22 mute and didn't realize it. Yes, I seek a
23 motion for the approval of -- or the adoption
24 of the 2019-2020 Town of Atlantic Beach
25 financial audit.



1 COUNCILWOMAN GORE: I second the motion.

2 COUNCILWOMAN ISOM: So moved.

3 COUNCILWOMAN GORE: Second ---

4 MAYOR EVANS: There is a motion and a second on the
5 floor for the approval -- or the adoption of
6 the 2019-2020 Town of Atlantic Beach financial
7 audit. Any other questions or comments? If
8 not, roll call.

9 CLERK: Councilman Lenearl Evans?

10 COUNCILMAN EVANS: Yea.

11 CLERK: Councilwoman Josephine Isom?

12 COUNCILWOMAN ISOM: Yea.

13 CLERK: Councilwoman Jacqueline Gore?

14 COUNCILWOMAN GORE: Yea.

15 CLERK: Councilwoman Glenda Williams?

16 COUNCILWOMAN WILLIAMS: Yea.

17 CLERK: Mayor Jake Evans?

18 MAYOR EVANS: Yea. The motion is granted.

19 Manager's Report:

20 MAYOR EVANS: We're down to the Manager's Report.

21 MR. QUATTLEBAUM: Mayor, Council and public, I'd
22 like to have Chief Robinson -- this year --
23 annually, we provide through the contributions
24 of local businesses and the Police and Council
25 each year try to do some gesture for the



1 community and our youth within the Town, and
2 I'd like to ask Chief Robinson to give a report
3 on the giveaway this year for the youth in our
4 Town and also the acknowledgment of the
5 contributors, businesses in the Town that
6 contributed to the effort. Chief Robinson?

7 **POLICE CHIEF ROBINSON:** This is Chief Robinson.
8 Happy New Year to everybody, the ones I haven't
9 spoke to yet.

10 **IN UNISON:** Happy New Year.

11 **POLICE CHIEF ROBINSON:** This year, we didn't have
12 our party because of COVID so we had like a
13 drive-through for the Christmas giveaway. It
14 was a pretty good turnout. First off, I want
15 to thank everybody that donated to the
16 Christmas giveaway, the Beachwear Store, The
17 Vera Motel, Dollhouse, Club Drip, Councilwoman
18 Williams. The Mayor came out and helped us,
19 gave out -- passed out some stuff, and
20 Chick-fil-A. And everybody else -- if I missed
21 anybody else, for the -- being there and
22 donating stuff for us to give out to the kids.
23 This year, we kinda focused on just giving out
24 to the kids in the Town. I know the previous
25 years, we tried to expand it a little bit. But



1 since COVID was this year, we tried to make
2 sure we just focused on the kids in the Town.
3 We did give out close to 50 plus gift bags and
4 cards and stuff that we got from partners that
5 helped donate this year. It worked pretty
6 good. We did have a news van there that did
7 record some of the give outs so, like I said,
8 I just want to thank everybody that helped
9 provide -- contribute to the give out, the
10 Council, for allowing us to do it, Mr. Q, the
11 Town Manager. Any questions from anybody?

12 **MAYOR EVANS:** I don't, Chief. Council members, do
13 you all have any questions for Chief?

14 **(Inaudible background noise.)**

15 **COUNCILWOMAN GORE:** --- great job (inaudible) Ms.
16 Williams and the Police Department for the good
17 work you all did for the Christmas giveaway.

18 **POLICE CHIEF ROBINSON:** Appreciate it. I have other
19 -- some other people that are talking about
20 donating some money that didn't donate around
21 Christmastime. They haven't donated yet, but
22 if I do get more money in, I know the next
23 holiday that we -- well, the next holiday, I
24 guess, is Valentine's Day. So if we get some
25 stuff in, I will do something for the kids in



1 the neighborhood for Valentine's. So that's
2 something -- that'll be the next event I'm kind
3 of working on.

4 **MR. QUATTLEBAUM:** Okay, Mayor, that's all I have on
5 the Manager's Report.

6 **Public Time:**

7 **MAYOR EVANS:** Okay, we're down to Public Time. Do
8 we have any public comment cards?

