



DHLW Early Childhood Area
Des Moines, Henry, Louisa, Washington

Draft

Agenda
February 20, 2024
5:00pm

Mt Pleasant Library
307 E Monroe St.

Mt. Pleasant, IA 52641

Option for listening via zoom – see bottom of page

Call to order (Establishment of quorum)

Introductions

Consent Agenda:

- Agenda for today’s meeting
- Approval of minutes from January 16th 2024
- Administrative Update

Action

Public Comment (limit of 3 minutes per person)

Financial Report – Treasurer

- Consider approval of current financial summary

Action

Executive Committee – Committee Members

- Consider approval of Executive Committee recommendation to terminate auto-renewal of the Mt Pleasant Community Childcare center.

Action

Policy 4.9a – Tasha Beghtol

- Consider applications for funding

Action

FY25 Funding Process – RFR/RFP Committee

- Consider approval of FY25 Request For Renewal (RFR) application and committee recommended process.

Action

Program Summary Report (July – December) – Tasha Beghtol

Information &
Discussion

Administrative update – Tasha Beghtol

Information &
Discussion

Recurring Zoom Link: <https://us02web.zoom.us/j/89275389994?pwd=a1BKdmc4aUhnBTBJN0l6SlhvWlptZz09>

Meeting ID: 892 7538 9994 Passcode: 933057

Audio only dial: 1 312 626 6799

Individuals with disabilities are encouraged to attend. If you are a person with a disability who requires an accommodation in order to participate in this event please contact the Director at 319-461-1369.

DHLW Early Childhood Area
Des Moines, Henry, Louisa, Washington
January 16th 2024
307 E Monroe St., Mt Pleasant, IA

Minutes

Members Present: Jim Cary, Bailea Grier, Cyndi Mears, Melody Raub, Mike Steele, Unity Stevens, Stan Stoops

Members Absent: Matt Latcham, Tricia Lipski, Shawn Maine

Advisory members and guests present: Tasha Beghtol, Amy McLaughlin, Toni Krana, Melissa Tucker, Linda Cavazos, Erin Heaton, Tammy Wetjen-Kesterson, Jacki McCracken, Shalon Hoyle, Kalisha Lutz, Joanna Shade, Dawn Lero, Matt Barton, Kris Rankin, Martha Hernandez

Meeting was called to order by Chair, Unity Stevens, at 5:15pm with a quorum present

Consent Agenda

Motion to approve the consent agenda, November 21, 2023 minutes, and administrative update as presented.

Moved: Melody Raub **Seconded:** Stan Stoops

Motion carried unanimously

Financial Report

Tasha Beghtol reviewed the financial summary and the monthly postings report from Central Iowa Juvenile Detention Center. The report reflects July through November spending. A deposit of \$1,000 noted in the postings report is from the ICAP grant received for purchasing health and safety items for childcare.

Motion to accept the financial summary as presented

Moved: Melody Raub **Seconded:** Stan Stoops

Motion carried unanimously

Executive Committee

Discussion held regarding the contract with Mt Pleasant Community Childcare. Minutes from the Executive Committee provided in the packet. Committee recommends to not renew the contract in March. Members noted that more information is desired before taking action.

Motion to table the action item for the Mt Pleasant Community Childcare center until the February meeting.

Moved by Stan Stoops **Seconded** by Mike Steele

Motion carried unanimously

EC – PBIS Program Changes

Tasha Beghtol reviewed the draft contract amendment with Henry County Agricultural Extension for the EC – PBIS Program. The amendment clarifies service delivery changes and corresponding performance measures to be collected.

Motion to approve the contract amendment with Henry County Agricultural Extension as presented.

Moved: Melody Raub **Seconded:** Mike Steele

Motion carried unanimously

Policy 4.9a

Tasha Beghtol reviewed an application from the Washington YMCA childcare center for a one-time purchase request. The center is requesting \$2,769.33 for CPR/First Aid training supplies, including mannequins.

Motion to approve the one-time funding application from YMCA childcare center as presented.

Moved: Melody Raub **Seconded:** Bailea Grier

Absent: Jim Cary

Motion carried unanimously

Program Presentation – EC – PBIS Program

Dawn Lero and Jacki McCracken shared information and answered questions about the program and recent changes in service. The new program name is the Southeast Iowa Early Childhood Project and will focus on infant and early childhood behavioral health. Consultation services from EC Specialists is now available to all early childhood professionals in the 10 counties, not just childcare providers.

Program Presentation – Dental

Rachael Patterson-Rahn from Lee County Health Department (LCHD) shared updates on dental services. LCHD subcontracts with other public health offices to serve all 4 counties. The program strives to serve all kids at least 2 times per year with screenings and assessments. Silver diamine fluoride has been added as a service option.

Administrative Update

A written report was provided. Tasha Beghtol shared updates on the HMA report recently released. The report includes recommendations of system changes for 19 agencies, including ECI. There is no legislation yet regarding ECI code changes.

Meeting adjourned at 6:47pm by chair

Minutes submitted by Tasha Beghtol, Director

Approved on _____

CIJDC financial report ending January 2024			
REVENUE		EXPENDITURE	
FY23 carryover	\$ 106,286.48	YTD expenditures	\$ 512,587.94
FY24 revenues	\$ 663,929.70	EC-PBIS reimbursements	\$ (63,979.77)
interest earned YTD	\$ 118.08	ICAP reimbursement	\$ (1,000.00)
\$ 770,334.26		\$ 447,608.17	

SUMMARY BY CONTRACT

	PROGRAM	CONTRACT - Budget	Y-T-D EXPENSES	BALANCE	% SPENT
1	CCNC - Henry/Louisa/Washington	\$ 52,870.00	\$ 26,335.07	\$ 26,534.93	50%
2	CCNC - DSM Co	\$ 39,117.00	\$ 19,081.47	\$ 20,035.53	49%
3	Burlington CSD	\$ 43,125.00	\$ 21,562.50	\$ 21,562.50	50%
4	Mt Pleasant Childcare	\$ 24,000.00	\$ 16,000.00	\$ 8,000.00	67%
5	HOPES - Des Moines Co	\$ 76,150.00	\$ 29,699.45	\$ 46,450.55	39%
6	THE FAMILY CONNECTION	\$ 276,969.00	\$ 116,932.60	\$ 160,036.40	42%
7	Louisa Healthy Families (HOPES)	\$ 83,456.00	\$ 42,291.75	\$ 41,164.25	51%
8	EC-PBIS (DHLW portion only)	\$ 135,415.31	\$ 61,470.74	\$ 73,944.57	45%
9	PRESCHOOL SCHOLARSHIPS - All	\$ 35,000.00	\$ 13,650.80	\$ 21,349.20	39%
10	DENTAL	\$ 65,000.00	\$ 26,244.48	\$ 38,755.52	40%
11	Quality Improvement Grants (4.9a)	\$ 10,000.00	\$ -	\$ 10,000.00	0%
12	STAFF	\$ 93,102.00	\$ 56,207.64	\$ 36,894.36	60%
13	MILEAGE	\$ 4,250.00	\$ 2,882.30	\$ 1,367.70	68%
14	EC ADMINISTRATION	\$ 4,587.12	\$ 2,072.79	\$ 2,514.33	45%
15	SR- ADMINISTRATION	\$ 10,341.53	\$ 8,232.73	\$ 2,108.80	80%
16	SR general SUMMIT*	\$ 3,000.00	\$ 4,943.85	\$ (1,943.85)	165%
	TOTAL	\$ 956,382.96	\$ 447,608.17	\$ 508,774.79	47%

