

MINUTES OF THE STEERING GROUP HELD ON 1ST JUNE 2015

AT 5.30 PM AT THE SCHOOL

Present:

Steve Williams, Ken Skillern, Craig Walding and Ann Mein

Apologies: Les Wild, Linda and Michael Kitts, Sally Skilling, Chris Roper, Vitoria Salisbury, John Cooper and Pip Simmonds.

1. **Planning Issues** – the only outstanding action on the Steering Group is to submit a letter to the Inspector in advance of the appeal by Gladman against the decision of Wychavon to reject their application to build 120 houses behind the school. Craig will prepare a letter to go from the Steering Group by the appeal date of 17th June 2015. Ken will put together a letter to the Parish Council together with the signed letters from residents to also go to the Planning Inspector.
2. **Neighbourhood Plan** – Steve, Ken, Craig and Ann had interviewed three prospective firms of consultants earlier in the day. Two of these companies were capable of carrying out the work to assist the Steering Group in preparing the Neighbourhood Plan. Steve and Ann would talk with Parishes who have used each of these Companies to get some feedback before a final decision is made. Following these discussions it has been unanimously agreed to appoint a company called Kirkwells who are currently helping 40 or so Parishes with the production of their Neighbourhood Plans to assist us with the preparation of our plan. Having made that decision we are now in a position to apply for funding and then move ahead in the development of Neighbourhood.

Steering Group members have provided Les with details of the points arising from the recent consultation exercise as part of the Village event. Les will pull together an analysis of the key points relevant to the Neighbourhood Plan.

There was a discussion regarding the need for an Administrator to support the Steering Group and liaise with the Parish Council this was a key point to come out of the Consultant's presentation's. Subsequently, Ken has spoken to the new Parish Clerk who has agreed to undertake this role as part of her Parish Council duties. This will also enable the Steering Group's activities to be co-ordinated more professionally.

The next meeting will be held at Michael and Linda Kitts House at 7.00 pm on Tuesday 7th July 2015