9 **CLERK:** Yes, Dianne Hill.

10 **MAYOR EVANS:** Ms. Hill, are you on?

11 **MS. HILL:** Yes, I am. I am here. Thank you so much
12 for allowing me this opportunity. Now, let me
13 just say that I'm not certain that what I have
14 to say is pertinent because my comment reflects
15 what occurred in the Executive Session,
16 particularly 3.B., Executive Session, real
17 estate offer to purchase Town property. Am I
18 allowed to comment or ask questions about that?

19 **MAYOR EVANS:** Sure, go right ahead.

20 **MS. HILL:** All right, it was in Executive Session so
21 I wasn't sure. I didn't really -- I wasn't
22 aware of it when I posed the question to Ms.
23 Pereira, but I have a series of questions that
24 I thought of really at the last minute. And
25 Ms. Pereira can attest to that because I called



1 her I think five minutes -- five minutes to
2 5:00 and said I have some questions so it was
3 very last minute. But I do have seven
4 questions that I'd like to raise, and they're
5 not necessarily to be answered tonight. If
6 they can be, if any of them can, fine. But I'm
7 just gonna run through all seven of them and
8 let you hear them and comment as you will.
9 Okay?

10 **MAYOR EVANS:** Okay, let me do this before you start.

11 I want you to be clear what that says. The
12 Town has not listed any property for sale. We
13 don't have a real estate agent. This is just
14 an offer that the individual made to the Town
15 of Atlantic Beach, offering to buy the property
16 without us (inaudible). We haven't actually
17 planned any sales or done anything, and this
18 property isn't even listed for sale. So I just
19 want to let you know that ---

20 **MS. HILL:** --- because it would be something for us
21 to consider for future reference. And let me
22 say additionally that my plan was, had I
23 thought of this, you know, 15 minutes ahead of
24 time, I would have sent Ms. Pereira the email
25 with the questions, and I told her that. But



1 I also will send the email with the questions
2 to you for your perusal for a later date. But
3 in the meantime, I'd like to read through those
4 seven questions and they may or may not be
5 pertinent, and I'll just accept whatever you
6 have to say regarding to that. Number one was
7 what is the location of the property? Number
8 two, how is the property currently being
9 utilized? Number three, how will the sale of
10 this property impact the Town? Four, has the
11 property been appraised? Five, if this
12 property is sold, are there constraints on its
13 use by new owners? Six, would future use of
14 this property be in keeping with the Town's
15 Master Plan and future growth and development?
16 And seven, has the property been placed on the
17 open market to determine if there are
18 additional offers for the property that would
19 be in keeping with the Town's Master Plan for
20 future growth and development? And those are
21 the seven questions that occurred to me, as I
22 said, at the last minute (inaudible) before the
23 meeting, and it's just something to think about
24 if the Town decides to go forward with this.
25 Thank you so much for listening.



1 **MR. QUATTLEBAUM:** Mayor ---

2 **MAYOR EVANS:** Thank you.

3 **MS. HILL:** You're welcome.

4 **MAYOR EVANS:** Uh-huh.

5 **MR. QUATTLEBAUM:** If I'm allowed, I will respond.

6 **MAYOR EVANS:** Okay.

7 **MR. QUATTLEBAUM:** First and foremost, the property
8 location is the basketball court on 31st
9 Avenue. That is the property location. Let me
10 just summarize in terms of what the process is,
11 and I think it answers the several questions
12 that you highlighted -- and the six others.
13 Anyone can make an offer to purchase property
14 from the Town, which is the Town Council's
15 prerogative to whether to sell or not. There
16 is a process that must go -- be gone through
17 before any public governmental property can be
18 disposed of or sold. So this offer came
19 unsolicited, as the Mayor indicated, to the
20 Council for Council's consideration. In order
21 to sell the property, the Council has not, and
22 it's not on the agenda, to make a decision
23 around the disposition or sale of the property.
24 And it cannot be done unless there is a public
25 advertisement and offering to the general



1 public. The property has not been appraised
2 and if the Council should consider selling it,
3 it will be publicly offered and listed
4 accordingly. And any development that is
5 proposed to be done on the site has to be in
6 accordance with the Master Plan and local
7 zoning ordinances that require in terms of
8 building in that location. But at this time,
9 the Council has not made a determination. It
10 was on the Executive Session for discussion,
11 and to clarify the status of the property
12 currently now as it is listed. So that's where
13 we are. Any public offering or decision
14 Council should make to sell the property or
15 dispose of it will be done through a public
16 process. I hope that answers all of your seven
17 questions ---

18 **MAYOR EVANS:** Okay, thank you.