SUMMARY BY FUNDING CATEGORY

CATEGORY	BUDGET	Y-T-D EXPENSES	BALANCE	% SPENT
SR - ADMIN	\$ 35,381.29	\$ 20,598.35	\$ 14,782.94	58%
SR - QUALITY IMPROVEMENT	\$ 68,946.44	\$ 38,855.21	\$ 30,091.23	56%
SR - GENERAL	\$ 638,812.22	\$ 267,378.07	\$ 371,434.15	42%
SR General SUMMIT (DHLW portion)	\$ 3,000.00	\$ 4,943.85	\$ (1,943.85)	165%
SR General EC-PBIS (DHLW portion)	\$ 48,854.31	\$ 22,129.46	\$ 26,724.85	45%
EC ADMIN	\$ 9,410.03	\$ 5,445.30	\$ 3,964.73	58%
EC - General EC-PBIS (DHLW portion)	\$ 86,561.00	\$ 39,341.28	\$ 47,219.72	45%
EC - GENERAL	\$ 103,560.19	\$ 48,916.65	\$ 54,643.54	47%
TOTAL	\$ 994,525.48	\$ 447,608.17	\$ 546,917.31	45%

Central Iowa Detention
DHLW #1 Postings Report- MONTH CASH
January 2024

Num	Date	Name	Account	Paid Amount
DEP	01/04/2024	ECI	DHLW SR PBIS Muscatine (Oct)	3,993.79 ✓
DEP	01/04/2024	ECI	DHLW SR PBIS Lee/MS (Nov)	3,682.00 ✓
DEP	01/18/2024	ECI	DHLW EC Admn	2,256.01 ✓
DEP	01/18/2024	ECI	DHLW EC General	42,864.29 ✓
DEP	01/18/2024	ECI	DHLW SR General	151,705.55 ✓
DEP	01/18/2024	ECI	DHLW SR Quality Improvement	15,706.80 ✓
DEP	01/18/2024	ECI	DHLW SR Admn	8,777.25 ✓
DEP	01/19/2024	ECI	DHLW SR PBIS Muscatine (Nov)	3,898.58 ✓
1889	01/24/2024	CIJDC	DHLW EC Admn VISA	-48.87 ✓
1895	01/24/2024	Trinity Muscatine Public Health	DHLW EC General CCNL	-982.06 ✓
1896	01/24/2024	Lee county Health	DHLW EC General CCNL	-731.78 ✓
1899	01/24/2024	Burlington CSD	DHLW EC General	-3,593.75 ✓
1900	01/24/2024	Mt Pleasant Childcare	DHLW EC General	-2,666.00 ✓
1889	01/24/2024	CIJDC	DHLW SR Admn VISA	-1,208.38 ✓
1893	01/24/2024	Community Action of Southeast Iowa	DHLW SR General Ps Scholarships	-2,183.48 ✓
1894	01/24/2024	Lutheran Services in Iowa	DHLW SR General Laisa HOPES	-6,306.88 ✓
1895	01/24/2024	Trinity Muscatine Public Health	DHLW SR General CCNL	-2,946.17 ✓
1896	01/24/2024	Lee county Health	DHLW SR General CCNL	-2,195.35 ✓
1897	01/24/2024	Lee county Health	DHLW SR General Dental	-149.56 ✓
1898	01/24/2024	Henry County Extension	DHLW SR General Fun Conn	-19,536.51 ✓
1902	01/24/2024	Lee county Health	DHLW SR General HOPES OSM	-3,663.68 ✓
1889	01/24/2024	CIJDC	DHLW SR Summit VISA	-367.95 ✓
1890	01/24/2024	Cindee Van Dijk	DHLW SR Summit	-200.00 ✓
1891	01/24/2024	Jim Gill Inc.	DHLW SR Summit Concert deposit	-2,500.00 ✓
1892	01/24/2024	Henry County Extension	DHLW SR Summit Books	-675.90 ✓
1901	01/24/2024	Henry County Extension	DHLW SR PBIS	-12,997.15 ✓
1901	01/24/2024	Henry County Extension	DHLW EC PBIS	-5,938.09 ✓
DEP	01/27/2024	ECI	DHLW SR PBIS ISK (Dec)	3,029.64 ✓
1903	01/31/2024	CIJDC	DHLW EC Admn	-587.63 ✓
1903	01/31/2024	CIJDC	DHLW SR Admn	-2,200.27 ✓
1903	01/31/2024	CIJDC	DHLW SR Quality Improvement	-4,905.28 ✓
1903	01/31/2024	CIJDC	DHLW SR General	-598.83 ✓
INT	01/31/2024	ECI	DHLW EC General	4.47 ✓
INT	01/31/2024	ECI	DHLW SR General	17.90 ✓
TOTAL				158,752.71

staff
fiscal
Int

Deposits

EC Gen + 5¢
GI + 5¢
SR Gen - 10¢

\$1,208.38 VISA
↳ \$1,000 covered by
ICAP Grant

DHLW Early Childhood Area

Des Moines, Henry, Louisa, Washington

Executive Committee

Minutes

November 30th 2023

Mt Pleasant Library, 307 E Monroe, Mt Pleasant, IA. 52641

Members Present: Tasha Beghtol, Matt Latcham, Tricia Lipski, Melody Raub, Unity Stevens

HHS System Delivery Assessment

Tasha Beghtol noted that there is no report from the state yet and no expected time frame to receive one.

FY24 Contracts Updates

Mt Pleasant Community Childcare (MPCC)

Members reviewed the MPCC contract language, previous executive committee notes, and program reports. The executive committee determined at the October 17th 2023 meeting to allow the contract to auto-renew on January 1st through March 31st, but reconvene for discussion in the event that a new complaint is filed. Members reviewed the October 24th 2023 complaint on file with HHS.

