

**HAMPTON TOWNSHIP COMMITTEE
MINUTES
MAY 29, 2018**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Mayor Philip Yetter led the Flag Salute at 7:00 P.M.

ROLL CALL: Present: Committeeman Tim Dooley, Committeeman Keith Gourlay, Committeeman David Hansen, Committeeman Scott MacKenzie and Mayor Philip Yetter. Also, Present: Township CFO/Administrator Jessica Caruso and Township Attorney Frank McGovern.

STATEMENT- Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P.L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA – Mayor Philip Yetter stated items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – March 27, 2018, April 24, 2018

- **Correspondence**

1. New Jersey Planner – March/April 2018 Newsletter
2. Sussex County Planning Board – December 4, 2017 and April 2, 2018 Minutes
3. Sussex County Water Quality Management Policy Advisory Committee – February 8, 2018 Minutes
4. Sussex County Agriculture Development Board – March 19, 2018 Minutes
5. Sussex County Open Space Committee – November 16, 2017 and December 28, 2017 Minutes
6. Hampton Township Planning Board – April 19, 2018 and May 17, 2018 Agendas and March 15, 2018 and April 19, 2018 Minutes
7. Hampton Township Fire and Rescue – May 2, 2018 Minutes
8. Little Swartswood Lake Land Owners Associations – Notice of West Lakeside Lane Road Paving – Road Closure
9. County of Sussex Board of Chosen Freeholders – Ordinance Amending the Previously Established Regulations Governing Road Opening and Access Permits Issued by the Division of Engineering for Work Within the Sussex County Rights of Way and Work Impacting Transportation Infrastructure Owned or Maintained by the County and Augmenting the Sussex County Land Development Standards

- **Reports**

1. Hampton Township Construction Official – Permit Activity Report April 2018
2. Hampton Township Treasurer's Report – April 2018
3. Andover Township Joint Court Cashbook Report – April 2018
4. Hampton/Stillwater Joint Court Cashbook Report – September 2017, November 2017, December 2017 and January 2018
5. Shared Municipal Courts of Town of Newton and Township of Green – April 2018
6. 2018-19 SFRA Allocation of Equalized Valuation

• **Resolutions**

1. Borough of Hamburg Resolution #2018-39 State Highway 23 and Gingerbread Castle Road Improvement
2. Borough of Hamburg Resolution #2018-45 Resolution in Support of the "Campaign To Change Direction" Initiative in Sussex County to Raise Awareness That There Can Be No Health Without Mental Health, Provide an Effective Way to Eliminate Sigma Associated With Mental Illness and Encourage Those Who are Affected to Seek Services and Feel Supported by Their Community
3. County of Sussex Board of Chosen Freeholders – Resolution - Authorizing Amending the Policy and Procedure Used to Determine the Type and Value of Bonds and Cash Deposits Required Under Conditions Set Forth by Various Sussex County Resolutions and Ordinances Governing Work Within County Rights-Of-Way and Impacting County Transportation Infrastructure as Regulated Through the Issuance of Permits by the Division of Engineering and Certain Approvals Granted by the Sussex County Planning Board Administered by the Division of Planning and Economic Development

• **Raffle Licenses**

1. Hampton Township Fire & Rescue, Inc. – Hampton Township On Premise 50/50 Raffle License #2018-1196 to be held July 14, 2018
2. Hampton Township Fire & Rescue, Inc. – Hampton Township On Premise 50/50 Raffle License #2018-1197 to be held July 28, 2018

APPROVAL OF THE CONSENT AGENDA

REGULAR AGENDA

INTRODUCTION AND FIRST READING

HAMPTON TOWNSHIP ORDINANCE #2018-07 – AN ORDINANCE AMENDING CHAPTER 108 OF THE REVISED GENERAL ORDINANCE OF THE TOWNSHIP OF HAMPTON TO ADDRESS THE REQUIREMENTS OF THE FAIR HOUSING ACT AND THE UNIFORM HOUSING AFFORDABILITY CONTROLS (UHAC) REGARDING COMPLIANCE WITH THE TOWNSHIP'S AFFORDABLE HOUSING OBLIGATIONS

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie to introduce at first reading Ordinance 2018-07.

