

RECORD OF PROCEEDINGS

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TOWN OF KREMMLING  
REGULAR TOWN BOARD MEETING  
December 11, 2019

The Board of Trustees, for the Town of Kremmling, met in the boardroom located at 200 Eagle Avenue. Mayor Grover Pryor called the meeting to order at 6:00 p.m. Trustees present: Holly Martinson, Gina Schroeder, Jason Wikberg, Leo Pesch, Dave Sammons, and Erik Woog. Staff present: Town Manager Dan Stoltman, Police Chief Jamie Lucas, Public Works Director Jason Bock, and Town Clerk Joanna Eaton.

SCHROEDER MOVED TO APPROVE THE REGULAR TOWN BOARD MEETING MINUTES OF OCTOBER 30, 2019. SAMMONS SECONDED. ALL "AYE" VOTES.

SCHROEDER MOVED TO APPROVE THE SPECIAL TOWN BOARD MEETING MINUTES OF NOVEMBER 5, 2019. MARTINSON SECONDED. ALL "AYE" VOTES.

SAMMONS MOVED TO APPROVE EXPENDITURES DATED OCTOBER 30 THROUGH DECEMBER 11, 2019 FOR A TOTAL OF \$288,842.30. SCHROEDER SECONDED. ALL "AYE" VOTES.

SAMMONS MOVED TO APPROVE THE AGENDA AS PRESENTED. SCHROEDER SECONDED. ALL "AYE" VOTES.

There were no citizen comments.

Mayoral Announcements, Proclamations, and Appointments-

- Police Officers Bryson Hicks and Robert Bowen were both sworn into as Kremmling Police Department new Police Officers.

Police Chief Reported:

- Chief Lucas did not have a report.

Public Works Director reported:

- The Public Works Department has been busy hanging Christmas lights and preparing their winter equipment.
- Had a minor leak fixed at the water plant.

**Presentation from the Grand County Library District Executive Director, Polly Gallagher –** Polly Gallagher and others with the Grand County Library District wanted to give the Board an update on new things happening in the district. Also, wanted to share some exciting things and future plans they have to better the district and engage with the community a little more. Polly Gallagher mentioned that the libraries have seen over 114,000 visitors this year, and can't stress enough the importance of keeping our libraries going and available to the public. The Library District wanted to thank the Board for all the support and allowing them to speak to the Board.

Leo Pesch entered the meeting at 6:13pm.

**Discussion and Action on Resolution 2019-02-06 – A Resolution Approving the Sammons Annexation Petition for Substantial Compliance with Statues, and Set a Public Hearing Date** – Trustee Sammons removed himself from this discussion. Manager Stoltman stated that this discussion was primarily about making sure the application turned in is complete and follows our guidelines and on approving the next Public Hearing for the actual approval of the Annexation process. Manager Stoltman recommends approving the Resolution, as he believes everything is complete and turned in properly. The Board decided to hold the Public Hearing on February 19, 2020 for the Sammons Annexation.

WOOG MOTIONED TO APPROVE THE RESOLUTION 2019-02-06, FINDING SUBSTANTIAL COMPLIANCE OF THE SAMMONS ANNEXATION PETITION, AND SET

THE TOWN BOARD PUBLIC HEARING FOR FEBRUARY 19<sup>TH</sup> 2020. WIKBERG SECONDED. ALL "AYE" VOTES.

**Discussion and Action- On the Approval of the Town of Kremmling signing the East Grand Places 2050 MOU and Donating to the Project \$1,500 for the 2020 Fiscal year** – Manager Stoltman mentioned that he has been to a couple meetings this year for the East Grand Places. Dan Stoltman said the plan is to manage and improve recreation around the county, he believes it is imperative that Kremmling participates and joins the topic. John Morrissey with the Forest Service was in attendance to speak to the Board. Mayor Pryor along with The Town of Hot Sulphur Springs had asked for the name to be changed from East Grand Places to Grand Places, this was not a problem and was changed over. Jon Morrissey with the Forest Service was in attendance and wanted to provide the Board with more information about Grand Places. Jon would really like this project to extend more out west and include Kremmling. Manager Stoltman's recommendation was to approve the \$1,500 donation to the project for the continued operations of this group, he had included it into the budget already. A couple Board members had the same question on where and what the money would be used for. Jon answered it would be used to help get the project moving quicker and help with resources and running meetings.

WOOG MOTIONED TO APPROVE THE TOWN OF KREMMLING SIGNING THE GRAND PLACES 2050 MOU AND DONATE TO THE PROJECT \$1,500 FOR THE 2020 FISCAL YEAR. SCHROEDER SECONDED. ALL "AYE" VOTES.