Members shared concerns about the center having multiple complaints and the health & safety of children in care. Discussion was held regarding options for contract termination and potential impacts to the center. It was noted that the October 24th complaint did not result in a child injury, but the contract was allowed to renew in October based on zero tolerance for additional complaints. Members recognized that a sudden loss of grant funds could result in loss of childcare for families, but noted that considerable support has already been provided to the center. Members agreed by consensus to put the MPCC contract on the January 16th 2024 agenda as an action item.

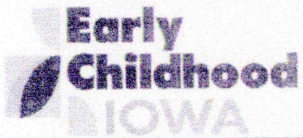
Recommendation to not renew the Mt Pleasant Community Childcare contract beyond the current time period (January 1st – March 31st). The contract will terminate effective March 31st 2024.

Other contract/program updates

EC PBIS – The program is currently working to expand it's focus as a Mental Health Consultation services with an EC PBIS framework. The changes are a result of eliminating duplication and changing the ECI 'service type'. The changes will allow the program to expand beyond childcare settings.

HOPES-Des Moines County – The program is undergoing staff changes and completing some internal auditing of files. Tasha Beghtol shared that more information will be available in the next month or two and she is expecting the program to submit revised claims for July – September.

Individuals with disabilities are encouraged to attend. If you are a person with a disability who requires an accommodation in order to participate in this event please contact the Director at 319-461-1369.



DHLW Early Childhood Area
Des Moines, Henry, Louisa, Washington
PO Box 882
Washington, IA 52353

One-time Purchase Request Form

Instructions: Refer to DHLW Early Childhood Area Policy 4.9a for information and details of eligibility. Send a completed request form and other required materials to tbeghtol@dhlw.org.

Name of Organization:	Columbus Community Child Care Center
Address, City, Zipcode:	250 Colonel's Drive Columbus Junction IA 52378
Name & Title of person submitting request:	Angie O'Brien Director
Email:	Columbuscommunitychildcare@gmail.com
Phone:	319-228-3087

What type of organization or business is requesting the funding? Select One

- Community Organization or Non-Profit that is not a childcare
- Licensed Child Care Center
- Registered Child Development Home
- Child Care Home accepting CCA
- Child care home business not registered with DHS

For Childcare Applicants Only:

What is your current QRS/IQ4K achieved level? Applying for 2
Will the items/activity requested increase your current QRS/IQ4K level? yes

Total requested amount 3201.95

*Include copies of any quotes, order forms, or advertisements that justify the amount requested.
*All requests from childcare businesses must include a note of support from CCR&R consultant, CCNC, or HHS. The note may be sent directly from the agency to tbeghtol@dhlw.org

Provide a brief description in the box below about what you are requesting and why.

We have the procure system and we would like to send messages, pictures, updates, and daily activities to the parents. We do not have tablets in the rooms at this time. We would also like a computer for staff to do trainings on. They can print color pages and activities for the kids also.



February 5th, 2024

To whom it may concern:

Columbus Community Childcare Center has been under the Directorship of Angie O'Brien since October, 2023. As a licensed program, Columbus Community Childcare Center is required to follow the Department of Human Services Rules and Regulations. This includes providing safe care for the children enrolled. Columbus Community Childcare Center director, Angie O'Brien has been working with CCR&R for consultation and technical assistance to meet their program's goals around best practice in the areas of health and safety with the goal of becoming rated in Iowa Quality 4 Kids (IQ4K).

Angie O'Brien, Center Director, has shared that the program received their full license and is moving forward with CACFP and IQ4K participation. The program utilizes ProCare as a CCMS but the classrooms do not have tablets to record the children's daily records, milestones and meals.

Angie has also shared that the staff do not have access to a computer to complete the training requirements for both CACFP and IQ4K. The program's request of 5 tablets with cases would allow staff to quickly and accurately complete reports and share with families throughout the day. The request of a computer would provide staff with the ability to complete required training onsite.

Please feel free to reach out with any questions.

Thank you,
Jodi Norton
IQ4K Specialist & Child Care Consultant Lead
319-321-8810
jnorton@caeiowa.org

(855) 244-5301

www.iowaccrr.org

Serving 99 counties in Iowa

Funding provided by the Iowa Department of Human Services through the Child Care Development Fund



One-time Purchase Request Form

Instructions: Refer to DHLW Early Childhood Area Policy 4.9a for information and details of eligibility. Send a completed request form and other required materials to tbeghtol@dhlw.org.

Name of Organization:	DB Cares, Inc
Address, City, Zipcode:	5784 Summer St., Burlington, IA 52601
Name & Title of person submitting request:	Debra Carroll-Jones, President
Email:	dbcj60@aol.com
Phone:	319-752-2600

What type of organization or business is requesting the funding? Select One

- Community Organization or Non-Profit that is not a childcare
- Licensed Child Care Center
- Registered Child Development Home
- Child Care Home accepting CCA
- Child care home business not registered with DHS

For Childcare Applicants Only:

What is your current QRS/IQ4K achieved level? 5

Will the items/activity requested increase your current QRS/IQ4K level? No

Total requested amount \$ 705.00

**Include copies of any quotes, order forms, or advertisements that justify the amount requested.*

All requests from **childcare businesses must include a note of support from CCR&R consultant, CCNC, or HHS. The note may be sent directly from the agency to tbeghtol@dhlw.org*

Provide a brief description in the box below about what you are requesting and why.

I am to begin providing care for an infant in mid March and a set of twins in August. I have an old pack n play. It is useable, but more than 15 years old. I need two mini cribs and bedding for them. I can place the cribs in the doorway for sight and I would always been in hearing distance, but a recording camera system would be an asset. The video could be played on my tablet and I can take it with me when I am in the kitchen. It would give an extra level of security. A gate will be needed to keep the children out of the kitchen once they start crawling. My cat needs to get down in the basement to the litter box, so it needs the small door to get through.

These are safety items. The mini cribs would provide for safe sleep. When I needed to be in the kitchen, I could observe the sleeping baby on my tablet. I would still be within hearing distance, but the camera would always give me sight. Once the child is on the move, it would be best to keep them out to the kitchen area.

ASSURANCE: *By signing below the applicant affirms that all information in this request and supporting material are correct and true. If awarded funding, the Applicant is responsible for purchasing the item and then sending copies of receipts for reimbursement.*

Signed: Debra Carroll King

Date: January 29, 2024

DHLW Early Childhood Area

Des Moines, Henry, Louisa, Washington

RFR/RFP Committee Minutes

February 13, 2024

4:00pm

**Washington Library
115 W Washington St
Washington, IA**

Members Present: Bailea Grier, Cyndi Mears, Mike Steele, Tasha Beghtol

Review draft Request For Proposal and Request for Renewal materials

Members reviewed and revised Request for Renewal instructions. Edits included updates to timeline, eligibility, and references/links to ECI state documents now housed on the HHS website. A new question was added to the Family Support Home Visitation application regarding monitoring remote staff.

