

SOUTHWEST DISTRICT KIWANIS FOUNDATION

Minutes for Board of Directors Annual Meeting

Friday, August 7, 2015 at the Hilton El Conquistador Hotel, Tucson, AZ

1. Call to Order:

The Board Meeting was called to order by President Bob Kay at 9:39 AM mountain daylight time on Friday, August 7, 2015. Southwest District Kiwanis Governor Joe DeBlasi presented an invocation, followed by the pledge of allegiance to the United States flag led by President Kay. A silent roll call was taken by Foundation Board Secretary, Burt Snipes.

Board Members Present: Bob Kay (President); Marge Carrithers (Vice-President and Director, Division 8); Burt Snipes (Secretary); Jim Sowers (Treasurer and Immediate Past-President); Joe DeBlasi (SWDK Governor); Bob Carson (SWDK Governor-Elect); Windy Zachek (SWDK Immediate Past-Governor); Hal Mackey (Director At-Large); Jan Smeal (Director At-Large); Charles Waiser (Foundation Accountant and Director At Large); Bob Morrell (Director, Division 2); Horse Pfeifer (Director, Division 7); Michael Iafrato (Director, Division 9); Jim Lambert (Director, Division 15); Gretchen Steininger (Director, Division 17); Lew Bradley (Director, Division 18); and Patrick Irvine (Special Advisor).

Board Members Not Present: Louise Mendius (Director, Division 3); Laura Martin (Director, Division 4); David Gordon (Director, Division 5); Jim Day (Director, Division 12); Bill Lewis (Director, Division 13); and Michael Lowry (Risk Manager).

Visitors Present: Jane Erickson (Kiwanis International President-Elect Designate); Paul Gonnerman (Kiwanis Club of Zane Grey Country); Bruce Knappenberger (Kiwanis Club of Phoenix); Alma Carson (Kiwanis Club of Silver City); Patti Ann DeBlasi (First Lady of SWD Kiwanis and Kiwanis Club of Sun City West); Sandra Lee Hansz (Kiwanis Club of Mountain Vista Golden K); Ed Verburg (Division 9 Lt. Governor and Kiwanis Club of De Amigos San Xavier, Tucson); John Baumberger (Kiwanis Club of Silver City); Stephen Kurtz (Governor-Elect Candidate and Kiwanis Club of Sierra Vista); Fred Odegard (Kiwanis Club of Gilbert); Keith Hinds (Kiwanis Club of Coronado); Cookie Emerson (Kiwanis Club of Corrales); and Greg Nibert (Kiwanis Club of Roswell).

2. Comments From President Bob Kay:

President Kay introduced Jane Erickson, Kiwanis International President-Elect Designate, who was a visitor to this Foundation Board Meeting.

President Kay started his comments by saying that we are at a critical time in the life of the Southwest District Kiwanis Foundation; “we are proposing renovation projects at Kamp Kiwanis and you will see in a moment why we need to do this.” These projects are 1) restroom renovation in the two Kamp dormitories; 2) roofing on the Multipurpose Building and the two dormitories; and 3) siding on the two dormitories and the Kamp Chapel. President Kay said that we have changed the dynamics of the Kamp and thanked Members of the Board for their help. Bob Morrell distributed a

list of work projects that were completed between October 1, 2015 and May 3, 2016, which was the last day of our May 1-3, 2016 Work Weekend Kamp Kiwanis. This was a listing of 34 work projects that included Ponderosa Lodge, the Chapel, Juniper Dormitory, Sage Dormitory, the Multipurpose Building, the picnic Pavilion, the Crafts Shed, and Kamp Kiwanis grounds.

Marge Carrithers showed the Board her recently developed Power-Point slide presentation and Tri-Fold that summarize the history of the Foundation and its programs. The Power-Point presentation and Tri-Fold also answer some basic questions frequently asked, such as 1) “what is the Southwest District Kiwanis Foundation?”, 2) “what is the mission of the Foundation?”, 3) “how is the Southwest District Kiwanis Foundation from the Kiwanis International Foundation?”, 4) what is the governing board of the Southwest District Kiwanis Foundation?, 5) “who does the Southwest District Kiwanis Foundation report to?”, and 6) “what is the difference between the Southwest District Kiwanis Foundation and Southwest District Kiwanis International?”, 7) “how does someone get to be a Member of the Foundation Board?”, and 8) “what are the Foundation programs?”.

This Power-Point presentation and Tri-Fold brochure provide the answers to these questions and are available to Foundation Board Members for their use in presentations to Kiwanis clubs and as handouts to Members of Kiwanis clubs that the Foundation Board Members visit. Electronic versions of these items will also be available to Members of the Foundation; anyone Foundation Member who wants these items can request them from Burt Snipes, Secretary, Southwest District Kiwanis Foundation, Email bsnipes@q.com or telephone 505-281-1979. Copies of the Tri-Fold can be mailed but it is not practical to mail copies of the Power-Point presentation.