19 **MS. HILL:** If I may, thank you so much, Mr.
20 Quattlebaum. You have answered every question
21 that I had, every concern that I am -- every
22 concern that I had. Very well. Thank you for
23 your response.

24 **MR. QUATTLEBAUM:** You're quite welcome.

25 **MAYOR EVANS:** Yes, and thank you too, Ms. Hill.



1 **MS. HILL:** Thank you, everybody.

2 **MAYOR EVANS:** All right. So, we have no more public
3 comment cards, Cheryl?

4 **CLERK:** No, Mayor.

5 **MAYOR EVANS:** So that's it. Council, I seek a
6 motion to adjourn.

7 **MS. ALLEN:** Mayor ---

8 **COUNCILWOMAN GORE:** So moved.

9 **MS. ALLEN:** Mayor, I beg your forgiveness, please,
10 sir. This is (inaudible) and I just -- we had
11 -- I apologize I didn't get a card over. I
12 didn't see the agenda unfortunately until -- I
13 had assumed it would be on here. I just wanted
14 to ask about the Zoning Board. When we were at
15 the November meeting, there was a request for
16 applications. I know some went in. I know I
17 put one in. And I thought it would be
18 announced in December and we then were told it
19 would be at this meeting and I still don't see
20 it on the agenda. So I -- please forgive me
21 for not having a card but I did want to ask the
22 question of what has transpired on that?

23 **MAYOR EVANS:** Sure, no problem. Ben?

24 **MR. QUATTLEBAUM:** Yeah, Mayor?

25 **MAYOR EVANS:** Where were we with that, did we ...



1 **MR. QUATTLEBAUM:** Yeah, Mayor, at the request of
2 Council, they asked for applications to be
3 submitted for the vacant -- there are four
4 vacant positions on the Planning Commission.
5 We've received I think six applications for the
6 position. They're being reviewed currently now
7 by -- or will be reviewed by the Council and
8 make a determination. Because we have not had
9 an in-person meeting for the Council to review
10 collectively the applications so they're being
11 held at this time. But as soon as Council
12 makes their review of the applicants that have
13 submitted, an appointment -- appointments will
14 be made. Have your name again, who asked the
15 question, for the record?

16 **MS. ALLEN:** Yes, this is (inaudible) Catherine
17 Allen, A-L-L-E-N, 3104 South Ocean Boulevard.
18 Thank you very much, Mr. Quattlebaum, thank
19 you, Mayor Evans, and again I apologize.

20 **MAYOR EVANS:** Thank you. So, Council, seek a motion
21 to adjourn.

22 **COUNCILWOMAN ISOM:** So moved.

23 **COUNCILWOMAN GORE:** Second.

24 **MAYOR EVANS:** There's a motion and second to
25 adjourn. Roll call.



1 **CLERK:** Councilman Lenearl Evans?

2 **COUNCILMAN EVANS:** Yea.

3 **CLERK:** Councilwoman Josephine Isom?

4 **COUNCILWOMAN ISOM:** Yea.

5 **CLERK:** Councilwoman Jacqueline Gore?

6 **COUNCILWOMAN GORE:** Yea.

7 **CLERK:** Councilwoman Glenda Williams?

8 **COUNCILWOMAN WILLIAMS:** Yea.

9 **CLERK:** Mayor Jake Evans?

10 **MAYOR EVANS:** Yea. Motion granted, and this meeting
11 is adjourned at 6:40 p.m.

12 (There being nothing further, the meeting was
13 adjourned.)

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