

Goulds Recreation

SUMMER DAY CAMP 2020



Hello and a huge welcome to our Summer Day Camp participants and their families! This upcoming summer will definitely be like no other. We are surrounded by so much uncertainty with the COVID-19 restrictions in place. Our priority however, is to still provide a safe and fun environment for our participants, while offering quality programming. If you have any questions, do not hesitate to contact Nicole at gouldsrecreation@gmail.com.

REGISTRATION: Registration will start 9am, Friday June 19th. Go to www.gouldsrecreation.com and click on **Summer Day Camp registration**. Please ensure that when you register on-line, you put in the correct contact information. Also, please ensure you register your child for camp, and not yourself! Sorry! Our camp is only open to ages 6-12! Under contact information is where the legal guardian provides their information. Under Child information is where you will put your child's name and info.

CAMP HOURS OF OPERATION: Monday – Friday; 8am-5:30pm with lunch supervision provided. We ask that you respect drop-off and pick-up times. Children cannot be dropped off prior to 8am, even if counselors are on site. And children must be picked up no later than 5:30pm.

COST: \$115 per week; \$105 per additional child in same family. A \$25 non-refundable deposit must be made once you receive your Eventbrite registration confirmation. All other day camp week payments must be made two weeks prior to each week. If not paid in that time frame, your child's name may be taken off the list and the space will be filled by someone on our wait list. You will find a payment sheet within this package. Refunds will not be issued with less than two weeks notice of the week cancelling.

AGES: Our camp is open to children ages 6-12 years. Our youngest registrants **MUST** be turning 6 in the 2020 year (finished kindergarten). Please understand that participants **MUST** be very independent when it comes to going to the washroom, dressing and undressing, eating, applying sunblock and hand washing.

CAMP ACTIVITIES:

- Our gymnasium will be set up to allow for physical distancing.
- Counselors will have equipment kits for use with their group and assign materials to participants to avoid sharing of supplies (ie. Labelled art supplies, assigned seating space, and own container for personal belongings)
- A weekly schedule will be emailed out to parents/guardians with activities and reminders prior to the start of each week.
- Children will be assigned their own space where they will eat, store their belongings and be provided with individual art materials and or table-top games for their exclusive use.
- Activities will focus on physical activity, fundamental movement and art.
- We will be spending as much time as possible outdoors and we are hoping for good weather! Our main outdoor location will be the Alf Sullivan Soccer Pitch (next to the Goulds Arena).
- We are hoping to have guest speakers throughout the summer who will be COVID screened, with visits documented or through virtual means.
- Due to restrictions in alert level 3, we will not be able to use playground structures. Green space will be preferred with mobile equipment that can be readily cleaned.
- For the safety of counselors/staff and participants, off site trips (field trips) are suspended.
- Regular handwashing/bathroom routines will be in place as part of the daily routine.

WAITLISTS: Through our on-line registration, you can place your child's name on our day camp wait list. If a spot(s) should become available in certain weeks, an email will be distributed to everyone on that wait list for those weeks. Spots will be filled based on returned email, followed by payment made (first come, first serve).

WHAT TO BRING

- A labelled bottle of HAND SANITIZER (at least 60% alcohol based). Hand sanitizer will also be available on site and at entrances of the facilities as well.
- A visibly labelled (on the outside) back pack and lunch bag
- Suitable clothing for weather (ie. Rain gear, change of clothes, warm clothes)
- Sneakers or closed toed/strapped sandals (No flip flops)
- Sunblock (minimum 30+)
- Labelled hat
- Labelled reusable water bottle
- Packed healthy, nutritious lunch and snacks for the day. Participants must bring their own utensils and microwave/refrigeration are not available for use.
- Toys, or electronic devices are not permitted at the program
- Ensure all personal items are marked with your child's name

