

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of December 21, 2016

CALL TO ORDER: The meeting was called to order by Secretary/Clerk Maureen Elliott at 7 PM in the Murphys Historical School. Present were Trustees Maureen Elliott, Jeff St. Louis, Patti Cripes, Guy Puccio and Caretaker Robert Yeadon. Trustee Jo Brooksher was absent

QUORUM: A quorum of four board members was present.

PUBLIC COMMENTS: None

MINUTES: St. Louis moved to accept the Minutes of November 16, 2016. The motion was seconded and passed 4/0

CORRESPONDENCE: 1. A series of emails from other cemetery districts on their policy on allowing a casket to be opened at the cemetery and on allowing family to view the casket being lowered was discussed. No action was taken.

2. An email was read where the person sending it had a large number of burial vaults for sale. No action was taken.

3. The SDRMA Annual Report on their insurance ratings was presented.

OLD BUSINESS:

1. The letter to Mark Wilson on the dead trees on their property at the fence line with the cemetery was sent and a reply received. The Wilson's would like to coordinate with the next tree removal work done in the cemetery and have their trees removed at the same time.

2. The review of the Board Policy Manual was moved to next month since all board members had not studied the proposed draft.

3. A bid was received from Cooper Paving for paving the road from Cemetery Lane to the maintenance building and also from Cemetery Lane down past the IOOF and Section 6 back to Cemetery Lane. The total cost would be close to \$40,000 for all of that paving. Since this cannot be done until when weather improves, it will be considered at the next budget hearing when replacement of the water system will also be considered.

4. Elliott reported on Brooksher's meeting with John Harding. Mr. Harding had not understood the terms of the agreement concerning the Wooten plots so it was explained to him. Currently the Wooten's are not returning messages left for them and Mr Harding is having medical issues so it was suggested to table this discussion until the March board meeting when it is hoped that Mr. Harding will be in better health.

5. A design for the memorial marker area was presented. As drawn, it will hold 50 plots. Everyone liked the design so it will be drawn to a blueprint size so bids can be obtained.

6. Elliott reported that the security camera was installed.

7. Elliott reported that the front gate now opens and closes on a timer. The timer will need some further adjustments but currently the hours will be 7AM until 7PM. Summer hours will need to be decided on and a sign with the hours posted at the entry at a later board meeting

8. No bids were obtained to install the fencing yet so it was tabled until next month.

9. Discussion was held on SB 1179 Successor Rights requirements. Puccio had not yet studied SB 1179 so requested it wait until next month but Elliott pointed out the law takes effect Jan 1, 2017 so a decision on wording for the forms must be made this month. After a long discussion with no decisions made, the subject was closed for this meeting and will be finalized next month with all board members requested to submit any draft documents before the board meeting.

NEW BUSINESS:

1. Elliott suggested that the cemetery consider using an AT&T Pay-as-you-go cell phone. They currently cost ten cents per minute, and this month there were only 90 minutes on the phone bill so it would have only cost \$9 with that type of service. The initial cost for these phones are about \$100. The board asked her to look into it further and, if the cost was as presented, to make the purchase.

2. Assembly Bill 2613 was explained to the board. It allows districts who do not treasurer their own funds to have only a financial compilation annually and a full audit done only every fifth year. At this time, there has been no word from the county on how they will implement this new ruling.

3. The monthly safety brochure "Safe Winter Driving" was discussed.

FINANCIAL REPORTS

1. County financial reports YTD October 31, 2016 were presented

2. Budget vs Actuals YTD October 31, 2016 were presented

3. Invoices: Invoices to AT&T in the amount of \$4.64 for the phone book listing and \$53.06 for wireless phone service; Bob Yeadon \$20.87 to reimburse him for mileage and blower fuel; to Wiebe Electric \$2,150 for wiring the front gate and installing a new timer and a reimbursement to Harold Holmes for his plot in the amount of \$400. Elliott moved that all invoices be approved and paid. Motion seconded and passed 4/0

CARETAKERS REPORT: No caretakers report.

TRUSTEE REPORTS/ITEMS OF INTEREST: None

ADJOURNMENT: Elliott moved that the meeting be adjourned. Puccio seconded the motion. The motion passed 4/0 and the meeting was adjourned at 10:14PM

The next meeting will be held on January 18, 2017 at 7PM.