

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2017 CoC Program grant competition.
- Additional training resources can be found on the HUD Exchange at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>
- Program policy questions and problems related to completing the application in e-snaps may be directed to HUD the HUD Exchange Ask A Question
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2017 CoC Program NOFA.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2017 CoC Program NOFA, including the General Section Technical Correction, and all requirements and criteria met.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with the instructions found on each individual screen
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps.
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2017 CoC Program NOFA.

1A. SF-424 Application Type

1. Type of Submission:

2. Type of Application: CoC Planning Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 08/25/2017

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

6. Date Received by State:

7. State Application Identifier:

1B. SF-424 Legal Applicant

8. Applicant

a. Legal Name: Okaloosa Walton Homeless Continuum of Care/Opportunity Inc

b. Employer/Taxpayer Identification Number (EIN/TIN): 34-2056892

	c. Organizational DUNS:	794524251	PLUS 4	
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d. Address

Street 1: 207 Hospital Drive

Street 2:

City: Fort Walton Beach

County: Okaloosa

State: Florida

Country: United States

Zip / Postal Code: 32548

e. Organizational Unit (optional)

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Mrs.

First Name: Maggie

Middle Name:

Last Name: Tomecek

Suffix:

Title: Deputy Director

Organizational Affiliation: Okaloosa Walton Homeless Continuum of Care/Opportunity Inc

Telephone Number: (850) 362-7429

Extension:
Fax Number: (850) 226-7355
Email: Maggie@hhalliance.org

1C. SF-424 Application Details

9. Type of Applicant: M. Nonprofit with 501C3 IRS Status

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6100-N-25

Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): Florida
(for multiple selections hold CTRL+Key)

15. Descriptive Title of Applicant's Project: CoC Planning Grant 2017

16. Congressional District(s):

a. Applicant: FL-001

b. Project: FL-001

(for multiple selections hold CTRL+Key)

17. Proposed Project

a. Start Date: 01/01/2018

b. End Date: 12/31/2018

18. Estimated Funding (\$)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process? b. Program is subject to E.O. 12372 but has not been selected by the State for review.

If "YES", enter the date this application was made available to the State for review:

20. Is the Applicant delinquent on any Federal debt? No

If "YES," provide an explanation:

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

I AGREE:

21. Authorized Representative

Prefix: Ms.

First Name: Sarah

Middle Name:

Last Name: Yelverton

Suffix:

Title: Executive Director

Telephone Number: (850) 409-3070
(Format: 123-456-7890)

Fax Number: (850) 226-7355
(Format: 123-456-7890)

Email: Sarah@hhalliance.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 08/25/2017

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - Form 2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2510-0011 (exp.11/30/2018)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: Okaloosa Walton Homeless Continuum of Care/Opportunity Inc

Prefix: Ms.

First Name: Sarah

Middle Name:

Last Name: Yelverton

Suffix:

Title: Executive Director

Organizational Affiliation: Okaloosa Walton Homeless Continuum of Care/Opportunity Inc

Telephone Number: (850) 409-3070

Extension:

Email: Sarah@hhalliance.org

City: Fort Walton Beach

County: Okaloosa

State: Florida

Country: United States

Zip/Postal Code: 32548

2. Employer ID Number (EIN): 34-2056892

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received: \$16,724

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, city and state) of the project or activity: CoC Planning Grant 2017 207 Hospital Drive
Fort Walton Beach Florida

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? Yes
(For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. No

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

I AGREE:

Name / Title of Authorized Official: Sarah Yelverton, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 07/18/2017

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Okaloosa Walton Homeless Continuum of Care/Opportunity Inc

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b. Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;	

Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Workplaces, including addresses, entered in the attached project application.
 Refer to addresses entered into the attached project application.

I hereby certify that all the information stated herein, as well as any information provided in

X

the accompaniment herewith, is true and accurate.



Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Authorized Representative

Prefix: Ms.

First Name: Sarah

Middle Name

Last Name: Yelverton

Suffix:

Title: Executive Director

Telephone Number: (850) 409-3070
(Format: 123-456-7890)

Fax Number: (850) 226-7355
(Format: 123-456-7890)

Email: Sarah@hhalliance.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 08/25/2017

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file

the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: Okaloosa Walton Homeless Continuum of Care/Opportunity Inc

Name / Title of Authorized Official: Sarah Yelverton, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 08/25/2017

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.
Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program? No

Legal Name: Okaloosa Walton Homeless Continuum of Care/Opportunity Inc

Street 1: 207 Hospital Drive

Street 2:

City: Fort Walton Beach

County: Okaloosa

State: Florida

Country: United States

Zip / Postal Code: 32548

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and

complete.

