

**Minutes**  
**Public Hearing Meeting**  
**Town of Iowa**  
**115 N. Thomson**  
**December 9, 2019**  
**Iowa, La**  
**7:00 p.m.**

Mayor Paul Hesse called public hearing to order at 7:00 p.m. Present was Mayor Hesse; Council Members Julie Fontenot, Joe Becnel, Daniel Hennigan, Gerald Guidry, and Vernessa Guillory; Town Attorney Eugene Bouquet; Town Clerk Cynthia Mallett; Chief of Police Keith Vincent; Fire Chief Lewis; and about 14 citizens.

Mayor read the following:

1. To consider adopting Ordinance 2019-09, An Ordinance fixing Meeting Place, Days, and Time for Mayor and Town Council. Mayor asked if anyone had any questions or comments. Nobody had any questions or comments.
2. To consider adopting Ordinance 2019-08. An Ordinance establishing certain commercial business areas for the Town of Iowa, Louisiana, and providing for the administration and enforcement thereof. Mayor asked if anyone had any questions or comments. Mr. Landry came forward and asked if old businesses would be grandfathered in. Mr. Bouquet told him that businesses would be grandfathered in if they are already in business with a business license. Nobody else had any questions or comments.

Public Hearing was closed at 7:05 p.m.

**Minutes**  
**Public Meeting**  
**Town of Iowa**  
**115 N. Thomson**  
**December 9, 2019**  
**Iowa, La**  
**7:00 p.m.**

Mayor and Town Council met in regular session this date in compliance with all requirements as to notice.

Present: Paul Hesse, Mayor; Council Members: Gerald Guidry, Daniel Hennigan, Julie Fontenot, Joe Becnel, and Vernessa Guillory; Town Clerk Cynthia Mallett; Chief Vincent; Fire Chief Lewis; Town Attorney Eugene Bouquet; and about 14 citizens.

Invocation by Council Member Joe Becnel; followed by Pledge.

Mayor Hesse called the meeting to order at 7:05 pm.

It was **moved by** Daniel Hennigan, **seconded by** Julie Fontenot, to approve November 20, 2019 Special Meeting Minutes as written not read. The motion passed unanimously.

OLD BUSINESS:

Mayor Hesse read the item, Discuss appraisal and purchase of particular parcel of property for new Police Department. Council Member Daniel Hennigan asked Chief Vincent about this parcel of property. Why this property is better than any other property in the town. Chief Vincent stated his views and visions of the future for the police department. There was discussion between the Council Members and Chief Vincent about the purchase of this particular parcel of property and if it will be in the best possible place for a new police station. Also discussed was the cost and planning of building the police Station.

It was **moved by** Gerald Guidry, **seconded by** Joe Becnel to purchase the proposed parcel of property located on W. Miller Avenue for the amount of appraisal, \$150,000.00 for .76 acres. Town Attorney requested the clerk to call roll for vote. Town Clerk Cynthia Mallett called roll and the vote was as follows:

Yeas: Gerald Guidry and Joe Becnel

Nays: Danniell Hennigan

Abstain: Vernesa Guillory and Julie Fontenot

Absent: None

The motion failed for lack of affirmative vote of the majority.

NEW BUSINESS:

Mayor Hesse asked for Engineer's Report- Mr. Walt Jessen reported on all projects planned for the town, Drainage, Asphalt, and Manifold. All three planned projects will begin in January.

Mayor Hesse read the title of Resolution 2019-17. Attorney Joseph Delafield came forward and gave an explanation of the process of borrowing funds with Department of Environmental Quality (DEQ), to make water and/or wastewater projects as needed. Mr. Delafield said that by passing this resolution the pre-application can be submitted. It was **moved by** Julie Fontenot, **seconded by** Daniel Hennigan to approve Resolution 2019-17, A resolution authorizing the Town to proceed with financings through the Louisiana Department of Environmental Quality by participating in its Revolving Loan Programs; Permitting the Town borrowing funds for development of sewer and waste water infrastructure through the Revolving Loan Programs; to execute the pre-application and any other documentation required by said agency. The motion carried unanimously.

Iowa, Louisiana  
December 9, 2019

The Town Council of the Town of Iowa, Louisiana, met in regular public session at 7 0' clock p.m. on December 9, 2019, at the regular meeting place of the Town Council, Iowa City Hall, 115 North Thomson, Iowa, Louisiana, and the following members:

PRESENT: Gerald Guidry, Daniel Hennigan, Vernessa Guillory, Joe Becnel, and Julie Fontenot

ABSENT: None

The meeting was called to order and the roll called with the above result.

