

Meeting Agenda August 3, 2020

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Previous Meeting Minutes (July 20, 2020)
- 4) Reports
 - a) Mayor's Court Report
 - b) BPA Report
 - c) Police Report
 - d) Indian Joint Fire District Report
- 5) Ordinances and Resolutions
- 6) Citizen Comments
- 7) Old Business
 - a) Updates to various projects
- 8) New Business
- 9) Next Council Meeting August 17, 2020
- 10) Adjournment
- 11) Upcoming Meetings and Events
 - a) BPA August 10, 2020 at 6:00 p.m.

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
COUNCIL MEETING**

MEETING MINUTES

July 20, 2020

Due to COVID-19 this meeting was held by public teleconference via GoToMeeting.

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Joan Hinterschied, present; Mr. John Huffman, present; Ms. Kelly Huffman, present; President Pro-Tem, Mr. Greg Iiams, present; Ms. Joan Maxwell, present; Ms. Shannon Stinemetz, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Ms. Dianne Gauder, Mayor's Court Clerk
Ms. Sharon DeVault, 209 Elliott, Russells Point
Ms. Tonya Thomas
Mr. Tyler Avila, Park Maintenance

Minutes: **July 6, 2020 Council Meeting Minutes**

Correction: Parks & Recreation Report – the vote on the motion to hire a contracted individual was incorrect. The minutes were corrected to reflect Mr. John Huffman and Mr. Greg Iiams voted No and the motion passed by a vote of 4 yeas and 2 nays.

Ms. Shannon Stinemetz moved to approve the July 6, 2020 Council Meeting Minutes as corrected above. Ms. Kelly Huffman seconded the motion.

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

The motion passed: 6 yeas – 0 nays

Reports: **Fiscal Officers Report -**

Council was provided the July 2020 bank reconciliation, cash summary reports, and payment register. The reconciliation report shows the Village books reconciled with the bank statement. The Village has a pooled cash balance of \$4,608,052.08. Since it was the end of the quarter council was provided a copy of the appropriation and revenue status reports.

Ms. Joan Maxwell moved to approve the Fiscal Officers Report as submitted. Mr. John Huffman seconded the motion.

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

The motion passed: 6 yeas – 0 nays

BPA Report –

Council had no objections or questions regarding the written report.

Maintenance Department Report –

Council was provided a written report from Mr. Reese outlining the various projects they have been working on since the last report. The press release informing residents of hydrant when and where flushing will be taking place needs to be updated.

Code Enforcement Report –

Council was provided a written report submitted by Ms. Dianne Gauder updating council on various zoning permits and notices of violation issued by the department. Council had no objections or questions regarding the written report.

Indian Lake EMS Report –

Mayor Reames reported on the recent EMS meeting. In addition, a copy of the minutes from the May 13th and June 10th meeting was provided to council.

Parks Report –

Mr. Tyler Avila reported on the various maintenance projects and research he has completed regarding the various parks. Mr. Avila will provide a complete written report that will be emailed to council after the meeting.

ORDINANCES & RESOLUTIONS:

A. Resolution 20-939; Uniform Policy for Federal Funding

A RESOLUTION ADOPTING AND IMPLEMENTING A UNIFORM POLICY FOR PROJECTS FUNDED IN WHO OR IN PART BY FEDERAL FUNDING.

Mr. Greg Iiams made a motion to waive the three-reading rule. Ms. Joan Maxwell seconded the motion.

The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.

The motion passed: 6 yeas – 0 nays.

Mr. Greg Iiams made a motion to accept Resolution 20-939 by title. Ms. Joan Hinterschied seconded the motion.

The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.

The motion passed: 6 yeas – 0 nays.

CITIZEN COMMENTS:

A. Ms. Tonya Thomas

Ms. Thomas addressed council regarding an issue of neighbors feeding feral cats and the amount of feces in her yard and urine on her home. The cats have been defecating in the flower beds and in the yard, and the siding is splattered with urine. She wanted to know if it was permissible to live trap them and where to take them. Neighbors indicate that they do not own the cats. Mayor Reames reported that the village is working on legislation regarding cats. Since Logan County does not have a humane society, if she chose to live trap them, they would need to be taken out of the county. Other remedies to repel animals were also suggested to Ms. Thomas. Ms. Gauder suggested that she document with photo/video and inform her homeowners insurance agency, they may be able to send a letter to put the neighbor on notice that if she has any insurance claim as a result of the cat issue, that the person caring for the cats may be held responsible. Ms. Thomas thanked council for the suggestions and offered her assistance to the village to help move things along to get legislation passed to help with the problem.