Authorized Representative

Prefix: Ms.

First Name: Sarah

Middle Name:

Last Name: Yelverton

Suffix:

Title: Executive Director

Telephone Number: (850) 409-3070
(Format: 123-456-7890)

Fax Number: (850) 226-7355
(Format: 123-456-7890)

Email: Sarah@hhalliance.org

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 08/25/2017

2A. Project Detail

- 1a. CoC Number and Name:** FL-505 - Fort Walton Beach/Okaloosa, Walton Counties CoC
- 1b. Collaborative Applicant Name:** Okaloosa Walton Homeless Continuum of Care/ Opportunity, Inc
- 2. Project Name:** CoC Planning Grant 2017
- 3. Component Type:** CoC Planning Project Application

2B. Project Description

1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7.

The Continuum of Care Planning project is used to coordinate the implementation of a housing and service system to prevent and end homelessness within Okaloosa and Walton counties. The project funds .5FTE of the Executive Director salary. The Executive Director plans, coordinates, and hosts quarterly meetings of the full membership as well as implements strategies to increase CoC membership and ensures the provision of the annual membership campaign. The ED ensures the CoC meets all requirements of 24 CFR 578.7. The ED ensures responsibilities including staffing the CoC Board Committees with agendas, minutes, nominations, appointments, deliverable, and task lists; annual review of CoC Governance Charter to comply with regulations; enhance CoC collaboration; maintain, develop, and update all community plans to end homelessness oversee project monitoring and evaluations, maintain FL-505 Written Standards for assistance and update performance target measures if needed; provide technical assistance and support for agencies not meeting performance targets; data review and analysis of HMIS APRs, CAPERS, and other data reports and trends; consult and collaborate with all providers to establish funding priorities for ESG, CoC, and State funding; researching and implementing best-practices; contribute deliverable and data needed for system-wide analysis of CoC; contribute and coordinate annual gaps analysis to assess community needs and identify unmet needs; coordinate with community leaders and providers to align resources; improve HMIS coordination; maintain and improve CES; and assist in enhancing new project applicants knowledge of CoC funds. The CoC has retooled the Okaloosa/Walton homeless assistance system in order to enhance the system and create a high functioning crisis- response system to homelessness through planning based on data driven results, identifying and meeting unmet needs, increasing housing inventory, and providing technical assistance and advocacy on the two main funding priorities PSH and RRH. In order to eliminate homelessness in our community collaboration and alignment of resources is crucial. Planning efforts for this upcoming year include enhancing the CES for special populations and increasing housing inventory available for chronically homeless households, targeting and prioritizing the most vulnerable chronic homeless veterans and non-veterans. The Collaborative Applicant will use planning funds to educate and inform Providers in the area about what our funding priorities are and how to become a project applicant. Implementing these strategies will improve outcomes, enhance integrity in data and overall projects; improve support for CoC and ESG project recipients; ensure compliance and enhance overall engagement in the CoC and increase the CoC's capacity to meet its goal of eliminating homelessness in Okaloosa and Walton Counties.

2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.

These activities are currently in progress and upon contract execution all activities outlined in the application will be implemented. The operating start date for this project is 1/1/2018. A schedule of CoC and Board meetings has already been posted to the website and venues for meetings reserved. Each committee/workgroup meets on a specific schedule and all dates and venues are reserved in advance. Each committee chair is responsible for completing a Committee Performance Form. The form annual outlines annual committee goals, timelines, objectives, strategies, and outcomes. These forms are shared with the full membership and CoC Board at least quarterly. Monthly draw downs take place for CoC Planning. The same amount is drawn down each month at the end of the month to reimburse the organization for a portion of the ED's salary. The CoC strives to keep all action items and strategies attainable and measurable in order to ensure effective and timely completion of work.

3. How will the requested funds improve the CoC's ability to evaluate the outcome of CoC and ESG projects?

Our CoC uses the SPM to evaluate the CoC system as well give us insight into whether the recipients of CoC and ESG are meeting desired outcomes. Our CoC monitors and evaluates ESG and CoC recipients and uses data, performance, and outcomes to do so. The CoC Planning funds will provide continued funding for the management of system wide quality assurance and compliance. The CoC strives to make improvements to create a more structured system for funding, evaluating, reporting, and planning. The CoC staff and Monitor and Evaluation developed new policies regarding monitoring, evaluation, and increasing technical assistance and support. The policies include monitoring all recipients on a more frequent basis ensuring that all funds are appropriately spent, documentation is well maintained, and funded activities align with the CoC and HUD goals. The data acquired through this coordination, Project reviews, and the subsequent monitoring will provide the CoC with the necessary data to continue to fill gaps in services as they are identified. This will also allow for increased engagement for low-performers in a Performance Improvement Plan and more one on one follow up support for project applicants struggling with meeting or maintaining performance measures. Training and technical assistance programs and materials are currently being developed for CoC and ESG funding sources. The Planning Funds will allow the CoC to expedite these strategies to improve outcomes