ROLL CALL VOTE: Committeeman T. Dooley; yes, Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor P. Yetter, yes. Motion Carried.

RESOLUTIONS

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REDEEM TAX SALE CERTIFICATE
#2016-012**

WHEREAS, Leah C Koverer, Tax Collector, has received \$86,451.18 from LongVue Mortgage Capital for the redemption of Tax Sale Certificate #2016-012 on Block 3202 Lot 58; and,

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WHEREAS, the tax collector is requesting that \$86,451.18 plus an \$85,100.00 premium which was paid at the tax sale and the Township is holding for a total of \$171,551.18 be refunded to the lien holder, U.S. Bank Cust. PC6, LLC Sterling National, 50 South 16th Street, Suite 2050, Philadelphia, PA 19102; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hampton, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$86,451.18 plus an \$85,100.00 premium which was paid at the tax sale and the Township is holding for a total of \$171,551.18 for the redemption of Tax Sale Certificate #2016-012 Block 3202 Lot 58, to the lien holder, U.S. Bank Cust. PC6, LLC Sterling National, 50 South 16th Street, Suite 2050, Philadelphia, PA 19102.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on May 29, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 5/29/18

Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

HAMPTON TOWNSHIP RESOLUTION TO REFUND OVERPAYMENT MADE ON BLOCK 2704 LOT 3 FOR THE 2018 1ST QUARTER TAX

WHEREAS, Leah C. Korver, Tax Collector, advises that Block 2704 – Lot 3 - has an overpayment for the 1st quarter of 2018 taxes, and

WHEREAS, property owners Howard & Marianne Lynn made a payment on December 28, 2017, to pre-pay their 2018 1st & 2nd Quarter taxes, and

WHEREAS, CoreLogic on behalf of Bank of America, Mr. & Mrs. Lynn's mortgage company also made a payment on February 1, 2018 to be applied to 1st quarter taxes, resulting in an overpayment, and

WHEREAS, CoreLogic has requested a refund in the amount of \$1,800.38 for the payment they made in error.

THEREFORE BE IT RESOLVED BY THE Township Committee of the Township of Hampton, County of Sussex, State of New Jersey that approval be granted to refund overpayment in the amount of \$1,800.38 for Block 2704– Lot 3.

Leah C. Korver, CTC
Tax Collector
May 29, 2018

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on May 29, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date 5/29/18

Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

HAMPTON TOWNSHIP RESOLUTION TO APPROVE THE RENEWAL OF THE LIQUOR LICENSE IN THE NAME OF APPLE FOOD SERVICE OF HAMPTON LLC, T/A APPLEBEES NEIGHBORHOOD BAR AND GRILL #1910-32-001-006


The Township Committee of the Township of Hampton does hereby Resolve to approve the renewal of the liquor license in the name of Apple Food Service of Hampton LLC, T/A Applebees Neighborhood Bar and Grill #1910-32-001-006 for the 2018/2019 licensing period at a regularly scheduled Township Committee meeting held Tuesday, May 29, 2018 at the Hampton Township Municipal Building per the following:

1. Application form is complete in all respects,
2. Applicant is qualified to be licensed according to all statutory, regulatory, and local government A.B.C. laws and regulations,
3. Applicant has disclosed and issuing authority has reviewed the source of all funds as deemed necessary.
4. Applicant has received a Tax Clearance Certificate from the State of New Jersey Department of the Treasury Division of Taxation.
5. Applicant has paid the required fees.
6. Applicant has received Special Ruling from the State of New Jersey Department of Law and Public Safety, Division of Alcoholic Beverage Control for license renewal periods 2017-2018 and 2018-2019 pursuant to N.J.S.A. 33:1-12:39, with the condition that no further renewals for this license be granted unless the license is being actively used at an approved site on or before June 30, 2019, except if good cause for reconsideration is shown.
7. This Special Ruling does not abrogate the licensee's obligation to timely submit the license renewal application and requisite fees prior to any consideration of renewal, including obtaining a tax clearance certificate.
8. No further renewals of this license shall be granted unless the license is being actively used at an approved site on or before June 30, 2019, except if good cause for reconsideration is shown, pursuant to the Special Ruling granted from the Alcoholic Beverage Control referenced above.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held May 29, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 5/29/18


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to table the following matter until the next regularly scheduled Township Committee Meeting on June 26, 2018.

