

Board of Public Affairs
Village of Russells Point
January 11, 2021

1. Call meeting to order
2. Roll Call
3. Approval of December 28, 2020 minutes
4. Approval of Vouchers
5. Reports
6. Account Adjustments
7. Resolutions
8. Tabled Items
9. Citizen's Comments
10. Old Business
 - a. Clear well alarms – butterfly valve
 - b. EPA Survey Items issued 8/2019
 1. Item #3 Periodic surveys of cross connections – need to confirm completion date
 2. Item #6 Contingency Plan Exercises – extension 10/31/20
 3. Item #10 Preventive maintenance program – extension 9/30/20
11. New Business
12. Adjournment

Next Scheduled Meeting: Monday, January 25, 2020

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: December 28, 2020

This meeting was held via teleconference due to COVID-19
Ms. Libby Stidam called the meeting to order at 6:00 p.m.

Roll Call: Ms. Pat Cochenour, absent; Ms. Libby Stidam, present; Ms. Mary Herring, present
Ms. Libby Stidam made a motion to excuse Ms. Cochenour from the meeting.
Ms. Mary Herring seconded the motion.
The Vote: Ms. Libby Stidam, yea; Ms. Mary Herring, yea.
The motion passed: 2 yeas – 0 nays

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member

Minutes: December 14, 2020 Meeting
Ms. Libby Stidam made a motion to approve the minutes of December 14, 2020 as written.
Ms. Mary Herring seconded the motion.
The Vote: Ms. Libby Stidam, yea; Ms. Mary Herring, yea.
The motion passed: 2 yeas – 0 nays

Vouchers: Vouchers will be presented at the next meeting.

REPORTS: None

ADJUSTMENTS: None

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

With the absence of Mr. Albert, the progress of the installation of the butterfly valve and the completion of the unresolved EPA survey items is unknown.

A. Meter Locations

The water clerk completed the background check on the properties that have meters located inside. The listing will be redone to prioritize the relocation process.

NEW BUSINESS:

A. Employee Compensation

The board was provided a list of employee's current pay rates as well as the suggested pay increases as proposed by Mayor Reames for their approval.

Ms. Libby Stidam made a motion to approve of the recommended pay increases as proposed by Mayor Reames.

Ms. Mary Herring seconded the motion.

The Vote: Ms. Libby Stidam, yea; Ms. Mary Herring, yea.

The motion passed: 2 yeas – 0 nays

B. January Disconnect for Nonpayment

Mr. Weidner informed the board that there have been numerous calls into the water department from customers who received a shut off notice this month stating that they paid their bill in early December. Most of these customers are regular on-time payers and do not have a history of late charges. He also reported that mail has not been received in the normal continuous flow lately and some of the payments recently received were issued in early December.

Ms. Libby Stidam made a motion to forego the January shut offs due to post office delays.

Ms. Mary Herring seconded the motion.

The Vote: Ms. Libby Stidam, yea; Ms. Mary Herring, yea.

The motion passed: 2 yeas – 0 nays

Ms. Libby Stidam moved to adjourn the meeting. Ms. Mary Herring seconded the motion.

The Vote: Ms. Libby Stidam, yea; Ms. Mary Herring, yea

The motion passed: 2 yeas – 0 nays

The meeting was adjourned at 6:19 p.m.

Next Meeting Date: **Monday, January 11, 2021 at 6:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____