4. How will the planning activities continue beyond the expiration of HUD financial assistance?

The Planning activities will continue beyond the expiration of HUD financial assistance through the CoC annual membership campaign, donations, Florida Coalition Staffing Grant and private fundraising that occurs each year. The CoC staff is small and maintainable especially with the Work groups and Committees that have been created. These Work groups and Committees are comprised of several Stakeholders and Board Members. The State of Florida does allocate CoC funding for CoC staffing to meet Florida statute requirements which are similar to HUD CoC requirements.

3A. Governance and Operations

1. How often does the CoC conduct meetings of the full CoC membership? Quarterly

2. Does the CoC include membership of a homeless or formerly homeless person? Yes

2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)

Participates in CoC meetings:	<input checked="" type="checkbox"/>
Votes, including electing Coc Board:	<input checked="" type="checkbox"/>
Sits on CoC Board:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

3. Does the CoC's governance charter incorporate written policies and procedures for each of the following

a. Written agendas of CoC meetings? Yes

b. Coordinated Entry? (Also known as centralized or coordinated assessment) Yes

c. Process for monitoring outcomes of ESG recipients? Yes

d. CoC policies and procedures? Yes

e. Written process for board selection? Yes

f. Code of Conduct for board members that includes a recusal process? Yes

g. Written standards for administering assistance? Yes

4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months? No


3B. Committees

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, to address homeless needs in the CoC's geographic area that recommend and set policy priorities for the CoC, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

Committee Name	Role of the Committee (max 750 characters)	Meeting Frequency	Name of Individuals and/or Organizations Represented
Grant Committee	This committee carries out the established local process for applying, reviewing, and prioritizing project applications for funding in the annual HUD CoC Program and provides recommendations to the CoC Board that align with local and federal policies. This committee shall rank and review project applications in order to ensure results--based accountability and improve structure and support. The committee will make recommendations on strategically aligning resources based on CoC priorities. The committee will ensure a fair and equitable distribution of funds in a transparent process free of conflict of interest.	No regular meetings	Barbara Jones Northwest Florida State College, Mack Gay, ISP, Alonzo Smith, Public Housing Authority, Linda Sumblin CareerSource
Monitoring Committee	The committee will monitor performance of CoC, ESG, and other CoC funded recipients and sub recipients and evaluate the outcomes of these projects. This committee follows the CoC approved monitoring policies for project review. The committee also recommends action against poor performers and provides technical assistance and training to underperforming projects. The committee uses system wide reports and project level outcomes such as HUD System Performance Measures, HMIS data, desk-file reviews, PIT/HIC, AHAR, Gaps analysis, and information gathered from on-site visits to determine if corrective action is needed.	Quarterly	Roger Peadro-First Christian Church, Bill Van Hoesen, EC-AUSA
Housing Committee	The Housing Committee coordinates the implementation of housing system that meets the needs of persons experiencing homelessness by developing processes and initiatives that increase access to shelters, transitional, supportive, and affordable housing using Housing First. Such as-increase access to stable and affordable housing; Ensure the provision of supportive housing assistance to people experiencing or at-risk of homelessness; and improve discharge planning from healthcare, mental health, DOC/DJJ, and foster care. The Housing Committee shall develop Written Standards, a housing resource inventory, mapping of housing referral system, and guidelines for CES that mandate housing first and prioritization by vulnerability.	Monthly	Tracie Mooror, Big Bend CBC, Sandra Hoffa, OC DOC, Donna Morgan Bridgeway center, Tina Odom Chautauqua Healthcare Services, Laurel Vermillion Others of Destin, Deb McDaniel Opportunity Place, Eva Wise Catholic Charities,

