

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
Heathsville, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Dan Townshend on Wednesday, 7 November 2007, at 1930 hours.

II: Attendance (encl 1) – Devin Basye, Roger Briney, Allen Bryant, Melvin Cockrell, Barbara Darden, Herbert Fowler, Kay Majors-Guy, Rebekah Haynie, Robert Hudley, Danny Jackson, Diane Jackson, David Rundall, Paul Ryan, Bradley Townshend, Dan Townshend, Pam Townshend, Larry Wagner, Nancy Wagner, Linda Wilson, Nick Wilson, Jeanne Widenmyer, and Angela Yerby were present. Alice Bird, Terry Blackstone, Heather Cook, Judy Cook, Dan Gotthardt, Ed Gotthardt, Janice Kauffman, Jeff Newsome, Anna Rundall and Aaron Wilson were excused.

III: Minutes of the 3 October 2007 meeting (encl 2) have been posted. David Rundall made a motion minutes be accepted as submitted. Roger Briney seconded the motion. Motion carried.

IV: Treasurer's Report – Jeanne Widenmyer submitted the Treasurer's Report (encl 3) through October 2007. Income in October was \$19,103.24; expenditures totaled \$8,501.63. Nancy Wagner made a motion the report be accepted as submitted. Paul Ryan seconded the motion. Motion carried.

V: Captain's Report – David Rundall

1. There is a course being offered for Infection Control Officers in Norfolk on 19/20 January. Linda Wilson and Dianne Jackson plan to attend.

2. Showed members the plastic cards that have been put on each unit re spousal abuse. They provide guidance on what to be aware of; how to detect possible abuse.

3. There is a Basic EMT class coming up at RCC in the near future. If anyone is interested, please make us aware.

4. Reported that a backup heater was recently discovered left on in a unit. This could result in fire. Reminded Squad that these heaters are for emergency use only. New drivers need to be advised of this potential danger.

5. We have received a complaint that a red trash bag was disposed of with the regular trash. Caution - Red bags indicate medical waste and must not be disposed of with the regular trash.

VI: Training Officer's Report – Devin Basye announced an all day class for ALS folks in Richmond County, 17 November. Class will be meeting every other month.

VII: Vehicle Officer's Report - Herb Fowler announced that there would be a short session following the meeting tonight with the drivers.

VIII: President's Report – Dan Townshend

1. We were recently given twelve chairs by Food Lion which have been passed

on to the Auxiliary.

2. Beverly Townshend's name has changed to Grigsby. Records should be changed to indicate the change.

IX: Vice President's Report – Larry Wagner

1. The Building Maintenance Committee recently met. Minutes are posted on the bulletin board. The several items requiring action have been corrected.

2. Have one bid on the parking lot; waiting for others.

3. The VAVRS meeting will be held here on 17 November. The Auxiliary will be preparing and serving the meal.

4. The Auxiliary has noticed items missing from their refrigerator. Cautioned members that the sodas in the refrigerator are to be used at bingo and belong to the Auxiliary. Suggest Auxiliary lock the refrigerator, put up signs, etc.

X: Cadet Report – Linda Wilson reported that the Auxiliary has no objection to the Cadets doing a pancake supper or a spaghetti dinner. They are going to try to do something this month.

XI: Nominating Committee – Nancy Wagner

The bylaws have been reviewed and it is noted that no committee chairperson is automatically part of the Board of Directors. Therefore, those positions are not part of the proposed nominations. Further nominations may be made from the floor with prior consent of the person being nominated. Election will take place in December. Nominations are – President, Larry Wagner/Vice President, Dan Townshend/ Secretary, Barbara Darden/Treasurer, Jeanne Widenmyer/ Captain, Ed Gotthardt/

1st Lieutenant, Janice Kauffman/2nd Lieutenant, Judy Cook/and Member at Large, Danny Jackson

2

XII: Auxiliary Report – Linda Wilson

1. Bingo has finished for the season and will start back up in March.

2. Reminder of bake sale scheduled for 16 November.

3. Pictures will be taken for that fund raiser on 11 November.

XIII: New Business –

1. Dan Townshend noted that the combination to the door to the building will change 1 December.

2. Paul Ryan reported that a member of a local church approached him re using the building for a couple of months, from 1100 – 1300 on Sundays. Members ask that a letter stating exactly what resources they need and for approximately how long be submitted.

3. Linda Wilson reported that mention was made at the recent Dedication that Mid County did not have uniforms. Several ideas were suggested. This will be researched and discussed further at the next meeting.

XIV: Conclusions – Para XIII, combination to door will be changed 1 December

XV: Follow-up –

1. Para X, 3 Oct 07 minutes – info re Hepatitis B booster
2. Para XIII, 3 – uniforms

XVI: David Rundall made a motion the meeting adjourn at 2015 hours. Nancy Wagner seconded the motion. Motion carried. The next meeting is scheduled for Wednesday, 5 December 2007, at 1930 hours.

Enclosures 3

- (1) attendance
- (2) minutes/Oct 07 meeting
- (3) Treasurer's rpt

Respectfully Submitted
Barbara A. Darden
Secretary

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
Heathsville, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 5 December 2007, at 1930 hours.

II: Attendance (encl 1) – Devin Basye, Roger Briney, Melvin Cockrell, Judy Cook, Barbara Darden, Ed Gotthardt, Rebekah Haynie, Danny Jackson, Diane Jackson, Tina New, Garfield Parker, David Rundall, Larry Wagner, Jeanne Widenmyer, Aaron Wilson, Linda Wilson, Nick Wilson, and Angela Yerby were present. Alice Bird, Terry Blackstone, Allen Bryant, Heather Cook, Herb Fowler, Kay Majors-Guy, Dan Gotthardt, Robert Hudley, Janice Kauffman, Jeff Newsome, Lisa Roberts, Anna Rundall, Paul Ryan, Brad Townshend, Dan Townshend and Pam Townshend were excused.

III: Minutes of the 7 November 2007 meeting (encl 2) and the special meeting on 25 November 2007 (encl 3) have been posted. David Rundall made a motion minutes be accepted as submitted. Linda Wilson seconded the motion. Motion carried.

IV: Treasurer's Report – Jeanne Widenmyer submitted the Treasurer's Report (encl 4) through November 2007. Income in November was \$7,372.48; expenditures totaled \$4,691.36 Nick Wilson made a motion the report be accepted as submitted. Rebekah Haynie seconded the motion. Motion carried. Jeanne was commended for the outstanding job she has done managing Squad funds. Her knowledge and dedication have been a real asset.

V: Captain's Report – David Rundall

1. Thanked Squad for their support for the last three years.
2. Suggestion - when returning from runs, pull out the defib and check expiration dates.

VI: 1st Lieutenant's Report – Ed Gotthardt

1. Stressed the importance of checking supplies frequently to insure all items are available and current. Be sure the jump bags have everything in them and that items have not expired.
2. Suggest we order a jump bag for the command unit.
3. Will call in within the next few days and make reservations for the next symposium.
4. Have a complaint. If you create trash upstairs, carry it out.
5. Went over plans to reposition units while driveway is being repaved.
6. Reminded crews to leave reports in the unit so log books can be filled out.
7. Batteries in the auto pulses need to be checked.

8. We are ready to install the new mirrors on Unit 48.

VII: Building Committee – Danny Jackson said that the gutters have been patched. Don't know how long they will last. Need gutter guards.

VIII: Vice President's Report – Larry Wagner

1. Updated members on status of Sheriff Department personnel using workout room. Looks like this will not happen until after the first of the year.
2. The group that requested use of the building to hold church services found a location better suited to their needs.

IX: Old Business –

1. Herb Fowler will change combination to door locks.
2. The proposed slate of names submitted by the Nominating Committee in November was reviewed... Floor was open for additional nominations. Tina New made a motion to vote on the nominations submitted, Dave Rundall seconded the motion. Motion carried. It was noted that write in votes would be accepted. Voting took place by written ballot (encl 5). Fourteen members voted to accept the slate as submitted. There were three write in votes for another Squad member for the position of 1st Lieutenant. Board will consist of President/Larry Wagner, Vice President/Dan Townshend, Captain/Ed Gotthardt, 1st Lieutenant/Janice Kauffman, 2nd Lieutenant/Judy Cook, Treasurer/Jeanne Widenmyer, Secretary/Barbara Darden, Member at Large/Danny Jackson.
3. The names of Tina New and Melvin Cockrell were submitted for consideration for full membership. Roger Briney made a motion both be approved. Dave Rundall seconded the motion. Motion carried.

