

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'
BOARD MEETING MINUTES**

Trinity County Fair
Dining Hall – 6000 Hwy 3 (DIRECTORS ONLY)
Hayfork, CA 96041

Zoom Link Info:

Meeting ID: 847 8160 1071
Passcode: 491796
Dial In: 1-669-900-6833

June 17, 2021

6:00pm – Open Session

Board of Directors

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director, 1 st District	Michael Thompson, Director, 2 nd District
Adrien Keys, Director, 3 rd District	Adam Dummer, Director, 4 th District
Justin Bailey, Director, 5 th District	Chuck Sauer, Director
Donny Case, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 6:10 PM

2. ROLL CALL – DETERMINATION OF A QUORUM

- a. Directors Brinkley, Sauer, Eggleston, Rourke, Keys, and Bailey were present in person.
 1. Director Brinkley moves to approve absences, Director Keys seconds, motion carries unanimously.

3. INTRODUCTION OF GUESTS / STAFF

- a. Present via Zoom: Bob & Laura Taylor, Billie Miller.
- b. Present in person: Sue Erenberger, Tina Felch, Jenni Brookins, Michael Wine, Arnold Bridges, Julie Velazquez, Aundra Douglas, Evelyn Haynes, Jim Erenberger, Krista Hymas, Mindy Clark, Alicia Adair.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

5. CONSENT AGENDA & MINUTES

- a. Director keys moves to APPROVE June 17, 2021 AGENDA and the May 20, 2021 MEETING MINUTES. Director Sauer seconds, motion carries unanimously.

6. APPROVE May 2021 FINANCIAL REPORTS

- a. Director Brinkley moves to approve, Director Bailey seconds, motion carries unanimously.

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR OCTOBER 2021

8. CEO'S REPORT

- a. Employee of the Quarter – Christina Wine
- b. Review proposal for Fireworks - \$8,000.00 → \$7,500.00
- c. Review Inmate Labor Schedule: Fair Labor is June 28-30 and July 2nd. JLA is July 6-9. I have forms that need to be completed by anyone planning on being on the fairgrounds during these workdays to help out.
- d. Redding Rancheria Grant, we did not receive the grant for Porta Coolers; however, the JLC passed a motion to purchase 4 coolers; which is in the revised Agenda handed out and emailed today. This was so the Board could approve the JLC recommendation as turn around time is short.
- e. CFSA rescinded the requirement for COVID-19 Release of Liability Waivers for users of the fairgrounds effective June 16th 2021
 1. OSHA has not gone along with Governor's orders.
- f. Hayfork Lions Club has approved funding 1/3 of Parking for Kid's Day of the Fair, they have requested 6 Rivers Lions Club and Weaverville Lions Club fund the other 2/3.
- g. Hayfork Lions Club Fishing Derby is scheduled for July 3rd, more information will come out later this month and I will share it on our FB Page.
- h. AT&T has opted to put their tower on the Dump property, our grounds is in the no-fly space of the airport.
- i. We are working on bids to do a Draw Down on the Well and will continue to work as a committee to get recommendations to the Board on the use of the well.
 1. Need to measure gallons per minute/how much water we are actually pumping.
- j. Safety Inspection went really well, he was overly impressed with our Fairgrounds.
- k. Harry raised the price on All Day Wristband tickets.
 1. \$20.00 → \$30.00

9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
- b. **FINANCE COMMITTEE:** Wallace Brinkley (Chairman),
- c. **NOMINATING COMMITTEE:** Chuck Sauer (Chairman), Adam Dummer
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Michael Thompson, Wallace Brinkley, Carrie Bayley
 1. Next Meeting July 13th at 6:00 pm
 2. Per Director Rourke, "Would really like to see kids/parents involved in Set-Up/Tear Down day."

10. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Eggleston (Chairman), Carrie Bayley, Christina Wine, Karen Leadbetter

- a. Sandy's Estate filled a 26' Uhaul and we raised \$1600.00 in Flea Market Sales.
- c. **PREMIUM BOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Karen Leadbetter, Jennilea Brookins, Christina Merritt
 - a. Completely out of premium books this year.
- d. **100 YEAR ANNIVERSARY COMMITTEE:** Wallace Brinkley (Chairman), Donny Case, Chuck Sauer, Carrie Bayley
 - a. Next meeting on June 23rd at 1:00 PM
- e. **VOLUNTEER COMMITTEE:** Director Donny Case (Chairman), Adrien Keys, Justin Bailey, Tina Felch
- f. **WELL COMMITTEE:** Director Adrien Keys (Chairman), Chuck Sauer, Justin Bailey, Carrie Bayley
 - a. Next meeting Monday June 21st at 1:00 PM
 - b. Testing pH
 - c. Oroville's wells are dry
 - d. Up to county if we can resale
 - i. Controls surface water
- e. Director Rourke asks association members for thoughts on well.

11. CORRESPONDENCE:

- a. Revision Letter from CEO
- b. CFA California Reopening Update
- c. 5/20/21 Policy Revision Cover Page
- d. 5/20/21 Policy Revision TOC and Page
- e. 5/20/21 Policy Revision Page 33
- f. Letter- Recommendation Caution for Rabbit Exhibitions in California
- g. RHD Risk Management Advice for Rabbit Show Organizers
- h. Employee Cash Handling Policy
- i. 100 Year Anniversary Fireworks Proposal
- j. CalOSHA

12.

NEW BUSINESS

- a. Approve Employee Cash Handling Policy
 - 1. Director Keys moves to approve, Director Eggleston seconds, motion carries unanimously.
- b. Approve Bigfoot BBQ & Vintage Trailer Rally 2022 Date
 - 1. May 13th & 14th 2022
 - 2. Director Eggleston moves to approve, Director Bailey seconds, motion carries unanimously.
- c. Approve Horse Barn Plan
 - 1. Director Brinkley moves to table discussion until July Board Meeting. Director Sauer seconds, motion carries unanimously.
- d. Approve Dedicating Small Animal Barn to "Linda Maddox / Roni Milsap"
 - 1. Director Brinkley moves to approve, Director Bailey seconds, motion carries unanimously.
- e. Select 2021 Fair Parade Grand Marshall
 - 1. Adjourned for closed session.
 - 2. Grand Marshall was selected and will be announced at the July Board Meeting.
- f. Change July Board Meeting to July 22nd, in order to hear JLC Recommendations
 - 1. Director Brinkley moves to approve, Director Bailey seconds, motion carries unanimously.
- g. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

<p>RENTAL AGREEMENTS RA21-05e Alice's Retirement Party RA21-06e Watershed Research Center RA21-07e Trinity County Public Health RA21-08e Trinity County Public Health</p>	<p>COMMERCIAL AGREEMENTS COM21-46 Trinity County Agriculture Alliance</p> <p>CONCESSION AGREEMENTS CON21-05 Revised U ROK CON21-15 Neon Palm Ice</p>
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STANDARD AGREEMENTS SA21-12 Sharp Electric SA21-13 TC Sheriff's Department SA21-14 TC Sheriff's Auxiliary	CON21-16 Brian's Concessions
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13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

DIRECTORS' REPORTS

Adam

Chuck

Michael

Sharon

Wallace

Adrien

Justin

Donny

Dennis

15. ADJOURNED

Adjourned by Director Rourke at 7:20 PM.

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President