**STAR FIRE PROTECTION DISTRICT**

**BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES**

**May 12, 2016 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Vice-Chairman Martin called the meeting to order at 7:00 p.m.

**Roll Call:** Commissioners Steve Martin and Brian Fendley were present. Jared Moyle was absent from the meeting.

**Staff Present:** Fire Chief Greg Timinsky, Recording Secretary/Treasurer Robin Ward and White Peterson Attorney William Punkoney were also present.

**Public Present:** Some of the District firefighters were also present.

**Approval of Meeting Agenda and Postings:** Recording Secretary Robin Ward reported the original Agenda Notice of the Regular Meeting of the Board was posted by Chief Greg Timinsky on May 10, 2016, at Fire Station #1 at 11:50 a.m. and at Star City Hall at 11:45 a..m.

Vice Chairman Martin moved to accept Ward’s report of the Agenda posting and due to receipt of information received since the posting of the Agenda that requires action, to amend the agenda by adding New Business Item C, Consider ACCESS JPA Shared Q/A Q/I Position. Comm. Fendley seconded the motion, motion passed unanimously.

***(NOTE:*** *The original Agenda Notice has been attached to these Meeting Minutes.)*

**Approval of Minutes:** Vice-Chairman Martin reported that the Board had reviewed the draft Minutes of the Regular Meeting held on April 14, 2016, as provided by Recording Secretary Robin Ward and found them to be consistent with what occurred at that meeting.

Vice-Chairman Martin then moved to approve the Minutes from the Regular Board Meeting held on April 14, 2016. Comm. Fendley seconded the motion, motion passed unanimously.

**Financial Reports:** Robin Ward reported on the District’s financial status and requested approval for payment of expenses as presented in the *Treasurer Report*.

Vice-Chairman Martin then moved that the disbursement of funds from the District’s treasury of available funds for the payment of bills, including the pay off of Engine 51 lease, in the total sum of $255,665.11 be authorized. Comm. Fendley seconded the motion. Comm. Fendley voiced his concerns with cash flow due to the fact he had attended a meeting with PERSI and it sounds like they will possibly be increasing the employer contribution rate. After discussion of that concern, the motion was voted on and passed unanimously.

***(NOTE:*** *A copy of Robin Ward’s detailed Treasurer Report has been attached to these Meeting Minutes for review.)*

**Public Comment:** Vice-Chairman Martin invited members of the public to make comments about Fire District matters at that time. No public comment was given.

**Staff Reports:**

**Chairman of the Board:** Chairman Moyle was absent from the meeting.

**Secretary of the Board:** Commissioner Fendley reported that he had attended the ACCESS JPA Executive Board meeting and that they had approved a shared Q/A Q/I position that would cost Star $2,250/year. They also approved a budget for 2017 and plan to start field testing ESO Fire in August.

**Treasurer of the Board:** Commissioner Martin had nothing additional to report.

**Star Fire Chief, Greg Timinsky:** Chief Timinsky reported on the following matters:

* **Training:** Training is ongoing as planned, have a joint training with Boise Fire at the Natural Gas Plant, they will also be attending Hazard Zone Conference in Phoenix, AZ.
* **National Testing Network**: 90 individuals have tested for Star and approximately 30 more are scheduled.
* **Maintenance Division:** Continues to exceed expectations, Dusty has attended Pierce Certification training.
* **BLM**: Will be moving into Station 2 around June 5th.
* **2016 Equipment Budget**: Close to 100% complete with planned purchases of equipment for 2016.
* **Area Growth:** The local growth continues to increase:
  + Ridley's, possible Bi-Mart, Skate Park, City considering a Skating Ice Ring and a new school is planned.
* **Impact Fees**: Chief has continued discussions with the City of Star and they are willing to collect impact fees for the Fire District.
* **Rangeland Protection Association Agreement:** Chief has been approached by Dave Little to consider a mutual aid wildland agreement with the Association. Comm.'s discussed with Attorney Punkoney, he advised that a mutual aid agreement is not within the State Statue for a taxing district to enter into a mutual aid agreement with a private association. The Commissioners recommended that the Rangeland Protection Association be directed to provide the State Statue that allows an agreement between a taxing district and private party.
* **Regional Master Plan**: The final plan should be delivered in the near future.
* **Call Volume:**  Call volume is currently up approximately 30 calls from the previous year at this time.

**Firefighters Union Representative:** President Garringer presented a letter to the Commissioners requesting negotiations for the 2017 Agreement. Vice-Chairman Martin directed Chief Timinsky to coordinate the scheduling of a meeting with the negotiation teams. Garringer also reported that they had officially voted and passed to separate from the Eagle Local and return to Star Local 4716.

**Recording Secretary/Bookkeeper:**  Ward reported that the auditors had been in and the 2015 Audit is complete and they plan to present at the June meeting.

**Attorney Report:** Attorney Punkoney discussed the current items being worked on as in report provided.

**Committee Reports:** None

**Unfinished/Tabled Business Scheduled for the Regular Meeting:**

* **McMillan Property –** Nothing new to report at this time.

**New Business:**

**Policy Code Update - Errata Correction Title 24:** Vice-Chairman Martin moved to adopt Resolution 2016-123, Authorizing an ERRATA Correction for Codification Purposes of Resolution #2016-122 by adding a new Title 24 to the Star Fire Protection District Policy Code. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

**Policy Code Update - Update Public Records Request Form:** Vice-Chairman Martin moved to adopt Resolution 2016-124, Amending Appendix 13.2.1, Public Records Request Form of the Star Fire Protection District Policy Code. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

**ACCESS/JPA Joint Q/A Q/I Shared Position:** Comm. Fendley moved to approve the expenditure of $2,250/year towards the joint/shared position of a Q/A Q/I position for the ACCESS JPA. Vice-Chairman Martin seconded the motion, motion passed with a unanimous voice vote.

**EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS:**  None needed.

**Announcement of the Next Meeting:** The next Regular Meeting of the Board is scheduled for June 9, 2016 at 7:00 p.m. at Star City Hall. Chief Timinsky informed the Board that he would be out of town on that day and would not be able to attend.

**Adjournment:** Vice-Chairman Martin moved to adjourn the meeting. Comm. Fendley seconded the motion, motion passed unanimously.

Regular Meeting adjourned at 7:50 p.m.

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Minutes submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Robin Ward, Recording Secretary

Minutes approved by the Board of Commissioners at the June 9, 2016, Regular Meeting of the Board.

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Secretary, Brian Fendley

**Appended to these Minutes:**

* Agenda Notice
* Public Input Sign-up Sheet; and,
* *Treasurer’s Report* prepared by Ward
* *Attorney’s Report*