OLD BUSINESS:

A. HVAC System Replacement

Mr. Weidner reported that Atlas Butler will be here tomorrow to inspect the system to provide a quote on the replacement of the system.

NEW BUSINESS:

A. Code Enforcement/Zoning

Mayor Reames reported that due to health conditions and COVID-19, Mr. Brown will only be available to the village on a consulting basis for larger projects when needed. Ms. Gauder has been doing the department duties and keeping permits and notices up to date. The Mayor would like to separate the duties of zoning and code enforcement. Though a part-time position was advertised, and the village received two applications, the Mayor offered an alternative that would be more cost effective. The police department would be tasked with issuing and follow through of notices of violations as they are in the field patrolling. The zoning permits will continue to be

reviewed and issued by Ms. Gauder. Though code enforcement will no longer be performed by Ms. Gauder, and due to the volume and the time and research needed to issue permits, Mayor Reames asked that council consider a wage increase of \$1.00 per hour for Ms. Gauder.

Ms. Shannon Stinemetz made a motion to approve the \$1.00 per hour increase for Ms. Gauder.

Mr. Greg Iiams questioned as to whether \$1.00 per hour is enough due to the amount of additional duties that she will be taking on.

Ms. Shannon Stinemetz withdrew her motion.

Mr. Greg Iiams made a motion to approve a \$2.00 per hour increase for Ms. Gauder. Ms. Joan Hinterschied seconded the motion.

The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;

Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.

The motion passed: 6 yeas – 0 nays.

The motion was clarified that the wage increase will be effective the current pay period. Council had no objections.

Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Ms. Shannon Stinemetz.

The meeting was adjourned at 7:39 p.m.

Next Ordinance: 20-1182 Next Resolution: 20-940

Scheduled Meetings:

A. **Council Meeting: Monday, August 3, 2020 at 7:00 p.m.**

B. Board of Public Affairs Meeting: Monday, July 27, 2020 at 5:00 p.m.

Fiscal Officer Jeff Weidner

Mayor Robin Reames

Date Passed

**MAYOR'S MONTHLY STATEMENT
TO COUNCIL OF FINES AND OTHER MONEYS COLLECTED OR RECEIVED
OF THE VILLAGE OF RUSSELLS POINT, OHIO**

The following is a full statement of all fines and forfeitures in ordinance cases and all fees collected by me, or which have in any manner come into my hands, due me as Mayor or to Marshal, Chief of Police or other officer of the municipality, and any other fees and expenses which have been advanced out of the municipal treasury, and all moneys received by me as Mayor for the use of the municipality and paid over by me into the Treasury of the municipality as required by law, on the first Monday, the 3rd day of August 2020

RESPECTFULLY SUBMITTED, THIS 3rd of August 2020

ROBIN REAMES, MAYOR

DESCRIPTION OF ACCOUNT	ACCOUNT NUMBER	MONTH TO DATE	SAME MONTH LAST YEAR	2020 YTD	2019 YTD
Court Costs	1000-611-0000	0.00	0.00	56.00	35.00
Fines	1000-612-0000	0.00	275.00	112.50	695.00
Bond	1000-619-0010	0.00	0.00	0.00	0.00
Waivers	1000-619-0011	1,579.00	1,011.00	5,365.00	6,052.00
Bench Warrants	1000-619-0012	0.00	0.00	25.00	25.00
Parking Tickets	1000-619-0013	0.00	0.00	0.00	0.00
DUI	2081-612-0000	60.00	0.00	258.00	218.00
Miscellaneous (NSF, etc.)	1000-892-0000	5.00	0.00	5.00	0.00
TOTAL		\$ 1,644.00	\$ 1,286.00	\$ 5,821.50	\$ 7,025.00

VILLAGE CHECK	\$ 1,644.00	(Check #1691)	
STATE PAYMENT - TREASURER OF STATE	\$ 660.00	(ACH Debit)	YTD \$ 2,297.50
LOGAN COUNTY AUDITOR - IDAT	\$ 21.00	(Check #1691)	YTD \$ 76.50
TOTAL DISBURSEMENTS - July 2020	\$ 2,325.00		
TOTAL RECEIPTS - July 2020	\$ 2,325.00		

* Effective January 28, 2013, per a mandate from the State Treasurer of Ohio, Josh Mandel, all monthly State of Ohio Reparations Rotary payments of more than \$100 must be made via their website and processed as an ACH Debit Transaction.

