

APPLICATION FOR ARCHITECTURAL APPROVAL

Please complete this form *in duplicate* and submit it to the ROA Manager for review and comment by the Architectural Committee.

NOTE: A plan or sketch must be submitted showing the location of the proposed change or addition and its design. Photographs or sketches of similar completed projects would be helpful. Major structural changes may require a professionally prepared blueprint of the proposed improvement along with complete specifications.

TO Architectural Committee
:

DATE:

RE Request for approval of structural addition or alteration (fan, antenna, wall, patio, deck or other improvements as per Declaration of Covenants, Section 1.9) to existing dwelling or any structural erection or modification (docks, etc.) outside of or apart from a dwelling. (ATTACH ADDITIONAL PAGES IF NECESSARY)

ADDRESS:

OWNER(S):

Estimated Start Date:

Estimated Completion Date:

I. Description of project. (Dimensions shape, location, etc.)

II. List materials to be used: Color and weight of shingles, color of paint or stain, etc. No wood other than cedar shall be used for repair or new construction.

III. Please answer the following questions.

1. The work will be done by Myself Qualified Contractor
2. Will this project necessitate changes in present grade or drainage patterns? Yes No
If "Yes," how?

3. Will maintenance or upkeep will be required for this project? Yes No
If "Yes", what type of maintenance will be required?

I understand that I, not ROA, am solely and completely responsible for the maintenance and upkeep of any alteration or addition.

Signed:

Phone
Number:

Applicant's Signature

IMPORTANT NOTE FOR NEIGHBORS:

A homeowner may, with all good intentions and without realizing it, plan a structural landscaping alteration that could harm your interests now or in the future. The Architectural Committee wants to protect your enjoyment of your home as well as its value. We are concerned with such things as your visual and acoustic privacy, your freedom from “nuisance” activities, and maintaining as far as possible the ambience, which led you to move here in the first place.

You should have a copy of *ARCHITECTURAL AND LANDSCAPING GUIDELINES FOR REFLECTIONS HOMEOWNERS* and be familiar with its contents. The Guidelines are on the Reflections website, reflectionslife1.net. If you feel that the above proposal violates the letter or the spirit of these guidelines in any way, or is harmful to your legitimate interests, you should make your concern known to the Architectural Committee.

If you indicated that you object to the proposal, and you have discussed your objections with the applicant, you may attach your comments to this application. However, you may choose to send your comments under a separate cover directly to the Committee Chairperson and/or arrange to appear before the Committee.

If this application is approved over your objection, you have the right of appeal to the Board of Directors. Please see Section 6.10 of the Guidelines, especially the last paragraph.

ROA Manager’s review and comments:

SIGNED: _____

ROA Manager