PICK-UP and DROP-OFF

- Drop off and pick up procedures will allow for physical distancing.
- It is requested that one guardian be identified as providing the pickup and drop off of each day where possible.
- **Morning drop-off** will be outside our building. Markers will be set up to allow for physical distancing (along the parking spots directly in front of the building). Parents/guardians are asked to park on the opposite side of the parking lot. Line-up with your child in designated spot and wait your turn to be signed in at the table.
- Upon sign-in, COVID related screening questions will be required for participants
- Alcohol based hand sanitizer with 60% alcohol content will be placed at the entrance
- Only children will be permitted to enter the building. Signage will be posted reminding persons not to enter, referencing the screening questions and symptoms
- Should you not arrive during initial sign-in (8am-9am), upon arrival, please stay in your vehicle and call 745-7575. A counselor will come to the door for sign-in and screening
- **Pick-Up** will follow the same procedures as drop-off. Our pick-up time will start at 4:30pm. Please wait in line (according to the markers) and on your turn, the staff person will bring your child out to you. If we are on the soccer pitch for sign-out, markers will be in place by the field for pick-up. If you are picking up prior to 4:30pm or when you arrive, no one is at the door, please call 745-7575. A counselor will bring your child to you.
- Assigned counselors will sign in and out children for the parent/guardian to avoid contact
- All persons in the camp program are required to be documented as per government guidelines. (ie. Participants, guardians, program or maintenance leader/staff, respite workers, guest speakers, etc.).
- Participant information will be confirmed prior to the first day of day camp through the on-line registration and follow-up through email will be made if needed. If there are any medical concerns or issues that counselors need to be aware of, please contact us prior to the start of the program.
- For the safety of participants, Goulds Recreation, as advised by the Royal Newfoundland Constabulary, will follow specific procedures should a parent/guardian arrive on site appearing to be under the influence. Counselor will immediately contact their supervisor , as well as the RNC.

SAFETY MEASURES

- All counselors are trained in the High Five Principles of Healthy Child Development (www.highfive.org), policies and procedures, supervision, safety/cleaning protocols and first aid.
- Our counselors will use visual cues and signage to support children in understanding physical distancing concepts.
- Parents are encouraged to read the Provincial Public Health Guidelines for Day Camps.

- As per these guidelines for summer day camp:
 - it is recommended that those considered vulnerable to the effects of COVID-19 or who have family members considered vulnerable to use discretion in availing of day camp programs.
 - Children should be fully trained; able to independently wash their hands and feed themselves, as parents/guardians will not be permitted to enter and leave the program area to tend to personal care needs. Children who require assistance with personal care and feeding may be accompanied to the Day Camp by an independently hired respite worker.
- Counselor to child ratio will be decreased to support higher level of supervision and to support increased handwashing, large group physical distancing, sign in and sign out screening and good hygiene etiquette. Counselor to child ratio will be 1:5 in level III alert and as public health alert levels decrease, the ratio may increase back to 1:10 which is standard practice in the sector
- Counselors will be assigned a group of children as per established ratio and counselors only change when necessary (ie. Scheduled breaks).
- Children who are in the same family or in the same bubble will be kept in the same groups to reduce physical distancing as much as possible.
- Two counselors may join their groups together for activities creating a group of 10 children. Physical distancing is not required in small group of 1:5 and efforts are made to encourage physical distancing where possible when counselor groups join for max of 10 children.
- Counselors are not required to wear masks and gloves in the program but will practice, model and support children in good hygiene efforts such as handwashing, covering a cough and use of tissues or crease of elbow for coughing and sneezing.
- Counselors will adapt activities to ensure public health measures are adhered to, physical distancing can be achieved and materials will not be shared
- Facilities and equipment will be cleaned daily in accordance with public health guidelines. Additional attention to high use areas such as washrooms, doorknobs, tables and chairs.

UNEXPECTED CLOSURES: In the event that the building is closed unexpectedly due to poor weather, power outage, etc., the program will be cancelled. Refunds will not be issued for unexpected closures and our phone line (745-7575), as well as our facebook page: Goulds Recreation Association will be updated to provide you with the information.

MANAGING ILLNESS: If for any reason your child will be absent, please call 745-7575 and speak to our staff or leave a voicemail. Children **MUST** stay home if they feel sick (fever, sore throat, cold symptoms, headache, diarrhea, vomiting).

- Parents/Guardians must ensure that you list your child's underlying health conditions and/or symptoms due to allergies

- If a child displays symptoms of concern during the program the following will be adhered to:
 - Contact guardian immediately
 - Seek support from a second counselor/staff member
 - The child will be isolated
 - Good handwashing for child and counselor/staff
 - Both the counselor/staff and child will wear mask and gloves and guardian will immediately come to the site to pick up their child
 - Materials used by the child will be removed and area will be sanitized according to sanitization guidelines
- Counselor/Staff who present with symptoms will be removed and self-isolate as per the health guidelines based on the current alert.

