

INVEST Collegiate Consortium, Inc.
d/b/a INVEST COLLEGIATE – Transform
and
d/b/a INVEST COLLEGIATE – Imagine

Board of Directors

MEETING MINUTES

Meeting Date: March 10, 2016, 6:30pm

Location: Invest Collegiate Imagine, Asheville NC

Directors Present: Linda Comer, Patricia Robinson, Carolyn Smith, Dr. Eddie Hoover, Debra Frazier, Megan Medley

Advisory Board Members Present: Jennifer Townley (for Imagine)

Others Present: Dr. Thomas Miller, executive director

- **6:30pm** Linda Comer calls the meeting to order. Welcome to all board members and advisory members present.

- **Meeting Minutes**
 - **Motion** by Debra Frazier to approve the meeting minutes from 1.14.16 open and closed, 1.18.16 executive committee meeting and 2.24.16 special meeting minutes. Second by Carolyn Smith.
 - **Discussion:** Carolyn notes a correction to add her name.
 - **Vote**
 - Unanimous approval. Motion carried.

- **Public Comment**
 - A parent asks a question on the future of athletics at Imagine

- **Imagine Campus Search Committee**
 - Megan Medley presents the progress made by the Imagine Campus Search Committee
 - Have begun moving forward with a developer in the process of building. We are currently in the due diligence process. Highlights:
 - 15 acres of land
 - mobile access
 - able to build from scratch
 - potential to work closely with neighbors
 - been in discussion with Biltmore farms—our lease will not be an issue

- Jennifer Townley adds that it's a goal of the school to have athletic facilities available on the new campus

➤ **Imagine Head of School Report**

- Jennifer Townley introduces the collegiate leaders present. She then presents the Head of School report, which includes:
 - Enrollment
 - High enrollment for next year.
 - Curriculum
 - Using pacing guides created by teachers last year
 - Reading assessments
 - Using Kathy Richardson's work for K-2
 - Focusing on horizontal alignment within grade level and also vertical alignment—ensuring that there is alignment between grade levels
 - Professional Development
 - Spent a whole day on standards based assessments—we want assessments to be real feedback related to learning. We are continuing this professional development every Tuesday
 - Athletics
 - Introduced athletics to 6th and 7th grade
 - 39 of students have participated
 - soccer, softball, basketball and volleyball
 - boys basketball were league champions
 - Extracurricular Opportunities
 - Have multiple clubs and opportunities—coding club, lego club, dungeons and dragons, girls on the run, adventure club,
 - Mental Health
 - School guidance counselor Mr. Mitchell presents on how the school approaches cultivating healthy mental health
 - Problem solving philosophy to help kids work through conflicts
 - Imagine is going to bring on a new counselor next year to focus on college and college prep
 - School Improvement Team
 - Collecting feedback and looking at data
 - Faculty survey
 - Technology in the classrooms—ipads, chromebooks
 - Applied for a grant with the National Guard for 3D printers
 - RTI process
 - Sending team to RTI training
 - Discusses the process of providing additional support for students that are behind, including tier 1, tier 2 and tier 3, varying in levels of intensiveness of the intervention
 - Positive behavior Intervention System (PBIS)
 - Discussion of discipline data

- Differences between major and minor behavior
- Using child find process
- Discipline data
 - Discussion of bouncing students who are acting out in class
 - Importance of data
- EC program
 - Discusses how we track interventions and identify students who need special education services
 - Autism diagnosis process
 - Participating in a self-audit
- Budget
 - Discussion of line item changes—some went up and some went down
 - We are left with a small amount of surplus at the end of the year—approximately \$5,800. We also have reserves form year one
 - This does not include the cost of a new air conditioner, which is needed—\$21,000.
 - **Motion** By Debra Frazier that we approve the adjustments made to the budget. Second by Dr. Hoover
 - **Discussion:** Will we address the air conditioning expense in the future?
 - **Vote**
 - Unanimous approval. Motion carried.
- School Calendar for 2016-2017 school year
 - Start at 8:00am; staggered times with upper and lower schools.
 - Upper school ends at 3:10; lower school ends at 2:20
 - Will have delayed start on Wednesday
 - **Motion** by Debra Frazier to approve the 2016-2017 calendar. Second by Dr. Hoover.
 - **Vote**
 - Unanimous approval. Motion carried.

➤ **Executive Director Report**

- Dr. Miller explains that on the audit for both schools, we were dinged because our insurance wasn't right for our fidelity bond. Our insurance has investigated and they are going to write a letter for us because they think we are correct.
- We need to change board meeting for April—suggested date is April 21
- The board begins discussing the current vendor situation

➤ **Closed Session**

- *NC General Statute 143-318.11(a): A public body may close a session for the following purpose: to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or of a proposed contract for the acquisition of real property by purchase, option, exchange, or*

- lease; or (ii) the amount of compensation and other materials terms of an employment contract or a proposed employment contract.*
- **Motion** by Patricia that the board enter into closed session to consult with our attorney regarding legal matters regarding an operational contract negotiation. Second by Debra Frazier.
 - **Vote**
 - Unanimous approval. Motion carried.
- **Open session. (Note this motion occurred in closed session.)**
- **Motion** by Patricia Robinson to return to open session. Second by Carolyn Smith.
 - **No discussion.**
 - **Vote**
 - Unanimous approval. Motion carried.
- **Integris Contract**
- Motion by Megan Medley that the board authorize Dr. Miller to sign the contract to terminate our agreement with Integris. Second by Debra Frazier.
 - **Vote**
 - Unanimous approval. Motion carried.
- **Commitments**
- Will look into fundraising opportunities
 - Next meet April 21st
 - Possible special meeting in the next couple weeks
- **Adjournment**
- **Motion** to adjourn by Carolyn Smith. Second by Megan Medley.
 - **Vote**
 - Unanimous approval. Motion carried.

Respectfully submitted by Patricia Robinson, board secretary.