**Discussion and Action – On the Approval of the IGA Between the Town of Kremmling and Grand County for the Purpose of the Town Providing a One Weekend per month on-call Snow Removal at the McElroy Airfield-** Manager Stoltman wanted to bring to the Board a current inter-governmental agreement (IGA) between the Town and the County. This is an agreement for the Town providing a one weekend per month on-call snow plowing at the Kremmling Airport. The new IGA has been reviewed by the Public Works Director, the Town Attorney, and the Town Manager. Manager Stoltman mentioned a few changes were made between the previous year's IGA and this year.

SCHROEDER MOTIONED TO APPROVE THE IGA AS PRESENTED BETWEEN THE TOWN OF KREMMLING AND GRAND COUNTY FOR THE PURPOSE OF THE TOWN PROVIDING A ONE WEEKEND PER MONTH ON-CALL SNOW REMOVAL SERVICE AT THE MCELROY AIRFIELD. WOOG SECONDED. ALL "AYE: VOTES.

**Discussion and Action – On the Approval of the Town of Kremmling Participation in the Grand County Drought Management Plan** – Manager Stoltman mentioned that this is similar to the Grand Places. Overall this plan is to affect the county as a whole, the purpose is to develop a plan if a drought is triggered. That then would enact action on all participants in the plan, regardless how much of a trigger in one location is actually affecting another location. Manager Stoltman believes it is very important to be a part of this as well and the Town needs to have a seat at the table. If the Board wanted to know more, Manager Stoltman would be willing to bring in someone to meet with the Board. The Board did not feel like it would be necessary.

WOOG MOTIONED TO APPROVE THE PARTICIPATION OF THE TOWN OF KREMMLING IN THE GRAND COUNTY DROUGHT MANAGEMENT PLAN, BY APPROPRIATING STAFF TIME TO THE EFFORT, AND ANY ADDITIONAL COMMITMENT ARE APPROVED BY THE BOARD. SAMMONS SECONDED. ALL "AYE" VOTES.

**Discussion and Action – On the approval of \$1,500 donation line item to the headwaters trail alliance** – Manager Stoltman started by saying this is similar to the previous topic, it is included in the budget already, another group that does trail management around the county, he is to believe this is very important for the Town to join as well and the Town needs to support those who support us. The Headwaters Trail Alliance (HTA) is requesting funding from the Town to help fund their recreation and trail maintenance and projects throughout the County.

WIKBERG MOTIONED TO APPROVE THE DONATION LINE ITEM THE ADDITION OF \$1,500 TO THE HEADWATERS TRAIL ALLIANCE. PESCH SECONDED. ALL "AYE" VOTES.

**Discussion and Action – Approval of Dan Stoltman be added to the Bank as an Authorized Signer of Town Checks** – Manager Stoltman stated that this was a request from our Town Treasurer. Manager Stoltman does not intend to make this a habit of himself signing, but also agrees that it would be helpful in situations where a check needs signed ASAP and only one board member who is listed as a signer at the bank is available, he would then be able to sign in replacement of another Board member. Trustee Schroeder that it would be best to wait until after the Spring Election to add and remove signers. The Board all agreed.

SCHROEDER MOTIONED TO APPROVE TOWN MANAGER STOLTMAN BE ADDED TO THE BANK AS AN AUTHORIZED SIGNER OF TOWN CHECKS ON THE SAME ACCOUNT AFTER THE SPRING ELECTION 2020. PESCH SECONDED. ALL “AYE” VOTES.

Mayor Pryor opened a public hearing at 7:18 pm for all funds of the 2020 budget.

WOOG MOTIONED TO OPEN THE PUBLIC HEARING FOR THE 2020 BUDGET. SAMMONS SECONDED. ALL “AYE” VOTES.

There were no public comments on the 2020 Budget. That being said Mayor Pryor closed the public hearing at 7:19 pm.

WOOG MOTIONED TO CLOSE THE PUBLIC HEARING FOR THE 2020 BUDGET. WIKBERG SECONDED. ALL “AYE” VOTES.

Manager Stoltman does not see any issues with the 2020 budget, he believes it to be pretty healthy. He also predicts the sales tax for 2020 to increase compared to the previous years.

WOOG MOTIONED TO ADOPT RESOLUTION 2019-02-02 – A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF KREMMLING, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2020 AND ENDING ON THE LAST DAY OF DECEMBER 2020. SAMMONS SECONDED. ALL “AYE” VOTES.

WOOG MOTIONED TO ADOPT RESOLUTION 2019-02-03 A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE TOWN OF KREMMLING, COLORADO FOR THE 2020 BUDGET YEAR. SCHROEDER SECONDED. ALL “AYE” VOTES.

