Virginia Association of Federal Education Program Administrators

Board of Directors’ Meeting Minutes

August 8, 2019

Cheryl P. Bostick, President Amber Boggs, President Elect Valdivia Hall, Secretary

Carl McDaniel, Treasurer Ernestine Scott, Past President

Randall Johnson, Region 1 Vacant, Region 4 Jennifer Hurt, Region 7

Candy Llewellyn, Region 1 Megan Moore, Region 4 Marcia Shortt, Region 7

Angela Isbell, Region 2 Jane Wright, Region 5 Pamela Eakes, Region 8

Laura Estes, Region 2 Vacant, Region 5 Chip Jones, Region 8

Vacant, Region 3 Vacant, Region 6 Vacant, VDOE

Roxana McCarthy, Region 3 Emily Altizer, Region 6 Lynn Sodat, VDOE

**Meeting called to order at 9:30 a.m.**

**In Attendance:** Cheryl Bostick, Carl McDaniel, Jane Wright, Jennifer Dean, Marcia Shortt, Lynn Sodat

**Members providing notice of absence**: Candy Llewelyn, Laura Estes, Jennifer Hurt, Amber Boggs, Megan Moore, Chip Jones, Pamela Eakes, Valdivia Hall, Emily Altizer

The meeting was called to order at 9:30 am by the president who presented the agenda.

A quorum was not available. Motions were suspended.

Minutes - Cheryl Bostick, Substitute

The president shared the survey results in place of minutes for the July meeting, which was conducted by completion of an online survey. There were 14 responses. Details will be sent to Board members.

President’s Report – Cheryl Bostick

* Board Representative Updates – Please submit recommendations for Board vacancies to [cbostick@rvaschools.net](mailto:cbostick@rvaschools.net) or [VAFEPA1@gmail.com](mailto:VAFEPA1@gmail.com) – include region, name, district, email and phone number.
* NAFEPA Board Updates
  + Board Meeting-The July 2019 NAFEPA Board meeting was conducted by ballot.
  + VAFEPA must reported the names of its NAFEPA Representatives by July 15 as required. Bostick (President) and Scott (Past President)
  + The NAFEPA Board of Directors’ Fall Retreat will be September 27-29, 2019. The site of the retreat will be the Omni Shoreham Hotel in Washington, DC.
  + Save the Date - NAFEPA Conference is March 15-18, 2020
* Photos for Website – I have received 2 photos. Please submit your photo for the website and possibly for the October event program(s) by August 30, 2019. Please send noteworthy photos with captions and/or links to ESSA information to [VAFEPA1@gmail.com](mailto:VAFEPA1@gmail.com)

Treasurer’s Report – Carl McDaniel

Points of Note: Deposits made from conference registrations (22 Christiansburg, 32 Richmond) Paypal is working well.

**July BALANCES 2019 August BALANCES 2019**

|  |  |  |  |
| --- | --- | --- | --- |
| **2019** Checking Balance | $ 1,416.10 | **2019** Checking Balance | $ 6,631.25 |
| **2019** Money Market Balance | $ 16,077.30 | **2019** Money Market Balance | $ 16,090.89 |
| **2019** Business Primary Balance | $ 50.00 | **2019** Business Primary Balance | $ 50.00 |
| **GRAND TOTAL:** | **$ 17,543.40** | **GRAND TOTAL:** | **$ 22,772.14** |

Committee Reports

* Nominating Committee – N/A
* 2019/2020 Conference Committee – Amber Boggs/Cheryl Bostick

October 2020 Keynote Speakers: James Lane, Danny Steele and Vincent Windrow

Purchases will be approved by ballot (banner, registration envelope, table cloth, etc)

VDOE Reports- Dr. Lynn Sodat

* SOL Scores update

Regional Reports

Region 1 – No report

Region 2 – No report

Region 3 – No report

Region 4 – No report

Region 5 – No report

Region 6 – No report

Region 7 – No report

Region 8 – No report

Old Business

* Photos of Board Members
* VAFEPA Leadership Award – Jane Wright will serve on the committee. Forms were distributed and are due to [VAFEPA1@gmail.com](mailto:VAFEPA1@gmail.com) by September 10, 2019

New Business

* Retirement Recognitions - Expecting federal program coordinators contact information to be updated soon, Sodat will provide updated contacts. Cheryl will send forms which are due to [VAFEPA1@gmail.com](mailto:VAFEPA1@gmail.com) by September 10, 2019

The next VAFEPA board of directors’ meeting will be held at 9:30 am on September 12, 2019.

Adjournment 10:04 am

Respectfully submitted,   
Cheryl Bostick

VAFEPA President