

November 4, 2013
5:15 P.M.
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday, November 4, 2013 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order and the prayer was led by the United Methodist Church.

Present: Mayor Lentz, Commissioners Krug, Forkenbrock, Edwards and Barton, Kevin Hill, and Kim Clausen.

Motion by Commissioner Forkenbrock to approve the minutes from the October 21, 2013 regular meeting. Seconded by Commissioner Barton. All aye.

Commissioner Forkenbrock made the motion to approve Appropriation Ordinances #3271 (Payroll) for \$34,724.24. Seconded by Commissioner Barton. All aye.

Commissioner Forkenbrock made the motion to approve Appropriation Ordinance #3271 (Disbursements) for \$488,814.11. Seconded by Commissioner Barton. All aye.

Public Comments

There were some public concerns about the alleyways still being tore up from the sewer project. Mayor Lentz advised that these items are on the punch list; however there will likely only be temporary patchwork done until after the winter weather. Another question from a citizen was why doesn't anybody from the library ever attend the Commission meetings?

Bids for Street Repair by Hammersmith's

There were two bids opened at the Commission meeting, but the Commission would like to defer awarding the bid until more questions are answered including an alternate entrance and downtime while the work is being completed.

Demolition Costs

The Commission discussed which funds that the demolition of the building on 712/720 Central should be taken out of. Mayor Lentz and Kim will meet to discuss further.

Update on Sewer Project

Samuel Johnson from BG Consultants was present to give an update on the punch list. Samuel stated that Sapulpa Digging Inc. is near completion on the punch list for this year. The majority of the work includes the alleyways and ground settling issues. He is awaiting a letter of commitment from Sapulpa Digging Inc. to present to the council on remaining work that needs to be completed.

Bids for Phase II of the Sewer project will be in the first quarter of 2014.

Staff Reports

Rex West and team are going to start electrical work on the east side of the big lake. Once the electrical meters arrive they will be working diligently to get them installed before the inclement weather. They are fixing a water leak on west 15th street. The team eventually wants to haul more dirt to the site where the building demolition took place, but it has been too wet thus far.

Chief Calhoon:

- Provided the Commission with stats for the police department for the month of October.
- Completed the new schedule for the police officers and advised the Commission that he does have times where there will be officers overlapping during the week and on the weekends.
- Visited with James Stuart about moving his office equipment to City Hall from his previous office at the Armory. Chief Calhoon also discussed changes in duties and accountability with James Stuart. One of his goals is to clean up town and dilapidated structures.
- Would like to see more funds for training for the dispatchers and police officers in the future.

Kevin Hill asked the Commission for the city to pay 1/3 of the cost in the amount of \$5028.33 for the new iRecord Digital Video Recording and Management System in Hiawatha. The remodeled room where the equipment was installed is used to interview kids that are victims of child and sexual abuse. It provides the kids with a comfortable setting while being interviewed and enhances the ability of prosecutors to file appropriate charges. The amount can either be paid now, or after January 1, 2014. The Commission recommends that the city finds funds to cover their 1/3 of the cost.

Variance Meeting Discussion

The Commission agreed to grant the exception to allow Mr. Rake the 4 foot setback requested and allow him to utilize the shed where it currently sits.

Horton EMS Subsidy

Commissioner Forkenbrock presented an agreement to the Commission which requests that instead of the \$5,000.00 contribution that the city normally gives, that the city will set up and account and pay monthly. As of January 1, 2014 an amount of \$150.00 per month would be deducted for reimbursement for an AT&T data plan. It would also include fees for 3 iPad's at \$100.00 per iPad per year and \$40.00 for the first 10 reports plus \$4.00 for each report from 11-100 per month.

Motion by Commissioner Edwards to approve the concept for the monthly deduction awaiting the revised agreement to be presented at the Commission meeting on November 18, 2013.

Seconded by Commission Krug. All aye.

City Clerk's/Administrator's Agenda

Motion by Commissioner Edwards to pay Candy Schmitt the City Clerk wage for the 15.75 hours that she assisted the office in her absence. Seconded by Commissioner Forkenbrock. All aye.

City Hall will have WIFI as of November 8th. It will be password protected and not for public use.

Kim will be out of the office the week of November 11-15 to attend the City Clerk Institute in Wichita.

Kim shared a quote she received from Budget Blinds for replacing damages blinds throughout City Hall. The Commission suggested seeking more quotes before a decision is made.

The Commission requested that Kim set up a time for the auditor to come back and give a presentation on the financial statements for 2012.

Commissioner's Agenda

Commissioner Krug

Commissioner Krug asked if James Stuart was still at the Armory. He was advised that as of November 4th, 2014 James will report to his office at City Hall. Krug wondered if the city could utilize the vacant offices at the Armory.

Commissioner Forkenbrock

Commissioner Forkenbrock spoke about the 8 hours shifts for the Police Department and the advantage of them over 10 hour shifts and the overlapping schedules which will benefit with covering for vacation, sick time, etc.

Commissioner Forkenbrock encouraged Chief Calhoun to purchase new uniform shirts for himself so he has more than one shirt.

Commissioner Edwards

Commissioner Edwards and Mayor Lentz attended the Governor's Conference on the Future of Water in Kansas in Manhattan, KS. They were presented with the task to provide a 50 year plan on water supply or the city and plans for the wells.

Commissioner Edwards asked about the repair status of the walls at the fairgrounds.

Commissioner Edwards spoke of a boat being stored at one of the shelter houses at the lake over the summer, and said that there is still a camper at the west side of the lake even though the pull out date was October 31st.

Commissioner Barton

Commissioner Barton and Mayor Lentz are going out this week to check on the status of the lake and the ball park.

Mayor Lentz

Mayor Lentz attended the Governor's Conference on the Future of Water in Kansas and mingled with a lot of the people that the City deals with on a regular basis.

Mayor Lentz would like to see the electric meters be installed by December.

Motion by Commissioner Edwards to adjourn the meeting at 7:50 p.m. Seconded by Commissioner Forkenbrock. All aye.

Kim Clausen, City Clerk

Tim Lentz, Mayor