X: Follow-up – Para IX, 1, changing combination to entrance doors

- 2 -

XI: Conclusions –

1. Para IX, 2, Board of Directors for 2008 approved
2. Para IX, 3, Tina New and Melvin Cockrill approved for full membership

XII: Devin Basye made a motion the meeting adjourn at 2005 hours. Jeannie Widenmyer seconded the motion. Motion carried. The next meeting is scheduled for Wednesday, 2 January 2008, at 1930 hours.

Enclosures 5

- (1) Attendance w/d
- (2) minutes/Nov 07 meeting w/d
- (3) minutes of 25 Nov 07 Special meeting w/d
- (4) Treasurer's rpt
- (5) ballots w/d

Respectfully Submitted
Barbara A. Darden
Secretary

MID-COUNTY VOLUNTEER RESCUE SQUAD**P.O. BOX 355****Heathsville , VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 2 January 2008, at 1930 hours.

II: Attendance (encl 1) – Devin Basye, Roger Briney, Judy Cook, Barbara Darden, Herb Fowler, Ed Gotthardt, Kay Guy, Rebekah Haynie, Danny Jackson, Diane Jackson, Janice Kauffman, Tina New, Paul Ryan, David Rundall, Brad Townshend, Dan Townshend, Pam Townshend, Larry Wagner, Jeanne Widenmyer, Aaron Wilson, Linda Wilson, Nick Wilson, and Angela Yerby were present. Alice Bird, Terry Blackstone, Allen Bryant, Heather Cook, Dan Gotthardt, Robert Hudley, Jeff Newsome, Lisa Roberts, Anna Rundall, and Nancy Wagner were excused.

III: Minutes of the 5 December 2007 meeting (encl 2) have been posted. Jeanne Widenmyer made a motion minutes be accepted as submitted. Janice Kauffman seconded the motion. Motion carried.

IV: Treasurer's Report – Jeanne Widenmyer submitted the Treasurer's Report (encl 4) through December 2007. Income was \$17,530.00; expenditures totaled \$33,681.61. Dan Townshend made a motion the report be accepted as submitted. Barbara Darden seconded the motion. Motion carried.

V: Captain's Report – Ed Gotthardt

1. Thanked Dave Rundall for helping him make the transition.
2. Stressed to Squad members the importance of notifying an officer if you break something or discover something broken.
3. Thanked Squad for their good work. He noted that Mid-County is well received in the community. Residents are usually

happy to see us..

VI: 1st Lieutenant's Report – Janice Kauffman

1. The Call Summary is up-to-date. Thanked Diane Jackson for her perseverance in accomplishing this. She has put in many hours getting us caught up.
2. Minutes have been posted.
3. Rosters have been updated.

VII: 2nd Lieutenant's Report – Judy Cook First day on the job. Looking forward to it.

VIII: Vehicle Officer's Report – Herb Fowler Both units are running. The new mirrors have been installed on 48.

IX: Cadet Report – Aaron Wilson Presented the proposed agenda of Cadet activities. This includes a dance on 1 February, from 1800 – 2100, for ages 10 – 15; a pancake dinner on 1 March, from 1600 – 1800; a car wash on 29 March from 0830 – 1200; a car wash on 17 May from 0830 – 1200; an "Out of School" party on 14 June, from 1800 - 2100. Janice Kauffman made a motion this agenda be approved. Jeanne Widenmyer seconded the motion. Motion approved. Sign-up sheets will be posted to assist with the proposed event.

Larry Wagner, on behalf of the entire Squad, thanked the Cadets for their support. He noted that they donated \$200.00 to the Squad, presented at the Christmas party. This was very kind, thoughtful and generous.

X: Old Business -

1. Paul Ryan noted that the building is aging. We can expect to see some high dollar items needing attention.
2. Ed Gotthardt noted that we will carry the issue of uniform shirts over to the next meeting.
3. Herb Fowler will change the door combination.
4. Paul Ryan presented a sketch of the proposed new sign.

XI: Follow-up –

1. Para X, 2 – uniforms/Ed Gotthardt
2. Para X, 3 – change door combination/Herb Fowler
3. Para X, 4 – sign/Paul Ryan

XII: Conclusions – Para IX, approved 5 events proposed by Cadets

XIII: Dan Townshend made a motion the meeting adjourn at 1950 hours. Jeannie Widenmyer seconded the motion. Motion carried. The next meeting is scheduled for Wednesday, 6 February 2008, at 1930 hours.

Enclosures 3

- (1) Attendance w/d
- (2) minutes/Dec 07 meeting w/d
- (3) Treasurer's rpt

Respectfully Submitted

Barbara A. Darden

- **MID-COUNTY VOLUNTEER RESCUE SQUAD**

P.O. BOX 355

Heathsville , VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 4 February 2008, at 1930 hours.

II: Attendance (encl 1) – Devin Basye, Judy Cook, Barbara Darden, Ed Gotthardt, Kay Guy, Rebekah Haynie, Robert Hudley, Danny Jackson, Diane Jackson, Janice Kauffman, Tina New, David Rundall, Larry Wagner, Nancy Wagner, Jeanne Widenmyer, Aaron Wilson, Linda Wilson, and Nick Wilson were present. Terry Blackstone, Roger Briney, Allen Bryant, Heather Cook, Herb Fowler, Dan Gotthardt, Jeff Newsome, Lisa Roberts, Paul Ryan, Anna Rundall, Dan Townshend, Pam Townshend and Angela Yerby were excused.

III: Minutes of the 2 January 2008 meeting (encl 2) have been posted. Nancy Wagner made a motion minutes be accepted as submitted. Janice Kauffman seconded the motion. Motion carried.

IV: Treasurer's Report – Jeanne Widenmyer submitted the Treasurer's Report (encl 3) through January 2008. Income was \$18,888.99; expenditures totaled \$4,491.78. Dave Rundall made a motion the report be accepted as submitted. Rebekah Haynie seconded the motion. Motion carried.

V: Captain's Report – Ed Gotthardt

1. Run report is on the web site.
2. Carbon monoxide batteries have been replaced. Units are armed and ready.
3. Meetings re PEMS – Abington, 13 February, 1800. Richmond Marriot, 25 February, 1900. A bus has been rented for the trip on the 25th. It will pick up at all the local hospitals, including RGH.
4. Plan on going through the roster in the next few weeks, contacting those individuals who are not running and update their status. We pay insurance on each individual on the list.
5. Anyone having problems with radios should let me know.

VI: 1st Lieutenant's Report – Janice Kauffman

1. Protocol testing, 22 March, 1700. We have received clarification that administrators and monitors can be the same individual.
2. Have distributed a new membership list. Please check to see if your info is accurate. Let me know if there are any changes.
3. The new computer and fax machine are up and running in Operations.

4. Thanked everyone for the January runs.

5. Sandi will be doing a CPR class on 10 February, 1400 hours, Mid-County building. Sign up sheet for those that need this is posted on the Training Board. Sandi has also said she will be happy to do any CEU's in medical you may need. Let her know the categories you need.

VII: 2nd Lieutenant's Report – Judy Cook

1. Thanked everyone for the calls run in January.

2. Have cleaned up the squads; labeled and restocked.

3. The Cadets made a little money at the dance. They purchased a soft sided bag for the command vehicle. When you use it, put it back. Ed Gotthardt thanked the Cadets for the donation of the bag.

4. Reminder – if you take something off the unit at the hospital, replace it.

VIII: Vehicle Officer's Report – Danny Jackson Just had tires aligned and rotated.

IX: Cadet Report – Judy Cook Thanked everyone for their help with the dance. Reminder of upcoming Cadet events: Pancake supper on 1 March from 1600 – 1800. A car wash on 29 March from 0830 – 1200. A car wash on 17 May from 0830 – 1200. An 'Out of School' party on 14 June from 1800 – 2100.

