

Eastern Oregon Workforce Investment Board

Minutes

July 29, 2015

3:00pm: The meeting was called to order by Chairwoman Susie Cederholm

Introductions were made:

Board Members present: Debbie Gargalis, Patrick Patterson, Cam Preus, Steve Lyon, Bill Wyllie, Mark Mascall, Jesse Schmidt, Kathy Gover-Shaw and Susie Cederholm. Also present was CLEO Commissioner Susan Roberts and Bill Rosholt

Board members present electronically: Sheryll Bates, Pete Runnels, Randy Fulton, Ken Hart, Riley Hill, and Debbie Radie

Absent board members: Richard Chaves, Rich Fulton, Bob Bahrns, Jim Jones

It was moved and seconded to adopt the agenda as corrected. The motion passed unanimously.

It was moved and seconded to approve the minutes as mailed. The motion passed unanimously.

Board Chair report: Susie Cederholm discussed the process in filling the Executive Director's position. After reviewing several different applications an application developed and posted. Applications were accepted until June 15<sup>th</sup>. Seven applications were received. Two were chosen for interviews on the afternoon of June 19<sup>th</sup>. The three members of the executive committee, the CLEO, and a subject matter expert were the panelist. A decision was reached and on June 22<sup>nd</sup> Bill Rosholt was offered the Executive Directors position by Susie and accepted.

Executive Directors report: Bill Rosholt reported on the projects he had been working on which included but not limited to: the budget, financial services contract, Interim plan, the service provider contacts, written policies and researching different insurance policies. Bill also mentioned meeting in person and on the phone that he participated in.

Executive committee's recommendations for approval:

Bill explained the budget line item by line item for July 1, 2015 –June 30, 2016. Questions were asked and answered. Rosholt explained the process for determining the bank that was selected. The financial services contract was discussed and questions were asked and concerns raised. Questions were answered to the satisfaction of the board. The need for the Interim plan was discussed and all questions were answered.

With no additional questions it was duly moved and seconded that the actions taken by the Executive Committee be approved. The motion passed unanimously.

Rosholt explained the process going forward with the service providers. The providers have the allocations and the contract for complication.

Interim Director for TEC Eric Labonte and Workforce Development Director for CAPECO Tara Bishop provided a 30,000 foot view of the job of a Service Provider.

Chairwoman Cederholm asked the following board members to serve on the Sector Strategies committee:

Kathy Gover-Shaw, Rick Fulton, Randy Fulton, Ken Hart, Debbie Radie, Mark Mascall, Dana Young, Steve Lyon, Jesse Schmidt, Richard Chaves, Riley Hill, Debbie Gargalis and Cam Preus. All agreed

Susie appointed Sheryll Bates, Chairperson, Bill Wyllie, Jim Jones, Patrick Patterson and Pete Runnels to the Policy and Code of Conduct committee.

There being no "Public Comment" Chairwoman Cederholm adjourned the meeting at 4:40pm PDT