

**TOWN OF BEVERLY SHORES  
BUILDING SITE AND BUILDING COMMITTEE  
MEETING MINUTES  
JULY 11, 2020**

The meeting was called to order at 8:30 a.m. at the Administration Building.

Roll call:

Present: David Wagner, Chairman  
Mark Lies, Secretary  
John Mackin  
Scott Vliek  
Margaret Williford  
Charlie Ray, Building Commissioner  
Council Liaison, S. Loeb

- I. Roll Call. There is a quorum.
- II. Minutes – The minutes of the meeting of March 14, 2020 were approved unanimously.
- III. Building Commissioner Report  
Building Commissioner reports on the following:
  - A. List of active permits/project status
  - B. Inspections conducted in previous months
    1. 5 Pleasant – final
    2. 4 Pleasant – framing under construction
    3. 108 W. Fairwater – Building Commissioner Pro Tem John Mackin reports on inspection of utility, electrical, mechanical systems approved. Specifications for sidewalk, walkway and guardrails required by July 15, 2020.
    4. 49 Oval – final
    5. 41 Oval – final
    6. 708 Vera – rough
    7. 801 Wilson – inside final
    8. 20 Drexwood – rough
    9. 117 Lake Front – driveway
    10. 411 E. Lake Front – driveway
    11. 806 Vera – garage 2<sup>nd</sup> floor
    12. Trees
  - C. Communications from residents
    1. Questions about ordinances. Resident Mark Weber reports on possible ordinance violations on adjacent property at 4 Pleasant regarding structure height restrictions. Owner was permitted to construct stairs to roof to access HVAC units. Owner removed HVAC units from roof and installed at ground level and there is no reason for the staircase and roof opening. It is also reported that owner and other individuals accessed the roof. Discussion about violation of the original

*Don*

specifications that were approved and never returned to the Committee to report on relocation of the UVAC units and that the staircase was no longer necessary to access the roof. After further discussion, motion Lies, second Vliek, to require owner to remove the staircase to the roof and hatchway as no longer required to access the HVAC units which were originally approved as no longer required and owner required to submit amended drawing showing removal of the staircase and hatchway. Owner also required to pay \$500 fine for failure to not return to the Committee to report the removal of the HVAC units and submit revised specifications. Motion approved unanimously.

2. Questions for procedures to add on or remodel. None.

D. New permits on the horizon. Nothing to report.

1. Remodel (1)
2. New homes (3)
3. New construction (1)

#### IV New permit applications

- A. 707 E. Rogers – fence
- B. 20 S. Drexwood – deck and fence
- C. 19 S. Oval – driveway
- D. 31 S. Lake Shore County Rd. – row excavation
- E. 302 E. Myrtle – demolition
- F. 417 E. Lake Front – demolition
- G. 807 E. Vera – remodel
- H. 411 E. Lake Front – driveway
- I. 120 S. Montana – shed – being reviewed
- J. 117 W. Lake Front – driveway
- K. 31 S. Lake Shore County – septic
- L. 26 S. Oval – utility
- M. 19 S. Greatwater – shed
- N. Trees – 102 Wells, 1 W. Marne, 3 S. Palmer, 380 E. St. Clair, 31 S. Lake Shore County Rd., 28 S. Beach, 34 S. Merrivale, 15 S. Merrivale, 102 Wells.

#### V. Public Comments

#### VI. Old Business

- A. 11 Drexwood – Discussion regarding owner failure to remediate excavation of dune. Owner has failed to pay the fines of \$250 assessed by the Committee. Motion Lies, second Vliek, to increase fine to \$500 and to have attorney send a letter to owner to pay the fine and if it is not paid to record a lien on the property.
- B. 4 Pleasant – The discussion of this property and Committee action is set out above.
- C. 1 W US 12 – Owner appears by telephone to request a permit for parking spaces. Susan Loeb represents that the Town Council approved a drawing (A 4390) that shows 21 spaces, but only shows 19 spaces which do not meet the bulk dimensions in the town ordinance. Committee indicated that it would not approve a permit and that the owner should submit three copies of legible

drawings in sufficient time prior to the next meeting to allow the Committee to review them for compliance. Owner indicated that she would submit revised drawings.

VII. Discussion – Committee received letter from a relative of a resident adjoining the property at 5 Pleasant complaining about the duration of the project and work being done at certain times between 7 am. and dusk. Committee received the complaint and its investigation that indicated that the work was performed within the timeframes of the ordinance for construction work. Discussion among Committee regarding potential changes to ordinances regarding the periods during which construction can occur, including holidays, day time hours and that the Planning Commission may wish to consider such changes.

VIII. Adjournment – Motion Lies, Second Vlieg to adjourning. Motion approved unanimously. Meeting adjourned at 9:50 a.m.

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke extending to the right.