



Forest Grove Board of Fire Commissioners April 26, 2022 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on May 24th, 2022 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. – Commissioner**

Public Present & Others:

None Present

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Samuel Scapellato and seconded by Thomas Bellone Sr. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance in the amount of \$222.00.

Auto and package insurances were paid.

A minor written error occurred on the check that was submitted to Gloucester County Chiefs association. The check was \$0.88 over. The correction was made by the bookkeeper.

A motion to pay all bills and to accept the Treasurers report was made by Andrew Bellone Jr. and seconded by Thomas Bellone Sr.



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4. Old Business

Mykola Myronowskyj filing of documents that he is able to locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj is still currently working on the Forest Grove equipment audit.

The MUA's for the surrounding locals that have not been completed yet will begin as soon as possible.

Mykola Myronowskyj worked with Riggins Fuel to open a new fleet account. The account has been created and we have received our cards. When the first invoice was received, we noticed that the terms of payment were net 20. Mykola contacted the account representative at Riggins and she assured him that this was their standard net terms, however we could ignore it as many of their Government accounts have the same terms. He was also advised that late charges would not be assessed if payment was received after the net 20 payment terms.

The 2021 LOSAP awards have been deposited to all awardees accounts. The LOSAP processing for 2021 is finalized.

5. New Business

Mykola Myronowskyj reported the following:

The new station truck was received. It was inspected and signed off by Andrew Bellone Jr. Payment for the station truck was sent to Hertrich Fleet Services. The next step for the truck is the work quoted by Vineland Auto Electric, this work will be scheduled when all of the needed materials have been received.

Joseph Scapellato will receive a letter from the Board authorizing him to go to NJ MVC and perform the title and registration work.

Mykola Myronowskyj has already reached out to Glenn Insurance, and the new station vehicle has been added to our vehicle policy.

The Board received the corrected Seagrave paperwork for the new pumper. The package had multiple errors on it and it was returned to our sales representative for correction. This package was forwarded to our auditor for the Local Finance Board approval process.

The Board is still waiting for the HGAC pricing worksheet from Seagrave.



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5. New Business Continued

The Board needs to sign contracts with Seagrave however we are not able to sign the contract without the approval of the DCA and Local Finance Board approval. Not signing the contract and locking in the price could result in significant pricing increases. Our sales representative noted that the price increase for stainless steel alone could be 400%. Signing the contract, without LFB approval could lead to sanctions and us not being able to purchase the new pumper.

Mykola Myronowskyj presented the Board with a Resolution 2022-02 for the application to the Local Finance Board to purchase the new Seagrave. The Board unanimously approved the Resolution.

At this time we are waiting for a meeting with the DCA and the LFB.

6. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Joseph Scapellato and seconded by Samuel Scapellato.

Meeting was adjourned at 19:09 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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5:32 PM
04/26/22
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-57,987.05
Newfield Savings 9924	654,404.46
Total Checking/Savings	596,417.41
Total Current Assets	596,417.41
TOTAL ASSETS	596,417.41
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	520,022.71
Net Income	-263,734.10
Total Equity	300,892.77
TOTAL LIABILITIES & EQUITY	596,417.41



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5:30 PM
04/26/22
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of April 30, 2022

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	04/26/2022	12819	Action Uniform Co, LLC	-1,374.00
Bill Pmt -Check	04/26/2022	12820	Ball Buckley & Seher, LLP	-2,300.00
Bill Pmt -Check	04/26/2022	12821	Blaze Emergency Equipment C...	-287.66
Bill Pmt -Check	04/26/2022	12822	Capital One Trade Credit	-1,149.02
Bill Pmt -Check	04/26/2022	12823	Comcast (Xfinity)	-27.01
Bill Pmt -Check	04/26/2022	12824	Comcast 569	-219.01
Bill Pmt -Check	04/26/2022	12825	Courier Post	-72.56
Bill Pmt -Check	04/26/2022	12826	D&H Auto Supplies	-229.98
Bill Pmt -Check	04/26/2022	12827	Dennis Allonnardo	-78.72
Bill Pmt -Check	04/26/2022	12828	Desert Diamond Industries, LLC	-5.00
Bill Pmt -Check	04/26/2022	12829	Dival Safety Equipment, Inc.	-6,134.00
Bill Pmt -Check	04/26/2022	12830	DTA Solutions LLC	-125.00
Bill Pmt -Check	04/26/2022	12831	Forest Grove Fire Co	-3,009.44
Bill Pmt -Check	04/26/2022	12832	Gen-el Safety & Industrial Prod...	-2,041.55
Bill Pmt -Check	04/26/2022	12833	Genna Electric	-2,000.00
Bill Pmt -Check	04/26/2022	12834	GenServe	-925.17
Bill Pmt -Check	04/26/2022	12835	Glenn Insurance, Inc.	-9,681.32
Bill Pmt -Check	04/26/2022		Gloucester County Fire Chiefs ...	0.00
Bill Pmt -Check	04/26/2022	12836	Hertrich Fleet Services Inc.	-36,452.50
Bill Pmt -Check	04/26/2022	12837	Inspira Health Network Urgent ...	-292.00
Bill Pmt -Check	04/26/2022	12838	Major Petroleum Ind.	-619.66
Bill Pmt -Check	04/26/2022	12839	Mykola Myronowskyj	-126.39
Bill Pmt -Check	04/26/2022	12840	Riggins	-50.55
Bill Pmt -Check	04/26/2022	12841	Staples	-753.27
Bill Pmt -Check	04/26/2022	12842	TransUnion	-75.00
Bill Pmt -Check	04/26/2022	12843	Verizon Wireless 197	-82.16
Bill Pmt -Check	04/26/2022	12844	Vineland Auto Electric	-59.41
Bill Pmt -Check	04/26/2022	12845	Wireless Communications	-936.09
Total Newfield Na Bk 0505				-69,106.47
Newfield Savings 9924				
Total Newfield Savings 9924				-
TOTAL				-69,106.47



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**COUNTY OF GLOUCESTER
MAKING APPLICATION TO THE LOCAL FINANCE BOARD
PURSUANT TO N.J.S.A.5-6**

WHEREAS, THE Board of Fire Commissioners of the Franklin Township Fire District No. 4, in the County of Gloucester desires to make application to the Local Finance Board for its review and/or approval of a proposed project financing authorizing the Board of Fire Commissioners to lease with an option to buy a new Seagraves Pumper with related equipment with a net cost not to exceed \$949,995.00 and financed by a capital lease of \$ 950,000.00.00, and

WHEREAS, Board of Fire Commissioner believes:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, wealth, convenience or betterment of the inhabitants of the local unit or units;
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant;
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the local unit or units and will not create an undue financial burden to be placed upon the local unit or units;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of the Franklin Township Fire District No. 4 in the County of Gloucester as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the solicitor, financial advisor, along with other representatives of the Fire District are hereby authorized to prepare such application and to represent the Board in matters pertaining thereto.

Section 2. The financial advisor of the Board of Fire Commissioners of the Franklin Township Fire District No. 4, County of Gloucester, State of New Jersey is hereby directed to prepare and file a copy of the proposed project financing with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

Recorded Vote

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
A. Bellone	x			
S. Scapellato	x			
M. Myronowskyj	x			
T. Bellone	x			
J. Scapellato	x			

The foregoing is a true copy of a resolution adopted by the governing body of the

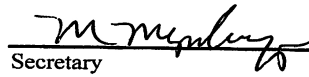


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Franklin Township Fire District No. 4, County of Gloucester on April 26, 2022.


Chairman

Approved this 26th day of April, 2022


Secretary