** Per House Bill 1, effective January 1, 2010, all Courts will impose, collect, and submit to the State of Ohio new costs for misdemeanor traffic violations (\$20.00) and non-moving traffic violations (\$10.00) for the "Indigent Defense Support Fund (General Revenue Fund)". The previous State of Ohio charge per ticket remains at \$9.00 to Victims of Crime Fund per ticket issued through Mayor's Court.

*** Per ORC 2949.094 "Additional Court Costs for Moving Violations", additional funds to be disbursed to the Ohio Treasurer of State and Logan County Auditor. This consists of \$10.00 per Moving Violation distributed as follows: 35% or \$3.50 to the Drug Law Enforcement/Justice Program Services Fund (TOS), 15% or \$1.50 to the Indigent Drivers Alcohol Treatment Fund - IDAT (LC Auditor), 50% or \$5.00 to the Indigent Defense Support Fund - IDSF (TOS). TOS funds are submitted electronically with the monthly Reparations Rotary Online submittal system. Notification was received from the Ohio Dept. of Public Safety via phone call from Joe Eckstein on June 19, 2019. The new disbursements to begin in June 2019.

Revenue	
9901-611	0.00 Court Costs
9901-612	1,644.00 Other fines, waivers, etc.
9901-613	681.00 State & County Funds Collected
\$	2,325.00 Total Revenue
Disbursements	
9901-882-640	681.00 Pmt. To Other Political Subdivision - State & County
9901-882-690	1,644.00 Other - Payment to General Revenue
\$	2,325.00 Total Disbursement

BPA Report

The board met with Dale Albert, Tim Reese, Mark Coy and Mason James to review the list of projects that are outstanding. The board determined which items were priority and set deadlines for various projects to be completed.

The board approved a quote to have a fence erected around the new well head. The fenced area will be 12 ft. x 12 ft. x 6 ft. high with three strands of barbwire on top and a walk-in gate.

The head on the equipment used to perform valve exercising broke.

The board approved the purchase of a new valve exerciser.

Approximately 73 valves have been exercised this year and workers will continue to perform exercising once the replacement exerciser is received.

Approximately 40 hydrants have been flushed so far this year. The goal has been set to perform flushing two days per week and at least six hydrants per day until all hydrants have been flushed.

August 3, 2020 Russells Point Council Meeting

Indian Joint Fire District Report

From July 21, 2020

Joan Maxwell



IJFD trustees teleconferenced July 21, 2020 with all trustees present.

1. Upon approval of the June 16, 2020 minutes and financial statement, regular business was completed.
2. Trustees were informed of the results of the audit. (Cost to the department \$2,200)
3. There was approximately 14,000 gallons of water usage this reporting period. A portion of the usage was due to wetting areas before the fireworks.
4. Chief Gibson reported that all 4 firefighters completed the level 2 training course and passed the final test, they are Joe Freyhof, Steve Reid, Steve Majors and Jason Richter.
5. Chief Gibson noted progress on the Standard Operating Procedures Handbook . It has been finished and submitted by IJFD attorney, David Comstock for trustees to review. Parts of the proposed document were voted on and accepted. The remainder will be discussed at the August meeting after questions and clarification by the attorney are completed.
6. Tim Reese and Chief Gibson continue with hydrant flow testing.

The next IJFD meeting will be held by teleconferencing on August 18, 2020 at 5:00 p.m.

Respectfully submitted, *Joan Maxwell*

IL EMS Meeting Minutes for July 8th.

The Board meeting was held at the EMS Station with visitors asked to use FreeConference.com to stream this meeting.

Present: Steve Terrill, Ryan Shoffstall, Tucker Berg, Robin Reames, Clerk Sandra Yelton and Chief Adam Niederkoehr. Visitors using FreeConference.com were Gary Bias and Sharron Klahr.

President Tucker Berg called the meeting to order at 6:05 p.m. with the following members answering roll call:

Washington Township Trustee Tucker Berg:	Yes
Lakeview Mayor Ryan Shoffstall:	Yes
Russells Point Mayor Robin Reames:	Arrived approx. 6:10 p.m.
Stokes Township Trustee Steve Terrill:	Yes

Ryan Shoffstall made a motion to accept the previous meetings minutes and Steve Terrill seconded the motion. The motion passed with the following roll call:

Ryan Shoffstall:	Yes
Tucker Berg:	Yes
Steve Terrill:	Yes

Financial Report:

Clerk Yelton told the Board that as of today we have \$535,296.38 in our money market account and \$37,457.29 in the primary account.

