

**WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2
MINUTES OF THE REGULAR MEETING – November 18, 2021**

The Williamson County Emergency Services District #2 held a regular meeting on November 18, 2021 at Sam Bass Fire Department Station #2, 16248 Great Oaks Drive, Round Rock, Texas and on-line at <https://global.gotomeeting.com/join/645098693> and by phone at 1-571-317-3129 or 1-877-309-2073.

Commissioners in Attendance:

Commissioners present in person: Thom Nanninga and Darryl Pool.
Commissioner present on-line: Jordan Baltazor.

Others in Attendance:

Sam Bass Fire Dept.: Chief David Kieschnick (in person).
Municipal Accounts & Consulting: Taylor Kolmodin (in person).
Public: none present in person or on-line.

Meeting called to order at 7:05pm by Commissioner Nanninga. A quorum was present.

Pledge of Allegiance led by Commissioner Nanninga.

Public Comment: No member of the public requested to speak.

Action items

ITEM 4: *Approve minutes of prior meeting(s).*

Motion to approve minutes of regular meeting held October 21, 2021 as presented.

Motion: Baltazor Second: Nanninga [Unanimous]

ITEM 5: *Review bookkeeper's report from Municipal Accounts & Consulting and consent to: a) approval of payment of monthly bills and invoices, b) approval of monthly financial report.*

Kolmodin presented the District's monthly financial statements, bills, and invoices for October 2021.

Motion to approve MAC reports as presented.

Motion: Nanninga Second: Pool [Unanimous]

Discussion resumed from October 2021 regular meeting as to whether to pay off the loan obtained by the District for purchase of Engine #3. It was determined there would be a significant savings to the District by paying off the loan immediately given the low interest rates the District is able to receive on its investment funds compared to the higher interest rate being charged on this loan to the District. Kolmodin stated one of the District's certificates of deposit was redeemed prior to this meeting, thereby enabling the District to have sufficient cash on hand to pay off the loan.

Motion to pay Engine #3 loan balance due in full plus interest and penalty charges to Frost Bank on November 19, 2021.

Motion: Baltazor Second: Nanninga [Unanimous]

ITEM 6: *Review bookkeeper's report from M.A.&C. pursuant to Sam Bass Fire Dept.*

Kolmodin presented SBFD's monthly financial statements, bills, and invoices for October 2021.

ITEM 7: *Discuss and take action relative to draft version of Vehicle Planning Guide.*

Chief Kieschnick stated work is still in progress on developing a 10-year plan for replacing SBFD vehicles as was discussed at the District's October 2021 meeting. Commissioners Nanninga and Baltazor along with Chief Kieschnick and Assistant Chief Farris will meet prior to the District's December meeting to finalize details for presentation at that month's meeting.

ITEM 8: *Discuss and take action relative to Social Media Presence.*

Commissioner Nanninga proposed making increased use of SBFD's social media accounts to highlight SBFD and ESD #2 activities. Chief Kieschnick requested a template be provided in order to understand what information should be presented.

[SBFD Lt. Corby Bryan, who had been working with a visiting youth group at SBFD Station 1, joined the meeting in progress on-line.]

Lt. Bryan offered to prepare a couple of draft templates for consideration at the District's December meeting. Commissioner Nanninga stated he would like to have the social media enhancements go live in January 2022.

ITEM 9: *Discuss and take action relative to establishing a sales and use tax and tax rate.*

No discussion.

ITEM 10: *Receive monthly report from Sam Bass Fire Department regarding operations, including but not limited to: A) Total number of calls, B) Training, C) Fire Marshall Activities, D) Breakdown of activities and E) Information of any major incidents.*

Lt. Bryan presented SBFD incident report data and activities for October 2021 plus comparison to prior years. He stated there were no significant incidents in October.

ITEM 11: *Discuss and take any action relative to Sam Bass F. D. operations, as may be needed following the above report.*

No action needed.

ITEM 12: *Discuss potential agenda items, time and date(s) for future business meetings. (12/16/2021)*

Next regular meeting to be held December 16, 2021 beginning at 7:00pm at Sam Bass Fire Station #2.

Adjournment:

Motion to adjourn made at 8:01pm. Motion: Baltazor Second: Pool [Unanimous]

"I attest that all the above information is true and correct to the best of my knowledge."

Submitted by Darryl Pool, Secretary, Williamson County ESD #2