Members of the Foundation Board of Directors are elected to the positions by the Foundation Members. Fifteen Directors are elected to represent the 15 Divisions in Southwest District Kiwanis by Kiwanians in those Divisions. Three At-Large Directors are elected during annual meetings of the Foundation Members. The Officers of the Foundation (President, President-Elect, Vice-President, Secretary, and Treasurer) are elected at annual meetings of the Foundation Members. The Governor, Governor-Elect, and Immediate Past-Governor of Southwest District Kiwanis International and the Immediate Past-President of the Foundation are Ex-Officio Directors on the Foundation Board of Directors.

Foundation programs include Kiwanis Across Borders, Student Recognition, Scholarships, and Kamp Kiwanis. Funding sources include outright donations by Kiwanis clubs and individual Kiwanians, Kachina purchases, Blazer purchases, Sustaining Memberships, and membership in the Foundation’s Legacy Society. Applications for these funding options are available at the Foundation table at this convention.

A considerable portion of Marge’s Power Point presentation focused on Kamp Kiwanis facilities and activities in progress at Kamp Kiwanis. Major recent improvements to Kamp Kiwanis include rebuilding the water distribution system, replacing old wooden bunk beds with new steel bunk beds

and mattresses, modifying the Kamp Chapel to allow its use as a Chapel and conference room, construction of a “challenge ropes course”, rebuilding of Kamp Kiwanis sidewalks, and replacing toilets in all Kamp Kiwanis buildings. A lot of work still needs to be done at Kamp Kiwanis; a major project is to complete renovation of dormitory restrooms. Raising money for the Restroom Renovation Project is in progress.

A key point to make is that all Kiwanians in Southwest District Kiwanis International are Members of the Southwest District Kiwanis Foundation and have the opportunity to influence the organization in a variety of ways. Another point is that all monies raised by the Southwest District Kiwanis Foundation are used for activities and projects in the Southwest District. An important point to make is that the Southwest District Kiwanis Foundation has a 501(C)(3) non-profit designation; Southwest District Kiwanis International has a 501(C)(4) designation, the same as all Kiwanis clubs in Southwest District Kiwanis International.

3. A Few “Thoughts” from SWDK Governor Joe DeBlasi:

Governor Joe DeBlasi noted that some of the recent improvements to Kamp Kiwanis were very important, notable the rebuilding of the Kamp water storage and distribution system. “The new water system was critical to further expansion of the Kamp.” Governor DeBlasi also noted that the restroom renovation project is a very important project for the Kamp.

4. Officer Reports:

- a. **Secretary’s Report:** Secretary Burt Snipes noted that he had sent Foundation Board Members a draft version of Minutes for the May 2, 2015 Foundation Board Meeting at Kamp Kiwanis. Burt asked if there were comments from the Board members relevant to changes or corrections to the draft. No recommendations for corrections or other changes were made. Bob Morrell MOVED and Horse Pfeifer SECONDED to approve the Minutes for the May 2, 2015 Board Meeting. The motion passed by a voice vote of the Board.
- b. **Announcements:** Burt Snipes reported that at about mid-year in 2014-2015 Michael Iafrato was appointed by Division 9 to replace Thomas Chaffin and represent Division 9 as Director on the Foundation Board for the remainder of 2014-2015. Michael can also be elected by Members of Division 9 to serve a full three-year as Director for Division 9 beginning October 1, 2015. Also, we have three new Directors on the Board as of October 1, 2015: Patti Stone from Division 5, Candie Drouin from Division 8, and Larry Jackson from Division 18. These are replacements for Directors who have served their terms on the Foundation Board of Directors. Patti Drouin was present in the Board Meeting.
- c. **Financial Reports:** Jim Sowers recently assumed the responsibility for being Treasurer for the Foundation as of April 2015 after Eastburn Bennett resigned for health reasons. Jim distributed a financial report and presented a brief summary of where we are today relative to the beginning of Administrative Year 2014-2015. Jim discussed investments as well as Foundation and Kamp Kiwanis income and expenses to date. Jim is tightening up procedures for paying bills and getting them paid in a timely manner. Bob Morrell MOVED and Michael Iafrato SECONDED to accept the Treasurer’s financial report. The motion passed by a voice vote of the Board. (A

copy of Jim Sower's financial report is included with the Secretary's records for this Board Meeting).