Discuss process for FY25 funding

Tasha Beghtol shared updates on funding and potential changes to the service types that an ECI area may fund.

- All ECI funds now come through HHS and are no longer visible in the Education Appropriations Committee documents. Allocations may not be known until April or May. Assumption at this time is to expect level funding.
- The state ECI office has developed draft new service types (tool O). The intent is to present the revised Tool O to the state ECI board for approval in March.

Due to unknown funding and potential changes to the type of new services, the committee recommends to offer a renewal (RFR) process for current contracts and to wait on an RFP process until when/if funding is available.

Individuals with disabilities are encouraged to attend. If you are a person with a disability who requires an accommodation in order to participate in this event please contact the Director at 319-461-1369.



DHLW Early Childhood Area

Des Moines, Henry, Louisa, Washington

Request for Renewal Funding for July 1, 2024– June 30, 2025

APPLICATION DEADLINE

Application due date is **April 5th 2024 by 5:00pm.**

Purpose and Overview

The DHLW Early Childhood Area is seeking Requests for Renewals (RFR). The RFR process is an abbreviated application for programs that had a contract for services during FY24. Agencies seeking continued funding must submit an RFR to the DHLW Board by April 5th 2024.

Eligible Applicants

- Applicants must have had a contract with the DHLW Early Childhood Area Board during FY24.
- The program/project seeking continued funding must be the same core service as provided in FY24. Programs may request to expand/reduce numbers served or geographic area covered.

Funding

The DHLW Board receives state funds from Iowa Health and Human Services under the categories of Early Childhood (EC) and School Ready (SR). The Iowa Legislature determines the amount of funding for Early Childhood Iowa. Local board funding amounts are based on formulas that take into consideration population and poverty.

The DHLW Early Childhood Area Board receives funding in the following categories

- School Ready Administration
- School Ready Quality Improvement
- School Ready General
- Early Childhood Administration
- Early Childhood General

The total allocation to the DHLW Board in FY24 was \$885,239 and 10 contracts were awarded. Legislative stipulations and statewide performance measures apply to all ECI funding. More information about funding regulations and requirements can be found on the HHS/[ECI website](#), under Toolkit resources. Allowable use of ECI funding is outlined in detail in Tool G. Performance measures are outlined in Tool P & O. Applicants are strongly encouraged to review ECI Tools. Family Support programs should also review Tool FF.

Application Process

The RFR process includes a cover page and narrative, and a budget form. The narrative portion is specific to the type of service provided. If you have any questions, please contact Tasha Beghtol at tbeghtol@dhlw.org.

The DHLW Early Childhood Area Board reserves the right to negotiate proposal details and may grant less than the amount requested. Applicants awarded less than the amount requested will have an opportunity to resubmit budgets and proposed outputs and outcomes based on the amount awarded.

The DHLW Board is subject to Iowa *Open Meetings* and *Open Records* laws. An RFR submitted and reviewed by the DHLW Board and/or committees of the board are considered public documents and can be reproduced.

Funding Guiding Principles

Priority may be given to programs that have shown positive outcomes in submitted reports, have met contract expectations, and have achieved benchmarks. RFRs will be reviewed by a committee of the DHLW Board. In addition to the RFR, the committee may include any or all of the following in their decision-making process:

- Quarterly reports
- Original program RFP
- Contract files
- Trend data and community wide indicators

Funding recommendations are made based on funding availability, successful RFR application, program alignment with identified DHLW goals, and performance outcomes. Priority may be given to programs serving families in communities of higher risk within the 4-county service area. Indicators used by the DHLW Early Childhood Area to identify which communities have higher risks can be found in the [Southeast Iowa Regional Early Childhood Plan, 2022 Comprehensive Update](#). Automatic funding is never guaranteed for previously funded programs.

General Instructions

The narrative portion of the application and cover page are a fillable PDF (Attachment A, RFR – Contract Renewal). Section 3 of Attachment A includes benchmark questions specific to the service type. Please make sure you are completing the correct application/questions for the program. The Budget form is a separate excel document. Detailed instructions for the excel budget form begin on page 3 of this document. All questions for the RFR should be directed to Tasha Beghtol, 319-461-1369 tbeghtol@dhlw.org

- All proposals are due by **April 5th 2024 by 5:00pm**
- Cover page & Budget form should be signed and dated. Electronic signatures are acceptable.
- All questions in the application must be answered or identified as N/A.
- Proposals should be submitted for each program. If an agency provides multiple programs, then multiple RFRs should be completed.
- **Submit One** electronic version of the completed RFR Application by **5:00pm on April 5th 2024** to Tasha Beghtol at tbeghtol@dhlw.org. All parts of the application may be combined into one PDF for submission.

Notification of Awards

Applicants will receive email notification of the DHLW Board’s decisions within 5 business days from the date of the meeting at which the application was considered. It is the intent of the DHLW Board to issue contracts effective July 1st.

TIMELINE	
March 1 st 2024	RFR released <ul style="list-style-type: none"> • Notice sent via email to current contractors
April 5 th 2024	Proposals due <ul style="list-style-type: none"> • Electronic copies of RFR must be received
April – May 2024	Proposals reviewed by a committee of the DHLW Board
May 21 st OR June 18 th 2024	DHLW Early Childhood Area Board meeting <ul style="list-style-type: none"> • Program committee will submit funding recommendations for discussion and approval, pending legislative allocation.
July 1, 2024 – June 30, 2025	Contract duration UNLESS otherwise stated
<i>**Timeline is subject to change by the DHLW Early Childhood Area Board as needed.</i>	

Budget instructions

The Budget form is in excel and includes some embedded basic addition formulas. The Budget form is not locked to allow programs to add narrative space as needed. Headings, required categories, and general layout of the excel sheet should not be altered. If an applicant needs help with completing the excel document, they may contact Tasha Beghtol at tbeghtol@dhlw.org for assistance.

Budgets should be calculated based on the estimated expenses of the project for the proposed contract time period. Provide detailed narrative for each line item in the space identified on the excel form. Show the math that justifies the total line item requested. For example:

Operational request is \$5400
 Narrative shows → Rent \$200/mo x 12 = \$2400 Utilities \$250/mo on avg x 12 = \$3000

Other Funding

Other funds are not required in order to be eligible for funding, but applicants are strongly encouraged to identify other funds being used to support the direct service/activity in the application. Other funds include grants, donations, and/or additional revenue, from an outside source, specific to the service/activity. In-kind funding is not to be noted in the application.