Thereupon, the following resolution was offered by Julie Fontenot, seconded by Daniel Hennigan

YEAS: Julie Fontenot, Daniel Hennigan, Gerald Guidry, Vernessa Guillory, and Joe Becnel

NAYS: None

RESOLUTION NO. 2019-17

A RESOLUTION AUTHORIZING THE TOWN TO PROCEED WITH FINANCINGS THROUGH THE LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY BY PARTICIPATING IN ITS REVOLVING LOAN PROGRAMS; PERMITTING THE TOWN BORROWING FUNDS FOR DEVELOPMENT OF SEWER AND WASTE WATER INFRASTRUCTURE THROUGH THE REVOLVING LOAN PROGRAMS; TO EXECUTE THE PRE-APPLICATION AND ANY OTHER DOCUMENTATION REQUIRED BY SAID AGENCY.

WHEREAS, the Town Council adopted Resolution No. 2017-02 on February 13,

2017, permitting the Town of Iowa, Louisiana (the "Town") to issue not to exceed \$12,000,000 principal amount of Public Improvement Revenue Bonds, Series 2017, for the purpose of acquiring, extending or improving Sewer and Waste Water Systems for the Town, including any necessary sites, equipment and furnishings therefor, and paying the costs of issuance of the Bonds; making application to the Louisiana State Bond Commission and providing for other matters in connection therewith; and

WHEREAS, on April 20, 2017, the Louisiana State Bond Commission issued its approval which states: Authority to issue not exceeding \$12,000,000 principal amount of Public Improvement Revenue Bonds, Series 2017, either as taxable or tax-exempt obligations, in one or more series, at a rate or rates not to exceed 2.75% per annum, for a term or terms not exceeding forty (40) years from date of issuance of the Bonds, for the purpose of (i) purchasing, constructing, acquiring, extending or improving the sewer and waste water systems of the Town, including any necessary sites, equipment and furnishings therefor, (ii) paying the costs of issuance associated with the Bonds, including the municipal bond insurance premium, if any, and (iii) funding a debt service reserve fund or purchasing a debt service reserve fund insurance policy, if required, said Bonds to be payable from and secured by an irrevocable pledge and dedication of net System revenues, after deduction therefrom of the costs and expenses of operating and maintaining the System, within the Utility Fund, and the avails or proceeds of a perpetual one percent (1 %) sale and use tax (the "Tax"), received by the Town, after provision has been made for the payment therefrom of all of the reasonable and necessary costs and expenses of collecting the Tax.

WHEREAS, on November 12, 2019, Mayor Paul Hesse, David Medlin, Financial Advisor to the Town of Iowa, and Bond Counsel, Joseph A. Delafield, met with representatives of Louisiana Department of Environmental Quality ("DEQ") to discuss potential funding from DEQ of sewer and waste water improvements for the Town;

WHEREAS, representatives of DEQ recommended the Town adopt a resolution permitting the Mayor to sign a pre-application with the DEQ to begin the process of obtaining a loan from DEQ's Revolving Loan Program;

WHEREAS, this Resolution is in compliance with the recommendation of the DEQ representatives made to Mayor Paul Hesse on November 12, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Town Council, governing authority of the Town, as follows:

SECTION 1. The facts and circumstances in the preamble to this Resolution are affirmatively and specifically found by the Town Council to be true and correct and are adopted as Resolutions of the Town Council of the Town.

SECTION 2. Mayor Paul Hesse is hereby specifically and affirmatively authorized and permitted to sign a pre-application with DEQ to begin the application process for funding of sewer and waste utility infrastructure improvements for the Town.

SECTION 3. The Mayor is hereby further authorized to sign any and all documents required by either DEQ purposes of obtaining loan financing from DEQ for the benefit of the Town.

SECTION 4. All actions previously taken by Mayor Paul Hesse for and on behalf of the Town in connection with obtaining financing from DEQ are hereby ratified and specifically approved.

SECTION 5. If any provision, item or application of this Resolution or the applications thereof are held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications; and, to this end, the provisions of this Resolution are hereby declared severable.

SECTION 6. This Resolution shall become effective immediately upon its adoption.

SECTION 7. All Resolutions in conflict herewith are hereby repealed.

Adopted and approved on this 9<sup>th</sup> day of December, 2019.