MEDICATIONS/ALLERGY INFORMATION: Please do not bring nuts or nut products, fish products, kiwi. And our building is scent aware. If your child requires medication, has allergies or any medical condition please contact us. Prescription medication must be in its original container with the physician's instructions on the label. We can only assist with the administration of medications ie. Hold onto the medication and remind child of time to take. Child must be able to physically take the medication on their own, with our supervision. Over the counter medication will not be administered in the program.

COUNSELOR/STAFF CONTACT INFORMATION: If you have any questions or concerns on our day camp program, please email gouldsrecinfo@gmail.com or call 745-7575 (please leave voicemail). If your questions or concerns are of a confidential matter, please email Recreation Coordinator, Nicole at gouldsrecreation@gmail.com or call her direct line at 745-7504 (please leave voicemail).

Goulds Recreation Association is committed to providing quality programs that promote positive social, cognitive, physical and emotional development. Based on this, we want to ensure that there is a mutual understanding of what is acceptable behaviour and unacceptable behaviour. Our staff will take every reasonable effort to ensure meaningful participation. Please read below our guidelines for acceptable and unacceptable behaviours.

ACCEPTABLE BEHAVIOURS: Goulds Recreation counselors/staff, patrons, participants and guardians are expected to exhibit the following behaviour while participating in programs and services:

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|-----------|------------------|-------------------|
| - respect | - kindness | - safety |
| - honesty | - responsibility | - healthy choices |

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UNACCEPTABLE BEHAVIOR: behaviour with the intent to harm others, property or which would otherwise negatively impact program quality is unacceptable and will not be tolerated. The group will review daily behaviour expectations in the form of “Promises”. These promises will be displayed within the Rec Centre. Counselors will use discretion to take appropriate action if unacceptable behaviour occurs. Our general process of addressing unacceptable behaviour is as follows:

- Unacceptable behaviour will be discussed with the participant
- Depending on behaviour, parent/guardian of the participant will be notified of the unacceptable behaviour and may be asked to arrange immediate pick-up of the participant.

First occurrence: Lead staff and/or Rec Coordinator will work with the participants and Parent/Guardian (if applicable) to identify solutions to assist the participant in displaying expected behaviours in the future.

Second occurrence: The participant may be re-introduced to the program following a meeting, with parents/guardians (if applicable) to establish an individualized plan to prevent further unacceptable behaviour and encourage positive behaviour

Third occurrence: The participant may be removed from the program/facility on a part-time or full-time basis.

If Goulds Recreation is unable to ensure the safety and well-being of patrons, participants, other, the security of property or program quality, we reserve the right to remove the patron/participant displaying unacceptable behaviour from the program or facility.

PAYMENT PLAN DAY CAMP 2020

****\$25 non-refundable fee due with registration**

Week	Payment due date	Cost
Week 1: July 6-10 <i>Wacky and Wonderful</i>	June 22 nd	\$115 first child \$105 (2 nd child in same family)
Week 2: July 13-17 <i>Camp Throwdown</i>	June 29 th	\$115 first child \$105 (2 nd child in same family)
Week 3: July 20-24 <i>Barnyard Palooza</i>	July 6 th	\$115 first child \$105 (2 nd child in same family)
Week 4: July 27-31 <i>Treasure Hunters</i>	July 13 th	\$115 first child \$105 (2 nd child in same family)
Week 5: August 4-7 <i>Theme a Day</i>	July 20 th	\$115 first child \$105 (2 nd child in same family)
Week 6: August 10-14 <i>Nature Unleashed</i>	July 27 th	\$115 first child \$105 (2 nd child in same family)
Week 7: August 17-21 <i>Rock the Vote</i>	August 3 rd	\$115 first child \$105 (2 nd child in same family)
Week 8: August 24-28 <i>Summer Camp Mash-UP</i>	August 10 th	\$115 first child \$105 (2 nd child in same family)

We do not accept debit or credit card.

**Due to the current COVID-19 pandemic, e-transfers are the preferred form of payment.
Payments must be made to gouldsrecreg@gmail.com**

If e-transferring should be an issue, please call 745-7575 and speak with one of the office staff.

Payments are due by the end of the day on the payment due dates. If payments are not made on time, we have every right to remove your child's name from the list and replace with a waitlisted child. If you know you will not need a week that you have registered for prior to payment due date, please give us a call at 745-7575 so that we can have the spot filled as soon as possible.