

**NAUNTON RECREATION GROUND MANAGEMENT COMMITTEE (NRMGC)**  
**TERMS OF REFERENCE**

**As approved at a meeting of the Parish Council on the 23<sup>rd</sup> January 2017. Minute reference  
2016\_17\_86 – 2016\_17\_87**

The NRMGC was set up as a Sub Committee of the Parish Council who are the owners of the 99 year Lease for The Naunton Recreation Ground, which expires in 2107.

The purpose of The NRMGC is to ensure that specific usage of the ground (i.e excluding passive use – dog walking, children’s casual use for playing etc) is properly regulated, adequately covered by insurance and does not cause a nuisance to other villagers. In addition, during the period 1<sup>st</sup> April and 30 September that such usage should not prejudice the established use of the ‘cricket pitch’ area by the Naunton Cricket Club or cause damage to the pitch. Details of the terms and conditions of such use are set out in Minutes of NRMGC Meetings dated 6 Dec 2007, 13 Mar 2008 and 6 July 2008.

The NRMGC shall: -

- (A) liaise with any users of the ground and follow any guidelines set by Naunton Parish Council (NPC) from time to time.
- (B) agree hire charges with users according to an agreed scale of charges shown below and keep an Annual Calendar of Events and Bookings.
  - (B.i) Naunton Cricket Club (NCC) is an Authorised User, subject to the club purchasing their own insurance cover for playing cricket and their Pavilion. As part of the agreement NCC maintain the Cricket Pitch, the bank to the east of the pitch and rough mow the children’s play area. In return they pay no rent and have priority for use of the field based round the Fixture List over other Licencees on all Sundays during the Cricket Season (April to September inclusive) unless NRMGC (with agreement of NCC rep) have agreed an application pre-season. NCC and Village Hall/Social Committee (VHSC), as in the past, work together on agreeing dates for communal village events, in the interests of both organisations by means of good co-operation and communication between them. The Pavilion is solely occupied by NCC and is not included in any Licence. Anyone wishing to play cricket would have to make their arrangements with NCC rather than NRMGC, having first applied through NRMGC, and any fee payable for preparation of/use of the pitch or the pavilion would be payable to NCC. Anyone wishing to use NCC water or facility must agree this with them and re-imburse accordingly. Otherwise, all fees are payable to the NPC – who will ring fence the money for maintenance or improvements at the Recreation Ground.
  - (B.ii) the Village Hall Social Committee (VHSC) is also an Authorised User and not required to pay rent for the use of the site, subject to their insurance policy covering their events, as the events are run for the benefit of the village as a whole.
- (C) Agree Charges for use of the Ground and notify Naunton Parish Council

**Village People and Village Organisations :**

Car Parking

Nil

Events held by or in aid of Village Organisations	Nil
Private functions, Marquees etc. up to	£150.00

**Non Village People and Other Organisations:**

Car Parking	£ 50.00
Private functions, Marquees etc . up to	£250.00

Rules regarding the hiring of the ground and Set Charges may be subject to change within any guidelines which the NPC may give from time to time.

Forward any monies received and copies of invoices raised for the use of the Recreation Ground to the Parish Clerk for inclusion in the Parish Council accounts and records.

(D) Members of the NRGMC shall be -:

1. a member of the NPC, appointed by them to be the NRGMC's Chairman
2. a representative appointed by the NCC
3. a representative appointed by the VHSC
4. any other members co-opted by the NRGMC Chairman in discussion with the NPC.

Membership of the NRGMC shall be reviewed and voted on annually at the AGM of the Parish Council.

(E) NRGMC carries out most of its business by e-mail. In the event that the Chairman calls a meeting of Members, it will normally be for a specific application, and will be quorate with a minimum of three members. E-Mail opinion from absentees will normally be taken into account.

(F) At each meeting of the NPC the NRGMC Chairman shall report on any NRGMC proceedings that have taken place since the previous Parish Council meeting, including bookings taken, invoices issued, monies received and recommendations made and approved. Minutes of any meetings produced relating to those meetings. Any items for discussions or approval by the NPC shall be supplied in time to be included on the NPC's Agenda.

(G) These terms of reference shall be reviewed annually at the AGM of Naunton Parish Council.