

HUNTINGTON TOWNSHIP  
45955 State Route 162  
WELLINGTON, OH 44090  
[huntingtontwspzoning@gmail.com](mailto:huntingtontwspzoning@gmail.com)  
440-828-0021

## APPLICATION FOR CERTIFICATE OF OCCUPANCY

Return completed form with fee to address listed above.

Before any building may be occupied or land utilized, it is necessary for the Zoning Inspector to certify that the construction is in accordance with the zoning resolution and the previously approved zoning permit. Approximately one week prior to the completion of construction, mail or email this form to the Huntington Township Zoning Inspector at the address above. If the construction was completed in accordance with the approved zoning and health permit, the Zoning Inspector will approve the Certificate of Occupancy and return it to you. Fee must be received before permit is issued.

The undersigned requests issuance of a Certificate of Occupancy of the premises described in Zoning Certificate number \_\_\_\_\_, issued on \_\_\_\_\_. To the best of our knowledge, all construction has been completed in accordance with the approved Zoning Certificate.

### MUST BE COMPLETED:

General Contractor \_\_\_\_\_ Phone \_\_\_\_\_ Email: \_\_\_\_\_

#### Subcontractors

Excavating Contractor \_\_\_\_\_ Phone \_\_\_\_\_ Email: \_\_\_\_\_

Foundation Contractor \_\_\_\_\_ Phone \_\_\_\_\_ Email: \_\_\_\_\_

Framing Contractor \_\_\_\_\_ Phone \_\_\_\_\_ Email: \_\_\_\_\_

Electrical Contractor \_\_\_\_\_ Phone \_\_\_\_\_ Email: \_\_\_\_\_

Plumbing Contractor \_\_\_\_\_ Phone \_\_\_\_\_ Email: \_\_\_\_\_

HVAV Contractor \_\_\_\_\_ Phone \_\_\_\_\_ Email: \_\_\_\_\_

Septic Contractor \_\_\_\_\_ Phone \_\_\_\_\_ Email: \_\_\_\_\_

Date of Application: \_\_\_\_\_ Fee Included: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Location of Property: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Date Application Received (with Fee): \_\_\_\_\_ Date of Approval: \_\_\_\_\_

Township Zoning Inspector: \_\_\_\_\_