Ryan Shoffstall moved to accept the financial report. Steve Terrill seconded the motion. The motion passed with the following roll call:

Ryan Shoffstall:	Yes
Tucker Berg:	Yes
Steve Terrill:	Yes

Old Business:

Ryan Shoffstall told the Board members that it has been a hit and miss with Gabe Wickline because of the Covid 19. He said he will watch for his vehicle at the office and try to get a proposal for legal advice.

Clerk Sandra Yelton told the Board that she put the squad we need to sell on govdeals.com. It still has almost a week to run but she has had several questions to answer about it. She also told them that she had called a couple of the realtors in the area about getting an appraisal on the old EMS building but they told her that they don't do appraisals unless we are planning on selling the property through them. They suggested getting an appraiser. She tried to contact Buckeye Valley Appraisers but no answer so she left a message but never got a response. Robin Reames said she would contact Jackie Shoffner and see what she could do.

Chief Adam Niederkoehr:

Chief Niederkoehr told the Board that we had 125 runs for June.

He said that HTM (Honda Transmission Mfg.) came to the station for a walk thru. They are checking it out for a possible emergency service operation center. They told him that anything they may need that we don't currently have they will purchase. If for some reason they need to operate offsite they may use us for a basic command center. He is suppose to meet with them on the 16th to get more information.

Mike Yoder will attend the next meeting to give his quarterly financial report.

New Business:

Clerk Yelton brought up an e-mail she had received from Darin Robinaugh about a patient who would like a settlement on his account. His bill was \$980. He has made 5 - \$10 payment which means he still owes \$930. He is an Amish gentlemen who is paralyzed and cannot work so would like a settlement. The Board agreed that he needs to pay his bill. They stated that if he is in district that will cut his bill down to \$490 which he has paid \$50 so he will still owe \$440. Robin Reames asked if maybe there was an organization that could help him. We can't make an exception for him if we don't do it for other patients.

Public Comment:

Visitor Sharron Klahr asked if we were aware of Covid 19 money. Clerk Yelton told her that we had received a check for \$11,000 + around April. She also asked if we are going to continue using FreeConference.com we need to figure out a different method because she can't hear the Board at all. She asked when the visitors were going to be allowed to attend in person and was told it depended on the Health Department's advice at the time of our next meeting. Robin Reames is going to check with the Health Department. Ryan Shoffstall said they use Facebook Live at their Council Meetings. They also let the visitors come in one at time if they have any comments.

Robin Reames asked about the sprayer and wanted to know if it is possible for us to allow the school to bring the buses over to use it to spray down the seats and surfaces. Ryan Shoffstall asked where we got the sprayer from and was told it was donated.

Steve Terrill made a motion to adjourn the meeting at 6:37 p.m. Robin Reames seconded the motion.

Meeting adjourned.

Next meeting will be August 11, 2020 at 6:00 p.m. with Board members attending and visitors at FreeConferenct.com. Please watch the paper for any changes.

Updates to various projects:

Directional Signage: The various signs directing motorists to the various village parks have been ordered and are expected to ship by August 12, 2020.

Missing John & Mary Rudolph Nature Area Signage: The "Nature Area" sign at the entrance of the park, along with one of the donator signs "SICA" that was on the back were missing and were unable to be located. A quote for the replacement signs has been received and order will be placed. \$476.00 total cost.

Playground Repairs: Based on the last contact, Total Recreation will be here this week to replace the broken parts.

Municipal Building Drainage Project: I have contacted two companies to get a quote on the cost to provide us with a valuation of the MacDonald property for the easement that is needed for the drainage project.

HVAC System: Lochard, Inc. and Atlas Butler were on site the week of the 20th to get initial information to quote the replacement of the system. The quote from Reliant Mechanical was sent to council already.

Contract for Tyler Avila: A drafted copy of the contract as well as an ordinance to enter into the contract was submitted to the solicitor for review and approval.

Traffic Light Inspection: Security Fence Group recently done their annual inspection of the traffic control components for the traffic light. Their report indicates that the controller and MMU are approximately 20 years old and that one of the batteries is leaking acid. They are working on a quote to replace some of the older controller components and replacing the leaking battery.

Financial Audit: The 2018 and 2019 financial audit performed by Julian & Grube that was submitted to the Auditor of State has been approved with no modifications.

Respectfully submitted by Jeff Weidner, Fiscal Officer