X: President's Report – Larry Wagner

1. Thanked the Kauffmans for their donation of the computer for the Operations Office. Some additional equipment is needed for Operations. Ed Gotthardt made a motion that \$109.00 be allocated to purchase the additional equipment (fax/phone band). Jeanne Widenmyer seconded the motion. Motion carried.

2. Thanked the Cadets for their donation of the bag for the Command Unit.

3. Thanked Herb Fowler for changing the combination on the door locks. Please don't share the combination with anyone

4. Have received a gift of a water cooler. The Board recommends we incur the cost of installation and suggest it be placed near the front door Nancy Wagner made a motion this recommendation be approved. Rebekah Haynie seconded the motion. Motion carried.

5. Food Lion gave us a delicious fruit basket. Food Lion management has indicated there might possibly be funds available for education.

6. Would like approval for two purchases. #1 – a replacement clock for the unit totaling \$24.00. #2 – a popcorn machine for \$193.00. Ed Gotthardt made a motion the two purchases be approved. Judy Cook seconded the motion. Motion carried.

7. VAVRS District Meeting will be held in Kilmarnock on 16 February.

XI: Membership – Linda Wilson

1. Robert Hudley has met the requirements for membership. Ed Gotthardt made a motion Robert Hudley be accepted for full membership. Janice Kauffman seconded the motion. Motion carried.

2. Have received a request to become a Cadet from Damon Campbell. Ed Gotthardt made a motion request be approved. Rebekah Haynie seconded the motion. Motion carried.

3. Have received a request to become Cadets from Amber and Cory Harris. Nancy Wagner made a motion requests be approved. Jeanne Widenmyer seconded the motion. Motion carried

XII: Old Business – Larry Wagner advised that some research has been done into the drainage problem. Request Building Maintenance Committee look into this. Also, reminder that the heat pumps and air handing equipment in the building is getting old. Looking at replacing it before it quits

XIII: New Business –

1. Larry Wagner - have received a request for a leave of absence from Devin Basye, to cover the 17 weeks of intense training he will be receiving at the Yorktown Fire and Rescue Academy . Ed Gotthardt made a motion the request be approved. Nancy Wagner seconded the motion. Motion carried. We wish Devin every success.

2. The family of Edward Isaac Hall appreciated the support received from the squad. Mr. Hall's funeral was 29 January. He was a Charter Member of Northumberland Rescue Squad.

XIV: Follow-up – Para XII/Building Maintenance Committee will look into drainage problem and will also review the aging heat pump/air conditioning unit

XV: Conclusions –

1. Para X, 1 - \$109.00 approved for equipment for Operations Room.

2. Para X, 4 – approved covering cost to install water cooler

3. Para X, 6 – approved \$24.00 for purchase of clock. Approved \$193.00 to purchase popcorn machine

4. Para XI, 1 – Robert Hudley approved for full membership

5. Para XI, 2 – Damon Campbell approved for Cadet status

6. Para XI, 3 – Amber and Cory Harris approved for Cadet status

7. Para XIII 1 – Devin Basye approved for LOA

XVI: Danny Jackson made a motion the meeting adjourn at 2010. Judy Cook seconded the motion. Motion carried. The next meeting is scheduled for Wednesday 5 March 2008, at 1930 hours.

Enclosures 3

(1) Attendance w/d

(2) Minutes/Jan 08 w/d

(3) Treasurer's rpt/Jan 08

Respectfully Submitted

Barbara A. Darden

MID-COUNTY VOLUNTEER RESCUE SQUAD**P.O. BOX 355****Heathsville , VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 5 March 2008 , at 1930 hours.

II: Attendance (encl 1) – Barbara Darden, Herb Fowler, Rebekah Haynie, Robert Hudley, Danny Jackson, Diane Jackson, Janice Kauffman, Tina New, Jeff Newsome, David Rundall, Paul Ryan, Dan Townshend, Larry Wagner, Jeanne Widenmyer, Linda Wilson, and Angela Yerby were present. Terry Blackstone, Roger Briney, Allen Bryant, Melvin Cockrell, Heather Cook, Judy Cook, Dan Gotthardt, Ed Gotthardt, Kay Guy, Lisa Roberts, Anna Rundall, Pam Townshend, Nancy Wagner and Nick Wilson were excused.

III: Minutes of the 4 February 2008 meeting (encl 2) have been posted. There was a correction to Para V, 2 – changing the word batteries to units. Janice Kauffman made a motion minutes be accepted. Dan Townshend seconded the motion. Motion carried.

IV: Treasurer's Report – Jeanne Widenmyer submitted the Treasurer's Report (encl 3) through February 2008. Income was \$280.00; expenditures totaled \$3432.19. Barbara Darden made a motion the report be accepted as submitted. Janice Kauffman seconded the motion. Motion carried.

V: 1st Lieutenant's Report – Janice Kauffman

1. Would like everyone to try a shirt on before you leave. We will get more if necessary. Would like the shirts to remain here, ready for special occasions.
2. Have received a grant from Wal-Mart for \$1000.00. This will cover the cost of three GPS units.
3. The inventory of drug boxes must be done next Wednesday. Will pass the paperwork on to Ed.
4. Have received \$500.00 from Food Lion; to be used for education.
5. Beginning Saturday, 1 March 2008 , the testing will begin for all ALS providers whose certification expires after 1 June 2008 . ALS providers are required to take the test within the three to six month period prior to submitting their State recertification package. Providers who do not successfully meet the previous criteria will be subject to State recertification testing. It will be announced when the testing for the BLS providers will begin. Providers with the enhanced level of certification will need to take the ALS test.
6. We would like to get back to monthly training. Dave Rundall suggested subject matter cover material needed for CEU credit. Consensus was that Sunday afternoon would be the best time to do this. Suggestion was made to provide snacks as an incentive for participation.

VI: Vehicle Officer's Report – Herb Fowler Everything is up and running.

VII: Cadet Report – Linda Wilson

1. Did well with the pancake supper. Grossed \$400.00; net was between \$220.00 and \$250.00
2. Reminder – car wash scheduled for 29 March, 0830 till noon .

VIII: President's Report – Larry Wagner

1. Thanked those that helped with the pancake supper. Linda Wilson noted that her Aunts had been a big help.
2. Have submitted paperwork for a grant from Phillip Morris. If approved, will consider replacing the heat pump/air conditioning unit We are also in need of some new radios. Have a grant request that will go to the State that could cover the radios.
3. Callao is planning training on farm machinery extrication later this month.
4. Callao Fire Department is organizing a course for incident managers. This class is needed by all fire and rescue departments. There will be a limited number of slots.
5. Discussed the upcoming Mass Casualty exercise. Each fire and rescue department will hold a unit back. Need people who are willing to be on the standby crew as well as those who want to participate. Coffee and doughnuts will be served in the morning. Lunch will also be provided.

IX: Auxiliary Report – Linda Wilson

1. Monthly Bingo will begin again this coming Friday night. Will need some help setting up.
2. Have a bake sale scheduled for the 21st , in front of EVB in Heathsville, 0830 till noon .
3. A country music fund raiser is scheduled for 12 April. Doors open at 1700, music starts at 1800. The band ' Wild County ' will be performing. Admission is \$5.00. Food will be available.

X: Infection Control – Linda Wilson Discussed the meeting she recently attended in Norfolk and immunizations recommended for squad members. We will be clarifying what is required versus what is recommended. Additional info will be forthcoming.

XI: Jeanne Widenmyer made a motion the meeting adjourn at 2010. Herb Fowler seconded the motion. Motion carried. The next meeting is scheduled for Wednesday, 2 April 2008 , at 1930 hours.

XII: Follow-up – Para X/Infection Control – required inoculations

Enclosures 3

- (1) Attendance w/d
- (2) Minutes/Feb 08 w/d
- (3) Treasurer's rpt/Feb 08

Respectfully Submitted

Barbara A. Darden

MID-COUNTY VOLUNTEER RESCUE SQUAD

P.O. BOX 355

Heathsville , VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 2 April 2008, at 1930 hours.