HAMPTON TOWNSHIP RESOLUTION TO APPROVE THE RENEWAL OF THE LIQUOR LICENSE IN THE NAME OF WC ROUTE 206 INC. T/A WINE COUNTRY #1910-44-012-003

PROCLAMATION

A MOTION was made by Mayor P. Yetter and Committeeman T. Dooley, with all members in favor, to adopt the following Proclamation.

May 29, 2018
~~JUNE 26, 2018~~

**PROCLAMATION IN HONOR OF THE RETIREMENT OF EILEEN KLOSE
MUNICIPAL CLERK AND ADMINISTRATOR**

WHEREAS, Eileen Klose has served in Hampton Township for the past twenty-nine (29) years most recently serving as Township Administrator for twenty-two (22) Years; *and*,

WHEREAS, she began working for Hampton Township in 1989 as the Zoning Board Secretary; *and*,

WHEREAS, in 1994 she was appointed Deputy Clerk; *and*,

WHEREAS, she was then appointed to the position of Clerk/Administrator in 1996; *and*,

WHEREAS, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and is one of the oldest among public servants; *and*,

WHEREAS, The Office of the Municipal Clerk and Administrator provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; *and*,

WHEREAS, in addition to her duties as Administrator, she also served as an officer of the Municipal Clerk's Association of Sussex County, administered the Southwest Alliance Program, has served on the Open Space Committee, and was an integral part of the establishment of Kid's Kingdom at the municipal park; *and*,

WHEREAS, Eileen was a founding member of the Hampton Township Fire and Rescue Department, who was witness to the signing of the Incorporation papers in March 1999, and has since been honored with the title of Life Member; *and*,

WHEREAS, our municipality wishes a very warm thank you to Eileen for being a respected Administrator and being ever-mindful of the thoughts and concerns of the residents; *and*,

WHEREAS, outside of the realm of her professional duties, Eileen has been a devoted wife to her husband Tom and a wonderful mother to her son, Tyler. She loves being with her large extended family and vacationing together. We know that she will continue to relax and enjoy herself in her retirement; *and*,

WHEREAS, our municipality wishes a very warm thank you to Eileen for being a respected Administrator and being ever-mindful of the thoughts and concerns of the residents; *and*,

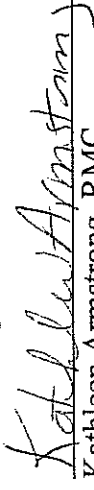
NOW, THEREFORE, BE IT RESOLVED, that the Township of Hampton Mayor, Committee members and all employees express their heartfelt appreciation to Eileen Klose for her many years of dedicated service to Hampton Township. We wish you, Eileen, a long healthy and happy retirement enjoying all of the best in wherever your future takes you.

BE IT HEREBY PROCLAIMED that a copy of this Proclamation be duly presented to Eileen Klose and that a copy be kept in perpetuity in the permanent records of the Township of Hampton.

CERTIFICATION

I hereby certify that the above Proclamation was adopted by the Township Committee at their regular meeting held May 29, 2018, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 5/29/18


Kathleen Armstrong, RMC
Township Clerk

NEW BUSINESS

JCP&L REPRESENTATIVE J. ESPINOSA

JCP&L Representative J. Espinosa stated that it was a pleasure working with Administrator Eileen Klöse over the past several years and wished her the best in her retirement.

Ms. Espinosa stated that the Sussex County 911 Center will be the location for a workshop to discuss storm-related problems and the restoration process. Each municipality is encouraged to attend the workshop, particularly those directly involved with storm matters, e.g., OEM's, Mayors, DPW Managers, Administrators, etc. Officials can attend on either June 12th or June 18th, whichever date is most convenient.