Direct salaries: Includes all staff and supervisors to be paid by the grant and doing work directly related to the program being funded. Include a detailed breakdown of the total salary per staff person. For example – 1 consultant (.5FTE) 20hrs/wk @ \$20/hr X 50wks = \$20,000. Salaries of an agency wide administrator should not be included in this section. See Indirect Administration below.

Benefits: Includes all benefits associated with the salary of the direct staff identified for the program such as social security, IPERS, health insurance, 401k, etc.

Contracted services: Includes any subcontracted staff that will be used to directly support the program requesting funding. Provide hourly and/or daily rates and the total cost.

Travel: Includes mileage, lodging and meals that are directly related to program activities of direct staff. Mileage rate shall not exceed the federal IRS rate. Hotel rates and meals shall not exceed the current federal rate. Rates can be found on the U.S. General Services Administration website - [GSA rates](#). Itemized receipts will be required. Travel does not include fuel expenses. Fuel receipts are only accepted if a contractor has fuel identified as a supply directly related to the service such as a transportation specific program.

Equipment: Includes equipment purchased with an expected useful life of one year or longer. Expenditures for single items over \$1000 must be itemized and inventoried.

Office Supplies: Includes miscellaneous supplies and materials such as pens, paper, ink, copies, etc. The amount may be shown in one lump sum.

Operational: Includes costs associated with operating the program such as rent, utilities, phone, and internet. Operational may also include insurance directly related to the program and annual fees associated with the use of a particular model or curriculum, such as Parents as Teachers.

Staff professional development: Includes registration fees to attend trainings and/or conferences for the purpose of increasing direct staff knowledge.

Incentives: Includes items and or earned monetary rewards that are provided to program participants/families/children actively enrolled in the services/activities. Scholarships and salary stipends provided to program participants would be considered an incentive expense. Family Support programs refer to DHLW Board Policy 3.4 *Family Support Incentives – allowable expenditures*.

Indirect Administration: Indirect costs are those that are incurred for common or joint objectives benefitting all programs and cannot be readily identified or assignable to a final cost. Indirect costs relate to central management and administrative functions that are necessary and beneficial to all programs administered by the organization. Photo copies for the purpose of submitting claims are considered indirect administrative costs and should not be billed monthly as a direct program expense. All programs are encouraged to utilize indirect administration even if your agency does not have a formally established indirect rate. See Tool H (A) on the Early Childhood Iowa website for more information.

Applicants with a federally approved indirect administration MUST include documentation of the rate identified in the budget. Applicants that do not have a federally approved rate may request up to 5% for indirect administration. The 5% indirect rate is calculated based on the subtotal request to the DHLW Early Childhood Board not the total operating costs of the program if other funding is received.

Attachment A
RFR FY25 – Contract Renewal
Family Support Home Visitation

DHLW Early Childhood Area
Cover Page

GENERAL PROGRAM & CONTACT INFORMATION	
Title of Program/Project	
Name of Organization	
Address of organization	
Name & Title of Organization Administrator	
Phone & email	
Name & Title of Program/Project Manager	
Phone & email	
Federal Tax ID #	
Total Amount Requested	\$
Brief Program Summary/Description (Do Not Exceed space allowed) What is the primary function of the program?	
<div style="border: 1px solid black; height: 300px; width: 100%;"></div>	

ASSURANCE: *By signing below the applicant affirms that all data in this application and supporting material are correct and true. If awarded funds by the DHLW Early Childhood Area Board, the Applicant will comply with all state and local grant requirements.*

Signed: _____ Date: _____
 (Signed by Administrator)

Section 1: Program Operations & Staffing

1. Identify current or anticipated changes in program operations that may impact services in FY25.

2. Identify the staffing plan and all funding sources for the program.
Specify if the program will hire new staff and/or utilize a portion of current staff hours. Identify the FTE of all staff and the % of that FTE that is to be paid for by ECI funds.

3. Due to home visitation services requiring staff to work a majority of hours independently/remotely, briefly describe strategies that the program uses to supervise home visitors and ensure data integrity.

Section 2: Budget

4. As applicable, briefly describe why the program budget has decreased/increased?

5. Complete and sign the excel FY25 Budget form.

Section 3: Benchmarks

6. Identify benchmarks for each of the following:

of families

of children

of groups completed

% first time moms

% prenatal enrollment

% families @ or below 201% FPL

% of children enrolled at age 4 or 5

7. *Optional Question* - Other benchmarks identified by the program.

--

Attachment A
RFR FY25 – Contract Renewal
Dental Services

DHLW Early Childhood Area
Cover Page

GENERAL PROGRAM & CONTACT INFORMATION	
Title of Program/Project	
Name of Organization	
Address of organization	
Name & Title of Organization Administrator	
Phone & email	
Name & Title of Program/Project Manager	
Phone & email	
Federal Tax ID #	
Total Amount Requested	\$
Brief Program Summary/Description (Do Not Exceed space allowed) What is the primary function of the program? <div style="border: 1px solid black; height: 300px; margin: 10px auto; width: 90%;"></div>	

ASSURANCE: *By signing below the applicant affirms that all data in this application and supporting material are correct and true. If awarded funds by the DHLW Early Childhood Area Board, the Applicant will comply with all state and local grant requirements.*

Signed: _____ Date: _____
 (Signed by Administrator)

Section 1: Program Operations & Staffing

1. Identify current or anticipated changes in program operations that may impact services in FY25.
2. Identify the staffing plan and all funding sources for the program.
Specify if the program will hire new staff and/or utilize a portion of current staff hours. Identify the FTE of all staff and the % of that FTE that is to be paid for by ECI funds.

Section 2: Budget

3. As applicable, briefly describe why the program budget has decreased/increased?
4. Complete and sign the excel FY25 Budget form.
5. Include a plan for distribution of services across the DHLW region. Plan should be no more than 1 page (2 sides) of narrative and/or bullet format included with RFR completed documents.

Section 3: Benchmarks

6. Identify benchmarks for each of the following:
 - # of children enrolled
 - % of children screened
 - % of children screened and identified as high risk (decay and/or demineralization) that received dental care coordination
 - # of childcare sites participating in services
 - # of preschool sites participating in services
7. *Optional Question* - Other benchmarks identified by the program.