II: Attendance (encl 1) – Devin Campbell, Frank Cook, Judy Cook, Barbara Darden, Herb Fowler, Ed Gotthardt, Rebekah Haynie, Robert Hudley, Danny Jackson, Diane Jackson, Janice Kauffman, Tina New, Jeff Newsome, Brad Townshend, Dan Townshend, Larry Wagner, Nancy Wagner, Jeanne Widenmyer, Aaron Wilson, Linda Wilson, and Nick Wilson were present. Terry Blackstone, Roger Briney, Allen Bryant, Dan Gotthardt, Kay Guy, Lisa Roberts, Anna Rundall, David Rundall, Paul Ryan, Pam Townshend, and Angela Yerby were excused.

III: Minutes of the 5 March 2008 meeting (encl 2) have been posted. Nancy Wagner made a motion the minutes be accepted as submitted. Jeanne Widenmyer seconded the motion. Motion carried.

IV: Treasurer's Report – Jeanne Widenmyer submitted the Treasurer's Report (encl 3) through March 2008. Income was \$1405.92; expenditures totaled \$2877.23. Jeanne noted that the cadets cleared \$380.00 from the pancake supper. Nancy Wagner made a motion the report be accepted as submitted. Rebekah Haynie seconded the motion. Motion carried.

Rebekah thanked Jeanne for her assistance in sending acknowledgments for the memorial donations Mid-County received in memory of her mother.

V: Vice President's Report – Dan Townshend We had RMC look at the drainage problem in back of the building. Their recommendations included installing an oil skimmer on the cistern. We will look into the cost.

VI: Captain's Report – Ed Gotthardt

1. Judy Cook and himself will be attending a protocol meeting at 1000 hours tomorrow in Gloucester .

2. Will be away 10 – 22 April, 1 May and 3 May.

3. Dave Rundall sent word that he would have a duty day on Thursday, 0600 – 1800.

4. Discussed the upcoming Mass Casualty Exercise, scheduled for Saturday, 5 April. Expect everyone not working to be here. Bring vests, jump suits, eye protection.

5. Thanked everyone for their support. Everyone is digging in and working well together. Keep up the good work.

VII: 1st Lieutenant's Report – Janice Kauffman

1. Reminded everyone of the Farmers Market, 19 April. Sign up sheets are posted for this and for all of these events throughout the season.

2. Open House is scheduled for 17 May. This will coincide with EMS Week. Open House will conflict with the Farmers Market. Plan to form a committee for the Open House. Want to consider everyone's ideas.

3. We have received a request from the YMCA to assist on 12 April, from 1200 – 1300, with Healthy Kids Day.

4. Callao Moose Lodge is providing an appreciation breakfast/lunch, 12 April, for all members of local fire and rescue units.

5. Callao has incident classes scheduled for Wednesday and Friday nights, 23 and 24 April, and all day Saturday and Sunday, the 26th and 27th. This is a "must do" compliance requirement for those in leadership positions.

6. Plan to have a table outside Food Lion on 26 April taking blood pressures, distributing information, etc. The cadets will be involved.

7. St. Stephens has requested coverage on 24 May to cover the Strawberry Festival.

8. Plan to order eight additional shirts. Linda Wilson's Aunt has offered to apply the patches. Individuals wishing to order short sleeve shirts should let me know.

9. The WalMart check has come in. Danny Jackson and Ed Gotthardt will take care of procuring the GPSs.

10. Northumberland High School has requested our participation at a Transition Fair, 14 May, 1730 – 2000.

VIII: 2nd Lieutenant's Report – Judy Cook Thanked everyone for keeping the units cleaned and stocked. Thanked squad for their prayers for her husband. Reported he is doing well. He will be undergoing chemotherapy soon.

IX: Vehicle Officer's Report – Herb Fowler Everything is up and running; just routine maintenance.

X: Building Maintenance – Danny Jackson Plan to get the water cooler hooked up soon.

XI: Cadet's Report – Linda Wilson Car wash was canceled last Saturday. Date for the car wash in May will also change.

XII: Auxiliary Report – Jeff Newsome The ‘Wild Country Band’ fund raiser is scheduled for Saturday, 12 April. People are needed for setup on 11 April beginning at 1300.

XIII: Old Business – question pertaining to required inoculations will be carried over to the May meeting.

XIV: New Business –

1. Larry read two cards of thanks from the family of Mary Hinton
2. Robert Hudley advised that the upcoming Farmers Market will be running until about 1600 due to the wine tasting event.
3. Nancy Wagner suggested promoting the Open House by handing out flyers at the Farmers Market.

XV: Jeanne Windenmyer made a motion the meeting adjourn at 2020. Nancy Wagner seconded the motion. Motion carried. The next meeting is scheduled for Wednesday, 6 May, at 1930 hours.

XVI: Follow-up – Para XIII, required inoculations

Respectfully Submitted:

Barbara A. Darden

Enclosures 3

- (1) attendance w/d
- (2) Minutes/Mar 08 w/d
- (3) Treasurer’s Rpt Mar 08

MID-COUNTY VOLUNTEER RESCUE SQUAD

P.O. BOX 355

Heathsville , VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 7 May 2008, at 1930 hours.

II: Attendance (encl 1) – Damon Campbell, Frank Cook, Judy Cook, Barbara Darden, Rebekah Haynie, Robert Hudley, Janice Kauffman, Tina New, David Rundall, Paul Ryan, Brad Townshend, Dan Townshend, Larry Wagner, Jeanne Widenmyer, Aaron Wilson, Linda Wilson, Nick Wilson and Angela Yerby were present. Terry Blackstone, Roger Briney, Allen Bryant, Herb Fowler, Ed Gotthardt, Kay Guy, Danny Jackson, Diane Jackson, Jeff Newsome, Lisa Roberts, Anna Rundall, Pam Townshend and Nancy Wagner were excused.

III: Minutes of the 2 April 2008 meeting (encl 2) have been posted. Linda Wilson made a correction/Devin corrected to Damon Campbell. Janice Kauffman made a motion the minutes be accepted. Rebekah Haynie seconded the motion. Motion carried.

IV: Treasurer's Report – Jeanne Widenmyer submitted the Treasurer's Report (encl 3) through April 2008. Income was \$15,585.80; expenditures totaled \$8,726.93. Jeanne noted that \$1,800.00 of the income was for memorials, the bulk of which was in memory of Mary Hinton. Expenditures included insurance, the three GPS units, and RMC for work done on the sewer field. David Rundall made a motion the report be accepted as submitted. Barbara Darden seconded the motion. Motion carried.

V: Vice President's Report – Dan Townshend

1. Have been cleared to return to work and am back running calls.
2. Attended the Mass Casualty Exercise as a photographer. Thanked everyone who came out.

VI: Captain's Report – Janice Kauffman for Ed Gotthardt

1. Ed will be out tomorrow afternoon through Tuesday evening.
2. The carbon monoxide detectors need to stay on the jump bags.
3. Thanked everyone for their support in April. There were a lot of calls.
4. Emphasized that when tools are taken out of the tool box they must be put back.
5. Thanked everyone that came out for the MCI drill.

VII: 1st Lieutenant's Report – Janice Kauffman

1. Every dispatcher has thanked us for identifying our position when we respond. It is really a big help to them.
2. Sign up sheets for Open House, to include clean up and set up, are posted. Set up for Open House will begin at 0830. We will also be covering the Farmers Market that day. Request help from the cadets to dispense information at the Farmers Market. Jeff Newsome will take an ambulance to the Market. He will also be involved with the Radio Club that day. Should a call come in, there will be plenty of people at the building to get someone to the unit to respond. Set up for Open House will begin at 0830.
3. There is a new helicopter based in Stafford . There is a little more seating in the new unit. Landing plan will remain the same.
4. Just received a request to assist with a Health Fair at First Baptist Church this Saturday, 10 May, starting at 1000. If anyone is interested in helping out see me after the meeting.
5. Plan to start monthly training again. Will be doing this the third Sunday of each month.

VIII: 2nd Lieutenant's Report – Judy Cook There is a District 8 meeting on 17 May.

IX: Vehicle Officer's Report – Larry Wagner reported that everything is up and running.