Mayor P. Yetter made an inquiry about how JCP&L dispatches their crews during the restoration period. He received inquiries from residents concerned about utility trucks that are sitting in parking lots for extensive periods during outages.

Ms. Espinosa explained that that it depends on the crew's function. Some crews are "staged", which means the restoration process involves a multi-layered approach, e.g., clearing roads, mutual aid with other utility companies, etc. In situations such as this, it is necessary for technicians to wait until dispatched to complete a specific portion of the work.

Additionally, JCP&L requires technicians to cease work if dangerous weather is passing through. The crews must park in a lot and wait for further notification from JCP&L before resuming work.

Committeeman K. Gourlay stated that JCP&L must make upgrades to their reporting system. Ms. Espinosa stated that JCP&L is striving to make improvements. The company posts information on their website and social media as a means of keeping customers informed. She noted that residents must take responsibility for reporting outages, otherwise, JCP&L will not be aware of the problem.

**ANNUAL PRIVATE CAMPGROUND LICENSE RENEWAL FOR
WINDY ACRES RESORT, LLC**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. Mackenzie, with all members in favor, to approve an Annual Private Campground License for Windy Acres Resort, LLC.

**PROPOSAL FROM DENVILLE LINE PAINTING – RIDGE ROAD &
CHANDLER ROAD**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to authorize an expenditure of approximately \$4,187.52 to Denville Line Painting, Inc. in Rockaway, NJ to Line Stripe the roadways referenced above.

Mayor P. Yetter stated that he would like DPW Manager D. Bayles to inspect Sid Taylor Road and provide an opinion as to whether line stripping is necessary.

**INVITATION TO THE SUSSEX COUNTY SHERIFF'S OFFICE 911
COMMUNICATIONS CENTER OPEN HOUSE**

Mayor P. Yetter announced that the Sussex County Sheriff's Office 911 Communication Office would be hosting an Open House on May 30, 2018 from 6:30 P.M. – 8:00 P.M. at Morris Turnpike, Frankford, N.J.

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**LETTER FROM BRODHECKER FARM REQUESTING EXEMPTION FROM
ORDINANCE #2013-041 KNOX BOX REQUIREMENTS**

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to provide an exemption to Brodhecker Farm Ordinance 2013-04 Knox Box Requirements because the business owners live on the business premises.

**APPROVAL OF KITTATINNY REGIONAL HIGH SCHOOL (KRHS) WORKSHOP
MARCH 2018 MINUTES AND KRHS REGULAR MEETING MARCH 2018 MINUTES**

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to approve KRHS Minutes as listed above.

VIOLATIONS AND WARNINGS

Township Fire Official C. Luxton issued a violation to Bed, Bath and Beyond for obstructing the store's entrance with merchandise displays.

Township Construction Official B. Huber issued a warning to the owner of #127 Route 519. The owner was instructed that he must obtain a Demolition Permit within 30 days, if he does not, fines would be imposed.

**REQUEST FROM TOWNSHIP RECREATION COMMITTEE FOR ASSISTANCE
FROM TOWNSHIP DPW STAFF**

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to approve a request from Township Recreation Committee Vice-Chairman R. Kowalski to have two DPW staff members onsite to assist with Hampton Day Cleanup on June 2, 2018 for the last half of the event.

DISCUSSION

Committeeman K. Gourlay asked for an update regarding the creation of township email accounts for each Township Committee Member. Township Administrator J. Caruso stated that she is waiting for a response from Planet Inc Proprietor Robert Boyle about how to proceed. Certain upgrades are necessary to the current email system before the township can proceed.

Committeeman D. Hansen provided an update about the drainage problem on East Beach Drive and East Shore Drive in Crandon Lakes. He drafted and finalized the Treatment Plan to address the issue. Crandon Lakes will pay for all the necessary materials using Hampton Township's purchasing power. Crandon Lakes will be responsible for hiring a contractor and overseeing the project.

