

**MINUTES OF THE REGULAR MEETING OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL AT 7:00 PM ON NOVEMBER 2, 2017**

1. Call to Order

Council President Gregory called the meeting to order at 7:00 pm.

2. Roll Call:

Mayor Shanti Platt	Present
Councilor Micky Wagner	Absent, excused
Councilor Baltazar Gonzalez	Present
Council President Michael Gregory	Present
Councilor Wes Leiva	Absent, excused
Councilor John Harvey	Present

Staff Present: City Recorder Tim Rhyne, Police Chief Peter Spirup, Public Works Superintendent Pat Claxton

Others Present: Diana Bartch, 929 Mayhan Loop

3. Announcements:

- a. **Additions/deletions to the agenda**

4. Public Comment:

Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.

5. Consent Calendar:

- a. Approval of the minutes of the October 5, 2017 Regular Meeting
- b. Approval of bill list for September 28 – October 24, 2017

Councilor Gregory made a motion to adopt the consent calendar as presented, seconded by Councilor Harvey. Motion is unanimously carried and so moved.

6. New Business

- a. Approve Ordinance No. 17-002, An Ordinance Granting a Non-Exclusive Cable Television Franchise to Gervais Telephone Company D/B/A DataVision and Declaring an Emergency

Mayor Platt stated that this ordinance was read in its entirety at the last meeting and just

needed to be read by title and approved at this meeting. City Recorder Tim Rhyne asked if the ordinance needed to be read in its entirety at two meetings and Mayor Platt replied in the negative.

Councilor Gregory made a motion to approve Ordinance No. 17-002 to be read by title only, An Ordinance Granting a Non-Exclusive Cable Television Franchise to Gervais Telephone Company D/B/A DataVision and Declaring an Emergency. Seconded by John Harvey. All councilors indicated approval by saying "aye." Motion is unanimously carried and so moved.

b. Tree City USA Discussion

City Recorder Tim Rhyne briefly discussed the recent activity in town that related to requirements set by Tree City USA. Mayor Platt told Tim Rhyne that she will be giving a list of Tree City USA activities to City Manager Susie Marston that she, Mayor Platt, was involved with over at the schools. Councilor Gregory asked about the cost involved with the 184 man-hours listed in the Tree City USA tracking sheet. Tim Rhyne responded that Tree City USA assigns a dollar amount for per-hour labor but that he didn't know what that hourly amount was.

7. Staff Reports:

a. City Manager

Chief Spirup mentioned that Susie Marston intended to have a supplemental budget prepared for this meeting, but instead is planning to have it ready for the December 2017 meeting. The supplemental budget is for received Oregon marijuana tax in the amount of \$7700. There was a short discussion about marijuana tax. Tim Rhyne stated that he had nothing to report from Susie.

b. Police Department

Chief Spirup stated that the department recently participated in lockdown drills over at the schools. Our three police officers, not counting Chief Spirup, recently attended Marion County Child Abuse Protocol Training and are now trained to conduct child abuse investigations.

The Chief also mentioned that union labor negotiations will begin Monday, November 6th with Fraternal Order of Police. Lieutenant Chase and Chief Spirup will be negotiating for the city. Chief Spirup will bring information back to the council after negotiations.

Chief Spirup updated the council on staff progress and stated that Officer Palmer is proceeding with his training. One officer is still out on workers comp. The Chief talked to the council about the progress that has been made in the police department over the recent years. The Gervais Police Department is highly regarded to be one of the best small city departments in the State. One problem that is being faced is that there isn't always enough man power to keep up with all the work in Gervais. Part of this comes from being short-staffed at this time. Chief Spirup gave general comments about the department and its progress and challenges.

There was a short discussion with the Mayor and council about the police department training. Mayor Platt asked about the procedures behind active-shooter drills over at the school. The

council and Chief Spirup talked about the prioritization of duties in town. There was a short discussion about volunteer ordinance enforcement.

c. Public Works

Pat Claxton talked about storm damage to trees and personal property. John Robinson and Kyle Jentsch both took recent tests. Kyle passed a wastewater treatment test and John passed a Level 2 Distribution test. Pat talked briefly about the training status of John and Kyle.

The recent storm work projects are done, in time for the fall/winter rain. The water plant painting project began, but now on hold until the weather is conducive to proper painting. A contractor is scheduled to begin work on the gate at public works by Monday. Pat updated the council on the 4th Street generator project. Mayor Platt asked if the splash pad worked this past summer and Pat answered in the affirmative. Pat also mentioned that discharge at the ponds began yesterday.

8. **Business from the Mayor or Council**

Mayor Platt reminded the council that Dollar General is having a ribbon-cutting ceremony on December 2nd at 8am. She also talked about the coat drive, toy collection and holiday activities in Gervais. There was a brief discussion about the date for distribution of the coats and toys. Mayor Platt also reminded the councilors about the upcoming annual COG dinner and encouraged interested councilors to submit their paperwork if they are planning to attend.

9. **Adjourn**

The meeting was adjourned at 7:30pm.

I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON NOVEMBER 2, 2017 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

Timothy Rhyne, City Recorder

Shanti M. Platt, Mayor