Attachment A
RFR FY25 – Contract Renewal
Preschool Scholarships

DHLW Early Childhood Area
Cover Page

GENERAL PROGRAM & CONTACT INFORMATION	
Title of Program/Project	
Name of Organization	
Address of organization	
Name & Title of Organization Administrator	
Phone & email	
Name & Title of Program/Project Manager	
Phone & email	
Federal Tax ID #	
Total Amount Requested	\$
Brief Program Summary/Description (Do Not Exceed space allowed) What is the primary function of the program? <div style="border: 1px solid black; height: 300px; margin: 10px auto; width: 90%;"></div>	

ASSURANCE: *By signing below the applicant affirms that all data in this application and supporting material are correct and true. If awarded funds by the DHLW Early Childhood Area Board, the Applicant will comply with all state and local grant requirements.*

Signed: _____ Date: _____
 (Signed by Administrator)

Section 1: Program Operations & Staffing

1. Identify current or anticipated changes in program operations that may impact services in FY25.
2. Identify the staffing plan and all funding sources for the program.
Specify if the program will hire new staff and/or utilize a portion of current staff hours. Identify the FTE of all staff and the % of that FTE that is to be paid for by ECI funds.

Section 2: Budget

3. As applicable, briefly describe why the program budget has decreased/increased?
4. Complete and sign the excel FY25 Budget form.

Section 3: Benchmarks

5. Identify benchmarks for each of the following:
of children
of preschools
% of children screened with ASQ-3
% of children screened with ASQ-SE
6. Include program handouts and/or policies that identify participation criteria for preschools/families and tuition reimbursement rates.
7. *Optional Question* - Other benchmarks as identified by the program.

Attachment A
RFR FY25 – Contract Renewal
Child Care Nurse Consultant

DHLW Early Childhood Area
Cover Page

GENERAL PROGRAM & CONTACT INFORMATION	
Title of Program/Project	
Name of Organization	
Address of organization	
Name & Title of Organization Administrator	
Phone & Email	
Name & Title of Program/Project Manager	
Phone & email	
Federal Tax ID #	
Total Amount Requested	\$
Brief Program Summary/Description (Do Not Exceed space allowed) What is the primary function of the program? <div style="border: 1px solid black; height: 300px; margin: 10px auto; width: 80%;"></div>	

ASSURANCE: *By signing below the applicant affirms that all data in this application and supporting material are correct and true. If awarded funds by the DHLW Early Childhood Area Board, the Applicant will comply with all state and local grant requirements.*

Signed: _____ Date: _____
 (Signed by Administrator)

Section 1: Program Operations & Staffing

1. Identify current or anticipated changes in program operations that may impact services in FY25.
2. Identify the staffing plan and all funding sources for the program.
Specify if the program will hire new staff and/or utilize a portion of current staff hours. Identify the FTE of all staff and the % of that FTE that is to be paid for by ECI funds.

Section 2: Budget

3. As applicable, briefly describe why the program budget has increased?
4. Complete and sign the excel FY25 Budget form.

Section 3: Benchmarks

5. Identify benchmarks for each of the following:
 - # of programs
 - # of visits
 - # of technical assistance contacts
 - # of HCCI - DHS approved trainings provided
 - # of attendees per training
 - % of participating programs rating 3 or higher in QRS or 1 or higher in IQ4K
 - % of participating programs that improve health and safety conditions in their environment
 - % of children with special health care needs who have a care plan in place
 - % of participants who report increased knowledge as a result of HCCI trainings
6. *Optional Question* - Other benchmarks identified by the program:

Attachment A
RFR FY25 – Contract Renewal
Supportive Services-Childcare Staffing

**DHLW Early Childhood Area
Cover Page**

GENERAL PROGRAM & CONTACT INFORMATION	
Title of Program/Project	
Name of Organization	
Address of organization	
Name & Title of Organization Administrator	
Phone & email	
Name & Title of Program/Project Manager	
Phone & email	
Federal Tax ID #	
Total Amount Requested	\$ _____ <i>*Refer to DHLW Policy 4.12 for max allowed</i>
Brief Program Summary/Description (Do Not Exceed space allowed) What is the primary function of the program? <div style="border: 1px solid black; height: 300px; margin: 10px auto; width: 90%;"></div>	

ASSURANCE: *By signing below the applicant affirms that all data in this application and supporting material are correct and true. If awarded funds by the DHLW Early Childhood Area Board, the Applicant will comply with all state and local grant requirements.*

Signed: _____ Date: _____
 (Signed by Administrator)

Section 1: Program Operations & Staffing

1. Identify current or anticipated changes in program operations that may impact services in FY25.

2. Identify the staffing plan and classrooms within the center.

Section 2: Budget

3. Briefly describe how the center is working toward self sustainability beyond DHLW funding.

4. Complete and sign the excel FY25 Budget form. The budget should show total cost of staffing plan.

Section 3: Benchmarks

5. Identify benchmarks for each of the following:
 - # of children served
 - % of children screened with ASQ-3
 - % of children demonstrating age appropriate skills as assessed by the ASQ-3
 - QRS or IQ4K level achieved by the end of the year

6. *Optional Question* - Other benchmarks as identified by the program.

Attachment A
RFR FY25 – Contract Renewal
Southeast Iowa Early
Childhood Project

DHLW Early Childhood Area
Cover Page

GENERAL PROGRAM & CONTACT INFORMATION	
Title of Program/Project	
Name of Organization	
Address of organization	
Name & Title of Organization Administrator	
Phone & email	
Name & Title of Program/Project Manager	
Phone & email	
Federal Tax ID #	
Total Amount Requested	\$
Brief Program Summary/Description (Do Not Exceed space allowed) What is the primary function of the program? <div style="border: 1px solid black; height: 300px; margin: 10px auto; width: 80%;"></div>	

ASSURANCE: *By signing below the applicant affirms that all data in this application and supporting material are correct and true. If awarded funds by the DHLW Early Childhood Area Board, the Applicant will comply with all state and local grant requirements.*

Signed: _____ Date: _____
 (Signed by Administrator)

Section 1: Program Operations & Staffing

1. Identify current or anticipated changes in program operations that may impact services in FY25.
2. Identify the staffing plan and how services will be distributed across the project region (10 counties).

Section 2: Budget

3. As applicable, briefly describe why the program budget has decreased/increased?
4. Complete and sign the excel FY25 Budget form.

Section 3: Benchmarks

5. Identify benchmarks for each of the following:
 - # of hours of consultations
 - # of individual consultation sessions
 - # of group consultation sessions
 - # of staff trainings
 - # of parent or community training sessions
 - % of staff reporting an increase in competency and self confidence to support children with EC-PBIS supports/strategies
6. Identify other benchmarks to be collected by the program.