The Plan involves installing a catch basin 25 ft up from the intersection of East Shore Drive and running a pipe to the back of the township's basin on East Shore Drive, with a sump at the bottom. Committeeman D. Hansen also is recommending that the Crandon Lakes Country Club (CLCC) install 90 ft. of swale to slow water flow.

Committeeman D. Hansen stated that he would drop the Plan off at the CLCC, and also with DPW Manger D. Bayles, who will also review it.

Once CLCC has hired a contractor, D. Bayles will speak with them about having his crew onsite to supervise the sections of the project involving the township's basin and/or pipes.

The Township Committee thanked Committeeman D. Hansen for the effort put forth to create the Treatment Plan for the Crandon Lakes Community.

HAMPTON TOWNSHIP FIRE AND RESCUE UPDATE

HTVFR volunteers responded to 36 fire calls and 21 EMS calls May 2018.

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A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, with the exception of Committeeman D. Hansen, who abstained, to allow DPW Employee D. Muller to leave work to respond to EMS calls during his work hours, when necessary.

PUBLIC SESSION

No comments

PUBLIC SESSION CLOSED

EXECUTIVE SESSION – Litigation

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourley, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP COMMITTEE
RESOLUTION FOR EXECUTIVE SESSION**

BE IT RESOLVED BY THE HAMPTON TOWNSHIP COMMITTEE to go

into Executive Session pursuant to the following exception of the Open Public Meetings Act: N.J.S.A. 10:14-12 for the purpose of discussing personnel matters at 7:29 P.M. The matters discussed in Executive Session may be made public at the appropriate time. I hereby certify that the Hampton Township Committee at its meeting on May 29, 2018 adopted the foregoing Resolution.


Kathleen Armstrong, RMC
Township Clerk

Date 5/29/18

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to go back into Regular Session at 8:27 P.M.

BILLS

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP
RESOLUTION TO PAY BILLS**

WHEREAS, there are bills to be paid for goods and services.

NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid:

