

RECORD OF PROCEEDINGS

CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS

DECEMBER 20, 2018

The regular meeting of the Board of Directors of the Cherry Creek Valley Water and Sanitation District was held at the District Offices, 2325 S. Wabash Street, Arapahoe County, Colorado, at 6:00 p.m. on December 20, 2018.

PRESENT

Paul Hanley – Chairman
William MacPhee – Secretary/Treasurer
Mark Lampert – Vice Chairman
Fred Norman – Director
Bradley Rastall – Director

OTHERS PRESENT

John Warford – Manager
Lisa Glenn – Office Manager/Accountant
Darryl Farrington – Semple, Farrington Everall & Case PC
Eric Hein – Merrick & Company
Kelli Kreycik – Billing Specialist

Chairman Hanley called the meeting to order at 6:04 p.m.

The Board unanimously approved the agenda.

The November 15, 2018 minutes, the November 2018 financial report, and November 2018 payment of bills were unanimously approved by the Board.

Chairman Hanley opened the meeting for public comment at 6:05 p.m. There were no members of the public present; therefore, the public comment period was closed at 6:05 p.m.

Mr. Hein had not arrived to present his engineering report. Mr. Warford presented the first item on the Manager's report:

- Bank Account/Investment Accounts – KeyBank will honor the quoted earnings allowance and money market rates for a period of two years. Following a misunderstanding with KeyBank representatives in Ohio, KeyBank has agreed that the District's account will be handled locally. It appears that Bernstein created four separate investment accounts as to the types of investments in each account. Vice

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Chairman Lampert requested each account be shown separately on the financials. The Board requested to have Jonathan Fung at the January or February meeting to discuss how the investment accounts were allocated and possibly how to handle the remaining investments at Morgan Stanley.

- Iliff Property Appraisal/Arapahoe County Open Space – The County has not sent over the contract. If the draft looks favorable, Mr. Farrington will review it and the Board can possibly have a special meeting.

Mr. Hein arrived at 6:14 pm. and presented his engineering report:

- Developer Project Updates – Popeye's is scheduled to open tomorrow, and the fire hydrant installation is complete. The Xcel gas line conflict at Solera has been resolved. The first draft of water and sewer plans for Avere were submitted for review and comments were provided back to the engineer. Redesign work for the tie-in at Wabash for Iliff Ave Townhomes is in process to reconcile conflicts with Xcel powerlines, Iliff widening project, and relocation of a fire hydrant. Expecting a formal plan submittal for La Teresse in the coming month. Denver Water comments passed on to the engineer for Xenia St Townhomes.
- Wabash Sedimentation Basin – The cost estimate of \$437,400 provided in 2017 was preliminary. \$710,000 is more realistic based on a more detailed design. Everything built in the floodplain must be submitted through SEMSWA and the Army Corps of Engineers. It must be demonstrated that the structures built in the floodplain will not change the water surface during a flood. A curb will need to be installed around the basin to retain the shape of the basin after a flood and sediment removal. There is a narrow tolerance on getting the water back to the creek with three 24-inch parallel pipes. Mr. Warford mentioned that water could be pumped from a well and the sedimentation basin may not be needed. Chairman Hanley said these ideas are coming in last minute for the budget. The budgeted numbers will remain in the budget, but much more discussion and approval of projects will need to be done in the future. A use for the non-potable water must be established. If the water is to be used for the golf course, the contract with the golf course must be renegotiated.
- Rules and Regulations – Grease Interceptor Criteria – Draft language is being reviewed by District staff and should be ready for Board review next month.
- Iliff/Quebec Meter Vault Replacement – The updated estimate on the cost is \$460,000. The increase is mainly due to placing the new vault on the north side of Iliff and replacing/adding 200 ft of 16" water pipe.

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Mr. Warford continued with the Manager's report:

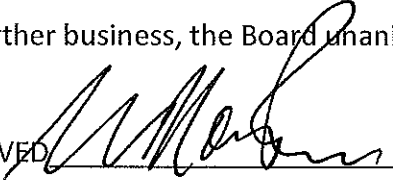
- 2019 Budget – The Highline Ridge water main conveyance was pushed from 2018 to 2019 since the lines did not get conveyed in 2018. The Galilee Baptist Church water main construction did not happen in 2018 as anticipated and thus was pushed into 2019. The entire water main in S. Dallas St. from Dayton to Alton will be replaced in 2019 instead of just half of the main since a new water main break occurred on Dallas just north of Alton Wy. The Board unanimously approved resolutions 2018-1220-1, summarizing expenditures and revenues and adopting the 2019 budget; and 2018-1220-2, appropriating revenues for general operating expenses and capital outlay for 2019.

Director Norman arrived at 6:46 pm

Chairman Hanley asked about the Tier One locates. Mrs. Glenn explained all 811 members must convert to Tier One meaning that all locate calls come through 811. The District has already converted and is experiencing a much larger volume of locates to be done as compared to a Tier Two member. The District will likely need to hire another person or company to assist with locates, dead end flushing, hydrant maintenance and grease trap inspections. The current maintenance supervisor may retire soon as well. Chairman Hanley asked that a cost analysis be done comparing hiring someone internally versus outsourcing another company to do the work.

There being no further business, the Board unanimously voted to adjourn at 6:57 pm.

READ AND APPROVED

 DATED 17 Jan 2019