DHLW Early Childhood Area
Report summary
July 2023 - December 2023
FAMILY SUPPORT - HOME VISITATION

		Family Connection Henry CO ISU Extension	HOPES Des Moines CO Lee Co Health Dept	Louisa Healthy Families - LSI
1	Contract amount	\$ 276,969.00	\$ 76,150.00	\$ 83,456.00
2	Amount of DHLW funds expended	\$ 116,932.60	\$ 29,699.45	\$ 42,291.75
3	% spent	42%	39%	51%
4	Benchmark - # of families	65	17	17
DAISEY-YTD 5	Total Families served	54	10	15
6	Benchmark - # of children	100	17	20
DAISEY-YTD 7	Total Children served	76	10	14
8	Benchmark # of visits	1549	504	550
DAISEY-YTD 9	Total # of visits completed	417	126	110
10	% visit benchmark achieved	27%	25%	20%
QTR data 11	# of groups completed	8	0	3
QTR data 12	Avg # of people attended per group	8	0	5
QTR data 13	Based on your program model, what % of families served required 2 or more visits/mo?	60%	90%	50%
DAISEY-YTD 14	% children 1yr or below @ enrollment (85% target)	55%	82%	80%
DAISEY-YTD 15	% children with a completed ASQ (90% target)	42%	40%	90%
DAISEY-YTD 16	% enrolled w/ income above 200% FPL (5% or less)	19%	0%	7%
DAISEY-YTD 17	% enrolled first time mom	41%	64%	13%
	OUTCOMES			
DAISEY-YTD 18	denominator for outcomes (# of families with surveys completed)	18		12
DAISEY-YTD 19	improved or maintained healthy functioning, problem solving, & communication	94%	Program is waiting for state approval to edit/correct data in the DAISEY system. Accurate outcome measure data is not available at this time.	100%
DAISEY-YTD 20	improved or maintained social supports	100%		100%
DAISEY-YTD 21	improved connection to concrete supports	72%		75%
DAISEY-YTD 22	improved nurturing attachment between parent and child	56%		50%
DAISEY-YTD 23	improved knowledge of child development and parenting	44%		75%

Narrative highlights

Family Connection - The program's PAT Affiliate Plan has been approved. They are now an evidenced based program. Zuley passed her certification exam and is able to take on a full caseload in Janaury.

Louisa Healthy Families - The program has expanded the opportunity for enrollment of families with the addition of PAT services. The Nest served 26 adults and 48 children in QTR 2 and hosted a Christmas event in collaboration with SE IA Community Action.

HOPES DSM - Staff turnover occurred in the 2nd QTR. 7 out of the 10 enrolled families were retained after the change. The program has completed a review of files and data entry during change of staff and are expected to complete some data entry updates/changes in the DAISEY system before the end of the contract period.



DHLW Early Childhood Area
Report summary
July 2023 - December 2023
EARLY CARE & EDUCATION
SUPPORTIVE SERVICES (staff) & SCHOLARSHIPS

	Burlington Early Childhood Center	Mt Pleasant Community Childcare Center	Preschool Scholarships - Community Action SE IA
1	Contract amount	\$ 43,125.00	\$ 35,000.00
2	Amount of DHLW funds expended	\$ 21,562.50	\$ 13,650.80
3	% of contract spent	50%	39%
4	Amount of other funds expended	\$ 261,441.39	\$ -
5	source of other funds	private tuition	
6	# of children served age 0 - 1	4	0
7	# of children served age 1 - 2	10	0
8	# of children served age 2 - 3	12	0
9	# of children served age 3 - 4	11	20
10	# of children served age 4 - 5	22	3
11	# of children served age 5	0	0
12	Total # of children	59	23
13	% of children screened: ASQ - 3	100%	91%
14	% of children screened: ASQ-SE	0%	91%
15	% of children referred: ASQ - 3	12%	14%
16	% of children referred: ASQ-SE	0%	5%
17	% of children demonstrating age appropriate skills ASQ - 3	88%	67%
18	% of children demonstrating age appropriate skills ASQ - SE	na	90%
19	QRS Level achieved		none
20	IQ4K level achieved	1	none
21	# of participating preschools		9
22	# of preschools with a QRS 3 +		4
23	# of preschools with a IQ4K		3
24	# of preschools meeting IQPPS		2
25	% families served @ or below 125% FPL		39%
26	% families served @ 126% - 185% FPL		52%
27	% families served @ 186% - 200% FPL		9%
28	% families served @ 201% or higher FPL		0%

Narrative highlights

Burlington CSD - Corse Early Childhood Center - The center is currently full with a waitlist in all classrooms. The center has made adjustments in room ages to accommodate new babies. The center uses the ASQ - 3 and has connected families in need of referrals for speech, ADHD, and Autism specific needs. ASQ-SE will be done in the spring.

Preschool Scholarship - The program has implemented a sliding scale fee to support the lowest income families with tuition. The average monthly scholarship is \$108.52, covering an average of 79% of tuition costs.



DHLW Early Childhood Area
 Report summary
 July 2023 - December 2023
CCNC (Nurse Consultant)

	Lee Co Health Department	Trinity Muscatine Public Health
1	County served	Des Moines
2	Contract amount	\$ 39,117.00
3	Amount of DHLW funds expended	\$ 19,081.47
4	% of contract spent	49%
5	Amount of other funds expended	\$ -
6	Total # of eligible programs in the service area	77
7	# of participating sites that are non-registered	0
8	# of participating sites that are HHS registered	22
9	# of participating sites that are HHS licensed	14
10	# of participating sites that are DE regulated	0
11	Total # of participating programs	36
12	# of participating programs with a QRS (QRIS) 1	2
13	# of participating programs with a QRS (QRIS) 2	3
14	# of participating programs with a QRS (QRIS) 3	5
15	# of participating programs with a QRS (QRIS) 4	11
16	# of participating programs with a QRS (QRIS) 5	1
17	% of participating programs with a QRS(QRIS) of 3 or higher	47%
18	# of participating programs with a IQ4K 1	7
19	# of participating programs with a IQ4K 2	3
20	# of participating programs with a IQ4K 3	3
21	# of participating programs with a IQ4K 4	0
22	# of participating programs with a IQ4K 5	0
23	% of participating programs with IQ4K rating	36%
24	# of face to face visits	28
25	# of technical assistance contacts	61
26	# of children with special health care needs for :	
27	asthma	0
28	allergies	8
29	diabetes	0
30	IEP/IFSP	0
31	seizures	0
32	other	2
33	# of children with special health care needs plan in place at child care facility	10
34	% of children with special health care needs plan in place at child care facility	100%
35	# of participating programs receiving onsite assessment and consultation that improve health & safety conditions in their early learning environment	21
36	% of participating programs receiving onsite assessment and consultation that improve health & safety conditions in their early learning environment	58%
37	# of trainings provided by the CCNC	1
38	# of participants who attended trainings	7
39	# of participants who reported increased knowledge as a result of training	7