Check Register - (0110101001) CASH Checking

005479

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DATE	CHECK #	PAID TO	AMOUNT
5/04/2018	12000742	858 STATE OF NEW JERSEY	19,592.66 (Transfer)
5/04/2018	12000750	858 STATE OF NEW JERSEY	10,249.56 (Transfer)
5/08/2018	5082018	537 HAMPTON TWP. ESCROW ACCOUNT	10,000.00 (Transfer)
5/14/2018	116620128	175 TREASURER, SUSSEX COUNTY	3,605.46 (Transfer)
5/14/2018	116637559	502 SUSSEX COUNTY TREASURER	851,207.97 (Transfer)
5/14/2018	116641484	502 SUSSEX COUNTY TREASURER	52,489.95 (Transfer)
5/14/2018	116648739	502 SUSSEX COUNTY TREASURER	3,728.62 (Transfer)
5/17/2018	116981584	1043 PAYCHEX OF NEW YORK LLC	470.90 (Transfer)
5/21/2018	110488838	513 HAMPTON BD. OF EDUCATION	442,640.00 (Transfer)
5/29/2018	11915	945 ABCODE SECURITY, INC.	462.50
5/29/2018	11916	1085 AMERICAN WEAR	340.00
5/29/2018	11917	802 ANDOVER TOWNSHIP	24,699.50
5/29/2018	11918	774 BASSANI POWER EQUIPMENT	53.00
5/29/2018	11919	510 CAMPBELL SUPPLY CO. OF SUSSEX COUNTY	3,396.70
5/29/2018	11920	159 CAMPBELLS OUTDOOR POWER EQUIPMENT	19.32
5/29/2018	11921	1087 CHARLES LUXTON	102.22
5/29/2018	11922	501 CHELBUS CLEANING CO. INC.	325.00
5/29/2018	11923	557 CLEARVIEW LAKE PROPERTY OWNERS ASSO	20,092.45
5/29/2018	11924	877 CLIFFSIDE BODY CORP.	87.55
5/29/2018	11925	626 COOPER ELECTRIC SUPPLY CO.	82.12
5/29/2018	11926	897 CORELOGIC TAX COLLECTION SERVICES,	1,800.38
5/29/2018	11927	558 CRANDON LKS. ASSOC. of PROPERTY OWN	27,109.83
5/29/2018	11928	731 DAN BAYLES	76.00
5/29/2018	11929	505 DELTA DENTAL OF NJ, INC.	1,541.76
5/29/2018	11930	1142 DETROIT SALT COMPANY	2,812.67
5/29/2018	11931	506 DOLAN & DOLAN, P.A.	3,832.69
5/29/2018	11932	585 DOVER BRAKE & CLUTCH CO. INC.	324.53
5/29/2018	11933	509 FAIRCLOUGH FUEL, INC	3,777.26
5/29/2018	11934	1078 FAIRCLOUGH PROPANE	1,161.09
5/29/2018	11935	741 FARMSIDE LANDSCAPE & DESIGN, INC.	1,150.00
5/29/2018	11936	905 GARDEN STATE LABORATORIES, INC.	110.00
5/29/2018	11937	1114 GIRL SCOUT TROOP 95131	500.00
5/29/2018	11938	734 Hampton Commons Condo Association	3,903.07
5/29/2018	11939	662 HAMPTON SENIOR CITIZENS	3,000.00
5/29/2018	11940	636 HAMPTON TWP FIRE & RESCUE, INC.	31,000.00
5/29/2018	11941	890 HAMPTON TWP. CAPITAL ACCOUNT	580,000.00
5/29/2018	11942	381 HAROLD E. PELLOW & ASSOC., INC.	6,286.01
5/29/2018	11943	1076 HEYER, GRUEL & ASSOCIATES	2,197.50
5/29/2018	11944	281 JERSEY CENTRAL POWER & LIGHT	1,229.40
5/29/2018	11945	516 JOHNNY ON THE SPOT, INC	351.75
5/29/2018	11946	518 KITTATINNY REGIONAL HIGH SCHOOL	538,333.00
5/29/2018	11947	591 LAFAYETTE AUTO PARTS SUPPLY, INC	173.65
5/29/2018	11948	906 LINCOLN FINANCIAL GROUP	31,165.00
5/29/2018	11949	560 LITTLE SWARTSWOOD LAKE LOA	4,850.00
5/29/2018	11950	522 LOWE'S COMPANIES, INC.	32.30
5/29/2018	11951	552 MARY WHITESELL	205.51
5/29/2018	11952	1134 MICHAEL P. BOLAN, PP/AICP	175.00
5/29/2018	11953	321 MICROSYSTEMS-NJ.COM, LLC	288.50
5/29/2018	11954	525 MONTAGUE TOOL & SUPPLY CO., INC	1,125.19
5/29/2018	11955	328 MORRIS ASPHALT SUPPLY, LLC	23,433.69
5/29/2018	11956	630 MUNICIPAL SOFTWARE, INC	1,440.00
5/29/2018	11957	355 N.J. HERALD INC.	144.78
5/29/2018	11958	357 N.J. STATE LEAGUE OF MUNICIPALITIES	175.00
5/29/2018	11959	346 NEWTON TROPHY CO	8.50
5/29/2018	11960	536 NORTH EAST PARTS GROUP	148.16
5/29/2018	11961	681 NORTH JERSEY GARAGE DOORS, LLC	100.00
5/29/2018	11962	561 PAULINSKILL LAKE	6,534.00
5/29/2018	11963	927 PENTELEDATA	59.95
5/29/2018	11964	743 PETER S. HOTALEN POST 157	300.00
5/29/2018	11965	874 READY REFRESH by NESTLE	21.10
5/29/2018	11966	1162 RSK ELECTRIC INC.	165.00
5/29/2018	11967	490 SERVICE ELECTRIC BROADBAND CABLE	19.95
5/29/2018	11968	431 SK OFFICE SUPPLY, INC.	95.00
5/29/2018	11969	437 SPACE WILD ANIMAL FARM INC.	31.00
5/29/2018	11970	707 SPARTA COBBLER	1,707.00