<p>Planning Committee</p>	<p>Ensures responsibilities for planning detailed in 578.7 (c)(1) are met; establishes and operates a CES; develop strategies to end homelessness locally; Plan for and conduct PIT and housing inventory; conducts an annual Gaps Analysis, and provides information required to complete the Consolidated Plan; assist in preparing an application for funds as detailed in Subpart B of the Interim Rule; conduct an annual performance of the CA</p>	<p>Monthly</p>	<p>Roger Peadro, First Christian Church, Rick Owen United Way, Carrie Ziegler Dept of Health, Jim Robbins, Community Development Corporation</p>
<p>HMIS Committee</p>	<p>responsible for monitoring the overall operational integrity of the CoC's HMIS and shall ensure the quality and integrity of HMIS data and the administration of HMIS is in compliance with requirements prescribed by HUD. The committee will develop and implement a plan for monitoring the HMIS to ensure the system is fulfilling obligations outlined in HMIS Policy and Procedure . This committee will also ensure the HMIS Lead is meeting all of its obligations and is monitored. This committee also assists in developing, implementing, and revising coordinated entry use of all versions of SPDAT. This Committee will also assist with the Master List and Supportive Housing Registry</p>	<p>Monthly</p>	<p>Tina Odom Chautauqua Healthcare Services, Bill Van Hoesen, EC-AUSA, Sheri Albright Community Development Corporation</p>

4A. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the  icon. To view or update a Matching source already listed, select the  icon.

Summary for Match

Total Value of Cash Commitments:	\$4,200
Total Value of In-Kind Commitments:	\$0
Total Value of All Commitments:	\$4,200

1. Does this project generate program income as described in 24 CFR 578.97 that will be used as Match for this grant? No

Match	Type	Source	Contributor	Date of Commitment	Value of Commitments
Yes	Cash	Government	Florida Coalition...	08/22/2017	\$4,200

Sources of Match Details

- 1. Will this commitment be used towards Match?** Yes
- 2. Type of commitment:** Cash
- 3. Type of source:** Government
- 4. Name the source of the commitment:** Florida Coalition Staffing Grant
(Be as specific as possible and include the office or grant program as applicable)
- 5. Date of Written Commitment:** 08/22/2017
- 6. Value of Written Commitment:** \$4,200

4B. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 30, 2019? Yes

2. Does this project propose to allocate funds according to an indirect cost rate? No

3. Select a grant term: 1 Year

A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
1. Coordination Activities	18% of .5FTE ED position to coordinate and participate in CoC activities such as CoC meetings, Committees, Work groups, trainings, Outreach	\$3,010
2. Project Evaluation	26% of .5FTE ED position to evaluate findings, data, compliance, reporting, and then report conclusion of evaluation to CoC	\$4,348
3. Project Monitoring Activities	25% of .5FTE ED position to travel to monitoring sites, review client files, data, compliance, and performance	\$4,300
4. Participation in the Consolidated Plan	10% of .5FTE ED position to gather information, participate in plannin, distribute plan, travel to planning sessions	\$1,900
5. CoC Application Activities	10% of .5FTE ED position to gather information, create and publish notices, complete and submit CoC Application	\$1,900
6. Determining Geographical Area to Be Served by the CoC		
7. Developing a CoC System		
8. HUD Compliance Activities	7% of .5FTE ED position for attending compliance training, and researching compliance, sharing compliance with CoC	\$1,266
Total Costs Requested		\$16,724
Cash Match		\$4,200
In-Kind Match		\$0
Total Match		\$4,200
Total Budget		\$20,924

Click the 'Save' button to automatically calculate the Total Assistance

5A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No		
2. Other Attachment(s)	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

5B. Certification

A. For all projects:

Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or

disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

Additional for Rental Assistance Projects:

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

B. For non-Rental Assistance Projects Only.

20-Year Operation Rule.

For applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 20 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

1-Year Operation Rule.

For applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provided.

C. For Rental Assistance Only.

Supportive Services.

It will make available supportive services appropriate to the needs of the population served and equal in value to the aggregate amount of rental assistance funded by HUD for the full term of the rental assistance.

D. Explanation.

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall attach an explanation behind this page.

Name of Authorized Certifying Official: Sarah Yelverton

Date: 08/25/2017

Title: Executive Director

Applicant Organization: Okaloosa Walton Homeless Continuum of Care/Opportunity Inc

PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent

X

**statements or claims may subject me to
criminal, civil, or administrative penalties .
(U.S. Code, Title 218, Section 1001).**

6A. Submission Summary

Page	Last Updated
1A. SF-424 Application Type	No Input Required
1B. SF-424 Legal Applicant	No Input Required
1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	08/25/2017
1E. SF-424 Compliance	08/11/2017
1F. SF-424 Declaration	08/11/2017
1G. HUD 2880	08/11/2017
1H. HUD 50070	08/11/2017
1I. Cert. Lobbying	08/11/2017
1J. SF-LLL	08/11/2017
2A. Project Detail	08/11/2017

2B. Description	08/25/2017
3A. Governance and Operations	08/11/2017
3B. Committees	08/25/2017
4A. Match	08/25/2017
4B. Funding Request	08/25/2017
5A. Attachment(s)	No Input Required
5B. Certification	08/25/2017