

SUNRIVER SERVICE DISTRICT FIRE DEPARTMENT

FIREFIGHTER/PARAMEDIC

Classified Service

FLSA Status – Non-Exempt

EEO Code – D/Professional Service Workers

Job Code – SFDJC 101

CLASSIFICATION SUMMARY

Positions in this classification are responsible for the protection of life and property through the performance of a full range of firefighting, emergency medical services and other duties while assigned to a 48/96 shift. Under the direction of the Fire Captain, positions in this classification are responsible for duties related to fire fighting, hazardous materials, emergency medical aid and rescue. Major elements of the work include participating in supervised drills; training in the fire fighting skills, rescue techniques, and emergency medical services; participating in hydrant and building inspections; maintaining the fire station, apparatus and equipment; and acting in a lead capacity to reserve firefighters. Positions within this classification operate ambulances, utility vehicles, staff vehicles and light brush apparatus and assist with other duties as required. Firefighter/Paramedics are distinguished from Firefighter Engineers with the latter classification being responsible for driving and operating all fire apparatus, pumps, aerial ladders and rescue apparatus.

Firefighter/Paramedics perform under hazardous conditions involving smoke, heat, toxic gases and cramped surroundings. Strenuous physical exertion is usually necessary. Newly appointed firefighters may be required to go through an intensive training program prior to obtaining career status, and experienced firefighters may be assigned responsibility for on-the-job training. Work is normally performed in accordance with well-defined procedures and regulations under the supervision of a fire officer; however, trained firefighters are frequently called upon to work independently and to make critical decisions in emergency situations.

SUPERVISION

This classification works under the general direction of a Fire Captain.

SUPERVISION EXERCISED

This classification coordinates the work of reserve firefighters and is involved in the training of department personnel.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties and responsibilities listed should not be construed to be all-inclusive. The essential job duties will include other responsibilities as assigned and required.

1. Responds to alarms and performs a variety of duties that include laying and connecting hose to hydrants, holding nozzles and directing water streams, and using a variety of equipment and tools in extinguishing fires and responding to emergencies;

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2. Responds to alarms and performs a variety of duties that involve attending to the public under stress conditions, using advanced techniques and apparatus to restore cardiopulmonary functions, administering varying degrees of first aid to injured persons, removing accident victims, and administering medical aid and oxygen as needed.
3. Protects building contents and uses salvage equipment to prevent further damage to buildings and contents;
4. Participates in fire drills and attends classes in fire fighting, emergency medical training, and related subjects;
5. Participates in public fire safety education programs and projects;
6. Participates in the inspections of buildings, both prefire and Fire Code enforcement, and fire hydrants;
7. Performs general cleaning, testing, inspection and maintenance on apparatus and equipment, and maintains fire station;
8. Facilitates hazardous materials response readiness training;
9. Prepares required and recommended reports and records;
10. Coordinates the work of reserve firefighters and trains newly hired personnel; and
11. Maintains required certifications.

SECONDARY JOB DUTIES AND RESPONSIBILITIES

1. Attends fire service conferences, conventions and other educational meetings to maintain professional currency;
2. Facilitating public relations activities such as tours and participation in community functions; and
3. Performs chores at the fire station.

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KNOWLEDGE, SKILLS AND ABILITIES (At time of Appointment)

Knowledge of Department policies and procedures;

Knowledge of the principles and practices of fire suppression, prevention, and advanced emergency medical services;

Knowledge of the Uniform Fire Code and other adopted fire safety regulations, and the ability to work with the public in a proactive manner to achieve compliance with the regulations;

Knowledge of NIMS, ICS, fire suppression tactics and tactics to resolve other emergencies;

Knowledge of ambulance operations and applicable local, state and federal laws related to ambulance operations;

Knowledge of the operation and maintenance of fire and emergency apparatus and equipment;

Knowledge of the incident command system;

Knowledge of required and recommended record keeping activities;

Skill in operating ambulances, utility vehicles, staff vehicles and light brush apparatus;

Skill in reading, comprehending, and applying a variety of fire suppression, rescue and advanced emergency medical services;

Skill in reasoning and reacting quickly and calmly in emergency situations;

Skill in presenting information to individuals and groups;

Skill in operating a computer to research information and keep appropriate records; and

Ability to respond to alarms and other emergency situations that require the execution of full physical and mental activity and exertion;

Ability to develop and maintain effective working relationships with the public, elected officials, and other fire service agencies, and Department staff.

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EDUCATION AND EXPERIENCE

Any combination of experience, education and training that demonstrates the required knowledge, skills and abilities is qualifying. A typical way to qualify would include journey-level experience and specialized training in fire and emergency medical services.

CERTIFICATIONS AND LICENSES

Must meet the educational requirements or possess National Fire Protection Association (NFPA) certification for Firefighter I, Emergency Medical Technician Paramedic, NFPA Driver, and Hazardous Materials First Responder. By the hire date must have an Oregon EMT Paramedic certification, a valid Oregon driver's license, and be certified as a Wildland Interface Firefighter. By the end of the trial service period, those who work in this classification must have successfully completed the NWCG Firefighter Type II Task Book.

MENTAL AND PHYSICAL DEMANDS

This classification continuously or frequently requires decision-making, interpersonal skills, teamwork, creativity, customer service, mentoring, reading/writing/speaking and understanding English, training and supervision, problem analysis, use of discretion, basic math, and independent judgment and action. Physical demands include standing, walking, stooping, crawling, talking, reaching, feeling, sitting, bending, kneeling, climbing, grasping, hearing and handling. This classification may be required to lift, carry, push and/or pull over 150 lbs and work at heights in excess of 20 feet. Strenuous physical activity is encountered on fire and other emergencies. Qualified individuals with a disability and known limitations will be reasonably accommodated to perform the essential functions of this classification.

WORKING CONDITIONS

This classification is exposed to air contamination, confining workspace, dirty environments, electrical hazards, high and low temperatures, high work places, improper illumination, noise, and toxic materials. Those working in this classification must drive apparatus, equipment and vehicles, take responsibility for the safety of others, work 48 hours on and 96 hours off, participate in overtime as required to achieve results, maintain on-call status, attend meetings, and be on-call 24/7.

Approved By _____ **Date** _____

Classification History

Established: By Resolution 2002-002CSC of the Sunriver Service District Civil Service Commission dated October 10, 2002 and effective October 20, 2002.

Amended: By Motion May 28, 2008 and effective June 1, 2008.