

Township of Toms River Parking Authority

Meeting Minutes

Regular Meeting
July 26, 2017

Call to order

The regular meeting of the Toms River Township Parking Authority was called to order at 4:45 p.m. by Chairman Mike Sutton who also led those present in the flag salute.

Open Public Meetings Act Statement

This meeting is called in accordance with the Open Public Meetings Act of the State of New Jersey. Notice of the meeting was published in the Asbury Park Press. Notice was also posted on the bulletin board at Town Hall and placed on file with the Township Clerk for public review.

Roll call

Executive Director Pam Piner conducted a roll call as follows:

Commissioner/Chairman Michael Sutton	Present
Commissioner/Vice Chairman Tariq Siddiqui	Present
Commissioner/Treasurer Bill Beining	Absent
Commissioner/Secretary Norvella Lightbody	Present
Commissioner/Vice Treasurer Richard J. Banach	Present
Commissioner Brenda Tutela	Present

Additional Attendees are as follows:

Executive Director Pam Piner
Maintenance Manager Ken Kufall
Legal Counsel Bill Heiring

Public Guests: Adam Mateo, ABC/Beach Taxi
Mike Hock, ABC/Beach Taxi
Martin Wink, ABC/Beach Taxi
Emily Mateo
Nicole Prisco, Mental Health Counselor, Ocean Mental Health

Approval of Minutes

Motion to accept the Minutes of the June 2017 meeting: Vice Treasurer Richard J. Banach

2nd Motion: Secretary Norvella Lightbody
All in Favor

Approval of the July 2017 Bill List for the Parking Authority

Forty (40) checks totaling \$337,196.56.

Motion to accept bill list for the Parking Authority: Commissioner Brenda Tutela

2nd Motion: Secretary Norvella Lightbody
All in Favor

Approval of the July 2017 Bill List for the Park and Ride

Twelve (12) checks totaling \$56,073.03

Motion to accept bill list for the Park and Ride: Secretary Norvella Lightbody

2nd Motion: Vice Treasurer Richard J. Banach

Financial Overview

- **Parking Authority**

Year to date Parking Authority revenue for June was \$74,747 higher than in 2016. Operating revenue alone was \$84,790 but other revenue which includes bus ticket sales was \$10,044 lower. Commission from bus ticket sales continue to decline each month as compared to previous years. This is mainly due to the phone app that was released by NJT at the beginning of 2017. Administrative expenses were \$3,744 higher than in 2016. This increase was in liability insurance and merchant account fees. Both are additional expenses related to the installation and operation of the new single space meters. Operating expenses were \$31,727 higher than the previous year. This is due to new reoccurring expenses as a result of the new meters/technology and maintenance that need to be done to both smart cars. Net income was \$28,282 which is a \$34,633 positive change in the Parking Authority's net position.

- **Park and Ride**

Park and Ride year to date revenue was \$9,477 higher than in 2016. Expenses were \$1,000 higher with net income being \$8,472 higher than the previous year.

New Business

- No new business was discussed.

Old Business

- At the June 2017 meeting the Board of Commissioners voted to revoke ABC/Beach Taxi's Park and Ride Decals. This decision was based on numerous complaints from other Taxi companies and their drivers and ABC/Beach Taxi's continue disregard for rules/regulations set forth at the Park and Ride for both the standing of taxi's and general vehicle parking. A registered letter notifying ABC/Beach Taxi was sent immediately following the June 2017 meeting. Adam Mateo, the owner of ABC/Beach Taxi was present to dispute this decision and to question the rules/regulations that exist at the Park and Ride regarding Taxi's. A discussion took place between ABC/Beach Taxi and the Board of Commissioners. The Chairman, Mike Sutton explained the reasons behind the decision to revoke ABC/Beach Taxi's Park and Ride decals. These reasons included continued defiance by Mr. Mateo for Taxi standing regulations dating back to the early 2,000's, a petition presented to the Board of Commissioners by the other taxi companies regarding Mr. Mateo's behavior and constant conflict with Parking Authority Personnel. Mr. Mateo requested copies of the petition and any ordinances/regulations created by the Parking Authority regarding taxis at the Park and Ride. Mr. Mateo was instructed that he could pick this information up from the main office the following morning at 10:00 am at which time he would need to submit an OPRA Request form. The discussion was then tabled for further review. However, the decal revocation would remain in place.

A motion was made to table the discussion between ABC/Beach Taxi and the Parking Authority Board of Commissioners regarding the revocation of their taxi decals allowing them to solicit fares at the Park and Ride facility for a future date which would be determined at a later time. Secretary Norvella Lightbody

2nd Motion: Vice Chairman Tariq Siddiqui

All in Favor

Public Comments/Questions

- There were no other comments or questions from attending public.

Executive Session

- No Executive Session was held. However a draft of a policy for health benefits for retirees of the Parking Authority was provided to the Commissioners for their review and discussion at the August, 2017 meeting. 2017 salary increases were also presented for review and future discussion.

Next Meeting Date

Wednesday, August 23, 2017 @ 4:45 p.m. in the Community Room.

Adjournment

There being no further business before the Board of Commissioners, a motion was made to adjourn the meeting.

Motion to Adjourn: Secretary Norvella Lightbody

2nd Motion: Commissioner Brenda Tutela

All in Favor

Respectfully Submitted,

Pam Piner
Executive Director