X: Building Maintenance – Larry Wagner

1. The oil skimmers, recommended for the floor drains, are still pending.
2. Installation of the water cooler is still pending.
3. We are going to research the warranty on the roof.
4. It has been recommended we put stone around the parking lot asphalt; estimated cost \$300.00. The Board of Directors has approved this project.

XI: Membership – Linda Wilson

1. We have a new cadet; Taylor Wilson.
2. Congratulated Robert Hundley for passing the EMT exam.

XII: Auxiliary Report –

1. Rebekah Haynie reported that there will be a bake sale on 13 June; the Friday prior to Father's Day. The auxiliary will meet 12 May, at 1900 hours. The next Bingo will be on 6 June.
2. Dan Townshend advised that the auxiliary is exploring a sign board that can be picked up and moved. Projected cost - \$189.00

XIII: Old Business – Larry Wagner advised that the guidance on necessary inoculations will be carried over to the June meeting.

XIV: New Business –

1. Larry Wagner thanked the squad for their enthusiasm and support at the recent Mass Casualty Exercise. He asked those who participated to fill out an evaluation sheet. Your input, in writing, is needed. Had two movie cameras on the scene and still photos were also taken. Hope to have these ready to review at the June meeting.

2. Larry Wagner advised that, as a part of renewing our insurance, we need a copy of everyone's driver's license. We also need a copy of all EVOC licenses. This information will remain at the building.

3. Rebekah Haynie thanked Jeanne Widenmyer for ensuring acknowledgments went to those donating to the squad in memory of her Mother.

XV: Jeanne Widenmyer made a motion the meeting adjourn at 2000. Rebekah Haynie seconded the motion. Motion carried. The next meeting is scheduled for Wednesday, 4 June, at 1930 hours.

XVI: Follow-up –

1. Para X 1, 2, 3 – oil skimmers, water cooler, roof warranty
2. Para XIII – clarification re required inoculations

Respectfully Submitted:

Barbara A. Darden

Enclosures 3

- (1) attendance w/d
- (2) Minutes/May 08 w/d
- (3) Treasurer's Rpt May 08

MID-COUNTY VOLUNTEER RESCUE SQUAD

P.O. BOX 355

Heathsville , VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 4 June 2008, at 1930 hours.

II: Attendance (encl 1) – Damon Campbell, Melvin Cockrell, Frankie Cook, Judy Cook, Barbara Darden, Herb Fowler, Ed Gotthardt, Rebekah Haynie, Robert Hudley, Danny Jackson, Diane Jackson, Janice Kauffman, Tina New, David Rundall, Brad Townshend, Dan Townshend, Larry Wagner, Jeanne Widenmyer, Linda Wilson and Angela Yerby were present. Terry Blackstone, Roger Briney, Kay Guy, Jeff Newsome, Lisa Roberts, Paul Ryan, Pam Townshend and Nancy Wagner were excused.

III: Minutes of the 7 May 2008 meeting (encl 2) have not yet been posted. Minutes will be reviewed at the July meeting.

IV: Treasurer's Report – Jeanne Widenmyer submitted the Treasurer's Report (encl 3) through May 2008. Income was \$8016.39; expenditures totaled \$5471.57. Jeanne updated Squad on donations received thus far from the fund drive. David Rundall made a motion the report be accepted as submitted. Dan Townshend seconded the motion. Motion carried.

V: Vice President's Report – Dan Townshend

1. Thanked Mid-County and Callao Squads for their prayers and expressions of condolence to his family during their recent loss.
2. The 2008 DOT Guidebooks are on the units.

VI: Captain's Report – Ed Gotthardt

1. Congratulated Tina New on passing the EMT exam.
2. Have ordered ten radio replacement batteries.
3. Thanked everyone for turning out, and the good job done running calls last month. It takes everyone working together to make things work.

VII: 1st Lieutenant's Report – Janice Kauffman

1. The PEMS Picnic will be this Saturday, from 1300 – 1700, Beaver Dam Park, Gloucester .
2. Updated Squad on status of new roster. Check your box for the roster. Look over your information to be sure it is accurate.
3. Thanked Squad for their support with the Open House, the Farmers' Market, and the Strawberry Festival in May.

4. Reminded Squad of the Farmers' Market, 21 June.
5. Have just received a list of upcoming meetings. We will work out who needs to attend.

VIII: 2nd Lieutenant's Report – Judy Cook

1. Reminded Squad that EVOC evaluations for the five new EMTs must be signed off by an officer. Janice reminded Squad to put the reason for dispatch, patient's complaint, and whether patient is male or female on reports. Diane needs this information to input the data.
2. We are going to begin training the third Sunday of the month, from 1400 – 1600.

IX: Vehicle Officer's Report – Herb Fowler Have put new tires on Unit 46 and changed the oil in the Command Unit.

X: Building Maintenance – Danny Jackson

1. Fire extinguishers and exit lights have been checked by Virginia Fire Safety.
2. Larry Wagner advised that a bid has been received from RMC for the oil skimmers for the floor drains. Have not received any bids yet to install the water cooler. Ed is going to get information on the roof warranty. Need to get Building Maintenance folks together and look at all the proposals.
3. Larry thanked Danny for the many hours he spread gravel to prevent the edges of the parking lot from breaking down.

XI: Cadets – Judy Cook Reminder - Out of School Dance scheduled for 14 June. Someone erased the dance from the activity calendar and inserted another event. Larry reminded Squad that only two individuals are allowed to put events on the board, Dan Townshend and himself.

XII: Old Business – Larry Wagner said that he has received information from Infection Control re inoculations. We will get the information out as soon as the Board has had a chance to review it.

XIII: New Business –

1. Have received a request from PEMS for assistance during the Air Show at Langley Air Force Base, the 20th, 21st, or 22nd. They need fully equipped units. Larry requested input; are we interested in participating and, if so, which date? Squad decided to participate. We will coordinate with Northumberland to be sure we don't overlap. PEMS will be notified that we can send a unit on Friday and Sunday
2. Larry announced the picnic would be Saturday, 19 July, at Mallard Bay . Squad will furnish meat and drinks. We should all bring a dish to share.
3. Janice reminded Squad that tomorrow several of the individuals who normally cover calls will not be available. Keep your ears open. Also, a reminder that she needs a copy of your driver's license.

XIV: Auxiliary Report –

1. Rebekah Haynie reminded members of the bake sale, 13 June.

2. Dan Townshend advised that the Auxiliary is exploring a sign board that can be picked up and moved. It will allow interchangeable messages

XV: Tina New made a motion the meeting adjourn at 2015. Motion was unanimously seconded and carried. The next meeting is scheduled for Wednesday, 2 July, at 1930 hours.

XVI: Follow-up –

1. Para III, review May minutes
2. Para X, 2, clarification of roof warranty
3. Para X, 2, status of obtaining bids for installing water cooler
4. Para XII, decision re inoculations

XVII: Conclusions –

1. Para XIII, 1, Squad will provide coverage for PEMS for upcoming air show
2. Para XIII, 2, Squad Picnic, 19 July

Respectfully Submitted:

Barbara A. Darden

Enclosures 3

- (1) attendance w/d
- (2) Minutes/June 08 w/d
- (3) Treasurer's Rpt June 08

P.O. BOX 355
Heathsville , VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 2 July 2008, at 1930 hours.

II: Attendance (encl 1) – Devin Basye, Roger Briney, Melvin Cockrell, Judy Cook, Barbara Darden, Ed Gotthardt, Rebekah Haynie, Danny Jackson, Diane Jackson, Tina New, David Rundall, Paul Ryan, Dan Townshend, Pam Townshend, Larry Wagner, Jeanne Widenmyer, Nick Wilson and Angela Yerby were present. Terry Blackstone, Kay Guy, Robert Hudley, Janice Kauffman, Jeff Newsome, Nancy Wagner and Linda Wilson were excused.

III: Minutes -

1. Minutes of the 7 May 2008 meeting were reviewed. Angela Yerby made a motion the minutes be accepted as submitted. Pam Townshend seconded the motion. Motion carried.

2. Minutes of the 4 June 2008 meeting (encl 2) were reviewed. Ed Gotthardt made a motion the minutes be accepted as submitted. Danny Jackson seconded the motion. Motion carried.

