

PRESIDENT'S SCRIPTED AGENDA

June 19, 2016

CALL TO ORDER:

3:00 p.m.

Rap the gavel once. One time. Uno Rappo. Ein Bangf.

The meeting will come to order.

APPROVAL OR CORRECTION OF MINUTES

The secretary's draft of the minutes of the May meeting was sent to you last week, and a copy is in your meeting packet. Knowing you all to be judicious minute-readers, please let me know now if you found any errors.

Pause.

Are there any corrections to the minutes as distributed?

Take corrections until there are no more.

If there are no (further) corrections, the minutes stand approved as distributed (corrected).

The next order of business is officer reports.

REPORTS OF OFFICERS

PRESIDENT'S REPORT

You have a copy of my written report, so I'll review a couple of highlights and move on.

TREASURER'S REPORT

The treasurer is absent this afternoon, but furnished her report. Let's take a minute to review it. I hope I can answer any questions.

We have 281 dues-paid members, \$21,272 total cash accounts. You have in your meeting packets some financial reports for the period 1/1 to 5/31.

You have an itemized income and expense report covering our year to date in your materials along with an expense detail available; if you have any questions, I'll be glad to try to answer them.

HANDLE QUESTIONS

No action is required on the treasurer's report. It will be filed for audit.

Before we continue, please allow me to report some committee appointments.

Report committee chairmen and membership appointments so far.

EXECUTIVE DIRECTOR'S REPORT

The chair recognizes Ms. ED for a report.

Thank you Ms. ED

There are a number of recommendations here and we'll take them up one at a time. . . .

Ask Secretary to read the first recommendation. Someone then should "move the adoption of the recommendation just read."

State the motion

It is moved to adopt the recommendation just read. Is there debate?"

Handle discussion; put the question when ready by saying,

Those in favor say "Aye" [pause]

Those opposed say "No". . . .

The motion passes (fails) and the recommendation is (not) adopted.

The next order of business is standing committee reports.

REPORTS OF STANDING COMMITTEES

MEMBERSHIP COMMITTEE CHAIRMAN'S REPORT

The chair recognizes _____ for the membership committee report.

[Script for motions arising from the report]

Thank you _____.

FINANCE COMMITTEE CHAIRMAN'S REPORT

Your president is the current finance chairman and the treasurer's report given earlier covered everything.

CONVENTION COMMITTEE REPORT

Members, complete information from the last Convention that has not been finalized, and the Convention Committee will report at the next meeting.

Next order of business is reports of special committees.

REPORTS OF SPECIAL COMMITTEES

SPECIAL CERTIFICATION COMMITTEE REPORT

The chair recognizes _____ for the certification committee report.

[Script and handle motions arising from this report]

Thank you.

SPECIAL CHAPTER CHARTER REVISION COMMITTEE REPORT

The chair recognizes _____ for the chapter charter revision committee report.

You have a written committee report. The committee recommends you adopt the following resolution.

Read the resolution.

The question is on the adoption of the resolution just read. Is there debate?

Handle debate, put the question, announce the result.

The motion passes, and the resolution is adopted.

NEW BUSINESS

Is there new business?

The Chair recognizes AB.

[AB makes motion and it is seconded.]

It is moved and seconded to create a special committee of three members to be appointed by the president to report recommendations on requirements for annual continuing education credits for members.

Handle debate, put the question, announce the result.

Is there any further business to come before the meeting?

ANNOUNCEMENTS

We need to set the date for our next meeting. It looks like September 18 is the usual date. Shall we meet next at 3 pm on September 18? Hearing no objection, we'll meet next on September 18 at 3pm here at the clubhouse.

ADJOURN

There being no further business to come before the board, the meeting is adjourned.