/s/Paul Hesse

PAUL HESSE, Mayor

ATTEST:

/s/ Cynthia Mallett

CYNTHIA MALLETT, Clerk

(Other business not pertinent to the present excerpt may be found of record in the official minutes.)

Upon motion duly made and unanimously carried the meeting was adjourned.

/s/Paul Hesse

PAUL HESSE, Mayor

ATTEST:

/s/Cynthia Mallett

CYNTHIA MALLETT, Clerk

STATE OF LOUISIANA

PARISH OF CALCASIEU

I, CYNTHIA MALLETT, do hereby certify that I am the duly qualified and acting Clerk of the Town of Iowa, Louisiana.

I further certify that the above and foregoing is a true and correct copy of an excerpt from the minutes of a meeting of the Town Council of the Town of Iowa, Louisiana, held on December 9, 2019, insofar as said minutes pertain to the matters therein set out, and that the foregoing copy of a resolution adopted at said meeting is a true and correct copy of the original resolution as it is officially of record in my possession.

IN WITNESS WHEREOF, witness my official signature and the impress of the official seal of the Town of Iowa, Louisiana, on this 9<sup>th</sup> day of December, 2019.

\_\_\_\_\_  
CYNTHIA MALLETT, Clerk

[S E A L]

Mayor Hesse asked Caitlin Guillory, representative of McElroy, Quirk, and Burch to present the audit report for fiscal year 2018-2019. Ms. Guillory came forward and gave report of the Fiscal Year 2018-2019 Financials as reported to Louisiana Legislative Auditor's Office.

Mr. Jason Daugereau, representative of Seismic Blends Company, A Chemical Manufacturing Company, came forward to address the Mayor and Council about the health of the town's sewer system and what their company could offer in services and chemicals and how it would benefit the town's sewer system equipment.

It was **moved by** Julie Fontenot, **seconded by** Daniel Hennigan to approve beer and liquor Class B Permit to Ashraf Ali d/b/a Golden Petroleum, LLC, Trade Name – Kerry A Sack located at 103 HWY 90 upon the issuance of the State of Louisiana Beer and Liquor Permit. The motion carried unanimously.

It was **moved by** Vernessa Guillory, **seconded by** Julie Fontenot to approve Resolution 2019-18, A Resolution approving a cooperative endeavor agreement between Calcasieu Parish Police Jury and the Town of Iowa. The motion carried unanimously.

**RESOLUTION 2019-18**  
**A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN**  
**CALCASIEU PARISH POLICE JURY AND THE TOWN OF IOWA**

**WHEREAS,** this resolution is to authorize Town of Iowa to enter into a Cooperative Endeavor Agreement with the Calcasieu Parish Police Jury to provide for the poor and necessitous by distributing commodity food boxes provided by the United States Department of Agriculture (USDA); and

**WHEREUPON,** Town of Iowa does hereby authorize and direct Paul Hesse as Mayor to execute the terms of agreement as set forth under the Cooperative Endeavor Agreement Between The Calcasieu Parish Police Jury and the Town of Iowa for this purpose;

**THEREFORE, BE IT RESOLVED BY** the TOWN OF IOWA COUNCIL, CALCASIEU PARISH, IOWA LOUISIANA CONVENED ON THE 9<sup>th</sup> DAY OF DECEMBER, 2019 for a Regular Meeting, that they do adopt said RESOLUTION, having been put to vote as follows:

YEAS: Vernessa Guillory, Julie Fontenot, Gerald Guidry, Joe Becnel, and Daniel Hennigan

NAYS: None

ABSENT: None

ABSTAIN: None

PASSED AND ADOPTED at Iowa, Louisiana on this the 9<sup>th</sup> day of December, 2019.

\_\_\_\_\_  
Paul Hesse, Mayor

ATTEST

---

Cynthia Mallett, MMC

It was **moved by** Julie Fontenot, **seconded by** Daniel Hennigan to approve Resolution 2019-19, A Resolution regarding personnel policies and benefits for Town of Iowa employees and supersedes any and all other policy edition, memoranda, or other Town of Iowa policies whether written or oral. The motion carried unanimously.

