



# CELTIC DOLPHINS SWIMMING CLUB CODE OF CONDUCT FOR SPECTATORS



## 1.0 INTRODUCTION

- 1.1 Just as we expect others to behave properly to you, we expect all parents, guardians and other spectators (e.g. siblings, grandparents, extended family, friends etc.) who support the Club's swimmers, to behave in an appropriate manner to each other as well as our swimmers, their coaches, all helpers, and all adults and young people they have contact with.
- 1.2 This Code of Conduct, which follows Swim Wales guidelines, sets out the standards of behaviour expected by the Celtic Dolphins Swimming Club during training and competitions and well as social events and any other activities organised by the Club.
- 1.3 It is complemented by similar Codes of Conduct that are in place to help guide the behaviour of swimmers, coaches and volunteers.

## 2.0 POSITIVE BEHAVIOR

- 2.1 The Celtic Dolphins Swimming Club offers a fun, family friendly and social environment which caters for all abilities and interests in competitive swimming.
- 2.2 The Club's swimmers and their families are a key part of creating a positive swimming culture. Team spirit is critical to our philosophy and everyone is encouraged to support one another on and off poolside.

## 3.0 NEGATIVE BEHAVIOR

- 3.1 The following are examples of the types of negative behaviour that is frowned upon by the Club among parents, guardians and other spectators who may attend training, competitions and other Club events.
- 3.2 This information is intended as a guide; it is not an exhaustive list as there may be other behaviours deemed inappropriate.
  - Interfering with the coach's direction
  - Entering the poolside area without invitation
  - Shouting and aggressive behaviour towards others
  - Using offensive language and hand gestures
  - Vexatious complaints
  - Disrespecting the facilities/ equipment at the pool

## 4.0 OUR CODE OF CONDUCT OF EXPECTED STANDARDS

- 4.1 In order to maintain the highest possible standards of good behaviour, the Celtic Dolphins Swimming Club expects all parents, guardians and other spectators who support the Club to abide by a series of rules which are set out according to the following Code of Conduct.
- 4.2 Those who have parental responsibility for Club swimmers are required to confirm that they agree to comply with these rules. The rules will also underpin the behaviour of other spectators such as siblings, grandparents, extended family and friends who may spend time on poolside.

4.3 Refusal to sign this Code of Conduct will result in the swimmer being prevented training and competing.

- A. *I will complete and return the Medical Information Form as requested by the Celtic Dolphins Swimming Club and provide details of any health conditions/ concerns relevant to my child on the consent form.*
- B. *I will report any changes in the state of my child's health to the coach prior to training or events.*
- C. *I will ensure that the Swimming Club has up to date contact details for me and any alternative person(s) as required.*
- D. *I will deliver and collect my child punctually from training and events and I will inform a member of the committee if there is an unavoidable problem in doing so.*
- F. *If the coach changes my child's lane and or the training times, I will remember that the change is to provide appropriate levels of training and to enable my child to progress and I should therefore support and encourage this at all times.*
- G. *I will ensure that my child is properly and adequately attired for training and events including all mandatory equipment such as hats, goggles and Club branded clothing.*
- H. *I will inform the coach or a member of the committee before a session if my child is to be collected early from training or a competition and if so, by whom.*
- I. *I will encourage my child to follow the rules as set out within the Club's Code of Conduct for Swimmers and I will teach them that they can only do their best.*
- J. *I will submit the competition entries forms for my child in line with the deadlines advertised. I will complete these forms fully having read and understood the information provided in the Meet Packs. I understand that late or incomplete entries will not be submitted.*
- K. *I will behave responsibly as a spectator during training and events and treat other swimmers and their parents, the coaches, committee members and those from other clubs with respect.*
- K. *I will not use inappropriate language within the Club environment.*
- L. *I will show appreciation and support my child and all their team mates.*
- M. *I will ensure that my child's needs are met in terms of nutrition and I will take on board the advice given by the coach/ Club nutritionist.*
- N. *I will support the coach and committee appropriately and raise any concerns I have in an appropriate and timely manner.*
- O. *I will endeavour to attend the Club's Annual General Meeting so that I have the opportunity to hear about the status of the Club and how it is developing.*
- P. *I will not enter the poolside area unless requested to do so or in the event of an emergency.*
- Q. *If I wish to have a discussion with the coach I will make arrangements to do so in advance.*
- R. *I will respect the facilities and equipment at both competition and training venues.*
- S. *I will ensure that I pay the annual membership fees to the Club as directed and understand if I don't my child will not be able to train or compete as they will not be insured to do so.*
- R. *Most of all I will help my child to enjoy swimming and to achieve to the best of their ability.*

## **5.0 OUR DISCIPLINARY PROCEDURE**

5.1 Breaches in behaviour and failure to uphold the standards set out in the Code of Conduct above, may result in disciplinary action being taken which could include suspension and even expulsion of parents, guardians and other spectators from the training and competition facilities.

## **6.0 DOCUMENTATION – POOL LOGS**

6.1 To ensure a consistent and fair approach is undertaken, all coaches and team managers have been issued with log books to record any issues and welfare concerns as well as the follow up action that is taken during training and competitions.

6.2 These logs will be monitored by the Club's Welfare Officer on a regular basis who will ensure that everyone is treated equally and that the appropriate disciplinary measures are taken where necessary.

6.3 The Welfare Officer will also have the authority to escalate any concerns to the Club Committee.

## 7.0 THE ROLE OF THE SWIMMING CLUB

7.1 Just as the Club expects the parents, guardians and any other spectators who support our swimmers to behave in a certain manner, the Club will also ensure that it follows the standards set out below. The Club will:

- A. Inform you at once if your child becomes ill and will ensure their wellbeing until you are able to collect him/her.
- B. Ensure good child safeguarding practices are followed at all times to keep your child safe.
- C. Ensure all activities are properly supervised/ coached and that consent is obtained for any activity outside of that previously agreed.

## 8.0 COMPLAINTS PROCEDURE

8.1 As a parent or guardian of a swimmer at the Club, you have the right to make a complaint if you feel that the Club or any coach or official of the Club is not acting appropriately.

8.2 Such matters should be directed to the Club's Welfare Officer in the first instance who review the complaint and will respond in a timely and suitable way.

----- Please complete the section below and place in the Silver Box at Pontardawe Pool -----

## CODE OF CONDUCT SIGNATURE SHEET

Name of parent/ guardian: \_\_\_\_\_

*As a parent/ guardian of a Club swimmer I agree to behave in a positive way within the Club environment in keeping with the standards of expected behaviour set out in the Club's Code of Conduct.*

Signature of parent/ guardian: \_\_\_\_\_ Date: \_\_\_\_\_

### **GENERAL DATA PROTECTION REGULATIONS (GDPR)**

*The Celtic Dolphins Swimming Club is the data controller for the personal information you provide on this form. Your information will be used only for the purposes stated and will not be used for any other reason.*

*As they are the governing bodies for swimming in Wales and the UK, we may share your data with Swim Wales and British Swimming. We may also share details with Celtic Leisure as they are the membership organisation through which swimmers join the Club. We will not share your data with any other third parties without your explicit consent unless we are required or permitted to do so by law.*

*For further information about our Privacy Policy please visit [www.celticdolphinsswimmingclub.co.uk](http://www.celticdolphinsswimmingclub.co.uk)*



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