IV: Treasurer's Report – Jeanne Widenmyer submitted the Treasurer's Report (encl 3) through June 2008. Income was \$2,198.00; expenditures totaled \$4,455.24. Rebekah Haynie made a motion the report be accepted as submitted. Barbara Darden seconded the motion. Motion carried.

V: Vice President's Report – Dan Townshend

1. We have received a request from Bay Quarter Shores to send a Squad to their annual 4th of July event. There will be a sign up sheet posted for this.

2. Will be out of town 11 – 19 July.

3. Cautioned members – there is a large hornet nest between the antenna pole and the building. This will be addressed

VI: Captain's Report – Ed Gotthardt

1. Briefed Squad on the Virginia State Symposium, 12 – 16 November, in Norfolk . We need to know those of you who need CEUs and would like to go. The class schedule isn't out yet, but we need to get firmed up on who is interested in attending.

Mid-County won the PEMS award for Outstanding Squad of the Year. We are in the running with other Districts for the VA State award. Sandi Smith was awarded Outstanding Instructor. Andrew Wilkins won Outstanding Contributor to EMS by a high school senior. Awards will be presented at the banquet during the Symposium. Tickets for the banquet are \$25.00.

2. Protocol roll outs are scheduled for 10 and 17 July, 1900 hours, in Kilmarnock . This will cover some minor changes in protocol.
3. Reminder of monthly training, 1400 – 1600 hours, Sunday, 27 July. Training will cover stair chairs, CPR, and review of the recent MCI.
4. Reminders – Farmers’ Market, 19 July. Summer picnic, 1200, 19 July, at Mallard Bay Club House. Meats and drinks will be provided. Bring a covered dish.
5. Covered 33 calls in June. Really appreciate everyone pitching in. Also appreciate everyone filling in when I was gone.
6. Congratulated Devin on completing the course at the Fire and Rescue Academy in Yorktown .
7. Sign up sheets for the various 4th of July celebrations are posted.
8. Callao has only one unit right now. Unit 68 is in Richmond for repair.
9. Callao has recently elected new officers. David Langford is the new Captain. We need to support them

VII: 2nd Lieutenant’s Report – Judy Cook

1. Cadets are planning a trip to Kings Dominion 20 July. Plan to leave here at 0800. Kings Dominion is commemorating Emergency Services and First Responders Days in July. The 20th has been designated Special Events Day. Let us know right away if you want to participate as tickets need to be ordered.
2. Circulated a T-shirt with EMS logo printed on it. If you would like to purchase a shirt, the cost is \$6.95.
3. Stressed the importance of making us aware when you take items out of stock so they can be replaced.

VIII: Vehicle Officer’s Report – Danny Jackson Tires need to be balanced on Unit 46. Herb will take care of this.

IX: Membership – Melvin Cockrell reported we have received an application from James Barnes to join the Squad as an EMT. Application will be passed to Linda Wilson for processing.

X: Cadets – Judy Cook Will be holding a car wash sometime after the Kings Dominion trip.

XI: Building Maintenance – Danny Jackson

1. Have replaced a defective smoke detector.
2. We have been looking into stair chairs. Will have at least two available for demonstration at the training session on the 27th. Feel this would be a tremendous benefit to the volunteers as well as a safety factor. Cost per chair is between \$2,700.00 and \$3,000.00. Members discussed the possibility of obtaining help through a grant towards the purchase price.

XII: Auxiliary Report – Rebekah Haynie Bingo will be held on 11 July and 1 August..
Chicken Dinner scheduled for 28 September.

XIII: President's Report – Larry Wagner

1. Discussed the air conditioner leak which resulted in damage to the ceiling in the kitchen. Will need to determine how we want to correct the problem and repair the damage.
2. Have received a bid from RMC to install the water cooler. The bid seems excessive. Will obtain other bids. Paul Ryan said that if the bid runs over \$150.00, he would do the job for \$150.00.
3. Updated Squad on status of pending grants.

XIV: New Business – Dan Townshend reported on the Field Hospital set up by VA 1st Med Group at the recent Air Show at Langley AFB. 1st Med were first responders. Supporting units, such as ours, were in place to transport from the field hospital to area hospitals if needed. 1st Medical Group conducted sessions during the show that we were able set in on and actually obtain continuing education credit. Feel this was an excellent opportunity for training. Suggest that, in the future, we not dispatch the Command Unit.

1. Larry Wagner suggested we develop a policy for future participation. The policy should also address taking Unit out of the county. We need to determine the course we want to follow when circumstances such as this occur/what is appropriate.
2. Ed Gotthardt agreed with the proposal and thanked the individuals who participated.

XV: Rebecca Haynie made a motion the meeting adjourn at 2020. Paul Ryan seconded the motion. Motion carried. The next meeting is scheduled for Wednesday, 6 August, at 1930 hours.

XVI: Follow-up –

1. Para X, 2, June minutes/clarification of roof warranty
2. Para XII, June minutes/decision re inoculations
3. Para XI, 2, decision re ordering new stair chairs
4. Para XIII, 1, repairs to kitchen ceiling
5. Para XIII, 2, installing water cooler
6. Para XIV, 1, establish policy for Unit leaving county for special events

Respectfully Submitted:

Barbara A. Darden

Enclosures 3

(1) attendance w/d

- (2) Minutes/June 08 w/d
- (3) Treasurer's rpt/June 08

MID-COUNTY VOLUNTEER RESCUE SQUAD**P.O. BOX 355****HEATHSVILLE , VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Dan Townshend on Wednesday, 6 August 2008, at 1930 hours.

II: Attendance (encl 1) – James Barnes, Devin Basye, Judy Cook, Barbara Darden, Herb Fowler, Ed Gotthardt, Rebekah Haynie, Robert Hudley, Danny Jackson, Diane Jackson, Janice Kauffman, Tina New, David Rundall, Dan Townshend, Pam Townshend, Jeanne Widenmyer, Linda Wilson, Nick Wilson and Angela Yerby were present. Terry Blackstone, Roger Briney, Heather Cook, Jeff Newsome, Paul Ryan, Sandi Smith, Larry Wagner and Nancy Wagner were excused.

III: Minutes of the 2 July 2008 meeting (encl 2) were reviewed. Jeanne Widenmyer made a motion the minutes be accepted as submitted. Janice Kauffman seconded the motion. Motion carried.

IV: Treasurer's Report – Jeanne Widenmyer submitted the July 2008 Treasurer's Report (encl 3) . Income was \$13792.08; expenditures totaled \$8162.17. She gave a run down on expenses; the two largest items were \$1200.00 for fuel for the ambulances and \$1700.00 for insurance. Barbara Darden made a motion the report be accepted as submitted. Angela Yerby seconded the motion. Motion carried.

V: Captain's Report – Ed Gotthardt

1. Briefed Squad on the Emergency Management Team meeting he and Janice attended on 30 July. PEMS compliance was discussed; also the enhanced 911 system. New dispatch protocol is coming out. Planning to institute a storm warning system. The new burn building is ready for use. An EMT must be present when training is going on. Emergency units are going to have an orientation to the new school building. Discussed recent LP gas incident at Omega Protein and also the recent helicopter crash. The 30 April MCI Drill was discussed. Team will meet again next quarter.
2. The Callao Firemen's Festival Parade is scheduled for 23 August. Need to know who wants to go. Sign up sheet will be posted. Line up starts at noon.

3. Will be ordering some additional Mid-County car tags.

4. Symposium information is on line. We have two free tickets that will be used by Janice and myself. Additional tickets will need to be ordered. Need to know by 1 September who is planning on attending.

VI: 1st Lieutenant's Report – Janice Kauffman

1. The printed information on the Symposium will be posted. Please

don't remove it from the building. We have been nominated for EMS Agency of the Year in the PEMS District. Need to know who is interested in attending.

2. Completing a list of who needs CEUs. Explained Super Saturday, the 4th Saturday each month. Going to get a breakdown of what will be offered. If you are planning to attend any of the sessions please let us know.

3. Have the new protocol roll out. All the big books have been updated.

4. PEMS has relocated to Glouster Shopping Center beside the Library. Jo will have an office at Riverside Tappahannock part time.