WOOG MOTIONED TO ADOPT RESOLUTION 2019-02-04 A RESOLUTION APPROVING THE SALARIES AND WAGES FOR EMPLOYEES OF THE TOWN OF KREMMLING FOR 2020. MARTINSON SECONDED. ALL “AYE” VOTES.

WIKBERG MOTIONED TO OPEN A PUBLIC HEARING FOR THE TOWN OF KREMMLING 2020 MILL LEVY. SCHROEDER SECONDED. ‘ALL AYE VOTES.

A public hearing was opened at 7:29

SCHROEDER MOTIONED TO CLOSE THE PUBLIC HEARING. WOOG SECONDED. ALL “AYE” VOTES.

Manager Stoltman began with the Town’s worth has gone up a couple million dollars, a growth is being seen.

WOOG MOTIONED TO ADOPT RESOLUTION 2019-02-05 A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2019 TO HELP DEFRAID THE COSTS OF GOVERNMENT FOR THE TOWN OF KREMMLING, COLORADO, FOR THE 2020 BUDGET YEAR. SCHROEDER SECONDED. ALL “AYE” VOTES.

**Discussion and Action – On adding Christmas Eve to the employee personnel manuals holiday list as an observed day off.** A few Board members had a couple concerns of it following on a weekend day and receiving that following weekday off. Manager Stoltman suggested a

provision to not allow the day before Christmas Eve off if it falls on a weekend day, if it falls on a weekend day it will not be a paid holiday.

SCHROEDER MOTIONED TO APPROVE CHRISTMAS EVE AS A PAID HOLIDAY OFF UNLESS IT FALLS ON A WEEKEND DAY. PESCH SECONDED. ALL "AYE" VOTES.

SCHROEDER MOVED TO GO INTO **EXECUTIVE SESSION** FOR: (1) CONSIDERATION OF DOCUMENTS PROTECTED BY MANDATORY NONDISCLOSURE PROVISIONS OF THE COLORADO OPEN RECORDS ACT UNDER C.R.S. SECTION 24-6-402(4)(G); AND (2) FOR THE PURPOSE OF DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND/OR INSTRUCTING NEGOTIATORS UNDER C.R.S. SECTION 24-6-402(4)(E) REGARDING THE MARC SMITH PROPERTIES. WOOG SECONDED. ALL "AYE" VOTES.

Mayor Pryor stated that the time now is 8:27 p.m. The participants in executive session were: Grover Pryor, Dan Stoltman, Holly Martinson, Gina Schroeder, Jason Wikberg, Leo Pesch, Dave Sammons, Erik Woog, Rebecca Guthrie, Jamie Lucas and Joanna Eaton. If any person who participated in the Executive Session believes that any substantial discussion of any matters not included in the motion to go into Executive Session occurred during the Executive Session, or that any improper action occurred during the Executive Session in violation of the Open Meetings Law, please state your concerns for the record. There being none, is there any further discussion?

SCHROEDER MOVED TO GO INTO **EXECUTIVE SESSION** - AN EXECUTIVE SESSION FOR DISCUSSION OF A PERSONNEL MATTER UNDER C.R.S. SECTION 24-6-402(2)(F) AND NOT INVOLVING: ANY SPECIFIC EMPLOYEES WHO HAVE REQUESTED DISCUSSION OF THE MATTER IN OPEN SESSION; ANY MEMBER OF THIS BODY OR ANY ELECTED OFFICIAL; THE APPOINTMENT OF ANY PERSON TO FILL AN OFFICE OF THIS BODY OR OF AN ELECTED OFFICIAL; OR PERSONNEL POLICIES THAT DO NOT REQUIRE THE DISCUSSION OF MATTERS PERSONAL TO PARTICULAR EMPLOYEES – PERFORMANCE AWARD DOLLARS. PESCH SECONDED. ALL "AYE" VOTES.

No motion was made.

Mayor Pryor stated that the time now is 8:38 p.m. The participants in executive session were: Grover Pryor, Dan Stoltman, Holly Martinson, Gina Schroeder, Jason Wikberg, Leo Pesch, Dave Sammons, Erik Woog, Jamie Lucas and Joanna Eaton. If any person who participated in the Executive Session believes that any substantial discussion of any matters not included in the motion to go into Executive Session occurred during the Executive Session, or that any improper action occurred during the Executive Session in violation of the Open Meetings Law, please state your concerns for the record. There being none, is there any further discussion?

No motion was made.

SAMMONS MOVED TO ADJOURN AT 8:40 PM. MARTINSON SECONDED. ALL "AYE" VOTES.

  
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Joanna Eaton Town Clerk

  
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Grover Pryor, Mayor