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5/29/2018	11971	569 STORR TRACTOR COMPANY	193.76
5/29/2018	11972	418 SUSSEX CO. CLERKS' ASSOC.	20.00
5/29/2018	11973	628 SUSSEX COUNTY MIA	765.95
5/29/2018	11974	456 TCRA OF SUSSEX & WARREN COUNTIES	50.00
5/29/2018	11975	481 THOMSON REUTERS - WEST	1,352.00
5/29/2018	11976	566 TIRE KING, INC	125.00
5/29/2018	11977	773 VERIZON WIRELESS SERVICES, LLC	574.68
5/29/2018	11978	1036 W.B. MASON CO., INC.	834.77
5/29/2018	11979	535 W.E. TIMMERMAN CO., INC.	3,487.28
5/29/2018	11980	478 WASTE MANAGEMENT OF NEW JERSEY, INC	36,497.66
5/29/2018	11981	977 WHIBCO OF NEW JERSEY, INC.	972.77
5/29/2018	11982	1007 WILDFLOWERS WITH TEAMI	85.00
5/29/2018	2018006	217 CENTURY LINK	747.85 (Transfer)
5/29/2018	116977855	514 HAMPTON TWP. PAYROLL ACCOUNT	72,606.46 (Transfer)

1,377,514.45
1,467,339.43 Bank Transfers
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CHECK RECONCILIATION
TOWNSHIP OF HAMPTON - B353
BANK ACCOUNT 401002802

CHECK DATES 05/01/2018 TO 05/31/2018
PERIOD BEGIN 04/25/2018 PERIOD END 05/22/2018

05/16/2018
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EMP ID	EMPLOYEE NAME	CHECK TYPE	CHECK DATE	CHK#/ DD ID	DIRDRP AMOUNT	NET AMOUNT
52	DOOLEY, TIMOTHY S	DIRECT DEPOSIT	05/08/2018	1281001261	775.68	0.00
58	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	05/08/2018	1281001262	1328.72	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	05/08/2018	1281001263	1153.92	0.00
103	CARUSO, JESSICA M	DIRECT DEPOSIT	05/08/2018	1281001264	4444.84	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	05/08/2018	1281001265	1073.40	0.00
40	WHITSELL, MARY	DIRECT DEPOSIT	05/08/2018	1281001266	1051.58	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	05/08/2018	1281001267	1180.46	0.00
2	VAUGHAN, JESSIE J.	DIRECT DEPOSIT	05/08/2018	1281001269	1421.78	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	05/08/2018	1281001270	1258.61	0.00
64	BELLIS JR, RUSSELL H	DIRECT DEPOSIT	05/08/2018	1281001271	1080.69	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	05/08/2018	1281001272	983.02	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	05/08/2018	1281001273	1239.15	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	05/08/2018	1281001274	1482.52	0.00
108	TIERJE, JOHN W	DIRECT DEPOSIT	05/08/2018	1281001275	1254.39	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	05/08/2018	1421001276	1338.72	0.00
56	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	05/22/2018	1421001277	1153.92	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	05/22/2018	1421001278	1073.40	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	05/22/2018	1421001279	1051.58	0.00
40	WHITSELL, MARY	DIRECT DEPOSIT	05/22/2018	1421001280	1180.46	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	05/22/2018	1421001281	1159.77	0.00
2	VAUGHAN, JESSIE J.	DIRECT DEPOSIT	05/22/2018	1421001282	1421.78	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	05/22/2018	1421001283	1258.61	0.00
64	BELLIS JR, RUSSELL H	DIRECT DEPOSIT	05/22/2018	1421001284	1080.69	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	05/22/2018	1421001285	983.02	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	05/22/2018	1421001286	1239.15	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	05/22/2018	1421001287	1482.52	0.00
108	TIERJE, JOHN W	DIRECT DEPOSIT	05/22/2018	1421001288	1254.44	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	05/22/2018	1421001289	1338.72	0.00
110	GOURLAY, KEITH	PAYROLL	05/08/2018	9106	0.00	891.59
45	HANSEN, DAVID S	PAYROLL	05/08/2018	9107	0.00	0.00
4	MACKENZIE, SCOTT A.	PAYROLL	05/08/2018	9108	0.00	1002.84
30	YETTER, PHILLIP L	PAYROLL	05/08/2018	9109	0.00	26.07
30	YETTER, PHILLIP L	PAYROLL VOID	05/22/2018	9109	0.08	-26.07
104	HUBER, ROBERT W	PAYROLL	05/08/2018	9110	0.08	157.75
7	HAYES, EDWARD R	PAYROLL	05/08/2018	9111	0.00	173.20
34	HANSEN, KAREN	PAYROLL	05/08/2018	9112	0.00	0.00
109	DECARHOLS, ALAN R	PAYROLL	05/08/2018	9113	0.00	21.30
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	05/08/2018	9114	0.00	2506.95
HAMP	TWP OF HAMPTON TAX COLLECTOR	AGENCY	05/08/2018	9115	0.00	2079.16
30	YETTER, PHILLIP L	PRECALC	05/22/2018	9116	0.00	0.00
30	YETTER, PHILLIP L	PAYROLL	05/22/2018	9117	0.00	26.07
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	05/22/2018	9118	0.00	235.00
XMAS	MARY WHITSELL	AGENCY	05/22/2018	9119	0.00	500.00