VII: 2nd Lieutenant's Report – Judy Cook

1. Stressed the importance of replacing items you use up or take off a unit. Let us know when this occurs. It is very important to have units fully equipped and also important to maintain our stocks.

2. PLEASE - - - place the yellow run sheets in the appropriate box at the hospital. DON'T - - - leave them on the counter, etc. This is a bad mark for the Squad and can also result in a hefty fine.

3. We have a battery missing. If anyone has information please let us know.

VIII: Vice President's Report – Dan Townshend Shared information about a call he fielded recently while at the Squad Building re advertising in the yellow pages.

IX: Vehicle Officer's Report – Herb Fowler The bar light is not working on the back of Rescue Command 4. We will be taking it to Fredericksburg for repair.

X: Membership – Linda Wilson Paper work submitted for James Barnes to become a member of the Squad has been completed. Membership unanimously voted him in.

XI: Cadets – Judy Cook Trip to Kings Dominion went well. Everyone had a real good time. Planning car washes in August and September. Thinking about a back to school dance.

XII: Building Maintenance – Danny Jackson

1. Still obtaining quotes for installing water cooler.
2. Also taking bids for painting some offices, etc.

XIII: Auxiliary – Rebekah Haynie Chicken dinner is scheduled for 28 September.

XIV: Angela Yerby thanked the Squad for their expressions of condolence following the recent accident that killed her brother.

XV: Devin Basye made a motion the meeting adjourn at 2010. Tina New seconded the motion Motion carried. The next meeting is scheduled for Wednesday, 3 September 2008, at 1930 hours.

XVI: Follow-up -

1. Para X, 2, June minutes/clarification of roof warranty
2. Para XII, June minutes/decision re inoculations
3. Para XI, 2, decision re ordering new stair chairs
4. Para XII, 1, repairs to kitchen ceiling
5. Para XIII, 2, installing water cooler
6. Para XIV, 1, establish policy for Unit leaving county for special events
7. Para IX, Aug minutes/light repair, Cmd 4

8. Para XII, Aug minutes/ bids for painting

XVII: Conclusions – Para X, James Barnes unanimously approved for membership

Respectfully Submitted:

Barbara A. Darden

Enclosures 3

- (1) attendance w/d
- (2) minutes July 08 w/d
- (3) Treasurer's rpt/July 08

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 3 September 2008, at 1940 hours.

II: Attendance (encl I) – Devin Basye, Roger Briney, Damon Campbell, Frank Cook, Heather Cook, Judy Cook, Barbara Darden, Herb Fowler, Ed Gotthardt, Kay Guy, Rebekah Haynie, Robert Hudley, Danny Jackson, Diane Jackson, Janice Kauffman, Tina New, Jeff Newsome, Paul Ryan, Larry Wagner, Jeanne Widenmyer, Kayla Wilson, Linda Wilson, Nick Wilson and Angela Yerby were present. James Barnes, Terry Blackstone, David Rundall, Dan Townshend, Pam Townshend, Sandi Smith, and Nancy Wagner were excused.

III: Minutes of the 6 August 2008 meeting have not been posted. They will be reviewed at the October meeting.

IV: Treasurer's Report – Jeanne Widenmyer submitted the August 2008 Treasurer's Report (encl 2). Income was \$974.35; expenditures totaled \$3310.55. Roger Briney made a motion the report be accepted as submitted. Linda Wilson seconded the motion. Motion carried.

V: Captain's Report – Ed Gotthardt

1. There is a possibility this area will be affected by the incoming tropical storm. Need to have stand-by crews for Friday and Saturday. Sign up sheets will be posted.

Larry Wagner questioned whether Callao planned to station a fire truck here. Ed will check into this.

2. Appreciate your support responding to calls this past month. Keep up the good work.

VI: 1st Lieutenant's Report – Janice Kauffman

1. Rappahannock General Hospital is holding a BBQ on 19 September, from 1700 – 2000, to thank the local rescue squads for their support. Event will be held at the Kilmarnock Rescue Squad Building. They need to know if you plan to attend, so please RSVP.

2. Riverside Tappahannock now has a box for you to leave the yellow copy of your PPCR sheets in.

3. Training for beta protocol testing for BLS and ALS was supposed to start yesterday. Only seven signed up. Hope to have at least 25. Those wanting to participate should let us know by the end of the week.

4. Sign up sheets will be posted for covering the annual River Ride. Mid-County will provide coverage on 27 September, in Heathsville.

VII: 2nd Lieutenant's Report – Judy Cook

1. Caution – do not dispose of paper, etc., in the sharps box; exception being a needle wrapped in gauze - - toss the whole thing in.
2. Everything is up-to-date on Unit 46. Expiration dates need to be checked on the code and IV bags on Unit 48.
3. Coverage is needed for River Ride on 27 September, the Farmers' Market on 20 September and several football games. Sign up sheets will be posted.

VIII: Vehicle Maintenance – Herb Fowler

1. Replaced the relay switch on the generator on Unit 46,
2. Noted wheels on Command 4 are sometimes pointed towards the wall instead of straight ahead. This is a safety issue. Make sure wheels are pointed straight ahead.
3. Bar light repair on Command 4 is still pending.

IX: Membership – Linda Wilson Damon Campbell is 18 today so is now eligible to move from cadet to full membership. Frank Cook will be 18 next week. Larry said he would like to review the bylaws prior to this vote to be sure it is done correctly. Membership determination will be voted on at the October meeting.

X: Cadets – Judy Cook

1. Car wash is scheduled for 20 September, 0830 – 1230. Building clean up will follow. A meal will be provided between events.
2. Planning a dance on 4 October, 7 – 11. Devin will do the music. Anyone that can help out will be appreciated.
3. Trying to set up at Food Lion on 4 October. Will do BP checks, etc.

XI: Auxiliary – Rebekah Haynie Circulating sign up sheets for chicken dinner on 28 September. Bingo on 5 September.

- 2 -

XII: Building Maintenance – Danny Jackson

1. Larry Lewis has offered to install the water cooler charging for the parts only.
2. Paul Ryan said he had obtained an offer to bush hog both sides of the driveway for \$300.00. Ed Gotthardt made a motion we accept this offer. Jeanne Widenmyer seconded the motion. Motion carried. Two squad members have volunteered to remove the dying trees.
3. There is a broken window beside the carport. Herb Fowler volunteered to repair it. Squad will pay for the window.

4. Larry Wagner noted that drywall work and painting needs to be done in the kitchen. Will defer this until the water cooler is installed so that all repair work can be accomplished at one time.

XIII: Infection Control – Linda Wilson Waiver forms are available for individuals who choose not to receive the required inoculations.

XIV: President's Report – Larry Wagner

1. Noted the coke machine has died. Will talk with Jeff Newsome about this.

2. Want you to know we are aware of the impact of covering multiple calls for Callao. We are planning to talk to them to determine if something can be done, at least, to help offset the price of fuel.

XV: New Business –

1. Angela Yerby reminded squad members of Edwardsville Day, 13 September, 1000 – 1500, Galilee UMC Edwardsville. Parade begins at 1300; line up forms at 1215.

2. Damage has occurred to the side rails on the new Ferno stretcher. Be careful if you have to use it. This is being addressed with the company it was purchased from.

3. Larry Wagner reported on an issue that has risen re the use of the squad phone to make long distance calls. This is being investigated.

- 3 -

4. Larry Wagner advised that the Board of Directors recommended we purchase two stair chairs. We were not able to get the data in a timely fashion to apply to the State for a grant. It is felt it is imperative to order the chairs now; it is a safety factor for both the patient and squad members. Devin Basye made a recommendation the two stair chairs be purchased now, with squad funds. Jeanne Widenmyer seconded the motion. Motion carried.

5. Danny Jackson noted results of the 2008 Callao Firemen's Festival Awards. Mid-County Unit 46 won 1st place, best appearing ambulance, BLS Unit. Mid-County Rescue Command 4 won best appearing first responder. And Mid-County won best appearing rescue squad overall

XVI: Robert Hudley made a motion the meeting adjourn at 2020. Angela Yerby seconded the motion Motion carried. The next meeting is scheduled for Wednesday, 1 October 2008, at 1930 hours.