RESOLUTION 2019-19

A RESOLUTION REGARDING PERSONNEL POLICIES AND BENEFITS FOR TOWN OF IOWA EMPLOYEES AND SUPERSEDES ANY AND ALL OTHER POLICY EDITION, MEMORANDA, OR OTHER TOWN OF IOWA POLICIES WHETHER WRITTEN OR ORAL

WHEREAS, the Town of Iowa has a need to revise the present Personnel Policies and Procedures adopted June 10, 2019 by including Duties and Responsibilities for Water Meter Foreman; and

WHEREAS, the revised Personnel Policy will help prevent misunderstanding and problems, and to ensure that all employees know what is expected of them; and

WHEREAS, the Personnel Policy has been prepared as a guide and reference for employees. Nothing in this Policy creates an express or implied contract or promise concerning the Town of Iowa's policies or practices, including policies or practices it will implement in the future. The Town of Iowa retains the right to establish, change, and abolish these policies, practices, rules and regulations at will and as it sees fit; and

WHEREAS, nothing in the Personnel Policy is intended to violate the law. Any provision violating the law shall be deemed automatically reformed to be consistent with applicable law. Also, should any provision in this Policy be found to be unenforceable, invalid, or violate of law, such finding does not invalidate the entire Town of Iowa Personnel Policy, but only that particular provision.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Iowa Town Council, Iowa, Louisiana as follows:

The Mayor and Town Clerk are hereby authorized and directed to execute said personnel policies, a copy of which is attached hereto and by this reference made part hereof.

PASSED AND APPROVED this 9<sup>th</sup> day of December, 2019.

---

Paul Hesse, Mayor

ATTEST:

---

Cynthia Mallett, MMC

Mayor Hesse read the title of Ordinance No. 2019-09, An Ordinance fixing meeting Place, days, and time for Mayor and Town Council. It was **moved by** Daniel Hennigan, **seconded by** Julie Fontenot, to introduce Ordinance No. 2019-09. The motion carried unanimously.

**ORDINANCE NO. 2019-09**  
**AN ORDINANCE FIXING MEETING PLACE, DAYS, AND TIME FOR  
MAYOR AND TOWN COUNCIL**

WHEREAS, the Mayor and Town Council, pursuant to law, desire to fix and publish the place, days and time for regular meetings of the Mayor and Town Council.

NOW, THEREFORE, BE IT ORDAINED that Town of Iowa Mayor and Town Council meetings shall be held at 115 N. Thomson Avenue in City Hall Meeting Room on the second Monday, at seven O'clock p.m., of each and every month of the calendar year 2020, shall be designated and published in accordance with law for the official meeting day of the Mayor and Town Council for the Town of Iowa, Louisiana.

THUS DONE AND INTRODUCED at a special meeting of the Mayor and Town Council for the Town of Iowa, Louisiana, held on the 20th day of November, 2019.

After a public hearing was held on the above ordinance, the title having been read and the ordinance considered, on motion by Daniel Hennigan, seconded by Julie Fontenot to adopt the ordinance, a record vote was taken and the following result was had:

YEAS: Daniel Hennigan, Julie Fontenot, Gerald Guidry, Joe Becnel, and Vernessa Guillory

NAYS: None

ABSENT: None

ABSTAIN: None

WHEREUPON, the presiding officer declared the above ordinance duly adopted on this 9<sup>th</sup> day of December, 2019.

APPROVED:

\_\_\_\_\_  
PAUL HESSE, MAYOR

ATTEST:

\_\_\_\_\_  
CYNTHIA MALLET, TOWN CLERK

Mayor Hesse read the title of Ordinance No. 2019-08, An Ordinance establishing certain commercial business areas for the Town of Iowa, Louisiana and providing for the administration and enforcement thereof. It was **moved by** Julie Fontenot, **seconded by** Vernessa Guillory to introduce Ordinance No. 2019-08. The motion carried unanimously.

**ORDINANCE No. 2019-08**

AN ORDINANCE ESTABLISHING CERTAIN COMMERCIAL BUSINESS AREAS  
FOR THE TOWN OF IOWA, LOUISIANA, AND PROVIDING FOR THE  
ADMINISTRATION AND ENFORCEMENT THEREOF,

**WHEREAS**, the Mayor and Town Council deem it necessary for the purpose of promoting health, safety, morals, or the general welfare of the Community to enact such an ordinance as to give reasonable consideration, among other things, to the character of the Town of Iowa and its peculiar suitability for particular uses, with a view to conserve the value of buildings and encourage the most appropriate use of land throughout the town.

**NOW, THEREFORE, BE IT ENACTED** by the Mayor and Town Council of Town of Iowa, Louisiana, as an Ordinance:

## **Part 1 Definitions**

The following words, terms and phrases, when used in this Ordinance, shall have the meanings ascribed to them in this ordinance, except where the context clearly indicates a different meaning:

**Commercial Business** means a business or individual who provides a service or sells physical products. Also, an industrial, retail or commercial business office within the limits of the Town of Iowa.