HAMPTON TWP.
MEETING MINUTES

May 29, 2018
~~JUNE 26, 2018~~

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on May 29, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date 5/29/18

Kathleen Armstrong

Kathleen Armstrong, RMC
Township Clerk

ADJOURNMENT

A MOTION was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, to adjourn the meeting at 8:32 P.M.

Respectfully submitted,

Kathleen Armstrong

Kathleen Armstrong, RMC
Township Clerk

HAMPTON TOWNSHIP COMMITTEE
MINUTES
JUNE 7, 2018

FLAG SALUTE: Mayor P. Yetter led the Flag Salute at 5:02 P.M.

ROLL CALL: **Present:** Committeeman Tim Dooley, Committeeman David Hansen, Committeeman Scott Mackenzie and Mayor Philip Yetter. **Also, Present:** Township CFO/Administrator Jessica Caruso and Township Attorney Frank McGovern and Planning Board Attorney R. Morgenstern. **Excused:** Committeeman K. Gourlay.

STATEMENT. Mayor P. Yetter stated that this meeting is being held in compliance with the provisions of P. L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

EXECUTIVE SESSION

- Litigation Discussion

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

HAMPTON TOWNSHIP COMMITTEE
RESOLUTION FOR EXECUTIVE SESSION

BE IT RESOLVED BY THE HAMPTON TOWNSHIP COMMITTEE to go into Executive Session pursuant to the following exception of the Open Public Meetings Act: N.J.S.A. 10:14-12 for the purpose of discussing personnel matters at 5:03 P.M. The matters discussed in Executive Session may be made public at the appropriate time. I hereby certify that the Hampton Township Committee at its meeting on June 7, 2018 adopted the foregoing

Resolution.

Kathleen Armstrong
Kathleen Armstrong, RMC
Township Clerk

Date

6/7/18

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. Mackenzie, with all members in favor, to go back into Regular Session at 5:53 P.M.

REGULAR AGENDA

INTRODUCTION AND FIRST READINGS

HAMPTON TOWNSHIP ORDINANCE #2018-08 – AN ORDINANCE REPEALING HAMPTON TOWNSHIP ORDINANCE #2018-04 ENTITLED “AN ORDINANCE AMENDING THE HAMPTON TOWNSHIP CODE TO AMEND CHAPTER 108 – THE ZONING ORDINANCE TO AMEND ARTICLE IV, THE DISTRICT REGULATIONS TO INCLUDE A NEW ZONE DISTRICT KNOWN AS THE AFFORDABLE HOUSING ZONE DISTRICT WHICH INCLUDES BLOCK 3501 LOT 30.01”

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. Mackenzie to introduce at first reading Ordinance 2018-08.

ROLL CALL VOTE: Committeeman Tim Dooley; yes, Committeeman David Hansen, yes; Committeeman Scott Mackenzie, yes; and Mayor Philip Yetter, yes. Motion Carried.