DHLW Early Childhood Area

Report summary

July 2023 - December 2023

DENTAL

1	TOTAL Contract amount	\$	65,000.00
2	DHLW funds expended	\$	26,244.48
3	Other funds expended (Title 19, Hawk-i)	\$	24,305.90
4	Other area funds expended		
5	% of DHLW funds spent		40%
7	# of participating preschools		25
8	# of participating childcare sites		16
9	# of children enrolled/served ages 0-1		33
10	# of children enrolled/served ages 1-2		65
11	# of children enrolled/served ages 2-3		75
12	# of children enrolled/served ages 3-4		296
13	# of children enrolled/served ages 4-5		569
14	# of children enrolled/served ages 5-6		39
15	Total children		1077
16	# of unduplicated children screened		1017
17	# of total screenings completed		1017
18	# of total varnishes completed		978
19	% of children screened for caries		94%
20	# of children screened that were high risk		188
21	% of children screened that were high risk		18%
22	# of children screened with a decay		188
23	% of children screened with a decay		18%
24	# of children screened with demineralization		77
25	% of children screened with demineralization		8%
26	% of high risk children that received dental care coordination		100%

Narrative highlights

Dental services are new this year to centers in Henry and Washington counties. One center declined and one is uncommitted at this time. Participation is low, but the program is working on new partnerships. Silver Diamine Fluoride is being piloted in Des Moines County for high-risk children.



DHLW Early Childhood Area
 Report summary
 July 2023 - December 2023
EC-PBIS

1	TOTAL Contract amount (all 4 boards)	\$	276,357.78
2	TOTAL DHLW Contracted portion	\$	135,415.31
3	DHLW funds expended	\$	61,470.74
4	Other area funds expended	\$	63,979.77
5	% of DHLW portion spent		45%
6	% of TOTAL contract spent		45%
8	Total # of EC-PBIS trained coaches		4
9	Total # of hours of EC-PBIS coaching completed		333
10	Total unduplicated # of staff who received coaching (report # by county below - row 6 will autofill)		149
11	Des Moines	18	
12	Henry	2	
13	Iowa	31	
14	Jefferson	38	
15	Keokuk	0	
16	Lee	10	
17	Louisa	0	
18	Muscatine	16	
19	Van Buren	0	
20	Washington	34	
21	Total # of participating programs - (report # by county below - row 7 will auto fill)		16
22	Des Moines	2	
23	Henry	1	
24	Iowa	3	
25	Jefferson	3	
26	Keokuk	0	
27	Lee	3	
28	Louisa	0	
29	Muscatine	1	
30	Van Buren	0	
31	Washington	3	
32	Total # of behavioral incident reports (report # by county below - row 8 will auto fill)		0
33	Des Moines	0	
34	Henry	0	
35	Iowa	0	
36	Jefferson	0	
37	Keokuk	0	
38	Lee	0	
39	Louisa	0	
40	Muscatine	0	
41	Van Buren	0	
42	Washington	0	
43	% of staff reporting that the coach makes time for them when they have a question or concern (Year end report only)		year end report only
44	% of staff reporting that the coach is knowledgeable about children's typical and atypical developmental progress		0%
45	% of staff reporting an increase in competency and self - confidence to children with EC-PBIS supports/strategies		0%
46	Cost per program	\$	7,840.66

DHLW Early Childhood Area

Des Moines, Henry, Louisa, Washington

Administrative Update

February 2024

ECI Update

- Early Childhood Iowa has a new website. It is now located within the Iowa Health and Human Services website. <https://hhs.iowa.gov/programs/programs-and-services/eci>
- The ECI office introduced draft service types to the ECI Area Directors for addition to Tool O. New service types are expected to be presented to the ECI State Board for approval in March 2024. If approved, these new service types may be available as soon as FY24 for use.
- The HHS System Delivery Assessment report was released on January 5th 2024. The full report and other alignment information can be downloaded from the 'system-alignment' link <https://hhs.iowa.gov/initiatives/system-alignment>. New updates to the site include County Health Snapshots and slides from recent presentations regarding the Behavioral Health System alignment. Additional system information is available on the 'government-relations-resources' link <https://hhs.iowa.gov/about/initiatives/government-relations-resources>.

Iowa Data Drive

The [IA Data Drive](#) has been updated with 2023 data. Created in response to the ECI Statewide Needs Assessment and Strategic Planning in 2019, the IA Data Drive is an interactive data dashboard built to support and inform decision-makers in early childhood programs across Iowa. The platform allows users to view commonly used indicators to monitor progress across the five legislatively-mandated results areas, which include: healthy children, children ready to succeed in school, safe and supportive communities, secure and nurturing families and secure and nurturing early learning environments.

Users can also view data through the [Annual Report](#) tool. The Annual Report tool summarizes data based on ECI local area or county area in an easy-to-use report format. Each report details and visualizes area trend charts and data tables, with accurate descriptions of the indicators and data source summaries. Users can learn more about the dashboard and report features with our [IA Data Drive Manual](#). In 2024, expect more updates to the IA Data Drive as we add new features. This work will be advised by the ECI Results Accountability implementation team.

Association of ECI Area Boards and Advocates

The Association is hosting a Social Near the Hill & Breakfast on the Hill on March 5th 5-8pm at the Iowa Taproom, 215 E 3rd St. #100, Des Moines, IA 50309, and March 6th 7am at the Capitol. Eide & Heisinger LLC are providing regular legislative briefings during the 2024 session with opportunities for Q&A. Association members may RSVP to any event on the new [AECIAB&A](#) website.

Southeast Iowa Early Childhood Summit 2024

The 2024 summit activities are confirmed with an all-day childcare conference on April 27th at Southeastern Community College - West Burlington and Jim Gill concerts on May 3rd in Williamsburg, and May 4th in Burlington and Keokuk. The committee is currently seeking agencies/individuals to host interactive resource tables after each of the concerts. The focus area/theme of this year's summit is "emotional health & communication." The next summit committee meeting will be held on March 8th 2024 at 9:00am. Individuals interested in participating in the SE Iowa Early Childhood Summit Committee or activities may contact Tasha at tbeghtol@dhlw.org.

Other Updates

From the office:

- Information was shared with early childhood partners regarding the One-time Purchase/Activity grants (Policy 4.9a) made available in November. 8 applications have been submitted to date.
 - 1 was approved in January
 - 2 exceeded the funding available – notified of not eligible
 - 2 are incomplete
 - 2 placed on the February agenda
 - 1 complete and ready for chair review (potential March agenda)

Childcare:

- The Wayland childcare project is making progress in construction completion and has hired a center Director. The center is called Little Me & Company. The project plans to be open by summer 2024.
- Washington Economic Development Group (WEDG) and DHLW hosted a meeting on January 29th with directors from centers in Washington County. Attendees learned about Wage Enhancement Projects and discussed how a WEP might work in Washington County and surrounding area.