XVII: Follow-up -

1. Para X, 2, June minutes/clarification of roof warranty
2. Para XII, June minutes/decision re inoculations

3. Para XII, 1, repairs to kitchen ceiling
4. Para XIII, 2, installing water cooler
5. Para XIV, 1, establish policy for Unit leaving county for special events
6. Para IX, Aug minutes/bar light repair, Cmd 4
7. Para XII, Aug minutes/ bids for painting
8. Para III, review Aug minutes
9. Para IX, membership vote/Damon Campbell and Frank Cook

XVIII: Conclusions –

1. Para XII, 2, approved \$300.00 be spent to bush hog both sides of driveway
2. Para XV, 4, approved purchase of two stair chairs

Respectfully Submitted:

Barbara A. Darden

Enclosures 2

- (1) attendance w/d
- (2) Treasurer's rpt/Aug 08 w/d

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Larry Wagner on Wednesday, 1 October 2008, at 1930 hours.

II: Attendance (encl I) Damon Campbell, Melvin Cockrell, Catherine Cook, Frank Cook, Judy Cook, Barbara Darden, Ed Gotthardt, Rebekah Haynie, Robert Hudley, Danny Jackson, Diane Jackson, Tina New, David Rundall, Paul Ryan, Brad Townshend, Dan Townshend, Pam Townshend, Larry Wagner, Jeanne Widenmyer, Aaron Wilson, Kayla Wilson, Linda Wilson, and Nick Wilson were present. James Barnes, Roger Briney, Terry Blackstone, Herb Fowler, Janice Kauffman, Jeff Newsome, Sandi Smith, Nancy Wagner and Angela Yerby were excused.

III: Minutes of the 6 August and 3 September 2008 meetings (encls 2& 3) have been posted. Danny Jackson made a motion the minutes be approved. Jeanne Widenmyer seconded the motion. Motion carried.

IV: Treasurer's Report – Jeanne Widenmyer submitted the September 2008 Treasurer's Report (encl 4). Income was \$1,597.52 expenditures totaled \$12,839.69. Expenditures included several big items; purchase of two stair chairs, renewing the service contract on the defibulator, quarterly payment for insurance, symposium fees for four people and hotel reservations for one, and \$1000.00 for gasoline. She discussed the Food Lion Shop and Share Program and why we will receive less this year. She is optimistic about the eventual benefits from this program and encouraged everyone to work at signing people up. Barbara Darden made a motion the report be accepted as submitted. Dan Townshend seconded the motion. Motion carried.

V: Captain's Report – Ed Gotthardt

1. There will be a PEMS committee meeting on 14 October, 1900, Gloucester office. Need to know by 10 October if you want to attend.

2. Alert to EMTs - - - PPCRs are going to be reviewed at both Rappahannock General Hospital and Riverside Tappahannock. Be cautious - ensure forms are filled out completely. Received a compliment from Jo Richmond noting the good job done completing a recent PPCR.

3. Note – Greg Baker is the new EMS Coordinator for Richmond County. Discussed developing a mutual aid agreement with Richmond County.

4. Mary Washington Hospital in Fredericksburg is now a Level II Trauma Center.

5. The new burn building is complete. You are invited to look it over.

6. Plans are under way for some vehicle accident training in conjunction with Fairfield Fire Department and Northumberland Rescue Squad.

7. Two EMTs have been released from probation; Melvin Cockrell and Tina New.

8. The Northern Neck Appreciation Banquet is scheduled for 8 October, 1900. We need to be sure someone attends this.

9. Will set up at Food Lion this coming Saturday, 4 October, 1000 – 1300.

VI: 2nd Lieutenant's Report – Judy Cook

1. Please complete the required forms when you use supplies from the hospitals. They have to account for these items.

2. Reminder to take care in completing the PPCR when you transport a patient to an ER. They are being reviewed.

3. The new EMS coordinator, Lauren Hague, has been in contact. She would like to attend our November meeting and get some feedback as to how she can help make our operation smoother. She plans to locate a mop bucket within easy access to the ER door to make it easier to clean up messes. There will also be a cabinet, located conveniently, with frequently used supplies. Her office is across from the hospital in the building previously occupied by CVS.

4. Recently found a used sharp on the floor in the bay. Cautioned squad to dispose of these items properly as they do pose a hazard.

VII: Vehicle Officer's Report -

1. Ed Gotthardt noted a problem with a fuse blowing in Unit 48. The mirror has been replaced in Unit 46. Noted how fortunate it was that a driver with Danny Jackson's experience was driving at the time of that incident. Experience possibly prevented a serious occurrence.

2. Danny Jackson reported that people are supposed to be here tomorrow to check out the Ferno stretcher and replace the defective hardware.

- 2 -

VIII: Membership –

1. Tina New said that she received an application from an individual who is a nurse.

2. Larry Wagner advised applications for full membership have been received from two cadets. Dan Townshend noted that, as a matter of protocol, a background check must be done prior to voting. Voting will be deferred to the November meeting.

IX: Cadets – Judy Cook The car wash on 20 September was successful. The dance has been postponed. The individual who was to provide the music is not now available. Goal is to have it in November.

X: Auxiliary – Rebekah Haynie

1. Would like to thank everyone who came out and worked at the chicken dinner. It was one of the best chicken dinners we have had. The Auxiliary cleared over \$2300.00.
2. Auxiliary requests your help at 1400 on Friday, 10 October, to help set up for the Country Breakfast scheduled for Saturday the 11th, 0800 – 1100.
3. Reminder – Bingo this Friday night, 3 October.

XI: Building Maintenance – Danny Jackson

1. Thanked the members who helped clean the gutters.
2. The water cooler has been installed.
3. Herb Fowler has said he would do the dry wall repair.

XII: Old Business –

1. Larry Wagner - have some painting that needs to be done inside the building. If you have a painting contractor you can recommend, please let us know.
2. Jeanne Widenmyer - the person responsible for making the recently discussed long distance phone calls has acknowledged responsibility and is making restitution. We are working with Verizon to, hopefully, prevent such incidents in the future.

XIII: New Business –

1. Dianne Jackson proposed a committee be formed to plan the Christmas Party. A committee was constituted consisting of Paul Ryan, Diane Jackson, Tina New and Pam Townshend. The party is scheduled for 13 December.

2. Sign up sheets are posted for Food Lion, possibly two football games, and the last Farmers Market of the year.

3. Larry Wagner noted that a crew will be needed on Saturday, 9 November for a Health Fair at the High School sponsored by the Extension Service.

- 3 -

4. Larry Wagner said that names would be accepted from the floor to form a nominating committee to present a slate of officers for the 2009 year. Names submitted were Danny Jackson, Nancy Wagner, and Linda Wilson. Rebekah Haynie made a motion that the nominating committee consist of Danny Jackson, Nancy Wagner, and Linda Wilson. Jeanne Widenmyer seconded the motion. Motion carried.

5. Robert Hudley noted a Halloween Party for children is planned the evening of 31 October in the vicinity of the Tavern. Please use caution driving in that area.

XIV: Melvin Cockrell made a motion the meeting adjourn at 2000. Jeanne Widenmyer seconded the motion Motion carried. The next meeting is scheduled for Wednesday, 5 November 2008, at 1930 hours.

XV: Follow-up –

1. Para X, 2, June minutes/clarification of roof warranty
2. Para XII, June minutes/decision re inoculations

3. Para XII, 1, repairs to kitchen ceiling
4. Para XIV, 1, establish policy for Unit leaving county for special events
5. Para IX, Aug minutes/bar light repair, Cmd 4
6. Para XII, Aug minutes/ bids for painting
7. Para VIII , 2, membership vote/Damon Campbell and Frank Cook

XVI: Conclusions –

Para XIII, 1 - Christmas Party Committee = Paul Ryan, Diane Jackson,
Tina New and Pam Townshend

1. Para XIII, 4 – Nominating Committee for 2009 officers = Nancy Wagner,
Danny Jackson, and Linda Wilson

Respectfully Submitted:
Barbara A. Darden

Enclosures 4

- (1) attendance w/d
- (2) 6 Aug minutes w/d
- (3) 3 Sep minutes w/d
- (4) Treasurer's rpt/Sep 08 w/d