**Business** means the practice of making one's living by engaging in commerce.

## **Part 2 RESTRICTIONS AND REGULATIONS**

### Section 1 Commercial Business

1.1 New Commercial Businesses may only be located within the corporate limits of Town of Iowa herein designated areas as of the adopted date of this ordinance.

- a. Northern corporate limits of Town of Iowa at Lowe Grout Road through North Thomson and South Thomson ending at the southern intersection of Highway 90
- b. From the intersection of North Thomson and Miller Street, east to the easternmost corporate limits of Town of Iowa
- c. From the western most point of Highway 90 to the eastern most point of Highway 90 all within the corporate limits of Town of Iowa.
- d. From westernmost point of Frontage Road, adjacent to north side of Interstate 10, to the easternmost point of Frontage Road all within the corporate limits of Town of Iowa

## **Part 3 Administration and Enforcement**

3.1 Penalties: Any persons violating any provisions of this ordinance shall be guilty of a misdemeanor and upon conviction, shall be fined not more than \$100.00 or confined for not more than 30-days in the town jail for each offense. Each day such violation continues shall constitute a separate offense. In case any building or structure is erected, constructed, reconstructed, altered, or repaired in violation of this ordinance or in violation of the plat showing the proposed lot and building to be erected thereon, the Building Inspector, acting for and on behalf of the Town of Iowa in addition to any other remedies, may institute appropriate action or proceedings in the name of the Town of Iowa to prevent any such unlawful erection, construction, reconstruction, alteration and repairs.

3.2 Special Permits of the Mayor and Town Council

3.2.1 The Mayor and Town Council of the Town of Iowa reserve unto themselves the right and authority to issue special permits in special cases with extenuating and unforeseen circumstances. The permit applicant shall submit a request for such special permit to the Town Clerk who will place the matter on the agenda for the next regular Town Council Meeting. The Town Council will hear the request from the applicant and will either approve or disapprove by vote at the meeting.

After public hearing was held on the above Ordinance, the title having been read and the Ordinance considered, on motion by Julie Fontenot, seconded by Daniel Hennigan to adopt the Ordinance, a record vote was taken and the following result was had:

**YEAS:** Julie Fontenot, Daniel Hennigan, Joe Becnel, Vernessa Guillory, and  
Gerald Guidry

**NAYS:** None

**ABSENT:** None

**ABSTAIN:** None

**WHEREUPON**, the presiding officer declared the above Ordinance duly adopted on the 9<sup>th</sup> day of December, 2019.

---

**PAUL HESSE, MAYOR**

I certify that the above ordinance was presented to the Mayor by me on the 10<sup>th</sup> day of December, 2019.

---

**CYNTHIA MALLET, TOWN CLERK**

I, acknowledge receipt of the above ordinance from the Town Clerk on this 10<sup>th</sup> day of December, 2019.

---

**PAUL HESSE, MAYOR**

I, hereby approve the above ordinance on this 10<sup>th</sup> day of December, 2019.

---

**PAUL HESSE, MAYOR**

I certify that the above ordinance was received by me from the Mayor on this 10<sup>th</sup> day of December, 2019.

---

**CYNTHIA MALLET, TOWN CLERK**

Utility and Maintenance Department Reports and Updates were given by Mr. James Hardy and Mr. Clayton Aymond.

Fire Chief Lewis gave report and updates of the Iowa Fire Department for the month of November.

Police Chief Vincent gave the updates and reports for the month of November. He recommended the transfer of Justin Trahan from Part-time to Full-time patrol officer effective November 22, 2019. It was **moved by** Julie Fontenot, **seconded by** Daniel Hennigan to approve transfer of Justin Trahan from Part-time to Full-time patrol officer. The motion carried unanimously. Chief Vincent requested the promotion of Brandon Guillory from PTN to PFC. It was **moved by** Julie Fontenot, **seconded by** Daniel Hennigan to promote Brandon Guillory from PTN to PFC. The motion carried unanimously.

Mayor Hesse gave the monthly financial report.

Mayor Hesse asked if there were any Council comments. Mayor announced that a food Drive -\*/+is being done for Christmas.

It was **moved by** Julie Fontenot, **seconded by** Daniel Hennigan to adjourn meeting. Meeting was adjourned at 8:50 pm.

ATTEST:

---

Paul Hesse, Mayor

---

Cynthia Mallett, MMC