**BEAR PAW SERVICE DISTRICT**

**REGULAR MEETING**

**MARCH 9TH, 2019**

**Directors Present- David Marion, Ann Atkinson, John Steensma, Lydia Kennedy, David Black, Jerry Pezzella, AL Snaider via phone. Dennis Strand and Emily Bryant.**

**Directors Absent- None**

**Others in Attendance- See Attached List (Attachment #1)**

**Call to Order- David Marion called the meeting to order at 9:04 am and led the Pledge of Allegiance. Mr. Marion then presented an explanation to why the workshop scheduled for the Board Members on Friday March 8th, 2019 was cancelled. (Attachment #2)**

**Minutes for Approval- David Black made a motion to accept the minutes as written. Ann Atkinson seconded the motion, motion was carried unanimously.**

**Committee Reports:**

**Financial Report- John Steensma presented the Financial report (Attachment #3) Mr. Steensma stated that the Clubhouse Utilities in the end of year budget is projected to be over approximately $3000.00 due to the cooling system repairs needed in the clubhouse.**

**Managers Report- Dennis Strand presented the Managers Report (Attachment #4)**

**During this report Mr. Strand stated a cutting back of trees hanging onto roads and back off the road to ten feet is being done this month.**

**David Marion asked if Firewise could help money wise with this, since doing this helps fire breaks on the road.**

**Mr. Strand stated that he will discuss the matter with the person in charge of the firewise grant and its dealings with Bear Paw Service District.**

**Mr. Strand stated there had been another hunting issue over the past weekend. It was reported that a hunter was seen on homeowner land. He Stated the Sheriffs Dept. & Fish and Game were contacted and involved without incident.**

**After much discussion, Mr. Strand stated that he would contact TVA and see if there were signs or ribbons etc. that they or bear paw could post for no hunting around residential areas.**

**Budget Report- Dennis Strand stated that there will be an increase in the 2019-2020 Budget. The increase will be in Security due to all guards getting a raise in pay to $10.00 per hour. He stated there may also be funds used to purchase a golf cart. This golf cart will be used for the Bear Paw Manager to ride the property as needed.**

**Jerry Pezzella stated that this would be a capital expense and should not be put in the upcoming budget.**

**Mr. Strand stated that any expenditures should be shown in the Budget due to auditing reasons. He stated that he will look into this to make sure the funds are presented in the proper way.**

**John Steensma agreed that he is unsure if a capitol expense wouldn’t be shown in the budget. He agreed Dennis should look into it and find what should be done.**

**Roads Report- Al Snaider presented a Roads Report via phone (Attachment #5). He stated that due to his absence in Bear Paw Dennis Strand had reviewed the property with Trampas Crisp. They made a list (Attachment #5) of paved roads that need to be repaved, and current gravel areas to be paved. He stated Trampas Crisp gave an estimate, this will remain the same unless there is an increase in asphalt pricing.**

**Unfinished Business:**

**Emilys Role in Financial Operations- John Steensma stated that in the July 2018 meeting Emily Bryant was voted as Deputy Financial Officer for the purpose of signing checks only. He then presented his motion (Attachment #6).**

**This motion was seconded by Lydia Kennedy and unanimously accepted.**

**Jerry Pezzella stated that we need to check our By-Laws to make sure they state the same or if they need to be changed. David Marion stated he will follow up with the By-Laws to make sure they are in sync with this motion.**

**Roads Policy Workshop- David Marion made a motion for there to be no Road policy workshop at this point. Ann Atkinson seconded the motion. The motion was carried unanimously.**

**New Business:**

**2019 Election Process- David Marion stated this subject was a BPPOA matter and would not be discussed.**

**Firewise- David Marion stated that Firewise has been successful and done good things for Bear Paw. He stated that he and Dennis Strand discussed this, and from this point forward Dennis will observe things that pertain to Firewise more closely due to Ron Taylor not being in Bear Paw year round.**

**Al Snaider asked if the grant check comes to Bear Paw Service District or Firewise, and what exactly does “Firewise” cover.**

**Dennis Strand stated that the checks are addressed to Firewise and the income is entered into the Budget as grant income. The Cottages and Condos also write there checks to Firewise and they are entered in the same.**

**Fire Rating- David Black stated that Bear Paw residents should expect an “insurance Break” after April 1. This will be due to the fire rating going from a 7 to a 5. He stated that it is due to all the hard work done by the local volunteer fire departments. It is a large group effort from the Hiwassee Dam Fire Department, Ranger Fire Department, East Polk Fire Department and Unaka Fire Department. He stated it takes a lot of money and equipment to achieve this as well.**

**Al Snaider said thank you to David Black for all his hard work.**

**Ann Atkinson stated that Bear Paw should send out a letter to all the departments involved and thank them for their hard work that helped lower our fire rating.**

**Pavilion Rental Information- Lydia Kennedy stated that there has been question if Bear Paw Property Owners can rent tables and chairs from the clubhouse to use on their own property.**

**Dennis Strand stated that tables, chairs etc. should not be removed from the clubhouse due to a liability issue.**

**All board members were in agreement that individual items should not be taken from the clubhouse for personal rentals.**

**Discussion/Announcements:**

**Physical Plant- David Marion stated that some Bear Paw homeowners have called to voice their concern that Claudes small “tool shed” behind the guardhouse is an eye sore at the entrance of Bear Paw. Mr. Marion presented a building “plan” (Attachment #7) He stated that this building would be located where the old “warming hut” is (near the burn pile). He stated that this would be a metal building with electricity and running water. It would be a place for Claude to store all his equipment. This would be locked up and secure to prevent theft. He also stated the price for this building would be less than $9000.00. this includes the concrete slab.**

**All board members agreed that Claude needs a place for his equipment and would like to look into the details of this building plan.**

**Dennis Strand stated that he will discuss this with Claude and get his opinion on the matter as well.**

**Mill Rate- John Steensma stated that he spoke with Eddie Allen in the county Tax Assessors office. He stated that their Tax Assessing will not be complete until January 2020 and when it is completed Bear Paw Property Owners should expect a change in the mill rate.**

**Audience/Owners- Eileen Humphlett announced that Bear Paw Live! will be kicking off July 6th, and that there will be great musical entertainment this summer.**

**Wayne Roberts stated that the culverts used to be cleaned every year. He stated that culverts on Lonesome Pine need to be cleaned out or Bear Paw will end up losing road. David Marion agreed they need attention. Ann Atkinson asked if Bear Paw has a maintenance schedule in place for this.**

**David Marion explained the drainage situation and explained why some gravel roads are needing repaired often. He stated that they need proper drainage due to not having full time maintenance.**

**Dennis Strand stated he would be happy to use an outside resource for this purpose twice a year, and he would put together a plan for the future scheduling of this.**

**Ann Atkinson asked should there be a new line item for this on the new budget.**

**Mr. Strand stated that this will be under Roads in the budget. He also stated that he plans to paint the roof of the pavilion, and that it will be contracted out and will need sand blasting. He stated this needs to be done this spring, but he is having a hard time finding someone qualified to do the job needed.**

**Adjournment- Ann Atkinson made a motion to adjourn. David Black seconded the motion, motion was unanimously accepted.**

**Meeting was adjourned at 11:14 am.**

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**Secretary Date**