5. Committee Reports:

- a. **Scholarships:** Stephanie Carrasco will present details about the Dean Bartoo, Vocational, and Joan Skinner scholarships at the Foundation Annual Meeting of Members tomorrow (August 8, 2015).
- b. **Kiwanis Across Borders:** SWK Kiwanis Governor DeBlasi reported that he received three applications for matching funds this year. The Kiwanis Across Borders Committee will evaluate these applications and determine how they make awards to applicants, and report their decision at tomorrow's Annual Meeting of the Southwest District Foundation Members. President Kay suggested that we re-evaluate the amount of money that we allocate for the Kiwanis Across Borders matching grants. Jim Sowers made a MOTION for the Board to distribute the \$2,000.00 allocated for these matching funds in the following way. "We pay the two small applications in full and reduce the amount for the other application to be the balance remaining." Bob Carson SECONDED the motion. The motion was passed by the Board.
- c. **Blazers, Kachinas, Sustaining Members, and Legacy Society Programs:** Blazer sales were non-existent for this year. We had two Kachina sales in the last 30 days of 2014-2015 and two more Kachina sales appear to be coming soon. We do not have an update for the Sustaining Member Program available for this Board Meeting. Illene Harrison is still administering the Sustaining Member Program but may be replaced if she indicates that she would like to be replaced. The Foundation Secretary will send a copy of the application forms (updated) for these fundraising programs to all new Directors as part of the information sent to them for orientation. Lew Bradley agreed to continue as Chairman of the Legacy Society Committee after his tenure as Director for Division 18 ends September 30, 2015. We have two plaques and pins to present to new Legacy Society Members Saturday morning at the Annual Meeting of the Foundation Members.
- d. **Student Recognition Program:** Paul Gonnerman reported that this program is on a good track again this year. Paul is requesting a replacement for Committee Chairman for this program.
- e. **Kamp Kiwanis Operations Committee:**
 - **Kamp Management** – Bob Morrell reported that we now have an Assistant Manager living at Kamp Kiwanis. We have also set up a maintenance program which the Assistant Manager will be responsible for repairs and preventive maintenance. We have a quote from the TLC Corporation for Restroom Renovation in Juniper Dormitory and Sage Dormitory. The cost for each of the four restrooms will be about \$21,648.00 plus tax. TLC Plumbing is suggesting adding 10% more to the quote to allow for "unknowns" that may emerge as the work proceeds. TLC Corporation is ready to start this work next month. A point to make here is that the current SWD Kiwanis First Lady Patti DeBlasi and the First Lady for 2015-2016 (Alma Carson) have endorsed restroom renovation at Kamp Kiwanis. Someone asked if there were other quotes in addition to the TLC quote for this work. The answer was that no other company was interested enough to submit a quote and we have confidence that TLC Plumbing has a reasonable quote, is dependable, and does high quality work. Someone

asked if the floors are included in this quote and the answer was no. To refinish the floors in the four restrooms would add about \$14,000.00 to \$16,000.00 to the cost. Horse Pfeifer MOVED that we accept the TLC Company quote for this restroom renovation work and Gretchen Steiniger SECONDED the motion. In discussion following the motion Bob Carson asked “where is the money coming from?” President Kay said that we are working hard to get the money necessary and should get a significant amount of money tomorrow at the Annual Meeting of Foundation Members. The end result of a lengthy discussion on this topic was that we will proceed with this quote after we have \$50,000.00 in donations for the Restroom Renovation Project. An amendment to Horse Pfeifer’s motion was made and seconded to not start the Restroom Renovation Project until we have \$50,000.00 dedicated to the project. The amendment was passed by the Board. The motion made by Horse Pfeifer and seconded by Gretchen Steininger was passed by the Board with the understanding that we cannot proceed with the project until we have \$50,000.00 committed to the project.

6. New Business:

- a. **Kamp Restroom Renovation Project:** Already discussed.
- b. **Vacancy for Elected At-Large Director** - To be elected tomorrow at the Foundation Annual Meeting of Members. We have at least one candidate, John Baumberger, for this At-Large Director position on the Foundation Board of Directors.
- c. **Presentation about “Google Grant” by Michael Iafrato:** Michael explained this issue to the Foundation Board. A motion was made and seconded to become involved with the Google Grant. After discussion, the motion passed by a voice vote of the Board.
- d. **Vacancies for Elected Directors in Divisions 6, 10, and 16** – Burt Snipes will write a letter to the Lt. Governor for each of these Divisions requesting them to elect Directors to represent their Divisions as members of the Southwest District Kiwanis Foundation Board of Directors.
- e. **“Crisis Plan” to be Discussed by Jim Sowers:** Shelved until the next Foundation Board Meeting.

7. Future Meeting Dates:

- a. **Foundation Board Meeting** during Kamp Kiwanis Activity Weekend, October 16-18, 2015.
- b. **Foundation Board Meeting** during 2015 Southwest District Mid-Year Conference, January 28-31, 2016 Prescott, AZ.
- c. **Foundation Board Meeting** during Kamp Kiwanis Activity Weekend, April 29-May 1, 2016.

8. Adjourn:

There being no further business to come before the Board, President Kay adjourned the Board Meeting at 11:41 AM.



Burt Snipes, Secretary